



**Agenda**  
**City of Vernon**  
**Special City Council Meeting**  
**Tuesday, July 06, 2021, 04:30 PM**  
**City Hall, Council Chamber**  
**Closed Session in Conference Room 3**  
**4305 Santa Fe Avenue**  
**Vernon, California**

**Melissa Ybarra, Mayor**  
**William Davis, Mayor Pro Tem**  
**Leticia Lopez, Council Member**  
**Crystal Larios, Council Member**  
**Judith Merlo, Council Member**

**MEETING ATTENDANCE PROTOCOLS**

Based on California Department of Public Health guidelines and in accordance with Governor Newsom's Executive Order N-29-20, City Council meetings will transition to a hybrid format that includes both in-person and Zoom public participation.

Physical distancing and reduced capacity in the Council Chamber will be enforced.

The public is encouraged to view the meeting at <http://www.cityofvernon.org/webinar-cc> or by calling (408) 638-0968, Meeting ID 992-0564-4463#.

You may submit comments to [PublicComment@ci.vernon.ca.us](mailto:PublicComment@ci.vernon.ca.us) with the subject line "July 6, 2021 Special City Council Meeting Public Comment Item #\_\_." Comments received prior to 3:30 p.m., Tuesday, July 6, 2021, will be read into the record.

**CALL TO ORDER**

**FLAG SALUTE**

**ROLL CALL**

**APPROVAL OF THE AGENDA**

**PUBLIC COMMENT**

Members of the public interested in addressing the City Council during this Special Meeting may address any item which has been described in the notice of this Special Meeting before or during consideration of that item in accordance with Government Code Section 54954.3(a). For Closed Session matters members of the public shall be provided an opportunity to address the City Council before the Council recesses into Closed Session.

## **CONSENT CALENDAR**

All matters listed on the Consent Calendar are to be approved with one motion. Items may be removed from the Consent Calendar by any member of the Council. Those items removed will be considered immediately after the Consent Calendar.

### **1. Finance/Treasury**

[Property and Casualty Insurance Placements for Fiscal Year 2021-22](#)

Recommendation:

Approve the procurement of annual insurance coverage for Fiscal Year (FY) 2021-22 for total annual amount of premiums not to exceed \$1,261,551.

[1. FY 2021-22 Summary of Insurance Premiums](#)

## **ORAL REPORTS**

City Administrator Reports on Activities and other Announcements.

City Council Reports on Activities (including AB1234), Announcements, or Directives to Staff.

## **CLOSED SESSION**

### **2. PUBLIC EMPLOYMENT**

Government Code Section 54957(b)(1)

Title: Police Chief

### **3. PUBLIC EMPLOYMENT DISCIPLINE/DISMISSAL/RELEASE**

Pursuant to Government Code Section 54957(b)(1)

One Matter

### **4. PUBLIC EMPLOYEE APPOINTMENT**

Pursuant to Government Code Section 54957(b)(1)

Title: City Attorney / Interim City Attorney

### **5. PUBLIC EMPLOYMENT**

Pursuant to Government Code Section 54957(b)(1)

Title: City Attorney / Interim City Attorney

## **CLOSED SESSION REPORT**

**ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Vernon City Hall, located at 4305 Santa Fe Avenue, Vernon, California, and on the City's website, not less than 24hours prior to the meeting set forth on this agenda.

Dated this 1<sup>st</sup> day of July, 2021.

By:   
Sandra Dolson, Administrative Secretary

## Guide to City Council Proceedings

**Meetings** of the City Council are held the first and third Tuesday of each month at 9:00 a.m. and are conducted in accordance with Rosenberg's Rules of Order (Vernon Municipal Code Section 2.1-1).

**Copies** of all agenda items and back-up materials are available for review in the City Clerk Department, Vernon City Hall, 4305 Santa Fe Avenue, Vernon, California, and are available for public inspection during regular business hours, Monday through Thursday, 7:00 a.m. to 5:30 p.m. Agenda reports may be reviewed on the City's website at [www.cityofvernon.org](http://www.cityofvernon.org) or copies may be purchased for \$0.10 per page.

**Disability-related services** are available to enable persons with a disability to participate in this meeting, consistent with the Americans with Disabilities Act (ADA). In compliance with ADA, if you need special assistance, please contact the City Clerk department at [CityClerk@ci.vernon.ca.us](mailto:CityClerk@ci.vernon.ca.us) or (323) 583-8811 at least 48 hours prior to the meeting to assure arrangements can be made.

The **Public Comment** portion of the agenda is for members of the public to present items, which are not listed on the agenda but are within the subject matter jurisdiction of the City Council. The City Council cannot take action on any item that is not on the agenda but matters raised under Public Comment may be referred to staff or scheduled on a future agenda. Comments are limited to three minutes per speaker unless a different time limit is announced. Speaker slips are available at the entrance to the Council Chamber.

**Public Hearings** are legally noticed hearings. For hearings involving zoning matters, the applicant and appellant will be given 15 minutes to present their position to the City Council. Time may be set aside for rebuttal. All other testimony shall follow the rules as set for under Public Comment. If you challenge any City action in court, you may be limited to raising only those issues you or someone else raised during the public hearing, or in written correspondence delivered to the City Clerk at or prior to the public hearing.

**Consent Calendar** items may be approved by a single motion. If a Council Member or the public wishes to discuss an item, it may be removed from the calendar for individual consideration. Council Members may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the Consent Calendar. Items excluded from the Consent Calendar will be taken up following action on the Consent Calendar. Public speakers shall follow the guidelines as set forth under Public Comment.

**New Business** items are matters appearing before the Council for the first time for formal action. Those wishing to address the Council on New Business items shall follow the guidelines for Public Comment.

**Closed Session** allows the Council to discuss specific matters pursuant to the Brown Act, Government Code Section 54956.9. Based on the advice of the City Attorney, discussion of these matters in open session would prejudice the position of the City. Following Closed Session, the City Attorney will provide an oral report on any reportable matters discussed and actions taken. At the conclusion of Closed Session, the Council may continue any item listed on the Closed Session agenda to the Open Session agenda for discussion or to take formal action as it deems appropriate.

# City Council Agenda Item Report

Agenda Item No. COV-702-2021

Submitted by: Javier Valdez

Submitting Department: Finance/Treasury

Meeting Date: July 6, 2021

## **SUBJECT**

Property and Casualty Insurance Placements for Fiscal Year 2021-22

### **Recommendation:**

Approve the procurement of annual insurance coverage for Fiscal Year (FY) 2021-22 for total annual amount of premiums not to exceed \$1,261,551.

### **Background:**

The City retained AON Insurance Services (AON) to conduct an analysis to determine appropriate insurance coverages and carriers for the 2021-22 fiscal year. AON worked diligently with the Finance Department to identify appropriate coverage types, coverage amounts, self-insured retentions (deductibles), and competitive pricing in conjunction with the annual renewal process. AON annually evaluates the marketplace and solicits quotes from insurance carriers to ensure competitive rates are obtained. On certain coverages, up to 20 insurance carriers were solicited. The analysis included working with insurance underwriters from the City's existing insurance carriers and potential new ones were solicited. This process included providing requested financial and claims information to insurance carriers to help obtain required coverage at a competitive price and terms. In addition, professional property and equipment site assessments were done to make sure coverage limits are appropriate and that safe conditions exist.

The insurance negotiation and placement process were concluded in late June. The current schedule of coverage and associated premiums for each type of coverage are summarized in the attached FY 2021-22 Summary of Insurance Premiums. The final premium amount of \$1,261,551 is less than the budgeted amount of \$1,294,006, for a savings of \$32,455.

The proposed coverages have been determined to be prudent and appropriate to safeguard the City. Pursuant to Vernon Municipal Code Section 2.17.12(A) (8), insurance contracts are exempt from the competitive bidding requirements; however, insurance brokers and agents must be assigned through a competitive selection process unless commercially unreasonable to do so. Aon was retained following a noticed Request for Proposal process in February of 2021.

### **Fiscal Impact:**

The total cost for insurance coverage is budgeted in the Fiscal Year 2021-22 adopted budget with sufficient funding.

### **Attachments:**

- [1. FY 2021-22 Summary of Insurance Premiums](#)

<b>Fiscal Year 2021-22 Summary of Insurance Premiums</b>		
<b>Insurance Type</b>	<b>Coverage / Deductible</b>	<b>Premium</b>
Property - Power Generating	\$100 Million Limit, Various Deductibles	\$454,648
Property - Residential	\$7,950,653 Limit, \$2,500 Deductible	\$31,420
Property - Municipal	\$59,614,930 Limit, \$25,000 Deductible	\$67,624
Standalone Terrorism	\$100 Million Property Terrorism, \$5 Million Terrorism Liability, \$5 Million Active Shooter, \$0 Deductible	\$32,051
Auto Physical Damage (CE/APP)	\$10 Million Limit, \$5,000 Deductible	\$11,141
Government Crime	\$1 Million Limit, \$25,000 Deductible	\$3,059
Cyber Liability	\$5 Million Limit, \$100,000 Deductible	\$37,185
Premises Pollution/Environmental Impairment Liability	\$5 Million Limit, \$5 Million per claim, \$25,000 Deductible except \$50,000 Deductible (Utility Locs.) \$100,000 Deductible (Natural Gas Pipeline)	\$30,732
1st Excess Liability	\$5 Million Limit, \$2 Million Deductible except \$3 Million Deductible for Law Enforcement	\$116,657
2nd Excess Liability	\$5 Million Limit excess \$5M	\$186,500
3rd Excess Liability	\$5 Million Limit excess \$10M	\$92,318
4th Excess Liability	\$5M Limit excess \$15M	\$46,625
Excess Worker's Compensation	\$50 Million Limit, \$1 Million Deductible except \$1,500,00 Deductible for Presumptive Losses	\$150,080
Special Event GL	\$2 Million Limit, \$1 Million Each Occurrence	\$1,486
Special Events - Spectator Accident	\$50,000 Aggregate Limit \$5,000 Accidental Death & Dismemberment \$100 Deductible	\$25
<b>Total Amount</b>		<b>\$1,261,551</b>

# City Council Agenda Item Report

Agenda Item No. COV-703-2021

Submitted by: Lilia Hernandez

Submitting Department: City Administration

Meeting Date: July 6, 2021

## **SUBJECT**

PUBLIC EMPLOYEE APPOINTMENT

Pursuant to Government Code Section 54957(b)(1)

Title: City Attorney / Interim City Attorney

**Recommendation:**

**Background:**

**Fiscal Impact:**

**Attachments:**

# City Council Agenda Item Report

Agenda Item No. COV-704-2021

Submitted by: Lisa Pope

Submitting Department: City Administration

Meeting Date: July 6, 2021

## **SUBJECT**

PUBLIC EMPLOYMENT

Pursuant to Government Code Section 54957(b)(1)

Title: City Attorney / Interim City Attorney

**Recommendation:**

**Background:**

**Fiscal Impact:**

**Attachments:**