

# GENERAL FEE SCHEDULE



**City of Vernon**

*Effective July 1, 2021*

**CITY OF VERNON  
GENERAL FEE SCHEDULE  
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<b>ADMINISTRATIVE FEES</b>	
<b>BUSINESS LICENSE FEES**</b>	
<b>Warehousing</b>	
≤ 5,000 Square Feet	\$1,200.00
≥ 5,001 Square Feet (Maximum tax is \$11,950.00)	\$0.21 per square foot
<b>Manufacturing</b>	
Based on number of employees	Application
<b>Hybrid Business</b>	
Please refer to business license tax calculation worksheet	Application
<b>Contractor</b>	
Based on number of employees and quarters working	Application
<b>Catering</b>	
Catering Vehicle-Cold Food (§ 5.25(b)(1)(ii))	\$602.00/yr.
Catering Vehicle-Hot Food (§ 5.25(b)(1)(i))	\$787.00/yr.
<b>Hazardous Waste Treatment, Storage or Disposal Facilities</b>	See Vernon Code § 5.35 and 5.36
<b>Hazardous Waste Treatment, Storage or Disposal by or on behalf of related corporate entities.</b>	See Vernon Code § 5.36
<b>Waste to Energy Facilities</b>	See Vernon Code § 5.37
<b>Solid Waste Materials Processing and Recycling Facilities</b>	See Vernon Code § 5.38
<b>Lead-Acid Battery Recycling Facilities</b>	See Vernon Code § 5.39
<b>** Business license fees not listed above may be found in Vernon Code Chapter 5 – Business License Taxes and other City Taxes.</b>	
<b>COPIES</b>	
Standard	\$0.20 per page
Certified	\$16 per document
Oversized Plans	\$5.00 per sheet or direct cost of duplication
Special Projects	Direct cost of duplication
Audio/Video/CD/DVD duplication (medium provided by requestor)	\$5.00
<b>CREDIT CARD PAYMENT FEE</b>	
City's direct cost to process credit card transactions for the convenience of the credit card user shall be collected from the credit card user as part of the transaction.	
<b>ELECTIONS</b>	
Candidate Statement Deposit	\$250.00
Filing Fee – Intent to Circulate a Petition (Election Code Section 9202(b))	\$200.00

<b>FILMING</b>	
Permit	\$268.00
Filming Location Fee – Private Property	\$150 per permit
Filming Location Fee – Under City Control	\$650 per day
Filming Location Fee – City Street	\$650 per day
Health Department Inspection Fee	\$150 per permit
Building Department Inspection Fee	\$150 per permit
On-Duty Police Officer (See Filming Guidelines)	Per Agreement with Police Officers Association
Encroachment Inspector	\$75 per hour
Posting	\$110 per location
Encroachment, Traffic and Street Closure Fees	See Engineering Fees
Filming without a Permit*	Double all permit fees
*With the exception of film permit violations, all Filming Fees are collected on behalf of the City by the City’s Film Permit consultant (FilmLA).	
<b>MISCELLANEOUS</b>	
Returned Checks	\$26.00
Administrative Citations	See Resolution No. 2011-195
Civil Penalties	See Resolution No. 2011-195
<b>PASSPORTS</b>	
Processing Fee (Established by the U.S. Department of State)	\$35.00
Photograph	\$10.00 per photo
<b>STAFF TIME – Special Projects Beyond Normal Course of Business</b>	
As provided for in the California Public Records Act, City’s staff time spent on extraordinary or infrequent requests that are large in scope or require development of information to satisfy such requests will require the requestor to reimburse the City for its actual direct cost. Actual direct cost will include the City staff’s fully burdened hourly rate which includes PERS and Medicare. Outsourced consultant and attorney fees will be at cost billed to the City. A deposit, based upon an estimate to fulfill a request, will be collected prior to commencement.	
<b>SUBPOENA DUCES TECUM</b>	
Documents (Deposit for Civil Cases. No charge for Criminal Cases (Evidence Code Section 1563(b)(1)). No charge for Federal Cases unless significant (Federal Rules of Civil Procedure Rule 45)	\$15.00
Persons (Deposit for Civil Cases pursuant to Government Code Section 68096.1. No charge for Criminal Cases pursuant to Penal Code Section 1329).	\$275.00

<b>BUILDING PERMIT FEES</b>	
<b>PERMIT FEES</b>	Building, Electrical, Plumbing, Heating, Ventilating, Cooling, Refrigeration, and Fire Prevention Permits
<b>VALUATION</b>	<b>FEE</b>
\$1.00 to \$2,000.00	\$111.00
\$2,001.00 to \$5,000.00	\$111.00 for the first \$2,000.00 plus \$5.55 for each additional \$100.00 or fraction thereof, up to and including \$5,000.00
\$5,001.00 to \$25,000.00	\$277.00 for the first \$5,000.00 plus \$13.87 for each additional \$1,000.00 or fraction thereof, up to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$555.00 for the first \$25,000.00 plus \$10.40 for each additional \$1,000.00 or fraction thereof, up to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$815.00 for the first \$50,000.00 plus \$7.63 for each additional \$1,000.00 or fraction thereof, up to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,196.00 for the first \$100,000.00 plus \$5.55 for each additional \$1,000.00 or fraction thereof, up to and including \$500,000.00
\$500,001.00 and up	\$3,415.00 for the first \$500,000.00 plus \$4.29 for each additional \$1,000.00 or fraction thereof.
<b>Plan Check Fee when required, shall be equal to 65% of the Permit Fee. Plan Check Energy Fee 25% of the Permit Fee. Permit Energy Fee 10% of the Permit Fee.</b>	
<b>DESCRIPTION</b>	<b>FEE</b>
Green Building Standards Plan Review Mandatory Provisions	\$1,310.00
Green Building Standards Plan Review Tier 1 Provisions	\$2,619.00
Green Building Standards Plan Review Tier 2 Provisions	\$3,929.00
Green Building Standards Inspection Mandatory Provisions	\$1,284.00
Green Building Standards Inspection Tier 1 Provisions	\$2,536.00
Green Building Standards Inspection Tier 2 Provisions	\$3,788.00
Grading Plan Review Fee (First 3 sheets)	\$1,329.00
Grading Plan Review Fee Each Additional Sheet	\$289.00
NPDES LID Inspection	\$1,210.00
Industrial Wastewater Discharge Permit Application Review	\$180.00
<b>Penalty Fees</b>	
Work commencing prior to the issuance of a permit shall be subject to an additional fee equal to the permit fee. (Authorized by California Building Code § 109.4.)	
<b>CERTIFICATE OF OCCUPANCY FEES</b>	
<b>AFFECTED FLOOR AREA</b>	
<b>Inspection Fee:</b>	
5,000 square feet or less	\$385.00
5,001 to 50,000 square feet	\$885.00

<b>BUILDING PERMIT FEES</b>	
50,001 to 100,000 square feet	\$1046.00
Over 100,000 square feet	\$1207.00
<b>Issuance of a Temporary Certificate of Occupancy</b>	
Less than 5,000 square feet	\$385.00
Less than 50,000 square feet	\$885.00
50,001 to 100,000 square feet	\$1,046.00
Over 100,000 square feet	\$1,207.00
<b>INSPECTION AND OTHER FEES</b>	
<b>DESCRIPTION</b>	<b>FEE</b>
Permit Inspection outside of normal business hours (minimum charge four hours)	\$244.00/hour Minimum of \$976.00
Inspection of work not requiring a permit	\$168.00/hr.
Re-inspection fee	\$168.00/hr.
Additional structural plan review required by changes, additions or revisions to the plans submitted or determination if an existing structure can accept additional loads	\$321.00/hr.
Additional non-structural plan review required by changes, additions or revisions to the plans submitted	\$168.00/hr.
Certified Access Specialist (CASp) Review Fee	\$136.00/hr.
Trailer Permit	\$507.00/trailer
Trailer Permit for subsequent years	\$507.00
Final Map, parcel map, or tentative map which contains four or less parcels or lots	\$5,585.00
Final Map, parcel map, or tentative map which contains five or more parcels or lots	\$11,107.00 paid at the time of submittal plus any County surveyor and County Clerk filing fees and Fish and Game Section 711.4 fees
Conditional Use Permit	\$16,628.00 plus applicant is responsible for cost to retain a consultant to prepare the environmental document for the project plus a 25% administration fee, plus any County Surveyor and County Clerk filing fees & Fish & Game Section 713 fees
Zoning Variance and Zoning Amendment	\$11,075.00

<b>BUILDING PERMIT FEES</b>	
Building Code Variance	\$4,879.00
Certificate of Compliance Fee	\$1,014.00
Covenant and Lot Merger Review Fee	\$937.00
Grant / Easement Deed Review	\$1,445.00
Zoning Verification	\$276.00
Commercial/Industrial solar panel or other alternative energy sources installation greater than 150kw	\$1,000.00 plus \$7.00 per kW for each Kw above 50kW to 250kW and \$5.00 per kW above 250kW
Residential Solar Panel Installation	\$500 plus \$15 per kW for each kW above 15kW
Water Efficient Landscape Plan Review and Inspection Fee	\$828.00
Sanitary Sewer Flow Study Fee	\$2106.00
Green building Standards Administration Special Revolving fee	\$1.00 for every \$25,000.00 or portion thereof of valuation
Release of Building Drawings	\$64.00

<b>ENGINEERING FEES</b>		
<b>ENGINEERING FEES</b>		<b>FEE</b>
Lot Line Adjustment Fee	Per App	\$2,902.00
<b>ENCROACHMENT FEES</b>		
Permit Issuance Fee	Per App	\$161.00
Permit Inspection and Plan Check Fees		Regular Time \$166.00/hr. Overtime \$244.00/hr. Annual Permit \$578.00/hr.
Reconstruction Fees for Work Completed by City		All other direct costs to the City resulting from the Permittee's activity, calculated at actual cost plus 25% administrative cost
<b>FRANCHISES AND LICENSES</b>		
Railroad crossings, conveyor bridges, and tunnels across a street	Issuance \$25,000.00	Annual Fee \$3,210.00

<b>ENGINEERING FEES</b>		
Railroad Tracks, pipelines, or conduits along a street	\$25,000 for each one-half (1/2) mile or portion thereof	\$3,210.00 for each one-half (1/2) mile or portion thereof
Pipelines or conduits across a street or a metering manhole in the street	\$12,500.00	\$1,605.00
Building footings and appendages for traffic sensors, signs, monitoring wells and architectural projections	\$5,000.00	\$642.00
<b>The fee for any encroachment not specifically listed in the table shall be the same fee for the most similar structure listed in the table as determined by the City.</b>		
<b>GRADING</b>		
Low Impact Development Plan Review		\$2,770.00
Grading Inspection (No LID)		\$282.00
<b>ENCROACHMENT PERMIT FAITHFUL PERFORMANCE BONDS OR CASH DEPOSIT REQUIREMENTS</b>		
<p>The amount of an encroachment permit cash deposit, certified or cashier's check, surety bond, or letter of credit shall be determined by multiplying the quantity of asphalt paving, concrete paving, sidewalk, concrete curb, monuments and trench excavations proposed to be removed, disturbed or opened by the rate shown in the table below, the sum of the totals shall establish the minimum amount of the bond or deposit, except that in no case shall the faithful total security be less than \$5,000. Authorized by Vernon Municipal Code §22.47.</p>		
<b>Type of Work to be performed</b>		
Asphalt pavement		\$22.75/sq. foot
Concrete pavement and driveway		\$25.50/sq. foot
Concrete sidewalk		\$13.25/sq. foot
Concrete curb and gutter		\$67.50/lin. Foot
Trench excavations		\$9630.00 each open excavation
Monument replacement		\$3,852.00/monument



<b>HEALTH AND ENVIRONMENTAL CONTROL PERMIT FEES</b>	
<b>CERTIFIED UNIFIED PROGRAM AGENCY</b>	
<b>ABOVE GROUND PETROLEUM STORAGE ACT PROGRAM</b>	
Total Storage Capacity 1,320 to 10,000 Gallons	\$270.00
Total Storage Capacity 10,001 to 100,000 Gallons	\$539.00
Total Storage Capacity 100,001 to 1,000,000 Gallons	\$1027.00
Total Storage Capacity 1,000,001 to 10,000,000 Gallons	\$2054.00
Total Storage Capacity 10,000,001 to 100,000,000 Gallons	\$2054.00
Total Storage Capacity 100,000,001 or more Gallons	\$2054.00
<b>HAZARDOUS MATERIALS BUSINESS PLAN PROGRAM</b>	
Hazardous Material Inventory Class A	\$488.00
Hazardous Material Inventory Class B	\$551.00
Hazardous Material Inventory Class C	\$2042.00
Application Fee	\$327.00
<b>UNDERGROUND STORAGE TANK PROGRAM</b>	
Annual Tank Operating Permit	\$818.00/Tank
Underground Storage Tank Facility	\$1,252.00/Facility
<b>HAZARDOUS MATERIAL CLOSURE</b>	
Small	\$313.00
Medium	\$627.00
Large	\$940.00
Extra Large	\$976.00
Certificate of Closure	\$344.00
<b>WELL PERMITS</b>	
DRILLING A WATER WELL	\$648.00
DESTROYING OR CONVERTING AN EXISTING WATER WELL	\$648.00
DRILLING A MONITORING WELL less than 50 feet	\$584.00
REPAIRING / MODIFYING A WELL	\$478.00
<b>FOOD PROTECTION PROGRAM</b>	
<b>FOOD PERMITS</b>	
AGRICULTURAL OPERATION	\$207.00 Annual
CATERER	\$363.00 Annual
CATERER	\$121.00 Daily
COMMISSARY	\$741.00
FOOD PROCESSING Under 2000 square feet	\$520.00

<b>HEALTH AND ENVIRONMENTAL CONTROL PERMIT FEES</b>	
ESTABLISHMENT Over 2000 square feet	\$1,082.00
FOOD VENDING MACHINE BUSINESS	\$42.00 / machine
FOOD WAREHOUSE	\$416.00
RESTAURANT 0-30 SEATS	\$416.00
RESTAURANT 31 SEATS AND OVER	\$824.00
RETAIL FOOD MARKET	\$403.00
RETAIL FOOD PRODUCTION ESTABLISHMENT	\$403.00
TEMPORARY EVENT ORGANIZER	\$302.00
TEMPORARY FOOD FACILITY	\$117.00
<b>FOOD VEHICLES</b>	
MOBILE FOOD FACILITY (CART)	\$225.00
WHOLE PRODUCE	\$225.00
MOBILE FOOD PREP UNIT (HOT TRUCK)	\$552.00 Annual
MOBILE FOOD PREP UNIT (HOT TRUCK)	\$186.00 Daily
WHOLESALE FOOD VEHICLE	\$122.00
RETAIL FOOD VEHICLE	\$122.00
<b>NON-FOOD</b>	
GARMENT MANUFACTURING	\$395.00
LAUNDRY FACILITY (N/A IF FACILITY IS NOT A VERNON BUSINESS)	\$313.00
LAUNDRY VEHICLE	\$122.00 per vehicle
WASTE PROCESSING FACILITY	\$446.00
WASTE TRANSFER STATION	\$313.00
WASTE COLLECTION BUSINESS	\$1,532.00
WASTE COLLECTION VEHICLE	\$266.00
WASTE COLLECTION VEHICLE YARD	\$334.00
RENDERING PLANT BUSINESS	\$543.00
RENDERING PLANT VEHICLE	\$266.00
WASTE DISPOSAL SITE	\$313.00
WATER SUPPLY UTILITY	\$10.00 / Service connection
LIQUID WASTE PUMPING BUSINESS	\$266.00
LIQUID WASTE PUMPING VEHICLE	\$232.00
OFFAL BUSINESS	\$266.00
OFFAL VEHICLE	\$232.00

<b>HEALTH &amp; ENVIRONMENTAL CONTROL SERVICE FEES</b>	
<b>GENERAL PLAN CHECK</b>	
1-5 sheets	\$547.00
6-10 sheets	\$1017.00
11-25 sheets	\$1,330.00
Additional Sheets	\$232.00

<b>POLICE FEES</b>	
<b>GENERAL</b>	<b>FEE</b>
Vehicle release fee - standard	\$50.00
Vehicle release fee - driving under the influence	\$144.00
Fee to release complete copy of arrest reports, traffic accident reports, incident reports	\$20.00
Fee to release complete copy of arrest reports, traffic accident reports, and incident reports (certified)	\$31.00
Repossession fee for vehicles repossessed in Vernon (Government Code 41612)	\$15.00
VIN verification fee	\$44.00
Citation sign-off fee	\$44.00
DUI Emergency Response	City's cost
Subpoenas witness attendance deposit (Government Code Section 68097.2)	\$275.00
Subpoenas for discovery motions	\$15.00
Basic Police background investigation	\$19.00
Video tape copy (blank tape provided by requester) – Digital	\$19.00
<b>FALSE ALARMS</b>	
No charge for the first 3 within a fiscal year	
4th false security alarm	\$168.00
5th false security alarm	\$207.00
6th false security alarm	\$246.00
7th false security alarm, and each additional security alarm thereafter	\$284.00