



## COMMUNITY SERVICES NEW SERVICE REPORT

Applicant (Name on the electric bill): \_\_\_\_\_

Address of electric service: \_\_\_\_\_

Mailing address if different: \_\_\_\_\_

The applicant understands that the property will be maintained such that it will meet the requirements of the Building Codes of the City of Vernon. The applicant also agrees that the electrical and water services may be discontinued if the Building Department issues a Notice of Violation pursuant to the City of Vernon Building Codes.

Check the appropriate box

- The electric service is currently on and needs no preliminary inspection.
- The electric service is off and is requested to be turned on. Before any electrical service that is off is turned on, an electrical inspection is required. Contact the Electrical Inspector, at ext. 244, to coordinate building access.

Check the appropriate box

- The applicant is planning to occupy the premises with equipment, materials or personnel. In order to occupy, the applicant shall obtain a "Certificate of Occupancy" in the applicants name. Contact Community Services to coordinate occupancy inspection.
- The applicant is not occupying the premises. The electric service is to be turned on for clean and show or construction only. In the event that personnel or property is to occupy the premises, a Certificate of Occupancy is required.

\_\_\_\_\_  
Applicant Representative's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Company Title (Owner, Pres., Manager, etc.)

\_\_\_\_\_  
Phone