

**MINUTES
VERNON HOUSING COMMISSION
REGULAR MEETING
WEDNESDAY, SEPTEMBER 9, 2020
COUNCIL CHAMBER, 4305 SANTA FE AVENUE**

CALL TO ORDER

Chair Gaviña called the meeting to order at 6:00 p.m.

FLAG SALUTE

Commissioner Marlene Ybarra led the Flag Salute.

ROLL CALL

PRESENT: Frank Gaviña, Chair
Steven Froberg, Vice Chair
Ronit Edry, Commissioner (via remote access)
Steve Hermon, Commissioner
Jorge Nevarez Jr., Commissioner (via remote access)
Marlene Ybarra, Commissioner
Melissa Ybarra, Commissioner

STAFF PRESENT:

Carlos Fandino, City Administrator
Dan Wall, Public Works Director
Lisa Pope, City Clerk
Zaynah Moussa, Senior Deputy City Attorney (via remote access)
Diana Figueroa, Administrative Analyst

APPROVAL OF THE AGENDA

MOTION

Commissioner Melissa Ybarra moved and Vice Chair Froberg seconded a motion to approve the agenda. The question was called and the motion carried unanimously.

PUBLIC COMMENT

Marisa Olguin, Vernon Chamber of Commerce, reminded the Commission of the Good Governance Reform and encouraged the Commission's governance of the housing stock. She expressed her appreciation to the Commissioners for their time.

PRESENTATIONS

1. Selection of Chair and Vice Chair

Recommendation: Select one member to serve as Chair and one member to serve as Vice Chair for the term ending June 30, 2021.

City Clerk Pope presented the staff report.

MOTION

Commissioner Melissa Ybarra moved and Commissioner Marlene Ybarra seconded a motion to select Frank Gaviña to serve as Chair. The question was called and the motion carried unanimously.

MOTION

Commissioner Melissa Ybarra moved and Chair Gaviña seconded a motion to select Steven Froberg to serve as Vice Chair. The question was called and the motion carried unanimously.

CONSENT CALENDAR

MOTION

Commissioner Melissa Ybarra moved and Commissioner Marlene Ybarra seconded a motion to approve the Consent Calendar. The question was called and the motion carried unanimously.

The Consent Calendar consisted of the following item:

2. Approval of Minutes

Recommendation: Approve the June 10, 2020 Regular Vernon Housing Commission meeting minutes.

NEW BUSINESS

3. City Housing Quarterly Report

Recommendation: Receive and file the September 2020 City Housing Quarterly Report.

Public Works Director Wall presented the staff report.

Administrative Analyst Figueroa discussed staff's contact with residents behind in rent and next steps to formally request payment. She reminded the Commission of the eviction moratorium.

MOTION

Commissioner Melissa Ybarra moved and Vice Chair Froberg seconded a motion to receive and file the September 2020 City Housing Quarterly Report, correcting typographical errors. The question was called and the motion carried unanimously.

4. Vernon Housing Commission Ad Hoc Committee Update on Need for a Business Priority in City-owned Housing

Recommendation: Receive and file update from Vernon Housing Commission Ad Hoc Committee.

Public Works Director Wall presented the staff report.

In response to Commission questions, Public Works Director Wall stated the ad hoc committee recommended an advertising campaign to Vernon business employees.

Commissioner Melissa Ybarra discussed the ad hoc committee recommendation and suggested a Business and Industry ad hoc committee work with the Housing Commission ad hoc committee to determine if there was a need for priority; and if so, specifics on the priority.

The Commission discussed the potential need for a business priority.

Marisa Olguin, Vernon Chamber of Commerce, concurred with the proposed action.

MOTION

Chair Gaviña moved and Commissioner Melissa Ybarra seconded a motion to receive and file the update from Vernon Housing Commission Ad Hoc Committee and requested the Business and Industry Commission appoint two members to an ad hoc committee to work with the Housing Commission Ad Hoc Committee on the need and definition of business priority for City-owned housing. The question was called and the motion carried unanimously.

5. City of Vernon Housing Unit Rental Rates

Recommendation: Discuss rental rates for vacant units and provide direction to staff.

Public Works Director Wall presented the staff report.

MOTION

Chair Gaviña moved and Commissioner Melissa Ybarra seconded a motion to direct staff to retain the HUD rates for vacant units. The question was called and the motion carried unanimously.

ORAL REPORTS

City Administrator Fandino discussed efforts to ensure high speed internet for all residents.

Public Works Director Wall invited the Commission to tour the City's housing stock at a special meeting.

CONSENSUS

By consensus, the Commission directed staff to schedule a special meeting on October 14, 2020, at 9:00 a.m. to tour the City's housing stock.


ADJOURNMENT

With no further business, Chair Gaviña adjourned the meeting at 6:54 p.m.



FRANK GAVIÑA, Chair

ATTEST:



LISA POPE, City Clerk
(seal)