

GENERAL FEE SCHEDULE



City of Vernon

Effective July 1, 2023

**CITY OF VERNON
GENERAL FEE SCHEDULE
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ADMINISTRATIVE FEES	
BUSINESS LICENSE FEES**	
Warehousing	
≤ 5,000 Square Feet	\$1,200.00
≥ 5,001 Square Feet (Maximum tax is \$11,950.00)	\$0.21 per square feet
Manufacturing	
Based on number of employees	Application
Hybrid Business	
Please refer to business license tax calculation worksheet	Application
Contractor	
Based on number of employees and quarters working	Application
Catering	
Catering Vehicle-Cold Food (§ 5.08.070(B)(1)(b))	\$602.00/yr.
Catering Vehicle-Hot Food (§ 5.08.070(B)(1)(a))	\$787.00/yr.
Hazardous Waste Treatment, Storage or Disposal Facilities	See Vernon Code § 5.08.100
Hazardous Waste Treatment, Storage or Disposal by or on behalf of related corporate entities.	See Vernon Code § 5.08.110
Waste to Energy Facilities	See Vernon Code § 5.08.120
Solid Waste Materials Processing and Recycling Facilities	See Vernon Code § 5.08.130
Lead-Acid Battery Recycling Facilities	See Vernon Code § 5.08.140
** Business license fees not listed above may be found in Vernon Code Chapter 5 – Business License Taxes and other City Taxes.	
COPIES	
Standard	\$0.20 per page
Certified	\$16 per document
Oversized Plans	\$5.00 per sheet or direct cost of duplication
Special Projects	Direct cost of duplication
Audio/Video/CD/DVD duplication (medium provided by requestor)	\$5.00
CREDIT CARD PAYMENT FEE	
City's direct cost to process credit card transactions for the convenience of the credit card user shall be collected from the credit card user as part of the transaction.	
ELECTIONS	
Candidate Statement Deposit	\$250.00
Filing Fee – Intent to Circulate a Petition (Election Code Section 9202(b))	\$200.00

FILMING	
Permit	\$268.00
Filming Location Fee – Private Property	\$150 per permit
Filming Location Fee – Under City Control	\$650 per day
Filming Location Fee – City Street	\$650 per day
Health Department Inspection Fee	\$150 per permit
Building Department Inspection Fee	\$150 per permit
On-Duty Police Officer (See Filming Guidelines)	Per Agreement with Police Officers Association
Encroachment Inspector	\$75 per hour
Posting	\$110 per location
Encroachment, Traffic and Street Closure Fees	See Engineering Fees
Filming without a Permit*	Double all permit fees
*With the exception of film permit violations, all Filming Fees are collected on behalf of the City by the City's Film Permit consultant (FilmLA).	
MISCELLANEOUS	
Returned Checks	\$26.00
Administrative Citations	See Resolution No. 2011-195
Civil Penalties	See Resolution No. 2011-195
PASSPORTS	
Processing Fee (Established by the U.S. Department of State)	\$35.00
Photograph	\$15.00 per photo
ELECTRONICALLY STORED RECORDS OR DATA	
<p>Except as specifically listed in this Fee Schedule, the City may charge duplication costs for producing an electronic copy of a non-exempt public record including:</p> <ul style="list-style-type: none"> (a) All programming and computer services costs where production of the record requires data compilation, extraction or programming. (b) For all such productions, the charge shall be based on the compensation for the actual employee or contractor performing the production multiplied by the amount of time spent programming, etc. Time shall be billed in fifteen (15) minute increments with no minimum grace period. <p>A deposit, based upon an estimate to fulfill a request, will be collected prior to commencement.</p>	
SUBPOENA DUCES TECUM	
Documents - Deposit for civil cases. No charge for criminal cases per Evidence Code Section 1563(b)(1). No charge for Federal cases unless significant per Federal Rules of Civil Procedure Rule 45.	\$15.00 deposit towards costs as provided in CA Evidence Code Section 1563
Persons - Deposit for civil cases pursuant to Government Code Section 68096.1. No charge for criminal cases pursuant to Penal Code Section 1329.	\$275.00 deposit toward actual cost to City

BUILDING PERMIT FEES	
PERMIT FEES	Building, Electrical, Plumbing, Heating, Ventilating, Cooling, and Refrigeration Permits
VALUATION	FEE
\$1.00 to \$2,000.00	\$111.00
\$2,001.00 to \$5,000.00	\$111.00 for the first \$2,000.00 plus \$5.55 for each additional \$100.00 or fraction thereof, up to and including \$5,000.00
\$5,001.00 to \$25,000.00	\$277.00 for the first \$5,000.00 plus \$13.87 for each additional \$1,000.00 or fraction thereof, up to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$555.00 for the first \$25,000.00 plus \$10.40 for each additional \$1,000.00 or fraction thereof, up to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$815.00 for the first \$50,000.00 plus \$7.63 for each additional \$1,000.00 or fraction thereof, up to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,196.00 for the first \$100,000.00 plus \$5.55 for each additional \$1,000.00 or fraction thereof, up to and including \$500,000.00
\$500,001.00 and up	\$3,415.00 for the first \$500,000.00 plus \$4.29 for each additional \$1,000.00 or fraction thereof.
Plan Check Fee when required, shall be equal to 65% of the Permit Fee. Plan Check Energy Fee 25% of the Permit Fee. Permit Energy Fee 10% of the Permit Fee.	
DESCRIPTION	FEE
Green Building Standards Plan Review Mandatory Provisions	\$1,310.00
Green Building Standards Plan Review Tier 1 Provisions	\$2,619.00
Green Building Standards Plan Review Tier 2 Provisions	\$3,929.00
Green Building Standards Inspection Mandatory Provisions	\$1,284.00
Green Building Standards Inspection Tier 1 Provisions	\$2,536.00
Green Building Standards Inspection Tier 2 Provisions	\$3,788.00
Grading Plan Review Fee (First 3 sheets)	\$1,329.00
Grading Plan Review Fee Each Additional Sheet	\$289.00
NPDES LID Inspection	\$1,210.00
Industrial Wastewater Discharge Permit Application Review	\$180.00
<u>Penalty Fees</u>	
Work commencing prior to the issuance of a permit shall be subject to an additional fee equal to the permit fee. (Authorized by California Building Code § 109.4.)	
CERTIFICATE OF OCCUPANCY FEES	
AFFECTED FLOOR AREA	
Inspection Fee:	
5,000 square feet or less	\$385.00
5,001 to 50,000 square feet	\$885.00

BUILDING PERMIT FEES	
50,001 to 100,000 square feet	\$1,046.00
Over 100,000 square feet	\$1,207.00
Issuance of a Temporary Certificate of Occupancy	
Less than 5,000 square feet	\$385.00
Less than 50,000 square feet	\$885.00
50,001 to 100,000 square feet	\$1,046.00
Over 100,000 square feet	\$1,207.00
INSPECTION AND OTHER FEES	
DESCRIPTION	FEE
Permit Inspection outside of normal business hours (minimum charge four hours)	\$244.00/hour Minimum of \$976.00
Inspection of work not requiring a permit	\$168.00/hr.
Re-inspection fee	\$168.00/hr.
Additional structural plan review required by changes, additions or revisions to the plans submitted or determination if an existing structure can accept additional loads	\$321.00/hr.
Additional non-structural plan review required by changes, additions or revisions to the plans submitted	\$168.00/hr.
Certified Access Specialist (CASp) Review Fee	\$136.00/hr.
Trailer Permit	\$507.00/trailer
Trailer Permit for subsequent years	\$507.00
Final Map, parcel map, or tentative map which contains four or less parcels or lots	\$5,660.00
Final Map, parcel map, or tentative map which contains five or more parcels or lots	\$13,730.00
Conditional Use Permit	\$19,251.00 plus applicant is responsible for cost to retain a consultant to prepare the environmental document for the project plus a 25% administration fee
Zoning Variance and Zoning Amendment	\$11,075.00

BUILDING PERMIT FEES	
Building Code Variance	\$4,879.00
Certificate of Compliance Fee	\$1,014.00
Covenant and Lot Merger Review Fee	\$937.00
Grant / Easement Deed Review	\$1,445.00
Zoning Verification	\$276.00
Commercial/Industrial solar panel or other alternative energy sources installation greater than 50kw	\$1,000.00 plus \$7.00 per kW for each Kw above 50kW to 250kW and \$5.00 per kW above 250kW
Residential Solar Panel Installation	\$500 plus \$15 per kW for each kW above 15kW
Water Efficient Landscape Plan Review and Inspection Fee	\$828.00
Sanitary Sewer Flow Study Fee	\$2,106.00
Green building Standards Administration Special Revolving fee	\$1.00 for every \$25,000.00 or portion thereof of valuation
Release of Building Drawings	\$64.00
Special Event Application / Public Assembly Application	\$134.00
Temporary Use Permit	\$1,000.00

ENGINEERING FEES		
ENGINEERING FEES		FEE
Lot Line Adjustment Fee	Per App	\$2,902.00
Street Vacation Fee	Per App	\$11,107.00
ENCROACHMENT FEES		
Permit Issuance Fee	Per App	\$161.00
Permit Inspection and Plan Check Fees		Regular Time \$166.00/hr. Overtime \$244.00/hr.
Annual Permit	Per App	\$578.00
Reconstruction Fees for Work Completed by City		All other direct costs to the City resulting from the Permittee's activity, calculated at actual cost plus 25% administrative cost
FRANCHISES AND LICENSES	Issuance	Annual Fee
Railroad crossings, conveyor bridges, and tunnels across a street	\$25,000.00	\$3,210.00

ENGINEERING FEES		
Railroad Tracks, pipelines, or conduits along a street	\$25,000 for each one-half (1/2) mile or portion thereof	\$3,210.00 for each one-half (1/2) mile or portion thereof
Pipelines or conduits across a street or a metering manhole in the street	\$12,500.00	\$1,605.00
Building footings and appendages for traffic sensors, signs, monitoring wells and architectural projections	\$5,000.00	\$642.00
The fee for any encroachment not specifically listed in the table shall be the same fee for the most similar structure listed in the table as determined by the City.		
GRADING		
Low Impact Development Plan Review		\$2,770.00
Grading Inspection (No LID)		\$282.00
ENCROACHMENT PERMIT FAITHFUL PERFORMANCE BONDS OR CASH DEPOSIT REQUIREMENTS		
The amount of an encroachment permit cash deposit, certified or cashier's check, surety bond, or letter of credit shall be determined by multiplying the quantity of asphalt paving, concrete paving, sidewalk, concrete curb, monuments and trench excavations proposed to be removed, disturbed or opened by the rate shown in the table below, the sum of the totals shall establish the minimum amount of the bond or deposit, except that in no case shall the faithful total security be less than \$5,000. Authorized by Vernon Municipal Code §12.08.200.		
Type of Work to be performed		
Asphalt pavement	\$22.75/sq. foot	
Concrete pavement and driveway	\$25.50/sq. foot	
Concrete sidewalk	\$13.25/sq. foot	
Concrete curb and gutter	\$67.50/lin. Foot	
Trench excavations	\$9,630.00 each open excavation	
Monument replacement	\$3,852.00/monument	

HEALTH AND ENVIRONMENTAL CONTROL PERMIT FEES	
CERTIFIED UNIFIED PROGRAM AGENCY	
ABOVE GROUND PETROLEUM STORAGE ACT PROGRAM	
Total Storage Capacity 1,320 to 10,000 Gallons	\$270.00
Total Storage Capacity 10,001 to 100,000 Gallons	\$539.00
Total Storage Capacity 100,001 to 1,000,000 Gallons	\$1,027.00
Total Storage Capacity 1,000,001 to 10,000,000 Gallons	\$2,054.00
Total Storage Capacity 10,000,001 to 100,000,000 Gallons	\$2,054.00
Total Storage Capacity 100,000,001 or more Gallons	\$2,054.00
HAZARDOUS MATERIALS BUSINESS PLAN PROGRAM	
Hazardous Material Inventory Class A	\$488.00
Hazardous Material Inventory Class B	\$551.00
Hazardous Material Inventory Class C	\$2,042.00
Application Fee	\$327.00
UNDERGROUND STORAGE TANK PROGRAM	
Annual Tank Operating Permit	\$818.00/Tank
Underground Storage Tank Facility	\$1,252.00/Facility
HAZARDOUS MATERIAL CLOSURE	
Small	\$313.00
Medium	\$627.00
Large	\$940.00
Extra Large	\$976.00
Certificate of Closure	\$344.00
WELL PERMITS	
DRILLING A WATER WELL	\$648.00
DESTROYING OR CONVERTING AN EXISTING WATER WELL	\$648.00
DRILLING A MONITORING WELL less than 50 feet	\$584.00
REPAIRING / MODIFYING A WELL	\$478.00
FOOD PROTECTION PROGRAM	
FOOD PERMITS	
AGRICULTURAL OPERATION	\$207.00 Annual
CATERER	\$363.00 Annual
CATERER	\$121.00 Daily
COMMISSARY	\$741.00
FOOD PROCESSING Under 2000 square feet	\$520.00

HEALTH AND ENVIRONMENTAL CONTROL PERMIT FEES	
ESTABLISHMENT Over 2000 square feet	\$1,082.00
FOOD VENDING MACHINE BUSINESS	\$42.00 / machine
FOOD WAREHOUSE	\$416.00
RESTAURANT 0-30 SEATS	\$416.00
RESTAURANT 31 SEATS AND OVER	\$824.00
RETAIL FOOD MARKET	\$403.00
RETAIL FOOD PRODUCTION ESTABLISHMENT	\$403.00
TEMPORARY EVENT ORGANIZER	\$302.00
TEMPORARY FOOD FACILITY	\$117.00
FOOD VEHICLES	
MOBILE FOOD FACILITY (CART)	\$225.00
WHOLE PRODUCE	\$225.00
MOBILE FOOD PREP UNIT (HOT TRUCK)	\$552.00 Annual
MOBILE FOOD PREP UNIT (HOT TRUCK)	\$186.00 Daily
WHOLESALE FOOD VEHICLE	\$122.00
RETAIL FOOD VEHICLE	\$122.00
NON-FOOD	
GARMENT MANUFACTURING	\$395.00
LAUNDRY FACILITY (N/A IF FACILITY IS NOT A VERNON BUSINESS)	\$313.00
LAUNDRY VEHICLE	\$122.00 per vehicle
WASTE PROCESSING FACILITY	\$446.00
WASTE TRANSFER STATION	\$313.00
WASTE COLLECTION BUSINESS	\$1,532.00
WASTE COLLECTION VEHICLE	\$266.00
WASTE COLLECTION VEHICLE YARD	\$334.00
RENDERING PLANT BUSINESS	\$543.00
RENDERING PLANT VEHICLE	\$266.00
WASTE DISPOSAL SITE	\$313.00
WATER SUPPLY UTILITY	\$10.00 / Service connection
LIQUID WASTE PUMPING BUSINESS	\$266.00
LIQUID WASTE PUMPING VEHICLE	\$232.00
OFFAL BUSINESS	\$266.00
OFFAL VEHICLE	\$232.00

HEALTH & ENVIRONMENTAL CONTROL SERVICE FEES	
GENERAL PLAN CHECK	
1-5 sheets	\$547.00
6-10 sheets	\$1,017.00
11-25 sheets	\$1,330.00
Additional Sheets	\$232.00

POLICE FEES	
GENERAL	FEE
Vehicle release fee - standard	\$50.00
Vehicle release fee - driving under the influence	\$144.00
Fee to release complete copy of arrest reports, traffic accident reports, incident reports	\$20.00
Fee to release complete copy of arrest reports, traffic accident reports, and incident reports (certified)	\$31.00
Repossession fee for vehicles repossessed in Vernon (Government Code 41612)	\$15.00
VIN verification fee	\$44.00
Citation sign-off fee	\$44.00
DUI Emergency Response	City's cost
Subpoenas witness attendance deposit (Government Code Section 68097.2)	\$275.00
Subpoenas for discovery motions	\$15.00
Basic Police background investigation	\$19.00
Video tape copy (blank tape provided by requester) – Digital	\$19.00
FALSE ALARMS	
No charge for the first 3 within a fiscal year	
4th false security alarm	\$168.00
5th false security alarm	\$207.00
6th false security alarm	\$246.00
7th false security alarm, and each additional security alarm thereafter	\$284.00