

**MINUTES  
VERNON HOUSING COMMISSION  
REGULAR MEETING  
WEDNESDAY, JUNE 10, 2020  
COUNCIL CHAMBER, 4305 SANTA FE AVENUE**

**CALL TO ORDER**

Chair Gaviña called the meeting to order at 6:00 p.m.

**FLAG SALUTE**

Administrative Analyst Figueroa led the Flag Salute.

**ROLL CALL**

PRESENT: Frank Gaviña, Chair  
Steven Froberg, Vice Chair  
Ronit Edry, Commissioner (via remote access)  
Jorge Nevarez Jr., Commissioner  
Marlene Ybarra, Commissioner (via remote access)  
Melissa Ybarra, Commissioner

**STAFF PRESENT:**

Carlos Fandino, City Administrator (via remote access)  
Lisa Pope, City Clerk  
Zaynah Moussa, Senior Deputy City Attorney (via remote access)  
Diana Figueroa, Administrative Analyst  
John Cordova, Public Works Superintendent

**APPROVAL OF THE AGENDA**

**MOTION**

Commissioner Melissa Ybarra moved and Commissioner Froberg seconded a motion to approve the agenda. The question was called and the motion carried unanimously.

**PUBLIC COMMENT**

None.

## CONSENT CALENDAR

### MOTION

Commissioner Melissa Ybarra moved and Commissioner Edry seconded a motion to approve the Consent Calendar. The question was called and the motion carried unanimously.

The Consent Calendar consisted of the following item:

**1. Approval of Minutes**

Recommendation: Approve the March 11, 2020 Regular and the April 29, 2020 Special Vernon Housing Commission meeting minutes.

### NEW BUSINESS

**2. Public Works**

**City Housing Quarterly Report**

Recommendation: No action required by the Commission. This is a presentation only.

Public Works Superintendent Cordova presented the staff report.

In response to Commission questions, Public Works Superintendent Cordova explained that staffing levels prevented accurate tracking of calls for service and property remodels. Administrative Analyst Figueroa discussed the calls that came through Administration and the process for evaluating non-payments on a case by case basis.

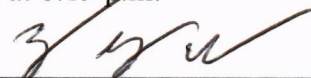
Commissioner Melissa Ybarra requested a flyer be sent to remind residents of the hotline for housing issues; an update on the annual walk through process and a review of last year's walk through; and a report back to the Commission on the payment plan for the four outstanding payments.

### ORAL REPORTS

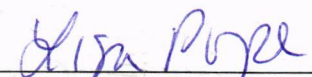
None.

### ADJOURNMENT

With no further business, Chair Gaviña adjourned the meeting at 6:19 p.m.

  
FRANK GAVIÑA, Chair

ATTEST:

  
LISA POPE, City Clerk  
(seal)