



**Agenda
City of Vernon
Regular Vernon Business and Industry
Commission Meeting
Thursday, May 14, 2020, 09:00 AM
City Hall, Council Chamber
4305 Santa Fe Avenue
Vernon, California**

**Jack Cline, Chair
Jimmy Andreoli II, Vice Chair
John Baca, Commissioner
William Davis, Commissioner
Justin Faust, Commissioner
Duncan Sachdeva, Commissioner
Robert Wendoll, Commissioner**

THIS MEETING WILL BE CONDUCTED PURSUANT TO GOVERNOR NEWSOM'S EXECUTIVE ORDER N-29-20.

The public is encouraged to view the meeting at <http://www.cityofvernon.org/webinar> or by calling (562) 247-8422, Access Code 653-750-398#.

You may submit comments to PublicComment@ci.vernon.ca.us with the subject line "May 14, 2020 Business and Industry Commission Meeting Public Comment Item #__." Comments received prior to 8 a.m., Thursday, May 14, 2020, will be read into the record.

CALL TO ORDER

FLAG SALUTE

ROLL CALL

APPROVAL OF THE AGENDA

PUBLIC COMMENT

At this time the public is encouraged to address the Commission on any matter that is within the subject matter jurisdiction of the Commission. The public will also be given a chance to comment on matters which are on the posted agenda during deliberation on those specific matters.

Business and Industry Commission Agenda Item Report

Agenda Item No. COV-81-2020
Submitted by: Sandra Dolson
Submitting Department: City Clerk
Meeting Date: May 14, 2020

SUBJECT

Approval of Minutes

Recommendation:

Approve the February 13, 2020 Regular Business and Industry Commission meeting minutes.

Background:

Staff has prepared draft minutes and hereby submits the minutes for approval.

Fiscal Impact:

There is no fiscal impact associated with this report.

Attachments:

1. [2020-02-13 BIC Minutes](#)

MINUTES
VERNON BUSINESS AND INDUSTRY COMMISSION
REGULAR MEETING
THURSDAY, FEBRUARY 13, 2020
COUNCIL CHAMBER, 4305 SANTA FE AVENUE

CALL TO ORDER

Vice Chair Andreoli II called the meeting to order at 9:00 a.m.

FLAG SALUTE

City Clerk Pope led the Flag Salute.

ROLL CALL

PRESENT: Jimmy Andreoli II, Vice Chair
Duncan Sachdeva, Commissioner
Robert Wendoll, Commissioner
John Baca, Commissioner

ABSENT: Jack Cline, Chair
William Davis, Commissioner
Justin Faust, Commissioner

STAFF PRESENT:
Carlos Fandino, City Administrator
Brian Byun, Senior Deputy City Attorney
Lisa Pope, City Clerk
Scott Williams, Finance Director
Fredrick Agyin, Director of Health and Environmental Control
Dan Wall, Public Works Director

CHANGES TO THE AGENDA

None.

PUBLIC COMMENT

None.

CONSENT CALENDAR

MOTION

Commissioner Wendoll moved and Commissioner Baca seconded a motion to approve the Consent Calendar. The question was called and the motion carried 3-1-3, Vice Chair Andreoli II abstaining and Chair Cline, Commissioner Davis and Commissioner Faust absent.

The Consent Calendar consisted of the following item:

1. City Clerk

Approval of Minutes

Recommendation:

Approve the August 8, 2019 Regular Business and Industry Commission meeting minutes.

PRESENTATIONS

2. Finance/Treasury

Proposed Fiscal Year 2020-21 General Fee Schedule

Recommendation:

No action required by the Commission. This is a presentation only.

Finance Director Williams presented a PowerPoint regarding the proposed Fiscal Year 2020-21 General Fee Schedule.

In response to Commission questions, Finance Director Williams explained that property, sales, utility users and franchise taxes were not included in the fee schedule. City Administrator Fandino indicated that Los Angeles County Fire would have its own fees. He explained internal modifications to reduce costs and maximize efficiencies and the effort to recover fees. Director of Health and Environmental Control Agyin explained the need to right size permitting fees and the proposed tiered system.

The Commission requested the opportunity to evaluate the actual fees. Staff agreed to conduct a public workshop and bring the fee schedule back to the Commission.

ORAL REPORTS

City Administrator Fandino indicated the City was exploring options to light the tank in memory of Kobe Bryant. The Commission concurred with the concept.

Commissioner Wendoll asked the City's contingency plan to deal with an outbreak of the Coronavirus. City Administrator Fandino indicated information was on the City's website.

Commissioner Baca asked the City's plan for fuel dumps, in relation to the recent Delta Airlines incident in Los Angeles. Director of Health and Environmental Control Agyin explained the process.

ADJOURNMENT

With no further business, Vice Chair Andreoli II adjourned the meeting at 9:49 a.m.

JACK CLINE, Chair

ATTEST:

LISA POPE, Secretary
(seal)

Business and Industry Commission Agenda Item Report

Agenda Item No. COV-179-2020
Submitted by: Scott Williams
Submitting Department: Finance/Treasury
Meeting Date: May 14, 2020

SUBJECT

Proposed Fiscal Year 2020-21 General Fee Schedule (Continued from February 13, 2020)

Recommendation:

Recommend the City Council adopt a resolution approving the Proposed Fiscal Year 2020-21 General Fee Schedule.

Background:

At its February 13, 2020 meeting, the Business and Industry Commission received a presentation on the Proposed Fiscal Year 2020-21 General Fee Schedule. Based on the Commission's request to evaluate the actual fees, on March 10, 2020, staff conducted a town hall meeting to explain how the proposed fees would impact Vernon businesses. The workshop was interactive, and provided staff with positive suggestions and general support of the proposed fees. Due to COVID-19, the special meeting planned for the Commission's consideration of the fee schedule was delayed.

As a reminder, the City worked with a consultant to update the City's General Fee Schedule, including building, planning, engineering, environmental control, public safety, city administration and administrative services departments. Attached is the February 13, 2020 Business and Industry Commission report (Attachment 1).

In the interest of fiscal responsibility and stability and in an effort for the City to recover its costs while maintaining the current level of service for Vernon businesses, staff presents the Proposed Fiscal Year 2020-21 General Fee Schedule for Commission consideration.

During the May 5, 2020 Council meeting, the Council was informed of the proposed fee schedule and reminded of the business community's support of increased fees in order to retain the existing service provided by Public Works Inspectors.

A public hearing is scheduled for the May 19, 2020 City Council meeting and staff suggests the Commission recommend Council adoption of a resolution approving the Fiscal Year 2020-2021 General Fee Schedule.

Fiscal Impact:

There is no fiscal impact associated with this report.

Attachments:

- [1. February 13, 2020 BIC agenda report](#)
- [2. Proposed Fiscal Year 2020-2021 General Fee Schedule](#)

Business and Industry Commission Agenda Item Report

Agenda Item No. COV-59-2020
Submitted by: Scott Williams
Submitting Department: Finance/Treasury
Meeting Date: February 13, 2020

SUBJECT

Proposed Fiscal Year 2020-21 General Fee Schedule

Recommendation:

No action required by the Commission. This is a presentation only.

Background:

The City engaged Capital Accounting Partners to update the City's General Fee Schedule. A study was conducted with a scope of work that included fee schedules for the building, planning, engineering, environmental control, public safety, city administration and administrative services departments. The study was completed using consistent methodologies to ensure adequate revenue to maintain a high level of customer service and cost recovery to the City.

The study included the following:

- Consultant meetings with front line staff to accurately measure and capture the time required for fee-based activity such as processing permits and applications
- Assumed major technology upgrade to replace current permitting system and citywide Enterprise Resource Planning (ERP) system to platforms that will integrate with each other and facilitate an electronic permitting process
- An analysis inclusive of staffing changes and duty reassignments planned for the FY 2020-21 budget (e.g. Building & Planning Manager, Permit Technician)
- An analysis accounting for a high value of customer service, such as routine pre-application meetings, and capturing the cost of these key added values through fees

Fees Charged in Other Cities

As part of the analysis, a survey was conducted to compare selected fees with the County of Los Angeles and four benchmark cities in the Los Angeles area. The approach for a comparison study was to identify a small number of relevant projects or services rather than comparing the fees themselves. In addition to LA County, the cities used as benchmark for comparison are: Los Angeles, Commerce, Santa Fe Springs, and Long Beach. In comparing fees and services, caution was used in regards to the following reasons:

- Communities have different policies regarding user fees -- some desire to subsidize their fees while others want to charge full cost
- Many cities and counties do not routinely update their fees and, therefore, comparisons can be comparing today's cost against fees implemented more than 5-10 year ago
- Service descriptions can vary -- some cities will often bundle services while others keep them separate
- There are multiple methods of calculating new construction building evaluations
- The variance in the size and complexity of the organization can be a cost driver to the fees charged

Comparing one service that is provided by the City of Vernon with the same service for a neighboring city should be considered with caution due to potential variances as previously noted.

Conclusion

Fee adjustment for cost recovery will advance the City Council's strategic goal of maintaining fiscal responsibility and stability, and an annual review and update of the General Fee Schedule will ensure that the City is reimbursed for the costs incurred by providing services associated with specific fees. Additionally, it is recommended as a best practice that an updated cost allocation and fee study should be conducted by an independent consulting firm every three to five years. Adjusting with future costs, whenever possible, is key in developing a balanced budget and fiscal responsibility.

The proposed fee schedule will be presented to the City Council and a public hearing will be held prior to adoption. Adoption of the Fiscal Year 2020-21 General Fee Schedule will provide additional financial resources by collecting appropriate rates based on current labor and benefit rates, and will reduce the shortfall that currently exists due to a lack of cost recovery for services provided.

Fiscal Impact:

There is no fiscal impact associated with this report.

Attachments:

PROPOSED GENERAL FEE SCHEDULE



City of Vernon

Draft
3-10-20

CITY OF VERNON
GENERAL FEE SCHEDULE

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ADMINISTRATIVE FEES	
BUSINESS LICENSE FEES**	
Warehousing	
≤ 5,000 Square Feet	\$1,200.00
≥ 5,001 Square Feet (Maximum tax is \$11,950.00)	\$0.21 per square foot
Manufacturing	
Based on number of employees	Application
Hybrid Business	
Please refer to business license tax calculation worksheet	Application
Contractor	
Based on number of employees and quarters working	Application
Catering	
Catering Vehicle-Cold Food (§ 5.25(b)(1)(ii))	\$602.00/yr.
Catering Vehicle-Hot Food (§ 5.25(b)(1)(i))	\$787.00/yr.
Hazardous Waste Treatment, Storage or Disposal Facilities	See Vernon Code § 5.35 and 5.36
Hazardous Waste Treatment, Storage or Disposal by or on behalf of related corporate entities.	See Vernon Code § 5.36
Waste to Energy Facilities	See Vernon Code § 5.37
Solid Waste Materials Processing and Recycling Facilities	See Vernon Code § 5.38
Lead-Acid Battery Recycling Facilities	See Vernon Code § 5.39
** Business license fees not listed above may be found in Vernon Code Chapter 5 – Business License Taxes and other City Taxes.	
COPIES	
Standard	\$0.20 per page
Certified	\$16 per document
Oversize Plans	\$5 per sheet or direct cost of duplication
Special Projects	Direct cost of duplication
Audio/Video/CD/DVD duplication (medium provided by requestor)	\$5.00
CREDIT CARD PAYMENT FEE	
City's direct cost to process credit card transactions for the convenience of the credit card user shall be collected from the credit card user as part of the transaction.	
ELECTIONS	
Candidate Statement Deposit	\$250.00
Filing Fee – Intent to Circulate a Petition (Election Code Section 9202(b))	\$200.00

FILMING	
Per Resolution No. 2013-16	
Permit	\$251.00
Permit Review Fee	\$150 per permit
Filming Location Fee – Private Property	\$150 per permit
Filming Location Fee – City Street	\$650 per day
Health Department Inspection Fee	\$150 per permit
Building Department Inspection Fee	\$150 per permit
On-Duty Fireperson (2-hour minimum)	\$90 per hour
Fire Engine & Associated Personnel	\$500 per hour
On-Duty Police Officer	\$75 per hour
Encroachment Inspector	\$75 per hour
Posting	\$110 per location
Use of City-Controlled Parking lot	\$1000 refundable deposit \$800-1200 per day determined by City
Encroachment Fee	See Engineering Fees
Traffic Detour Plan	\$1,080.00
Temporary Street Closure	\$1,080.00
MISCELLANEOUS	
Returned Checks	\$26.00
Administrative Citations	See Resolution No. 2011-195
Civil Penalties	See Resolution No. 2011-195
PASSPORTS	
Processing Fee (Established by the U.S. Department of State)	\$35.00
Photograph	\$10.00 per photo
STAFF TIME – Special Projects Beyond Normal Course of Business	
As provided for in the California Public Records Act, City’s staff time spent on extraordinary or infrequent requests that are large in scope or require development of information to satisfy such requests will require the requestor to reimburse the City for its actual direct cost. Actual direct cost will include the City staff’s fully burdened hourly rate which includes PERS and Medicare. Outsourced consultant and attorney fees will be at cost billed to the City. A deposit, based upon an estimate to fulfill a request, will be collected prior to commencement.	
SUBPOENA DUCES TECUM	
Documents (Deposit for Civil Cases. No charge for Criminal Cases (Evidence Code Section 1563(b)(1)). No charge for Federal Cases unless significant (Federal Rules of Civil Procedure Rule 45)	\$15.00
Persons (Deposit for Civil Cases pursuant to Government Code Section 68096.1. No charge for Criminal Cases pursuant to Penal Code Section 1329).	\$275.00

BUILDING PERMIT FEES	
PERMIT FEES	Building, Electrical, Plumbing, Heating, Ventilating, Cooling, Refrigeration, and Fire Prevention Permits
VALUATION	FEE
\$1.00 to \$2,000.00	\$137.00
\$2,001.00 to \$5,000.00	\$137.00 for the first \$2,000.00 plus \$7.00 for each additional \$100.00 or fraction thereof, up to and including \$5,000.00
\$5,001.00 to \$25,000.00	\$347.00 for the first \$5,000.00 plus \$17.00 for each additional \$1,000.00 or fraction thereof, up to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$687.00 for the first \$25,000.00 plus \$13.00 for each additional \$1,000.00 or fraction thereof, up to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$1,012.00 for the first \$50,000.00 plus \$9.00 for each additional \$1,000.00 or fraction thereof, up to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,462.00 for the first \$100,000.00 plus \$7.00 for each additional \$1,000.00 or fraction thereof, up to and including \$500,000.00
\$500,001.00 and up	\$4,262.00 for the first \$500,000.00 plus \$5.00 for each additional \$1,000.00 or fraction thereof.
Plan Check Fee when required, shall be equal to 65% of the Permit Fee. Plan Check Energy Fee 25% of the Permit Fee. Permit Energy Fee 10% of the Permit Fee.	
DESCRIPTION	FEE
Green Building Standards Plan Review Mandatory Provisions	\$2,055.00
Green Building Standards Inspection Mandatory Provisions	\$3,445.00
Industrial Wastewater Discharge Permit Application Review	\$679.00
Penalty Fees	
Work commencing prior to the issuance of a permit shall be subject to an additional fee equal to the permit fee. (Authorized by California Building Code § 109.4.)	
CERTIFICATE OF OCCUPANCY FEES	
AFFECTED FLOOR AREA	FEE
Inspection Fee:	
Less than 50,000 square feet	\$701.00
50,001 to 100,000 square feet	\$847.00
Over 100,000 square feet	\$992.00
Issuance of a Temporary Certificate of Occupancy	
Less than 50,000 square feet	\$701.00
50,001 to 100,000 square feet	\$847.00

BUILDING PERMIT FEES	
Over 100,000 square feet	\$992.00
INSPECTION AND OTHER FEES	
DESCRIPTION	
FEE	
Conditional Use Permit	\$29,532.00 plus applicant is responsible for cost to retain a consultant to prepare the environmental document for the project plus a 25% administration fee, plus any County Surveyor and County Clerk filing fees & Fish & Game Section 713 fees
Zoning Variance and Zoning Amendment	\$14,163.00
Building Code Variance	\$7,745.00
Zoning Verification	\$948.00
Trailer Permit	\$911.00/trailer
Final map, parcel map, or tentative map which contains four or less parcels or lots	\$14,042.00
Final map, parcel map, or tentative map which contains five or more parcels or lots. (Not including all applicable County & State fees)	\$29,651.00
Temporary use permit	\$3,722.00
Commercial/Industrial solar panel or other alternative energy sources installation 0-150kw	\$8,590.00
Commercial/Industrial solar panel or other alternative energy sources installation greater than 150kw	\$11,373.00
Release of Building Drawings	\$240.00
Over the counter plan check review (up to 1 hour each)	\$209.00
Technology system upgrade and maintenance (% of permit)	9.25%
PRODUCTIVE HOURLY RATES BY POSITION	
DESCRIPTION	
FEE	
Inspector/Plan Checker	\$209.00
Sr. Electrical Inspector	\$186.00
Mechanical & Plumbing Inspector	\$187.00
Administrative Assistant	\$120.00
Planning Assistant	\$162.00

BUILDING PERMIT FEES	
Building & Planning Manager	\$192.00

ENGINEERING FEES		
ENGINEERING FEES		FEE
Covenant Agreement	Per App	\$3,177.00
Maintenance Covenant	Per App	\$3,794.00
Termination of Covenant	Per App	\$1,634.00
Review of Sanitary Sewer Flow Study Fee	Per App	\$1,851.00
Review of SWPPP	Per App	\$1,326.00
Lot Merger Review Fee	Per App	\$6,261.00
Certificate of Compliance Fee	Per App	\$3,177.00
Lot Line Adjustment Fee	Per App	\$6,261.00
Easement Review/Deed	Per App	\$4,102.00
ENCROACHMENT FEES		
Permit Issuance Fee	Per App	\$92.00
Encroachment Plan Check Fee	Hourly	\$308.00
Encroachment Inspection Fee	Hourly	\$308.00
After Hours Encroachment Inspection Permit	Overtime, 4 Hour Min	\$1,234.00
Encroachments	Annual Permit	\$737.00
The fee for any encroachment not specifically listed in the table shall be the same fee for the most similar structure listed in the table as determined by the City.		
GRADING		
Grading Plan Review Fee (No LID)	First 5	\$ 9,438.00
Grading Plan Review Fee (with LID)	First 5 Sheets	\$15,299.00
Low Impact Development Plan Review	Flat Fee	\$10,364.00
Grading Inspection (No LID)	Flat Fee	\$2,652.00
Grading Inspection (with LID)	Base (Includes first 150 linear feet (LF) of pipe	\$3,886.00
Grading Inspection (with LID)	Each additional 150 LF of pipe	\$308.00
Low Impact Development Inspection	Base (Includes first 150 LF of pipe	\$3,886.00
Low Impact Development Inspection	Each additional 150 LF of pipe	\$308.00
Additional Plan Review (grading no LID) >3 submittal	Per Sheet	\$709.00
Additional Plan Review (with LID) >3 submittal	Per Sheet	\$863.00
Low Impact Development > 3 submittals	Per Sheet	\$740.00

ENGINEERING FEES		
ENCROACHMENT PERFORMANCE BONDS OR CASH DEPOSIT REQUIREMENTS		
Bond Administration Issuance Fee	Per App	\$92.00
Traffic Detour Plan		\$1,080.00
Temporary Street Closure		\$1,080.00
PRODUCTIVE HOURLY RATES BY POSITIONS:		
Project Engineer & Engineering Assistants		\$308.00

HEALTH AND ENVIRONMENTAL CONTROL PERMIT FEES	
ANIMAL CONTROL PROGRAM	
DOG LICENSE	\$15.00
CERTIFIED UNIFIED PROGRAM AGENCY	
ABOVE GROUND PETROLEUM STORAGE ACT PROGRAM	
Total Storage Capacity 1,320 to 10,000 Gallons	\$108.00
Total Storage Capacity 10,001 to 100,000 Gallons	\$205.00
Total Storage Capacity 100,001 to 1,000,000 Gallons	\$411.00
Total Storage Capacity 1,000,001 to 10,000,000 Gallons	\$616.00
Total Storage Capacity 10,000,001 to 100,000,000 Gallons	\$924.00
Total Storage Capacity 100,000,001 or more Gallons	\$1,386.00
CALIFORNIA ACCIDENTAL RELEASE PREVENTION PROGRAM	
Level 1	\$1,128.00
Level 2	\$1,459.00
Level 3	\$1,790.00
HAZARDOUS MATERIALS BUSINESS PLAN PROGRAM	
Hazardous Material Inventory Count 1	\$226.00
Hazardous Material Inventory Count 2-5	\$551.00
Hazardous Material Inventory Count 6-25	\$824.00
Hazardous Material Inventory Count 26-50	\$1,242.00
Hazardous Material Inventory Count ≥ 51	\$1,573.00
HAZARDOUS WASTE GENERATOR PROGRAM	
Conditional Exempt Small Quantity	\$342.00
Small Quantity	\$684.00
Non-RCRA Large Quantity	\$1,026.00
RCRA Large Quantity	\$1,026.00
TIERED PERMITTING OF HAZARDOUS WASTE ON-SITE TREATMENT	
Conditionally Exempt	\$456.00
Permit by Rule	\$1,026.00
Conditionally Authorized	\$1,140.00

HEALTH AND ENVIRONMENTAL CONTROL PERMIT FEES	
UNDERGROUND STORAGE TANK PROGRAM	
Each Additional Tank	\$409.00
First Tank	\$818.00
STATE OF CALIFORNIA SURCHARGE	
Underground Storage Tank Program	\$20.00
Aboveground Petroleum Storage Act Program	\$26.00
CUPA Oversight	\$49.00
California Accidental Release Prevention Program	\$270.00
CROSS CONNECTION PROGRAM	
BACKFLOW PREVENTION DEVICE	\$17.00
FOOD PROTECTION PROGRAM	
CATERING FACILITY	
≤ 1,999 SQ. FT	\$1,026.00
2,000 – 3,999 SQ. FT	\$1,368.00
4,000 – 9,999 SQ. FT	\$1,711.00
≥ 10,000 SQ. FT	\$2,053.00
COMMISSARY	
≤ 1,999 SQ. FT	\$342.00
2,000 – 3,999 SQ. FT	\$684.00
4,000 – 9,999 SQ. FT	\$1,026.00
≥ 10,000 SQ. FT	\$1,368.00
COTTAGE FOOD OPERATION	
Class A	\$86.00
Class B	\$342.00

HEALTH AND ENVIRONMENTAL CONTROL PERMIT FEES	
FOOD MARKET WITH FOOD PREPARATION	
≤ 999 SQ. FT	\$513.00
1,000 – 2,999 SQ. FT	\$684.00
≥ 3,000 SQ. FT	\$855.00
FOOD MARKET WITH ONLY PREPACKAGE FOOD	
≤ 999 SQ. FT	\$342.00
1,000 – 2,999 SQ. FT	\$513.00
≥ 3,000 SQ. FT	\$684.00
FOOD PROCESSING FACILITY	
≤ 1,999 SQ. FT	\$1,026.00
2,000 – 5,999 SQ. FT	\$1,711.00
6,000 – 29,999 SQ. FT	\$2,053.00
≥ 30,000 SQ. FT	\$2,395.00
LIMITED SERVICE CHARITABLE FEEDING OPERATION	Exempt
MICROENTERPRISE HOME KITCHEN	\$171.00
MICRO MARKET	\$186.00
MOBILE FOOD FACILITY (CART)	
Low Risk	\$342.00
Moderate Risk	\$513.00
High Risk	\$684.00
MOBILE FOOD FACILITY (VEHICLE)	
Low Risk	\$513.00
Moderate Risk	\$684.00
High Risk	\$1,026.00
MOBILE SUPPORT UNIT	\$684.00

HEALTH AND ENVIRONMENTAL CONTROL PERMIT FEES	
PUBLIC SCHOOL	
Cafeteria	\$394.00
RESTAURANT	
≤ 999 SQ. FT	\$513.00
1,000 – 2,999 SQ. FT	\$684.00
≥ 3,000 SQ. FT	\$855.00
SHARED KITCHEN COMPLEX	
≤ 9,999 SQ. FT	\$1,368.00
≥ 10,000 SQ. FT	\$2,053.00
SHARED KITCHEN COMPLEX TENANT	
Retail (Semi-Annual)	\$86.00
Wholesale (Semi-Annual)	\$86.00
Retail (Annual)	\$150.00
Wholesale (Annual)	\$150.00
SOFT SERVE	
Machine	\$37.00
California State License Fee	\$225.00
VENDING MACHINES	
Each Additional Unit	\$29.00
1-3 Units	\$137.00
WHOLESALE FOOD DELIVERY VEHICLE	
	\$86.00
WHOLESALE FOOD WAREHOUSE	
≤ 3,999 SQ. FT	\$342.00
4,000 – 9,999 SQ. FT	\$513.00
10,000 – 49,999 SQ. FT	\$1,368.00
50,000 – 99,999 SQ. FT	\$1,642.00
≥ 100,000 SQ. FT	\$1,970.00

HEALTH AND ENVIRONMENTAL CONTROL PERMIT FEES	
WHOLESALE FOOD WAREHOUSE WITH LIMITED REPACKAGING	
≤ 3,999 SQ. FT	\$360.00
4,000 – 9,999 SQ. FT	\$539.00
10,000 – 49,999 SQ. FT	\$1,436.00
50,000 – 99,999 SQ. FT	\$1,724.00
≥ 100,000 SQ. FT	\$2,069.00
GARMENT PROGRAM	
COMMERCIAL LAUNDRY	
Vehicle	\$86.00
Facility ≤ 4,999 SQ. FT	\$251.00
Facility ≥ 5,000 SQ. FT	\$377.00
GARMENT MANUFACTURING COMPLEX	
	\$251.00
GARMENT MANUFACTURING FACILITY	
≤ 249 SQ. FT	\$126.00
250 – 1,999 SQ. FT	\$168.00
2,000 – 9,999 SQ. FT	\$251.00
≥ 10,000 SQ. FT	\$377.00
WIPING RAG FACILITY	
≤ 4,999 SQ. FT	\$251.00
≥ 5,000 SQ. FT	\$377.00
HOUSING PROGRAM	
RESIDENTIAL RENTAL PROPERTY	
1-4 Units	\$171.00
> 4 Units	\$342.00
WASTE MANAGEMENT PROGRAM	
LIQUID WASTE PUMPING	
Vehicle	\$86.00
Vehicle Storage Yard	\$342.00

HEALTH AND ENVIRONMENTAL CONTROL PERMIT FEES	
MEDICAL WASTE	
Small Quantity Generator Without On-Site Treatment	\$53.00
Small Quantity Generator With On-Site Treatment	\$107.00
Large Quantity Generator Without Onsite Treatment	\$513.00
Large Quantity Onsite With Onsite Treatment	\$770.00
RENDERING	
Vehicle	\$86.00
Facility \leq 9,999 SQ. FT	\$810.00
Facility \geq 10,000 SQ. FT	\$1,520.00
SOLID WASTE HAULER	
Vehicle	\$86.00
Vehicle Storage Yard	\$342.00
SOLID WASTE TRANSFER / PROCESSING FACILITY	
Limited Volume	\$810.00
Medium Volume	\$6,897.00
Large Volume	\$10,345.00
WASTE HANDLING FACILITY	\$446.00
WATER PROGRAM	
Water Supply Utility	\$10.00
HEALTH & ENVIRONMENTAL CONTROL SERVICE FEES	
ADMINISTRATIVE	
FREE SALE CERTIFICATE	\$53.00
HOURLY RATE	
Environmental Health Specialist	\$92.00
Environmental Health Technician	\$67.00

HEALTH & ENVIRONMENTAL CONTROL SERVICE FEES	
ANIMAL CONTROL PROGRAM	
TRAP RENTAL	\$50.00
CERTIFIED UNIFIED PROGRAM AGENCY ABOVE GROUND PETROLEUM STORAGE ACT PROGRAM	
Tank Closure	\$232.00
Tank Repair	\$274.00
Tank Modification	\$412.00
New Tank Installation	\$547.00
CALIFORNIA ACCIDENTAL RELEASE PREVENTION PROGRAM	
Risk Management Plan (RMP) Review	Hourly
CERTIFIED UNIFIED PROGRAM AGENCY REGULATED FACILITY CLOSURE	
Hazardous Waste Storage Facility	\$232.00
Hazardous Waste Generator Facility	\$547.00
Hazardous Waste Treatment Facility	\$547.00
UNDERGROUND STORAGE TANK PROGRAM	
Tank Repair	\$247.00
Tank Closure	\$547.00
Tank Modification	\$1,017.00
New Tank Installation	\$1,330.00
FOOD PROTECTION PROGRAM	
BILLABLE RE-INSPECTION	\$122.00
COMMUNITY EVENT (SINGLE EVENT)	
Temporary Food Facility (Sampling / Demo)	\$31.00
Temporary Food Facility (Prepackage Food Only)	\$57.00
Temporary Food Facility (Food Preparation)	\$115.00
Event Organizer	\$308.00

HEALTH & ENVIRONMENTAL CONTROL SERVICE FEES	
COMMUNITY EVENT (ANNUAL EVENT)	
Temporary Food Facility (Sampling / Demo)	\$75.00
Temporary Food Facility (Prepackage Food Only)	\$126.00
Temporary Food Facility (Food Preparation)	\$228.00
Event Organizer	\$479.00
HOST FACILITY WITH CATERING OPERATION	
	\$368.00
PLAN CHECK – BILLABLE PLAN RESUBMITTAL REVIEW	
	\$122.00
PLAN CHECK – BILLABLE FIELD RE-INSPECTION	
	\$122.00
PLAN CHECK – EVALUATION	
	\$232.00
PLAN CHECK NEW CONSTRUCTION – FOOD PROCESSING FACILITY	
≤ 1,999 SQ. FT	\$1,447.00
2,000 – 3,999 SQ. FT	\$1,811.00
4,000 – 9,999 SQ. FT	\$2,174.00
≥ 10,000 SQ. FT	\$2,461.00
PLAN CHECK NEW CONSTRUCTION – MOBILE FOOD FACILITY	
Support Unit	\$232.00
Cart	\$232.00
Vehicle	\$547.00
PLAN CHECK NEW CONSTRUCTION – RETAIL FOOD FACILITY	
≤ 999 SQ. FT	\$1,447.00
1,000 – 2,999 SQ. FT	\$1,811.00
≥ 3,000 SQ. FT	\$2,174.00
PLAN CHECK NEW CONSTRUCTION – WAREHOUSE	
Warehouse without Cold Storage Unit	\$232.00
Warehouse with Cold Storage Unit	\$547.00

HEALTH & ENVIRONMENTAL CONTROL SERVICE FEES	
PLAN CHECK REMODEL - EXISTING FACILITY/VEHICLE/CART	
≤ 999 SQ. FT	\$232.00
1,000 – 2,999 SQ. FT	\$547.00
≥ 3,000 SQ. FT	\$1,017.00
PLAN CHECK REMODEL – VEHICLE/CART	
	\$232.00
WASTE MANAGEMENT PROGRAM	
BILLABLE FIELD RE-INSPECTION	\$122.00
SOLID WASTE PROGRAM	
Notification Permit Tier	\$749.00
Permit Amendment	\$1,811.00
Permit Modification	\$1,811.00
Registration Permit Tier	\$1,811.00
Five-Year Permit Review	\$2,761.00
Full or Standardized Permit Tier	\$3,436.00
Permit Revision	\$3,436.00
WATER PROGRAM	
BILLABLE FIELD RE-INSPECTION	\$122.00
GEOHERMAL HEAT EXCHANGE WELL	
Renovation	\$547.00
Destruction	\$1,182.00
New Construction	\$1,182.00
NON-PRODUCTION WELL CONSTRUCTION/DESTRUCTION	
1-24 Wells	\$584.00
≥ 25 Wells	\$1,017.00

HEALTH & ENVIRONMENTAL CONTROL SERVICE FEES	
PRODUCTION WELL	
Renovation	\$547.00
Destruction	\$1,182.00
New Construction	\$1,182.00
SOIL BORING	
1-24 Well	\$584.00
≥ 25 Wells	\$1,017.00

FIRE FEES	
FIRE PREVENTION	FEE
ANNUAL BUSINESS FIRE INSPECTION (BASED ON BUILDING SIZE)	
0 to 5,000 sq. ft.	\$334.00
5001 to 9,999 sq. ft.	\$381.00
10,000 to 24,999 sq. ft.	\$429.00
25,000 to 50,000 sq. ft.	\$477.00
50,001 to 99,999 sq. ft.	\$525.00
100,000 to 249,999 sq. ft.	\$572.00
250,000 sq. ft. and greater	\$620.00
Annual Business Fire Re-Inspection* (after 2 nd re-inspection)	
1 st re-inspection	\$0.00
2 nd re-inspection and additional inspections beyond	\$168.00 ea.
FIRE DEPARTMENT PERMIT (REQUIRED OPERATIONAL PERMITS)	
<ul style="list-style-type: none"> • Aerosol Products • Combustible dust operations • Combustible fiber storage • Explosives (fireworks only) • Flammable & combustible liquids • Hazardous materials • High-piled storage • Miscellaneous combustible storage • Ovens – industrial baking & drying • Repair garages • Special events (assemblies >50 people) • Spraying and dipping • Tents & temporary membrane structures (>400 sq. ft.) • Waste handling • Woodworking plants 	<ul style="list-style-type: none"> \$202.00 \$202.00 \$202.00 \$202.00 \$336.00 \$336.00 \$336.00 \$202.00 \$202.00 \$202.00 \$202.00 \$236.00 \$202.00 \$336.00 \$202.00
Construction permits include:	
<ul style="list-style-type: none"> • Automatic fire-extinguishing systems • Battery Systems • Compressed gases • Cryogenic fluids • Emergency responder radio coverage system • Fire alarm and detection systems and related equipment • Fire pumps and related equipment • Flammable and combustible liquids 	<ul style="list-style-type: none"> \$472.00 \$472.00 \$606.00 \$606.00 Based on valuation table Based on valuation table Based on valuation table Based on valuation table \$808.00

FIRE FEES	
FIRE PREVENTION	FEE
<ul style="list-style-type: none"> • Hazardous materials • Industrial ovens • LP-gas • Private fire hydrants • Solar photovoltaic power systems • Standpipe systems 	\$808.00 \$472.00 \$606.00 \$202.00 \$606.00
VALUATION TABLE	
\$1.00 to \$2,000.00	\$421.00
\$2,001.00 to \$5,000.00	\$421.00 for the first \$2,000.00 plus \$21.00 for each additional \$100.00 or fraction thereof, up to and including \$5,000.00
\$5,001.00 to \$25,000.00	\$1,052.00 for the first \$5,000.00 plus \$52.50 for each additional \$1,000.00 or fraction thereof, up to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$2,102.00 for the first \$25,000.00 plus \$39.50 for each additional \$1,000.00 or fraction thereof, up to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$3,088.50 for the first \$50,000.00 plus \$28.90 for each additional \$1,000.00 or fraction thereof, up to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$4,535.00 for the first \$100,000.00 plus \$21.00 for each additional \$1,000.00 or fraction thereof, up to and including \$500,000.00
\$500,001.00 and UP	\$12,948.00 for the first \$500,000.00 plus \$16.50 for each additional \$1,000.00 or fraction thereof
Certificate of Occupancy and Permit Fees:	
Certificate of Occupancy Fees (<50,000 sq. ft.)	\$101.00
Certificate of Occupancy Fees (50,000 – 100,000 sq. ft.)	\$134.00
Certificate of Occupancy Fees (<100,000 sq. ft.)	\$168.00
Trailer Permit	\$67.00
Temporary Certificate of Occupancy Fees (<50,000 sq. ft.)	\$101.00

FIRE FEES	
FIRE PREVENTION	FEE
Temporary Certificate of Occupancy Fees (50,000 – 100,000 sq. ft.)	\$134.00
Temporary Certificate of Occupancy Fees (<100,000 sq. ft.)	\$168.00
Penalty Fees - Work commencing prior to the issuance of a construction permit shall be subject to an additional fee equal to the construction permit fee. (See California Building Code § 109.4)	
Fire Protection Systems	
Back flush - Five-year sprinkler system testing (per system)	\$470.00
FIRE ALARM SYSTEMS	
Fire alarm registration (initial)	\$67.00
Fire alarm registration (annual)	\$34.00
FALSE ALARM	
False alarm (2/year)	\$1,011.00
3rd false alarm with emergency response	\$1,213.00
4th false alarm with emergency response	\$1,416.00
5th false alarm with emergency response	\$1,618.00
6th false alarm with emergency response, and each additional alarm thereafter	\$1,820.00
PUBLIC EDUCATION	
Community Emergency Response Training (CERT) (supplies)	\$100.00 per person
CPR training (supplies)	\$100.00 per person
Evacuation planning & drill	\$286.00
Fire extinguisher training – Max. 30 students	\$50.00/ea. session
STATE MANDATED FIRE INSPECTIONS	
Apartments and schools	\$202.00
Other Fees	
After-hours fire inspection (based on 4 hours minimum)	\$874.00
Copies of incident reports	\$17.00
Apparatus and crew charge (hourly) – Per CAL OES State Fire Program	\$251 hr.
Fire code appeals (not refundable)	\$110.00
Film Permit	\$269.00
Inspection charge (special events)	\$134.00
Standby service (4-hour minimum per man hour)	\$165.00

POLICE FEES	
GENERAL	FEE
Vehicle release fee - standard	\$77.00
Vehicle release fee - driving under the influence	\$186.00
Fee to release complete copy of arrest reports, traffic accident reports, incident reports	\$32.00
Fee to release complete copy of arrest reports, traffic accident reports, and incident reports (certified)	\$39.00
Repossession fee for vehicles repossessed in Vernon (Government Code 41612)	\$18.00
VIN verification fee	\$55.00
Citation sign-off fee	\$37.00
DUI Emergency Response	City's cost
Subpoenas witness attendance fee	\$275.00
Subpoenas for discovery motions	\$15.00
Basic Police background investigation	\$28.00
Video tape copy (blank tape provided by requester) – Digital	\$28.00
FALSE ALARMS	
No charge for the first 3 within a fiscal year	
4th false security alarm	\$194.00
5th false security alarm	\$239.00
6th false security alarm	\$284.00
7th false security alarm, and each additional security alarm thereafter	\$329.00