



Agenda
City of Vernon
Regular Board of Library Trustees Meeting
Tuesday, June 7, 2022, 9:00 AM
City Hall, Council Chamber
4305 Santa Fe Avenue
Vernon, California

Leticia Lopez, President
Crystal Larios, President Pro Tem
William Davis, Trustee
Judith Merlo, Trustee
Melissa Ybarra, Trustee

MEETING ATTENDANCE PROTOCOLS

Assembly Bill 361 (AB 361) authorizes public meetings to take place via teleconference because State and Local officials are recommending measures to promote social distancing. Meetings are conducted in a hybrid format that includes both in-person and Zoom public participation.

The public is encouraged to view the meeting at <https://www.cityofvernon.org/webinar-cc> or by calling (408) 638-0968, Meeting ID 856-7899-1301#. You may address the Board of Library Trustees via Zoom or submit comments to PublicComment@cityofvernon.org with the meeting date and item number in the subject line.

CALL TO ORDER

FLAG SALUTE

ROLL CALL

APPROVAL OF THE AGENDA

PUBLIC COMMENT

At this time the public is encouraged to address the Board of Library Trustees on any matter that is within the subject matter jurisdiction of the Board of Library Trustees. The public will also be given a chance to comment on matters which are on the posted agenda during Board of Library Trustees deliberation on those specific matters.

CONSENT CALENDAR

All matters listed on the Consent Calendar are to be approved with one motion. Items may be removed from the Consent Calendar for individual consideration. Removed items will be considered immediately following the Consent Calendar.

1. City Clerk

[Approval of Minutes](#)

Recommendation:

Approve the June 2, 2020 Regular and October 6, 2020 Special Board of Library Trustees meeting minutes.

1. [20200602 Library Minutes](#)

2. [20201006 Library Minutes](#)

NEW BUSINESS

2. City Clerk

[Board of Library Trustees Temporary Ad Hoc Committee](#)

Recommendation:

Select a member to fill the vacancy on the Library Temporary Ad Hoc Committee established to work with staff to determine a plan to reestablish the Vernon Public Library.

ORAL REPORTS

Brief reports, other brief announcements, and/or directives to staff.

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Regular and Adjourned Regular meeting agendas may be amended up to 72 hours and Special meeting agendas may be amended up to 24 hours in advance of the meeting.

Dated this 2nd day of June, 2022.

By: _____/s/_____
Sandra Dolson, Administrative Secretary

Board of Library Trustees Agenda Item Report

Submitted by: Sandra Dolson
Submitting Department: City Clerk
Meeting Date: June 7, 2022

SUBJECT

Approval of Minutes

Recommendation:

Approve the June 2, 2020 Regular and October 6, 2020 Special Board of Library Trustees meeting minutes.

Background:

Staff has prepared and hereby submits the minutes for approval.

Fiscal Impact:

There is no fiscal impact associated with this report.

Attachments:

1. [20200602 Library Minutes](#)
2. [20201006 Library Minutes](#)

**MINUTES
VERNON BOARD OF LIBRARY TRUSTEES
REGULAR MEETING
TUESDAY, JUNE 2, 2020
COUNCIL CHAMBER, 4305 SANTA FE AVENUE**

CALL TO ORDER

President Lopez called the meeting to order at 10:38 a.m.

FLAG SALUTE

Given that the meeting immediately followed the City Council meeting, there was no need to conduct the flag salute.

ROLL CALL

PRESENT: Leticia Lopez, President (via remote access)
Melissa Ybarra, President Pro Tem
William Davis, Trustee
Carol Menke, Trustee
Diana Gonzales, Trustee

STAFF PRESENT:

Carlos Fandino, City Administrator
Arnold Alvarez-Glasman, Interim City Attorney
Lisa Pope, City Clerk
Scott Williams, Finance Director
Jim Enriquez, Interim Fire Chief
Abraham Alemu, Public Utilities General Manager
Fredrick Agyin, Health and Environmental Control Director
Michael Earl, Human Resources Director
Anthony Miranda, Police Chief
Dan Wall, Public Works Director

APPROVAL OF THE AGENDA

MOTION

President Pro Tem Ybarra moved and Trustee Davis seconded a motion to approve the agenda. The question was called and the motion carried unanimously.

PUBLIC COMMENT

None.

CONSENT CALENDAR

1. Approval of Minutes

Recommendation: Approve the June 4, 2019 Regular Board of Library Trustees meeting minutes.

MOTION

President Pro Tem Ybarra moved and Trustee Gonzales seconded a motion to approve the June 4, 2019 Regular Board of Library Trustees meeting minutes. The question was called and the motion carried unanimously.

NEW BUSINESS

2. Reestablishment of the Vernon Public Library

Recommendation: Provide recommendations on a future Vernon Public Library and create a Library Ad Hoc Committee to work with staff to determine a plan for the Vernon Public Library.

City Clerk Pope presented the staff report.

MOTION

President Pro Tem Ybarra moved and Trustee Gonzales seconded a motion to establish the Library Ad Hoc Committee of President Lopez and Trustee Menke to work with staff to determine a plan to reestablish the Vernon Public Library. The question was called and the motion carried unanimously.

ORAL REPORTS

Brief reports on activities, other brief announcements, and directives to staff.

None.

ADJOURNMENT

With no further business, President Lopez adjourned the meeting at 10:46 a.m.

LETICIA LOPEZ, President

ATTEST:

LISA, POPE, City Clerk
(seal)

**MINUTES
VERNON BOARD OF LIBRARY TRUSTEES
SPECIAL MEETING
TUESDAY, OCTOBER 6, 2020
COUNCIL CHAMBER, 4305 SANTA FE AVENUE**

CALL TO ORDER

President Lopez called the meeting to order at 9:01 a.m.

FLAG SALUTE

President Lopez lead the Flag Salute.

ROLL CALL

PRESENT: Leticia Lopez, President (via remote access)
Melissa Ybarra, President Pro Tem
William Davis, Trustee
Carol Menke, Trustee
Diana Gonzales, Trustee

STAFF PRESENT:

Carlos Fandino, City Administrator
Arnold Alvarez-Glasman, Interim City Attorney
Lisa Pope, City Clerk

APPROVAL OF THE AGENDA

MOTION

President Pro Tem Ybarra moved and Trustee Gonzales seconded a motion to approve the agenda. The question was called and the motion carried unanimously.

PUBLIC COMMENT

None.

NEW BUSINESS

- 1. Update from the Board of Library Trustees Library Ad Hoc Committee (President Lopez and Trustee Menke)**
Recommendation: Receive update from the Library Ad Hoc Committee and approve the proposed Little Free Library project, recommending the City Council approve the associated funding.

City Clerk Pope presented the staff report.

Trustee Menke noted that the Little Free Library was an interim solution and the ad hoc committee would continue working on a plan for a permanent library.

President Pro Tem Ybarra suggested a book drive in order to stock the Little Free Libraries.

MOTION

Trustee Menke moved and President Pro Tem Ybarra seconded a motion to approve the proposed Little Free Library project, recommending the City Council approve the associated funding. The question was called and the motion carried unanimously.

ORAL REPORTS

Brief reports on activities, other brief announcements, and directives to staff.

None.

ADJOURNMENT

With no further business, President Lopez adjourned the meeting at 9:08 a.m.

LETICIA LOPEZ, President

ATTEST:

LISA, POPE, City Clerk
(seal)

Board of Library Trustees Agenda Item Report

Submitted by: Lisa Pope
Submitting Department: City Clerk
Meeting Date: June 7, 2022

SUBJECT

Board of Library Trustees Temporary Ad Hoc Committee

Recommendation:

Select a member to fill the vacancy on the Library Temporary Ad Hoc Committee established to work with staff to determine a plan to reestablish the Vernon Public Library.

Background:

Municipal Code Section 2.24.050 authorizes the Board of Library Trustees, consisting of five Council Members to make and enforce all rules, regulations, and bylaws necessary for the administration of the library, prescribe duties and powers of the librarian, purchase books, and purchase property or equip building for such libraries.

At its June 2, 2020 meeting, the Board of Library Trustees established the Library Temporary Ad Hoc Committee of no more than two Trustees to work with staff to determine a plan to reestablish the Vernon Public Library. President Lopez and Trustee Menke were appointed to serve on the Temporary Ad Hoc Committee.

The Temporary Ad Hoc Committee conducted meetings and on October 6, 2020, the Board of Library Trustees approved the proposed Little Free Library project. The meeting scheduled for June 1, 2021 was cancelled and subsequently one of the two seats became vacant. The Board of Trustees has the opportunity to select a member to fill the vacancy.

Staff recommends the selection of a new member to the Temporary Ad Hoc Committee to fill vacant position; and to work with staff to study the future re-establishment of the Vernon Public Library.

Fiscal Impact:

There is no fiscal impact associated with this report.

Attachments:

None.