

**MINUTES  
VERNON CITY COUNCIL  
REGULAR MEETING  
TUESDAY, JULY 19, 2022  
COUNCIL CHAMBER, 4305 SANTA FE AVENUE**

**CALL TO ORDER**

Mayor Lopez called the meeting to order at 9:01 a.m.

**FLAG SALUTE**

Mayor Lopez led the Flag Salute.

**ROLL CALL**

**PRESENT:**

Leticia Lopez, Mayor  
William Davis, Council Member  
Judith Merlo, Council Member (arrived at 9:04 a.m.)  
Melissa Ybarra, Council Member

**ABSENT:**

Crystal Larios, Mayor Pro Tem

**STAFF PRESENT:**

Carlos Fandino, City Administrator  
Zaynah Moussa, Interim City Attorney  
Lisa Pope, City Clerk  
Scott Williams, Finance Director  
Fredrick Agyin, Health and Environmental Control Director  
Michael Earl, Human Resources Director  
Robert Sousa, Police Chief  
Dan Wall, Public Works Director  
Todd Dusenberry, Acting Public Utilities General Manager

**APPROVAL OF THE AGENDA**

**MOTION**

Council Member Ybarra moved and Council Member Davis seconded a motion to approve the agenda. The question was called and the motion carried 3-0, Council Member Merlo and Mayor Pro Tem Larios absent.

**PUBLIC COMMENT**

None.

## PRESENTATIONS

- 1. Recognition of Outgoing City Commission and Committee Members**  
Recommendation: Recognize outgoing Business and Industry Commissioners Jimmy Andreoli II and John Baca; outgoing Green Vernon Commissioner Alan Franz; and outgoing Vernon CommUNITY Fund Grant Committee Member James Chang for their dedicated service to the City of Vernon.

City Clerk Pope recognized outgoing Commissioners and Committee Members.

- 2. Proclamation Recognizing Retired Employee - Fernando A. Valenzuela**  
Recommendation: Acknowledge and present a proclamation to retired employee Fernando A. Valenzuela, Police Officer, in recognition of his dedicated service to the City of Vernon.

Human Resources Director Earl acknowledged Fernando A. Valenzuela for his dedicated service to the City of Vernon.

- 3. Employee Service Pin Awards for June 2022**  
Recommendation: No action required by City Council. This is a presentation only.

Human Resources Director Earl acknowledged Edward Hernandez, Police Officer; Diana C. Figueroa, Administrative Analyst, and Daniel Cordova, Gas Systems Superintendent, as the recipients of the Employee Service Pin Awards for June 2022.

Council Member Merlo arrived at 9:04 a.m.

The following item was tabled:

- 4. Proclamation Commending and Honoring Coast Packing Company on its 100<sup>th</sup> Anniversary**  
Recommendation: Acknowledge and present a proclamation in recognition of Coast Packing Company for its 100th year in business.

## PUBLIC HEARINGS

- 5. Franchise Towing Fee Agreements**  
Recommendation: A. Introduce and conduct first reading of Ordinance No. 1284 granting to Mr. C's Towing of South Gate, Inc., a franchise towing services agreement; B. Introduce and conduct first reading of Ordinance No. 1285 granting Towwerk's, LLC. (dba Viertel's Central / Northeast Division), a franchise towing services agreement; and C. Direct staff to schedule second reading and adoption of Ordinance Nos. 1284 and 1285 for the August 2, 2022 Regular City Council Meeting.

Police Chief Sousa presented the staff report.

Mayor Lopez opened the public hearing. There being no speakers, Mayor Lopez closed the public hearing.

### **MOTION**

Council Member Merlo moved and Council Member Davis seconded a motion to: A. Introduce and conduct first reading of Ordinance No. 1284 granting to Mr. C's Towing of South Gate, Inc., a franchise towing services agreement; B. Introduce and conduct first reading of Ordinance No. 1285 granting Towwerk's, LLC. (dba Viertel's Central / Northeast Division), a franchise towing services agreement; and C. Direct staff to schedule second reading and adoption of Ordinance Nos. 1284 and 1285 for the August 2, 2022 Regular City Council Meeting. The question was called and the motion carried 4-0, Mayor Pro Tem Larios absent.

### **CONSENT CALENDAR**

### **MOTION**

Council Member Merlo moved and Council Member Davis seconded a motion to approve the Consent Calendar. The question was called and the motion carried 4-0, Mayor Pro Tem Larios absent.

The Consent Calendar consisted of the following items:

**6. Approval of Minutes**

Recommendation: Approve the June 21, 2022 Regular City Council and June 27, 2022 Special City Council meeting minutes.

**7. Operating Account Warrant Register**

Recommendation: Approve Operating Account Warrant Register No. 90, for the period of June 5 through July 2, 2022, totaling \$14,079,176.66 and consisting of ratification of electronic payments totaling \$13,294,950.34 and ratification of the issuance of early checks totaling \$784,226.32.

**8. City Payroll Warrant Register**

Recommendation: Approve City Payroll Warrant Register No. 793, for the period of June 1 through June 30, 2022, totaling \$3,765,115.33 and consisting of ratification of direct deposits, checks and taxes totaling \$2,624,907.92 and ratification of checks and electronic fund transfers (EFT) for payroll related disbursements totaling \$1,140,207.41 paid through operating bank account.

**9. Fire Department Activity Report**

Recommendation: Receive and file the May 2022 Fire Department Activity Report.

**10. Police Department Activity Report**

Recommendation: Receive and file the May 2022 Police Department Activity Report

**11. Public Works Department Monthly Report**

Recommendation: Receive and File the May 2022 Building Report.

**12. Appointment of Health Officer for the City of Vernon**

Recommendation: A. Find that it is in the best interest of the City to award a services agreement for Health Officer Services to Dr. Laurene Mascola, M.D., MPH, without a competitive selection process; and B. Adopt Resolution No. 2022-

- 23 appointing Laurene Mascola, M.D., MPH as Health Officer for the City of Vernon and approving and authorizing the execution of a services agreement for Health Officer Services.
- 13. Amendment No. 2 to the Attorney Services Agreement (Litigation) between the City of Vernon and Burke, Williams & Sorensen, LLP**  
Recommendation: Approve and authorize the City Administrator to execute Amendment No. 2 to the Attorney Services Agreement (Litigation) with Burke, Williams & Sorensen, LLP (Burke Williams), in substantially the same form as submitted, to increase the total not-to-exceed amount by an additional \$7,648.14 to cover costs and expenses through the expiration of the contract term.
- 14. Purchase Contract with Carahsoft Technology Corp.**  
Recommendation: Approve the issuance of a Purchase Contract with Carahsoft Technology Corp. in an amount not to exceed \$150,000 for a one-year period.
- 15. 10-Day Report on Urgency Moratorium on Warehouse Uses, Freight and Terminals, Container Storage and Parking**  
Recommendation: A. Find that the proposed action is exempt from California Environmental Quality Act (CEQA) review, because it is general policy and procedure-making activity that is unrelated to any specific project, which must undergo separate CEQA review, and that will not result in direct physical changes or reasonably foreseeable indirect physical changes in the environment, and therefore does not constitute a "project" as defined by CEQA Guidelines Section 15378; and B. Receive and file 10-Day Report on Urgency Moratorium on Warehouse Uses, Freight and Terminals, Container Storage and Parking.
- 16. Restricted Grant Agreements with the California Department of Transportation (CalTrans)**  
Recommendation: Adopt Resolution No. 2022-24 authorizing the Director of Public Works to execute all Restricted Grant Agreements with the State of California, acting by and through the Department of Transportation.

#### **PRESENTATIONS (Continued)**

- 4. Proclamation Commending and Honoring Coast Packing Company on its 100<sup>th</sup> Anniversary**  
Recommendation: Acknowledge and present a proclamation in recognition of Coast Packing Company for its 100th year in business.

City Clerk Pope read the proclamation commending and honoring Coast Packing Company on its 100<sup>th</sup> Anniversary.

Eric R. Gustafson, Coast Packing Company CEO, thanked the City for its recognition.

## **NEW BUSINESS**

### **17. Appointment of Zaynah N. Moussa as City Attorney**

Recommendation: Adopt Resolution No. 2022-25 appointing Zaynah N. Moussa to serve as City Attorney for the City of Vernon effective July 19, 2022, and approving and authorizing the execution or a related at-will employment agreement.

Human Resources Director Earl presented the staff report.

## **MOTION**

Council Member Ybarra moved and Council Member Davis seconded a motion to adopt Resolution No. 2022-25 appointing Zaynah N. Moussa to serve as City Attorney for the City of Vernon effective July 19, 2022, and approving and authorizing the execution or a related at-will employment agreement. The question was called and the motion carried 4-0, Mayor Pro Tem Larios absent.

City Clerk Pope administered the Oath of Office to Zaynah N. Moussa, City Attorney.

### **18. Memorandum of Understanding by and between the City of Vernon and the Vernon Police Officers' Benefit Association**

Recommendation: Adopt Resolution No. 2022-26 approving the Memorandum of Understanding by and between the City of Vernon and the Vernon Police Officers' Benefit Association for the period of July 1, 2022 through June 30, 2025.

Human Resources Director Earl presented the staff report.

## **MOTION**

Council Member Ybarra moved and Council Member Merlo seconded a motion to adopt Resolution No. 2022-26 approving the Memorandum of Understanding by and between the City of Vernon and the Vernon Police Officers' Benefit Association for the period of July 1, 2022 through June 30, 2025. The question was called and the motion carried 4-0, Mayor Pro Tem Larios absent.

### **19. Memorandum of Understanding by and between the City of Vernon and Teamsters, Local 911**

Recommendation: Adopt Resolution No. 2022-27 approving the Memorandum of Understanding by and between the City of Vernon and Teamsters, Local 911 for the period of July 1, 2022 through June 30, 2025.

Human Resources Director Earl presented the staff report.

**MOTION**

Council Member Davis moved and Council Member Ybarra seconded a motion to adopt Resolution No. 2022-27 approving the Memorandum of Understanding by and between the City of Vernon and Teamsters, Local 911 for the period of July 1, 2022 through June 30, 2025. The question was called and the motion carried 4-0, Mayor Pro Tem Larios absent.

**20. Citywide Fringe Benefits Policy**

Recommendation: Adopt Resolution No. 2022-28 adopting the Citywide Fringe Benefits Policy and repealing Resolution No. 2021-15.

Human Resources Director Earl presented the staff report.

**MOTION**

Council Member Merlo moved and Council Member Davis seconded a motion to adopt Resolution No. 2022-28 adopting the Citywide Fringe Benefits Policy and repealing Resolution No. 2021-15. The question was called and the motion carried 4-0, Mayor Pro Tem Larios absent.

**21. Amendment to Classification and Compensation Plan**

Recommendation: A. Approve new and revised job descriptions; and B. Adopt Resolution No. 2022-29 adopting the Classification and Compensation Plan in accordance with Government Code Section 20636(b)(1) and repealing Resolution Nos. 2021-16, 2021-27, 2021-37, 2021-42, 2021-44 and 2022-02.

Human Resources Director Earl presented the staff report.

**MOTION**

Council Member Merlo moved and Council Member Davis seconded a motion to: A. Approve new and revised job descriptions; and B. Adopt Resolution No. 2022-29 adopting the Classification and Compensation Plan in accordance with Government Code Section 20636(b)(1) and repealing Resolution Nos. 2021-16, 2021-27, 2021-37, 2021-42, 2021-44 and 2022-02. The question was called and the motion carried 4-0, Mayor Pro Tem Larios absent.

**22. Master Services and Subscription Agreement with ChargePoint, Inc.**

Recommendation: Approve and authorize the City Administrator to execute a Master Services and Subscription Agreement in an amount not-to-exceed \$825,837.85 with ChargePoint, Inc. to procure Direct Current Fast Chargers for electric vehicles.

Acting Public Utilities General Manager Dusenberry presented the staff report.

**MOTION**

Council Member Ybarra moved and Council Member Merlo seconded a motion to approve and authorize the City Administrator to execute a Master Services and Subscription Agreement in an amount not-to-exceed \$825,837.85 with ChargePoint, Inc. to procure Direct Current Fast Chargers for electric vehicles. The question was called and the motion carried 4-0, Mayor Pro Tem Larios absent.

**ORAL REPORTS**

**City Administrator Reports on Activities and other Announcements.**

City Administrator Fandino announced residential online bill pay; passport services; National Night Out on August 2, 2022, 5-7 p.m.; and his upcoming meeting with State legislators in Sacramento. He congratulated Coast Packing Company on its 100<sup>th</sup> Anniversary; and provided an update on the Smithfield property.

**City Council Reports on Activities (including AB 1234), Announcements, or Directives to Staff.**

None.

**RECESS**

Mayor Lopez recessed the meeting to Closed Session at 9:46 a.m.

**CLOSED SESSION**

**23. CONFERENCE WITH LABOR NEGOTIATORS**

Government Code Section 54957.6

Agency Designated Representative: Carlos Fandino, City Administrator

Employee Organizations: Management, Confidential, Executive, Elected Officials, and Unclassified (Unrepresented); Teamsters Local 911; IBEW Local 47; Vernon Police Management Association; and Vernon Police Officers' Benefit Association

**RECONVENE**

At 10:21 a.m., Mayor Lopez adjourned Closed Session and reconvened the regular meeting.

**CLOSED SESSION REPORT**

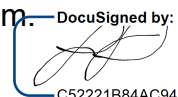
City Attorney Moussa reported that the Council met in Closed Session, discussed the item on the agenda, and took no reportable action.

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**ADJOURNMENT**

Mayor Lopez adjourned the meeting at 10:22 a.m.

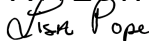
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LETICIA LOPEZ, Mayor

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LISA POPE, City Clerk  
(seal)