

**MINUTES  
VERNON HOUSING COMMISSION  
REGULAR MEETING  
WEDNESDAY, MARCH 11, 2020  
COUNCIL CHAMBER, 4305 SANTA FE AVENUE**

**CALL TO ORDER**

Chair Gaviña called the meeting to order at 6:06 p.m.

**FLAG SALUTE**

Vice Chair Froberg led the Flag Salute.

**ROLL CALL**

PRESENT: Frank Gaviña, Chair  
Steven Froberg, Vice Chair  
Ronit Edry, Commissioner  
Jorge Nevarez Jr., Commissioner  
Marlene Ybarra, Commissioner  
Melissa Ybarra, Commissioner

STAFF PRESENT:

Carlos Fandino, City Administrator  
Dan Wall, Public Works Director  
Lisa Pope, City Clerk  
Michael Maurer, Counsel

**CHANGES TO THE AGENDA**

None.

**PUBLIC COMMENT**

None.

**PRESENTATION**

1. **Public Works  
City Housing Quarterly Report**  
Recommendation:  
No action required by the Commission. This is a presentation only.

Public Works Director Wall presented the staff report.

In response to Commission questions, Public Works Director Wall explained that the evicted tenants had not paid rent but would be moving out by April 1, 2020; vacancy at 3384 50<sup>th</sup> pending a determination by the Commission on first responder priority; and delay on the renovation due to high bids.

## **CONSENT CALENDAR**

### **MOTION**

Commissioner Melissa Ybarra moved and Vice Chair Froberg seconded a motion to approve the Consent Calendar. The question was called and the motion carried unanimously.

The Consent Calendar consisted of the following item:

2. **City Clerk**  
**Approval of Minutes**  
Recommendation:  
Approve the December 11, 2019 Regular Vernon Housing Commission meeting minutes.

## **NEW BUSINESS**

3. **Public Works**  
**Procedures for Tenants under First Responder Priority**  
Recommendation:  
Consider the City's Procedures for Tenants under First Responder Priority.

Public Works Director Wall presented the staff report.

City Administrator Fandino discussed outreach to businesses regarding interest in the first responder priority and indicated the businesses were indifferent. He discussed the Chamber of Commerce's suggestion for additional outreach.

In response to Commission questions, City Administrator Fandino explained the lack of response to telephone calls. He recommended doing away with the first responder priority and discussed potential conflicts and lottery equitability. He explained the one retired first responder currently in City housing.

### **MOTION**

Commissioner Melissa Ybarra moved and Commissioner Marlene Ybarra seconded a motion to eliminate the first responder policy and establish an ad hoc committee to work with staff on the need for a business first responder priority, with the matter brought back to the Commission at its June 10, 2020 meeting. The question was called and the motion carried unanimously.

Vice Chair Froberg and Commissioners Edry and Melissa Ybarra volunteered to serve on the ad hoc committee.

**MOTION**

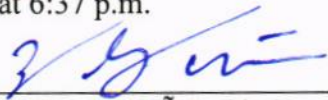
Chair Gaviña moved and Commissioner Melissa Ybarra seconded a motion to appoint Commissioner Melissa Ybarra and Commissioner Edry to the ad hoc committee. The question was called and the motion carried unanimously.

**ORAL REPORTS**

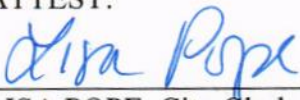
City Administrator Fandino announced the City's Eggstravaganza event on March 26<sup>th</sup>, 5:30 to 9:00 p.m.; the Business and Industry Commission Special meeting on March 17<sup>th</sup> to review the proposed fee schedule; and the upcoming City election.

**ADJOURNMENT**

With no further business, Chair Gaviña adjourned the meeting at 6:37 p.m.

  
FRANK GAVIÑA, Chair

ATTEST:

  
LISA POPE, City Clerk  
(seal)