



**AMENDED¹ Agenda
City of Vernon
Regular City Council Meeting
Tuesday, May 05, 2020, 09:00 AM
City Hall, Council Chamber
4305 Santa Fe Avenue
Vernon, California**

**Leticia Lopez, Mayor
Melissa Ybarra, Mayor Pro Tem
William Davis, Council Member
Carol Menke, Council Member
Diana Gonzales, Council Member**

THIS MEETING WILL BE CONDUCTED PURSUANT TO GOVERNOR NEWSOM'S EXECUTIVE ORDER N-29-20.

The public is encouraged to view the meeting at <http://www.cityofvernon.org/webinar> or by calling (415) 655-0052, Access Code 818-990-958#.

You may submit comments to PublicComment@ci.vernon.ca.us with the subject line "May 5, 2020 City Council Meeting Public Comment Item #__." Comments received prior to 8 a.m., Tuesday, May 5, 2020, will be read into the record.

CALL TO ORDER

FLAG SALUTE

ROLL CALL

APPROVAL OF THE AGENDA

PUBLIC COMMENT

At this time the public is encouraged to address the City Council on any matter that is within the subject matter jurisdiction of the City Council. The public will also be given a chance to comment on matters which are on the posted agenda during City Council deliberation on those specific matters.

¹ See new Item No. 9 and renumbered Item Nos. 10 - 12

PRESENTATIONS

- 1. City Administration**
[Fiscal Year 2020/2021 Budget Study Session \(Continued from April 21, 2020\)](#)
Recommendation:
No action required by City Council. This is a presentation only.
 - [1. FY 2020-21 Budget Summary All Funds](#)
 - [2. 2020-21 Combined Budget](#)

CONSENT CALENDAR

All matters listed on the Consent Calendar are to be approved with one motion. Items may be removed from the Consent Calendar by any member of the Council. Those items removed will be considered immediately after the Consent Calendar.

- 2. City Clerk**
[Approval of Minutes](#)
Recommendation:
Approve the April 7, 2020 and April 21, 2020 Regular City Council meeting minutes.
 - [1. 2020-04-07 City Council Minutes](#)
 - [2. 2020-04-21 City Council Minutes](#)
- 3. Finance/Treasury**
[Operating Account Warrant Register](#)
Recommendation:
Approve Operating Account Warrant Register No. 44, for the period of April 5 through April 18, 2020, which totals \$3,431,393.50 and consists of ratification of electronic payments totaling \$3,333,481.48 and ratification of the issuance of early checks totaling \$97,912.02.
 - [1. Operating Account Warrant Register No. 44](#)
- 4. Finance/Treasury**
[Redevelopment Agency Obligation Retirement Account Warrant Register](#)
Recommendation:
Approve Redevelopment Agency Obligation Retirement Account Warrant Register No. 58, for the period of March 22 through April 18, 2020, consisting of ratification of electronic payments totaling \$2,432.00.
 - [1. Redevelopment Agency Obligation Retirement Account Warrant Register No. 58](#)
- 5. Public Works**
[Public Works Monthly Building Report](#)
Recommendation:
Receive and file the March 2020 Building Report.
 - [1. Public Works Department March 2020 Building Report](#)

6. Finance/Treasury[Agreement with White Nelson Diehl Evans LLP for Professional Auditing Services](#)

Recommendation:

A. Find that approval of the proposed action is exempt from the California Environmental Quality Act (CEQA) because it is a continuing administration activity that will not result in direct or indirect physical changes in the environment, and therefore does not constitute a “project” as defined by CEQA Guidelines section 15378. Even if such were a project it would be exempt from CEQA review in accordance with Section 15061(b)(3), the general is that CEQA only applies to activities that may have a significant effect on the environment; and

B. Approve and authorize the City Administrator to execute a professional services agreement for a not-to-exceed amount of \$330,375 with the public accounting firm White Nelson Diehl Evans LLC, in substantially the same form as submitted, to perform annual audits of the financial statements of the City of Vernon and its Enterprise Funds.

[1. Service Agreement - White Nelson Diehl Evans LLP](#)**7. City Attorney**[Amendment No. 1 to the Attorney Services Agreement \(Litigation & Advisory\) with Rutan & Tucker LLP](#)

Recommendation:

A. Find that approval of the proposed action is exempt from California Environmental Quality Act (CEQA) review, because it is a continuing administrative and fiscal activity that will not result in direct or indirect physical changes in the environment, and therefore does not constitute a “project” as defined by CEQA Guidelines section 15378; and

B. Approve and authorize the City Administrator to enter into Amendment No. 1 to the Attorney Services Agreement (Litigation & Advisory) between the City of Vernon and Rutan & Tucker, LLP, in substantially the same form as submitted, for an amount not to exceed \$50,000.

[1. Amendment No. 1 - Rutan & Tucker](#)

8. Public Utilities

[Agreement for the Purchase and Sale of California Air Resources Board Compliance Instruments with Elbow River Marketing Ltd.](#)

Recommendation:

A. Find that the proposed action is exempt from California Environmental Quality Act (CEQA) review, because it is an administrative activity that will not result in direct or indirect physical changes in the environment, and therefore does not constitute a "project" as defined by CEQA Guidelines §15378; and (b) even if this approval were a "project" subject to CEQA, the approval requested is exempt in accordance with CEQA Guidelines Section 15061(b)(3), the general rule that CEQA only applies to projects that may have a significant effect on the environment, and any specific projects that may occur by a private party in the future in reliance on this approval would be subject to CEQA review by another governmental agency at that time when actual details of any physical proposal would be more than speculative; and

B. Approve and authorize the City Administrator (per Resolution No. 9314) to execute the Agreement for the Purchase of California Air Resources Board Compliance Instruments (Agreement) with Elbow River Marketing Ltd. (ERM), in substantially the same form as submitted, for the purpose of buying Carbon Credit Allowances (CCAs).

[1. Agreement with Elbow River Marketing Ltd.](#)

NEW BUSINESS

9. City Administration

[COVID-19 Financial Aid/Relief for Vernon Residents](#)

Recommendation:

Provide direction to staff on developing a program to provide financial aid/relief to Vernon residents impacted by the COVID-19 pandemic.

ORAL REPORTS

City Administrator Reports on Activities and other Announcements

City Council Reports on Activities (including AB1234), Announcements, or Directives to Staff

CLOSED SESSION

10. City Attorney

CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Significant Exposure to Litigation

Government Code Section 54956.9(d)(2)

Number of potential cases: 1

Facts and Circumstances: Pursuant to Government Code Section 54956.9(e)(3), the City has received written communication threatening litigation on behalf of former employee Jerrick Torres related to his termination, in the form of a Complaint of Discrimination filed with the Department of Fair Employment and Housing (DFEH). The DFEH Complaint (DFEH No. 201910-08099730) is made available for public inspection pursuant to Section 54957.5.

11. City Administration

CONFERENCE WITH LABOR NEGOTIATORS

Government Code Section 54957.6

Agency Designated Representative: Carlos Fandino, City Administrator

Employee Organizations: Vernon Professional Firefighters Association, and Vernon Fire Management Association

12. Human Resources

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Government Code Section 54957

One matter

CLOSED SESSION REPORT

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Vernon City Hall, located at 4305 Santa Fe Avenue, Vernon, California, and on the City's website, not less than 72 hours prior to the meeting set forth on this agenda.

Dated this 1st day of May, 2020.

By: _____
Lisa Pope, City Clerk

Guide to City Council Proceedings

Meetings of the City Council are held the first and third Tuesday of each month at 9:00 a.m. and are conducted in accordance with Rosenberg's Rules of Order (Vernon Municipal Code Section 2.1-1).

Copies of all agenda items and back-up materials are available for review in the City Clerk Department, Vernon City Hall, 4305 Santa Fe Avenue, Vernon, California, and are available for public inspection during regular business hours, Monday through Thursday, 7:00 a.m. to 5:30 p.m. Agenda reports may be reviewed on the City's website at www.cityofvernon.org or copies may be purchased for \$0.10 per page.

Disability-related services are available to enable persons with a disability to participate in this meeting, consistent with the Americans with Disabilities Act (ADA). In compliance with ADA, if you need special assistance, please contact the City Clerk department at CityClerk@ci.vernon.ca.us or (323) 583-8811 at least 48 hours prior to the meeting to assure arrangements can be made.

The **Public Comment** portion of the agenda is for members of the public to present items, which are not listed on the agenda but are within the subject matter jurisdiction of the City Council. The City Council cannot take action on any item that is not on the agenda but matters raised under Public Comment may be referred to staff or scheduled on a future agenda. Comments are limited to three minutes per speaker unless a different time limit is announced. Speaker slips are available at the entrance to the Council Chamber.

Public Hearings are legally noticed hearings. For hearings involving zoning matters, the applicant and appellant will be given 15 minutes to present their position to the City Council. Time may be set aside for rebuttal. All other testimony shall follow the rules as set for under Public Comment. If you challenge any City action in court, you may be limited to raising only those issues you or someone else raised during the public hearing, or in written correspondence delivered to the City Clerk at or prior to the public hearing.

Consent Calendar items may be approved by a single motion. If a Council Member or the public wishes to discuss an item, it may be removed from the calendar for individual consideration. Council Members may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the Consent Calendar. Items excluded from the Consent Calendar will be taken up following action on the Consent Calendar. Public speakers shall follow the guidelines as set forth under Public Comment.

New Business items are matters appearing before the Council for the first time for formal action. Those wishing to address the Council on New Business items shall follow the guidelines for Public Comment.

Closed Session allows the Council to discuss specific matters pursuant to the Brown Act, Government Code Section 54956.9. Based on the advice of the City Attorney, discussion of these matters in open session would prejudice the position of the City. Following Closed Session, the City Attorney will provide an oral report on any reportable matters discussed and actions taken. At the conclusion of Closed Session, the Council may continue any item listed on the Closed Session agenda to the Open Session agenda for discussion or to take formal action as it deems appropriate.

City Council Agenda Item Report

Agenda Item No. COV-168-2020
Submitted by: Scott Williams
Submitting Department: City Administration
Meeting Date: May 5, 2020

SUBJECT

Fiscal Year 2020/2021 Budget Study Session (Continued from April 21, 2020)

Recommendation:

No action required by City Council. This is a presentation only.

Background:

The Budget presentation allows the City Council to gather an understanding of the City's operation and intended fiscal direction, as staff addresses Citywide issues, functions, and needs. On April 7, 2020, staff conducted the initial Budget Workshop. An additional presentation and discussion occurred at the Council's April 21, 2020 meeting.

The Council directed staff to bring back the proposed Fiscal Year 2020/2021 Budget, with a reduction on utility load forecasting; and potential deferral of capital improvement projects and adjustment to grant funds.

Staff has modified the draft budget as follows:

- The attachments of the combined citywide budget include revisions of revenue, expenditures, and reduced estimated Federal assistance.
- Reductions in the capital expenditures of \$1.7 million
- Reductions in supplies and services in the amount of \$2.8 million

Human Resources modifications:

As part of the annual classification review process, Human Resources staff received requests for reclassifications from four (4) employees in three separate classifications. Following thorough review, a total of three (3) have been recommended for approval. Consistent with the City's Reclassification Policy, reclassification is defined as the reallocation of a position in one classification to a different classification as a result of a significant change in the duties, responsibilities, and/or qualification requirements of the position. A reclassification is typically recommended when the incumbent employee has been performing significantly different work or work at a different level of responsibility or complexity than is reflected in their current job description in excess of one year.

Staff is recommending the following reclassifications:

- One Administrative Assistant, Senior to Account Clerk, Senior
- Two Water Maintenance Workers to Water Maintenance Worker, Senior

If these recommendations are approved along with the adopted budget, the reclassification of incumbents in certain classifications, effective July 19, 2020, will be as follows:

- Current Classification and Salary Grade & Reclassification Recommendation and Salary Grade
- Administrative Assistant, Senior (Grade G17) to Account Clerk, Senior (Grade G18)

- Two (2) Water Maintenance Worker (Grade G18) to Water Maintenance Worker, Senior (Grade G22)

Fiscal Impact:

There is no fiscal impact associated with this report.

Attachments:

1. [FY 2020-21 Budget Summary All Funds](#)
2. [2020-21 Combined Budget](#)

**CITY OF VERNON
GENERAL FUND FY 2020-21
BUDGET SUMMARY**

	<u>19-20</u>	<u>20-21</u>	<u>Difference</u>	<u>% change</u>
Revenue	62,462,694	60,611,009	(1,851,685)	-2.96%
Other (grants)	-	250,000	250,000	
Total Available Resources	62,462,694	60,861,009	(1,601,685)	
Expenditures	<u>59,613,142</u>	<u>61,731,884</u>	<u>2,118,742</u>	3.55%
Revenues in excess (under)	2,849,552	(870,875)	(3,720,427)	

REVENUE

	<u>19-20</u>	<u>20-21</u>	<u>Difference</u>	<u>% change</u>
Property Taxes	4,743,626	5,289,751	546,125	11.51%
Parcel Taxes	13,971,036	14,321,034	349,998	2.51%
Sales and Use	7,854,000	8,250,000	396,000	5.04%
Utility Users Tax	12,000,000	11,016,000	(984,000)	-8.20%
Business License Tax	6,000,000	4,768,500	(1,231,500)	-20.53%
Other Taxes	115,008	115,008	-	0.00%
License and Permits	2,322,627	1,831,367	(491,260)	-21.15%
Other Government Revenue	4,349,250	3,706,820	(642,430)	-14.77%
Charges for Service	1,286,499	1,348,724	62,225	4.84%
Fines & Forfeitures	200,038	199,788	(250)	-0.12%
Investment Income	85,000	86,700	1,700	2.00%
Other Revenue	944,084	943,455	(629)	-0.07%
In-lieu Tax	4,925,975	4,995,000	69,025	1.40%
Overhead allocation	3,665,551	3,738,862	73,311	2.00%
Federal/State Assistance	-	250,000	250,000	0.00%
Reserve Applied	(2,849,552)	870,875	3,720,427	-130.56%
Total Revenue	59,613,142	61,731,884	2,118,742	3.55%

EXPENDITURES

	<u>19-20</u>	<u>20-21</u>	<u>Difference</u>	<u>% change</u>
Salaries & Benefits	35,485,257	35,885,842	400,585	1.13%
Maintenance and Operations	18,214,885	19,513,682	1,298,797	7.13%
Capital Projects & Equipment	5,913,000	6,332,360	419,360	7.09%
Total Expenditures	59,613,142	61,731,884	2,118,742	3.55%

SALARIES & BENEFITS

	<u>19-20</u>	<u>20-21</u>	<u>Difference</u>	<u>% change</u>
Salaries	21,201,227	20,825,675	(375,552)	-1.77%
PERS	8,181,829	8,120,451	(61,378)	-0.75%
Fringe	6,102,201	6,939,716	837,515	13.72%
Total Salaries & Benefits	35,485,257	35,885,842	400,585	1.13%

**CITY OF VERNON
WATER FUND FY 2020-21
BUDGET SUMMARY**

	<u>19-20</u>	<u>20-21</u>	<u>Difference</u>	<u>% change</u>
Revenue	10,073,244	17,933,062	7,859,818	78.03%
Transfers In	-	-	-	
Total Available Resources	10,073,244	17,933,062	7,859,818	
Expenditures	<u>18,047,462</u>	<u>16,318,452</u>	<u>(1,729,010)</u>	-9.58%
Revenues in excess (under)	(7,974,218)	1,614,610	9,588,828	

REVENUE

	<u>19-20</u>	<u>20-21</u>	<u>Difference</u>	<u>% change</u>
Charges for Service	8,573,244	10,556,377	1,983,133	23.13%
Proceeds from Long-Term Debt	1,500,000	7,376,685	5,876,685	391.78%
Reserves Applied	-	(1,614,610)	(1,614,610)	0.00%
Total Revenue	10,073,244	16,318,452	6,245,208	62.00%

EXPENDITURES

	<u>19-20</u>	<u>20-21</u>	<u>Difference</u>	<u>% change</u>
Salaries & Benefits	2,205,476	2,260,153	54,677	2.48%
Maintenance and Operations	7,589,986	6,681,614	(908,372)	-11.97%
Capital Projects & Equipment	8,252,000	7,376,685	(875,315)	-10.61%
Total Expenditures	18,047,462	16,318,452	(1,729,010)	-9.58%

SALARIES & BENEFITS

	<u>19-20</u>	<u>20-21</u>	<u>Difference</u>	<u>% change</u>
Salaries	1,511,156	1,525,769	14,613	0.97%
PERS	429,985	455,416	25,431	5.91%
Fringe	264,335	278,968	14,633	5.54%
Total Salaries & Benefits	2,205,476	2,260,153	54,677	2.48%

**CITY OF VERNON
ELECTRIC FUND FY 2020-21
BUDGET SUMMARY**

	<u>19-20</u>	<u>20-21</u>	<u>Difference</u>	<u>% change</u>
Revenue	222,206,778	227,848,352	5,641,574	2.54%
Transfers In	-	-	-	
Total Available Resources	<u>222,206,778</u>	<u>227,848,352</u>	<u>5,641,574</u>	
Expenditures	<u>231,514,775</u>	<u>221,738,061</u>	<u>(9,776,714)</u>	-4.22%
Revenues in excess (under)	(9,307,997)	6,110,291	15,418,288	

REVENUE

	<u>19-20</u>	<u>20-21</u>	<u>Difference</u>	<u>% change</u>
Charges for Service	221,206,778	217,453,352	(3,753,426)	-1.70%
Proceeds from Long-Term Debt	-	9,395,000	9,395,000	0.00%
Investment Income	1,000,000	1,000,000	-	0.00%
Reserves Applied	-	(6,110,291)	(6,110,291)	0.00%
Total Revenue	<u>222,206,778</u>	<u>221,738,061</u>	<u>(468,717)</u>	<u>-0.21%</u>

EXPENDITURES

	<u>19-20</u>	<u>20-21</u>	<u>Difference</u>	<u>% change</u>
Salaries & Benefits	8,431,654	8,643,070	211,416	2.51%
Maintenance and Operations	212,147,121	202,387,991	(9,759,130)	-4.60%
Capital Projects & Equipment	10,936,000	10,707,000	(229,000)	-2.09%
Total Expenditures	<u>231,514,775</u>	<u>221,738,061</u>	<u>(9,776,714)</u>	<u>-4.22%</u>

SALARIES & BENEFITS

	<u>19-20</u>	<u>20-21</u>	<u>Difference</u>	<u>% change</u>
Salaries	6,054,781	6,118,174	63,393	1.05%
PERS	1,513,418	1,606,601	93,183	6.16%
Fringe	863,455	918,295	54,840	6.35%
Total Salaries & Benefits	<u>8,431,654</u>	<u>8,643,070</u>	<u>211,416</u>	<u>2.51%</u>

**CITY OF VERNON
GAS FUND FY 2020-21
BUDGET SUMMARY**

	<u>19-20</u>	<u>20-21</u>	<u>Difference</u>	<u>% change</u>
Revenue	14,081,125	14,133,775	52,650	0.37%
Transfers In	-	-	-	
Total Available Resources	14,081,125	14,133,775	52,650	
Expenditures	14,638,215	13,962,225	(675,990)	-4.62%
Revenues in excess (under)	(557,090)	171,550	728,640	

REVENUE

	<u>19-20</u>	<u>20-21</u>	<u>Difference</u>	<u>% change</u>
Charges for Service	14,081,125	14,133,775	52,650	0.37%
Reserves Applied	-	(171,550)	(171,550)	0.00%
Total Revenue	14,081,125	13,962,225	(118,900)	-0.84%

EXPENDITURES

	<u>19-20</u>	<u>20-21</u>	<u>Difference</u>	<u>% change</u>
Salaries & Benefits	819,948	1,011,332	191,384	23.34%
Maintenance and Operations	12,693,267	12,680,893	(12,375)	-0.10%
Capital Projects & Equipment	1,125,000	270,000	(855,000)	-76.00%
Total Expenditures	14,638,215	13,962,225	(675,991)	-4.62%

SALARIES & BENEFITS

	<u>19-20</u>	<u>20-21</u>	<u>Difference</u>	<u>% change</u>
Salaries	577,531	700,445	122,914	21.28%
PERS	150,697	193,455	42,758	28.37%
Fringe	91,720	117,432	25,712	28.03%
Total Salaries & Benefits	819,948	1,011,332	191,384	23.34%

**CITY OF VERNON
FIBER OPTIC FUND FY 2020-21
BUDGET SUMMARY**

	<u>19-20</u>	<u>20-21</u>	<u>Difference</u>	<u>% change</u>
Revenue	983,220	700,000	(283,220)	-28.81%
Transfers In	-	-	-	
Total Available Resources	983,220	700,000	(283,220)	
Expenditures	673,084	731,837	58,753	8.73%
Revenues in excess (under)	310,136	(31,837)	(341,973)	

REVENUE

	<u>19-20</u>	<u>20-21</u>	<u>Difference</u>	<u>% change</u>
Charges for Service	983,220	700,000	(283,220)	-28.81%
Reserves Applied	-	31,837	31,837	0.00%
Total Revenue	983,220	731,837	(251,383)	-25.57%

EXPENDITURES

	<u>19-20</u>	<u>20-21</u>	<u>Difference</u>	<u>% change</u>
Salaries & Benefits	98,898	107,651	8,753	8.85%
Maintenance and Operations	324,186	324,186	-	0.00%
Capital Projects & Equipment	250,000	300,000	50,000	20.00%
Total Expenditures	673,084	731,837	58,753	8.73%

SALARIES & BENEFITS

	<u>19-20</u>	<u>20-21</u>	<u>Difference</u>	<u>% change</u>
Salaries	68,097	72,238	4,141	6.08%
PERS	19,203	22,354	3,151	16.41%
Fringe	11,598	13,059	1,461	12.60%
Total Salaries & Benefits	98,898	107,651	8,753	8.85%

**CITY OF VERNON
EXPENDITURE BUDGET
2020-2021**

	FY2021	FY2021	FY2021	FY2021	FY2021
DEPARTMENT	SALARIES	BENEFITS	SUPPLIES/ SERVICES	CAPITAL OUTLAY	TOTAL
CITY COUNCIL	\$ 152,217	\$ 67,671	\$ 39,984	\$ -	\$ 259,872
CITY ADMINISTRATION	596,747	259,838	128,371	-	984,956
CITY ATTORNEY	822,053	369,207	427,500	-	1,618,760
CITY CLERK	348,548	155,152	97,000	-	600,700
FINANCE	1,310,506	602,019	1,194,835	-	3,107,360
HUMAN RESOURCES	645,646	3,513,573	403,890	-	4,563,109
COMMUNITY PROMOTION	-	-	500,000	-	500,000
COMMUNITY DEVELOPMENT	-	-	500,000	-	500,000
INFORMATION TECHNOLOGY	701,848	309,639	1,425,473	1,040,000	3,476,960
SUB-TOTAL ADMIN	4,577,565	5,277,099	4,717,053	1,040,000	15,611,717
HEALTH/ENVIRONMENTAL CTRL	769,208	380,367	385,880	-	1,535,455
SUB-TOTAL HEALTH	769,208	380,367	385,880	-	1,535,455
POLICE	7,079,452	4,446,725	442,526	272,200	12,240,903
FIRE	4,310,568	2,818,869	10,319,773	1,780,160	19,229,370
SUB-TOTAL SAFETY	11,390,020	7,265,594	10,762,299	2,052,360	31,470,273
ADMIN-ENGR-PLANNING	1,832,047	919,931	1,660,180	1,730,000	6,142,158
BUILDING DEPARTMENT	592,942	278,025	738,250	-	1,609,217
PUBLIC WORKS	443,059	277,541	5,840	-	726,440
INDUSTRIAL DEVELOPMENT	-	-	51,480	-	51,480
CITY GARAGE	338,590	178,867	274,500	60,000	851,957
CITY WAREHOUSE	323,113	197,223	10,950	95,000	626,286
CITY HOUSING	163,181	94,028	134,200	205,000	596,409
CITY BUILDINGS	395,950	191,492	773,050	1,150,000	2,510,492
SUB-TOTAL COMM SER	4,088,882	2,137,107	3,648,450	3,240,000	13,114,439
TOTAL GENERAL FUND	\$ 20,825,675	\$ 15,060,167	\$ 19,513,682	\$ 6,332,360	\$ 61,731,884
TOTAL GENERAL FUND	\$ 20,825,675	\$ 15,060,167	\$ 19,513,682	\$ 6,332,360	\$ 61,731,884
RDA OBLIGATION RETIREMENT FUND	-	-	5,911,113	-	5,911,113
UTILITIES					
WATER FUND					
WATER OPERATIONS	1,525,769	734,384	6,681,614	7,376,685	16,318,452
RECYCLED WATER	-	-	-	-	-
SUB-TOTAL WATER	1,525,769	734,384	6,681,614	7,376,685	16,318,452
LIGHT & POWER					
FIELD OPERATIONS	703,244	260,123	512,728	687,000	2,163,095
SYSTEM DISPATCH	1,907,683	713,185	825,214	65,000	3,511,082
STATION A	-	-	808,045	115,000	923,045
TRANS/DISTRIBUTION	-	-	8,127,432	-	8,127,432
BUILDING MAINTENANCE	62,884	44,192	298,000	235,000	640,076
CUSTOMER SERVICE	351,079	184,687	368,800	120,000	1,024,566
ADMINISTRATION	1,214,550	539,607	57,332,116	90,000	59,176,273
ELECTRICAL ENGINEERING	1,154,073	490,849	372,000	9,395,000	11,411,922
RESOURCE MANAGEMENT	685,441	277,248	133,028,656	-	133,991,345
ENERGY MANAGEMENT	39,220	15,005	715,000	-	769,225
SUB-TOTAL L & P	6,118,174	2,524,896	202,387,991	10,707,000	221,738,061
GAS	700,445	310,887	12,680,893	270,000	13,962,225
FIBER-OPTICS	72,238	35,413	324,186	300,000	731,837
TOTAL UTILITIES	8,416,626	3,605,580	222,074,683	18,653,685	252,750,574
GRAND TOTAL	\$ 29,242,301	\$ 18,665,747	\$ 247,499,478	\$ 24,986,045	\$ 320,393,571

**CITY OF VERNON
ESTIMATED REVENUES
2020-2021**

Object	FY2021
GOVERNMENTAL FUND TYPES	
<u>GENERAL FUND</u>	
400110 SECURED PROPERTY TAX-CURRENT	\$ 4,440,918
400210 PRIOR YEAR SECURED	\$ (8,831)
400310 REAL PROPERTY TRANSFER TAX	\$ 242,299
400311 BNSF	\$ 624,792
400500 PROPERTY TAX-INTEREST & PENALTIES	\$ 7,728
400610 PROP "A" FUNDS	\$ 4,340
400630 PROP "C" FUNDS	\$ 3,600
400700 HOMEOWNERS' PROPERTY TAX EXEMPTION	\$ 17,221
400820 PUBLIC SAFETY AUGMENTATION FUND	\$ 1,877
400900 PARCEL TAXES - WAREHOUSE	\$ 12,125,874
400950 PARCEL TAXES - SAFETY	\$ 2,195,162
401000 UTILITY USERS TAX	\$ 11,016,000
401200 SALES AND USE TAX	\$ 8,250,000
401205 MEASURE W LOCAL RETURN (STORMWATER)	\$ 940,000
401206 MEASURE R LOCAL RETURN	\$ 2,700
401207 MEASURE M LOCAL RETURN	\$ 3,060
401208 ROAD MAINTENANCE AND REHAB - SB1	\$ 3,459
401209 TDA ARTICLE 3	\$ 5,000
401600 ADMINISTRATIVE FEES - SB2557	\$ (36,252)
401650 STATE FEE - SB1186	\$ 1,100
407500 GAS TAX 2103	\$ 1,783
407510 GAS TAX 2105	\$ 1,163
407600 GAS TAX 2106	\$ 5,487
407700 GAS TAX 2107	\$ 1,527
407800 GAS TAX 2107.5	\$ 1,000
410100 BUSINESS LICENSES	\$ 4,768,500
410210 BUILDING PERMITS	\$ 769,650
410211 FIRE PERMIT FEES	\$ 22,500
410212 ALARM PERMITS	\$ 11,690
410240 PUBLIC HEALTH PERMITS	\$ 325,000
410250 HEALTH PERMIT LATE FEES	\$ 3,000
410260 CUPA PERMIT FEES	\$ 600,000
410265 CUPA PERMIT LATE FEES	\$ 6,000
410270 FILMING PERMITS	\$ 2,500
410271 SPECIAL EVENT PERMIT FEES	\$ 600
410280 CONDITIONAL USE PERMITS	\$ 13,927
410290 ISSUANCE FEE	\$ 19,000
410300 FRANCHISES AND AGREEMENTS	\$ 115,008
410310 SOLID WASTE FRANCHISE FEES	\$ 1,200,000
410320 SOLID WASTE FRANCHISE LATE FEES	\$ 5,000
410400 CLOSURE REVIEW FEES	\$ 2,500
410410 PLAN CHECK REVIEW FEES	\$ 20,000
410416 CUPA PLAN CHECK REVIEW FEES	\$ 5,000
410420 CALARP REVIEW FEES	\$ 5,000
410430 ANNUAL BUSINESS FIRE INSPECTION	\$ 100,000

**CITY OF VERNON
ESTIMATED REVENUES
2020-2021**

Object	FY2021
410460 ANNUAL BUSINESS FIRE RE-INSPECITON	\$ 1,500
410470 FIVE YEAR SPRINKLER SYSTEM TESTING	\$ 4,250
410480 FALSE ALARM FEES	\$ 27,500
410490 FIRE EXTINGUISHER TRAINING	\$ 200
420100 VEHICLE CODE FINES	\$ 60,000
420110 OTHER VEHICLE FINES	\$ 20,000
420130 VEHICLE INSPECTION FEE	\$ 4,000
420510 PARKING CITATIONS	\$ 30,000
420515 FRANCHISE TOWING FEES	\$ 15,000
420520 COMMUNITY SERVICES INCOME	\$ 37,000
420525 IMPOUNDED VEHICLE RELEASE FEES	\$ 3,000
420530 DUI VEHICLE RELEASE FEES	\$ 3,000
420535 REPOSSESSED VEHICLE RELEASE FEE	\$ 300
430110 INVESTMENT INCOME	\$ 86,700
431000 RENTS	\$ 528,920
440100 GRANT REVENUE	\$ 1,267,931
441010 COPS - SLESF FUNDS	\$ 100,000
442001 MOTOR VEHICLE IN-LIEU TAX	\$ 8,670
450110 FIRE SERVICE	\$ 20,000
450120 ENGINEERING INSPECTION FEES	\$ 70,000
458000 GENERAL CITY ADMINISTRATIVE SERVICES	\$ 3,738,862
459030 GROUP MEDICAL REVENUE	\$ 228,257
461100 MISCELLANEOUS AND PENALTIES	\$ 53,988
461300 FREE SALES CERTIFICATE FEES	\$ 25,000
466000 P.O.S.T. REIMBURSEMENT	\$ 1,000
466200 PLAN CHECK FEES	\$ 446,330
466220 GREEN BUILDING STANDARDS FEE	\$ 10,262
466230 ANNUAL FEE	\$ 1,000
466600 COPIES AND PUBLICATIONS	\$ 18,425
466700 BACKFLOW CERTIFICATES	\$ 20,000
466900 MISCELLANEOUS	\$ 269,517
467000 STRIKE TEAM REIMBURSEMENT	\$ 50,000
467100 EMS REIMBURSEMENT	\$ 100,000
468400 VARIANCES	\$ 6,597
469300 RESERVE APPLIED	\$ 870,875
499700 CREDIT FOR GARAGE WORK ORDERS	\$ 375,000
600910 OTHER INCOME	\$ 387,920
630055 LIGHT AND POWER IN-LIEU TAX	\$ 4,995,000
TOTAL GENERAL FUND	61,731,884
 <u>FIDUCIARY FUND</u>	
022 RDA/SUCCESSOR AGENCY TAX INCREMENT	\$ 5,911,113
SUB-TOTAL FIDUCIARY FUND	5,911,113
 TOTAL GOVERNMENTAL TYPE FUNDS	 67,642,997

**CITY OF VERNON
ESTIMATED REVENUES
2020-2021**

Object	FY2021
 <u>PROPRIETARY FUND TYPES</u>	
<u>WATER DEPARTMENT</u>	
020 WATER - REVENUES	\$ 10,556,377
020 WATER - PROCEEDS FROM LONG-TERM DEBT	\$ 7,376,685
020 WATER - RESERVES APPLIED	\$ (1,614,610)
 <u>LIGHT AND POWER</u>	
055 LIGHT AND POWER - REVENUES	\$ 218,453,351
055 LIGHT AND POWER - PROCEEDS FROM LONG-TERM DEBT	\$ 9,395,000
055 LIGHT AND POWER - RESERVES APPLIED	\$ (6,110,291)
 <u>FIBER-OPTICS</u>	
057 FIBER-OPTICS - REVENUES	\$ 700,000
057 FIBER-OPTICS - RESERVES APPLIED	\$ 31,837
 <u>GAS UTILITY</u>	
056 GAS - REVENUES	\$ 14,133,775
056 GAS - RESERVES APPLIED	\$ (171,550)
SUB-TOTAL PROPRIETARY FUNDS	252,750,574
 GRAND TOTAL ALL FUNDS	 \$ 320,393,571

**CITY OF VERNON
EXPENDITURE BUDGET
2020-2021**

	FY2021	FY2021	FY2021	FY2021	FY2021
DEPARTMENT	SALARIES	BENEFITS	SUPPLIES/ SERVICES	CAPITAL OUTLAY	TOTAL
CITY COUNCIL	\$ 152,217	\$ 67,671	\$ 39,984	\$ -	\$ 259,872
CITY ADMINISTRATION	596,747	259,838	128,371	-	984,956
CITY ATTORNEY	822,053	369,207	427,500	-	1,618,760
CITY CLERK	348,548	155,152	97,000	-	600,700
FINANCE	1,310,506	602,019	1,194,835	-	3,107,360
HUMAN RESOURCES	645,646	3,513,573	403,890	-	4,563,109
COMMUNITY PROMOTION	-	-	500,000	-	500,000
COMMUNITY DEVELOPMENT	-	-	500,000	-	500,000
INFORMATION TECHNOLOGY	701,848	309,639	1,425,473	1,040,000	3,476,960
SUB-TOTAL ADMIN	4,577,565	5,277,099	4,717,053	1,040,000	15,611,717
HEALTH/ENVIRONMENTAL CTRL	769,208	380,367	385,880	-	1,535,455
SUB-TOTAL HEALTH	769,208	380,367	385,880	-	1,535,455
POLICE	7,079,452	4,446,725	442,526	272,200	12,240,903
FIRE	4,310,568	2,818,869	10,319,773	1,780,160	19,229,370
SUB-TOTAL SAFETY	11,390,020	7,265,594	10,762,299	2,052,360	31,470,273
ADMIN-ENGR-PLANNING	1,832,047	919,931	1,660,180	1,730,000	6,142,158
BUILDING DEPARTMENT	592,942	278,025	738,250	-	1,609,217
PUBLIC WORKS	443,059	277,541	5,840	-	726,440
INDUSTRIAL DEVELOPMENT	-	-	51,480	-	51,480
CITY GARAGE	338,590	178,867	274,500	60,000	851,957
CITY WAREHOUSE	323,113	197,223	10,950	95,000	626,286
CITY HOUSING	163,181	94,028	134,200	205,000	596,409
CITY BUILDINGS	395,950	191,492	773,050	1,150,000	2,510,492
SUB-TOTAL COMM SER	4,088,882	2,137,107	3,648,450	3,240,000	13,114,439
TOTAL GENERAL FUND	\$ 20,825,675	\$ 15,060,167	\$ 19,513,682	\$ 6,332,360	\$ 61,731,884
TOTAL GENERAL FUND	\$ 20,825,675	\$ 15,060,167	\$ 19,513,682	\$ 6,332,360	\$ 61,731,884
RDA OBLIGATION RETIREMENT FUND	-	-	5,911,113	-	5,911,113
UTILITIES					
<u>WATER FUND</u>					
WATER OPERATIONS	1,525,769	734,384	6,681,614	7,376,685	16,318,452
RECYCLED WATER	-	-	-	-	-
SUB-TOTAL WATER	1,525,769	734,384	6,681,614	7,376,685	16,318,452
<u>LIGHT & POWER</u>					
FIELD OPERATIONS	703,244	260,123	512,728	687,000	2,163,095
SYSTEM DISPATCH	1,907,683	713,185	825,214	65,000	3,511,082
STATION A	-	-	808,045	115,000	923,045
TRANS/DISTRIBUTION	-	-	8,127,432	-	8,127,432
BUILDING MAINTENANCE	62,884	44,192	298,000	235,000	640,076
CUSTOMER SERVICE	351,079	184,687	368,800	120,000	1,024,566
ADMINISTRATION	1,214,550	539,607	57,332,116	90,000	59,176,273
ELECTRICAL ENGINEERING	1,154,073	490,849	372,000	9,395,000	11,411,922
RESOURCE MANAGEMENT	685,441	277,248	133,028,656	-	133,991,345
ENERGY MANAGEMENT	39,220	15,005	715,000	-	769,225
SUB-TOTAL L & P	6,118,174	2,524,896	202,387,991	10,707,000	221,738,061
GAS	700,445	310,887	12,680,893	270,000	13,962,225
FIBER-OPTICS	72,238	35,413	324,186	300,000	731,837
TOTAL UTILITIES	8,416,626	3,605,580	222,074,683	18,653,685	252,750,574
GRAND TOTAL	\$ 29,242,301	\$ 18,665,747	\$ 247,499,478	\$ 24,986,045	\$ 320,393,571

**CITY OF VERNON
ESTIMATED REVENUES
2020-2021**

Object	FY2021
GOVERNMENTAL FUND TYPES	
<u>GENERAL FUND</u>	
400110 SECURED PROPERTY TAX-CURRENT	\$ 4,440,918
400210 PRIOR YEAR SECURED	\$ (8,831)
400310 REAL PROPERTY TRANSFER TAX	\$ 242,299
400311 BNSF	\$ 624,792
400500 PROPERTY TAX-INTEREST & PENALTIES	\$ 7,728
400610 PROP "A" FUNDS	\$ 4,340
400630 PROP "C" FUNDS	\$ 3,600
400700 HOMEOWNERS' PROPERTY TAX EXEMPTION	\$ 17,221
400820 PUBLIC SAFETY AUGMENTATION FUND	\$ 1,877
400900 PARCEL TAXES - WAREHOUSE	\$ 12,125,874
400950 PARCEL TAXES - SAFETY	\$ 2,195,162
401000 UTILITY USERS TAX	\$ 11,016,000
401200 SALES AND USE TAX	\$ 8,250,000
401205 MEASURE W LOCAL RETURN (STORMWATER)	\$ 940,000
401206 MEASURE R LOCAL RETURN	\$ 2,700
401207 MEASURE M LOCAL RETURN	\$ 3,060
401208 ROAD MAINTENANCE AND REHAB - SB1	\$ 3,459
401209 TDA ARTICLE 3	\$ 5,000
401600 ADMINISTRATIVE FEES - SB2557	\$ (36,252)
401650 STATE FEE - SB1186	\$ 1,100
407500 GAS TAX 2103	\$ 1,783
407510 GAS TAX 2105	\$ 1,163
407600 GAS TAX 2106	\$ 5,487
407700 GAS TAX 2107	\$ 1,527
407800 GAS TAX 2107.5	\$ 1,000
410100 BUSINESS LICENSES	\$ 4,768,500
410210 BUILDING PERMITS	\$ 769,650
410211 FIRE PERMIT FEES	\$ 22,500
410212 ALARM PERMITS	\$ 11,690
410240 PUBLIC HEALTH PERMITS	\$ 325,000
410250 HEALTH PERMIT LATE FEES	\$ 3,000
410260 CUPA PERMIT FEES	\$ 600,000
410265 CUPA PERMIT LATE FEES	\$ 6,000
410270 FILMING PERMITS	\$ 2,500
410271 SPECIAL EVENT PERMIT FEES	\$ 600
410280 CONDITIONAL USE PERMITS	\$ 13,927
410290 ISSUANCE FEE	\$ 19,000
410300 FRANCHISES AND AGREEMENTS	\$ 115,008
410310 SOLID WASTE FRANCHISE FEES	\$ 1,200,000
410320 SOLID WASTE FRANCHISE LATE FEES	\$ 5,000
410400 CLOSURE REVIEW FEES	\$ 2,500
410410 PLAN CHECK REVIEW FEES	\$ 20,000
410416 CUPA PLAN CHECK REVIEW FEES	\$ 5,000
410420 CALARP REVIEW FEES	\$ 5,000
410430 ANNUAL BUSINESS FIRE INSPECTION	\$ 100,000
410460 ANNUAL BUSINESS FIRE RE-INSPECITON	\$ 1,500

**CITY OF VERNON
ESTIMATED REVENUES
2020-2021**

Object	FY2021
410470 FIVE YEAR SPRINKLER SYSTEM TESTING	\$ 4,250
410480 FALSE ALARM FEES	\$ 27,500
410490 FIRE EXTINGUISHER TRAINING	\$ 200
420100 VEHICLE CODE FINES	\$ 60,000
420110 OTHER VEHICLE FINES	\$ 20,000
420130 VEHICLE INSPECTION FEE	\$ 4,000
420510 PARKING CITATIONS	\$ 30,000
420515 FRANCHISE TOWING FEES	\$ 15,000
420520 COMMUNITY SERVICES INCOME	\$ 37,000
420525 IMPOUNDED VEHICLE RELEASE FEES	\$ 3,000
420530 DUI VEHICLE RELEASE FEES	\$ 3,000
420535 REPOSSESSED VEHICLE RELEASE FEE	\$ 300
430110 INVESTMENT INCOME	\$ 86,700
431000 RENTS	\$ 528,920
440100 GRANT REVENUE	\$ 1,267,931
441010 COPS - SLESF FUNDS	\$ 100,000
442001 MOTOR VEHICLE IN-LIEU TAX	\$ 8,670
450110 FIRE SERVICE	\$ 20,000
450120 ENGINEERING INSPECTION FEES	\$ 70,000
458000 GENERAL CITY ADMINISTRATIVE SERVICES	\$ 3,738,862
459030 GROUP MEDICAL REVENUE	\$ 228,257
461100 MISCELLANEOUS AND PENALTIES	\$ 53,988
461300 FREE SALES CERTIFICATE FEES	\$ 25,000
466000 P.O.S.T. REIMBURSEMENT	\$ 1,000
466200 PLAN CHECK FEES	\$ 446,330
466220 GREEN BUILDING STANDARDS FEE	\$ 10,262
466230 ANNUAL FEE	\$ 1,000
466600 COPIES AND PUBLICATIONS	\$ 18,425
466700 BACKFLOW CERTIFICATES	\$ 20,000
466900 MISCELLANEOUS	\$ 269,517
467000 STRIKE TEAM REIMBURSEMENT	\$ 50,000
467100 EMS REIMBURSEMENT	\$ 100,000
468400 VARIANCES	\$ 6,597
469300 RESERVE APPLIED	\$ 870,875
499700 CREDIT FOR GARAGE WORK ORDERS	\$ 375,000
600910 OTHER INCOME	\$ 387,920
630055 LIGHT AND POWER IN-LIEU TAX	\$ 4,995,000
TOTAL GENERAL FUND	61,731,884
 <u>FIDUCIARY FUND</u>	
022 RDA/SUCCESSOR AGENCY TAX INCREMENT	\$ 5,911,113
SUB-TOTAL FIDUCIARY FUND	5,911,113
 TOTAL GOVERNMENTAL TYPE FUNDS	 67,642,997

**CITY OF VERNON
ESTIMATED REVENUES
2020-2021**

Object	FY2021
<u>PROPRIETARY FUND TYPES</u>	
<u>WATER DEPARTMENT</u>	
020 WATER - REVENUES	\$ 10,556,377
020 WATER - PROCEEDS FROM LONG-TERM DEBT	\$ 7,376,685
020 WATER - RESERVES APPLIED	\$ (1,614,610)
<u>LIGHT AND POWER</u>	
055 LIGHT AND POWER - REVENUES	\$ 218,453,351
055 LIGHT AND POWER - PROCEEDS FROM LONG-TERM DEBT	\$ 9,395,000
055 LIGHT AND POWER - RESERVES APPLIED	\$ (6,110,291)
<u>FIBER-OPTICS</u>	
057 FIBER-OPTICS - REVENUES	\$ 700,000
057 FIBER-OPTICS - RESERVES APPLIED	\$ 31,837
<u>GAS UTILITY</u>	
056 GAS - REVENUES	\$ 14,133,775
056 GAS - RESERVES APPLIED	\$ (171,550)
SUB-TOTAL PROPRIETARY FUNDS	252,750,574
GRAND TOTAL ALL FUNDS	\$ 320,393,571

**CITY OF VERNON
Budget Summary
2020-2021**

**DEPARTMENT:
011.1001 CITY COUNCIL**

	A FY2020 Budget	B FY2020 Forecast	C FY-2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)
EXPENSES:						
SALARIES	\$ 146,349	\$ -	\$ 152,217	\$ 5,868	\$ (146,349)	\$ 152,217
BENEFITS	61,579	-	67,671	6,092	(61,579)	67,671
SUPPLIES/SERVICES	39,984	-	39,984	-	(39,984)	39,984
TOTAL EXPENSES	\$ 247,912	\$ -	\$ 259,872	\$ 11,960	\$ (247,912)	\$ 259,872

EMPLOYEE TITLE	FTE	Salaries Budget	Salaries Budget	Increase (Decrease)
Councilmembers	4.0	\$ 117,079	\$ 121,773	\$ 4,694
Mayor	1.0	29,270	30,444	\$ 1,174
DEPARTMENT TOTALS	5.0	\$ 146,349	\$ 152,217	\$ 5,868

CITY OF VERNON
Fund 011 Department 1001 - General Fund City Council Department
Budget Detail
2020-2021

DEPARTMENT:
011.1001 CITY COUNCIL

		A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)	Comments
EXPENSES:								
SALARIES								
501010	Salaries - Regular	146,349		152,217	5,868	(146,349)	152,217	
501012	Salaries - Premium	-		-	-	-	-	
		<u>146,349</u>	-	<u>152,217</u>	<u>5,868</u>	<u>(146,349)</u>	<u>152,217</u>	
BENEFITS								
502020	Retirement	25,146		27,662	2,516	(25,146)	27,662	
502030	Group Insurance Premiums	34,311		37,802	3,491	(34,311)	37,802	
502060	Medicare	2,122		2,207	85	(2,122)	2,207	
		<u>61,579</u>	-	<u>67,671</u>	<u>6,092</u>	<u>(61,579)</u>	<u>67,671</u>	
SUPPLIES/SERVICES								
520000	Supplies	1,780		1,780	-	(1,780)	1,780	
596500	Travel	38,204		38,204	-	(38,204)	38,204	
596550	Memberships	-		-	-	-	-	
		<u>39,984</u>	-	<u>39,984</u>	<u>-</u>	<u>(39,984)</u>	<u>39,984</u>	
TOTAL EXPENSES		\$ 247,912	\$ -	\$ 259,872	\$ 11,960	\$ (247,912)	\$ 259,872	

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1001 - CITY COUNCIL
2020-2021

Account No. 520000 - Supplies

Name	Description	FY2020 Budget	FY2021 Budget
1 Photography	Professional Photo Session (if a new Council member is elected at the April 2021 election, a professional photo of him/her will be needed for the hallway wall)	\$ 500	\$ 500
2 SILVA'S	Business Cards (if any reorganizational changes occur as a result of the April 2021 election, new business cards may be needed)	400	400
3 STAPLES	General Office/Desk Supplies	150	150
4 Huntington Park Rubber Stamp Company	Desktop Name Plates (if any reorganizational changes occur as a result of the April 2021 election, a new set of name plates may be needed for Council Office)	30	30
5 Vendor Name	City of Vernon Polos	700	700
		\$ 1,780	\$ 1,780

Account No. 596500 - Travel

Name	Description	FY2020 Budget	FY2021 Budget
1 League of Cities	Conference/Seminar	12,389	12,389
2 CCCA Annual Legislative Orientation Tour	Legislative Orientation Tour/Fall Seminar/Municipal Seminar	9,604	9,604
3 ICA Seminars/Meetings	Winter Seminar/Summer Seminar	9,980	9,980
4 Miscellaneous Conference Attendance		5,000	5,000
5 Mileage Reimbursement		1,231	1,231
		\$ 38,204	\$ 38,204

Account No. 596550 - Membership Dues

Name	Description	FY2020 Budget	FY2021 Budget
1 Eco-Rapid Transit (Orangeline Development Authority)	Annual Membership Dues	-	\$ -
		\$ -	\$ -

CITY OF VERNON
Budget Summary
2020-2021

DEPARTMENT:
011.1002 CITY ADMINISTRATION

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)
EXPENSES:						
SALARIES	\$ 570,062	\$ -	\$ 596,747	\$ 26,685	\$ (570,062)	\$ 596,747
BENEFITS	311,100	-	\$ 259,838	(51,262)	(311,100)	259,838
SUPPLIES/SERVICES	78,871	-	\$ 128,371	49,500	(78,871)	128,371
TOTAL EXPENSES	\$ 960,033	\$ -	\$ 984,956	\$ 24,923	\$ (960,033)	\$ 984,956

EMPLOYEE TITLE	FTE	Salaries Budget	Salaries Proposed	Increase (Decrease)
Administrative Analyst	1.0	\$ 98,483	\$ 107,554	\$ 9,071
Administrative Assistant	0.5	22,558	23,463	905
Administrative Assistant, Senior	0.5	27,420	29,945	2,525
City Administrator	1.0	317,618	330,353	12,735
Deputy City Administrator	0.0	-	-	-
Executive Assistant to the City Administrator	1.0	98,483	103,932	5,449
Public Information Officer	0.0	-	-	-
Overtime		1,500	1,500	-
Payout (vacation and sick excess hours)		4,000	-	(4,000)
DEPARTMENT TOTALS	4.0	\$ 570,062	\$ 596,747	\$ 26,685

CITY OF VERNON
Fund 011 Department 1002 - General Fund - City Administrator Department
Budget Detail
2020-2021

DEPARTMENT:
011.1002 CITY ADMINISTRATION

	A	B	C	C-A	B-A	C-B	
	FY2020	FY2020	FY2021	Increase	Increase	Increase	Comments
	Budget	Forecast	Budget	(Decrease)	(Decrease)	(Decrease)	
EXPENSES:							
SALARIES							
501010	Salaries - Regular	\$ 559,872	\$ 588,625	\$ 28,753	\$ (559,872)	\$ 588,625	
501012	Salaries - Premium	8,690	6,622	(2,068)	(8,690)	6,622	Severance pay
501020	Salaries - O.T.	1,500	1,500	-	(1,500)	1,500	
		570,062	596,747	26,685	(570,062)	596,747	
BENEFITS							
502020	Retirement	174,207	174,207	-	(174,207)	174,207	
502030	Group Insurance Premiums	128,627	76,978	(51,649)	(128,627)	76,978	
502060	Medicare	8,266	8,653	387	(8,266)	8,653	
502070	Unemployment	-	-	-	-	-	
		311,100	259,838	(51,262)	(311,100)	259,838	
SUPPLIES/SERVICES							
520000	Supplies	8,932	3,932	(5,000)	(8,932)	3,932	
550000	Advertisement / Promotion	20,500	-	(20,500)	(20,500)	-	
570000	Vehicle Expense	8,400	8,400	-	(8,400)	8,400	
593200	Professional Services - Legal	-	-	-	-	-	
596200	Professional Services - Other	-	75,000	75,000	-	75,000	
596500	Travel	16,500	16,500	-	(16,500)	16,500	
596550	Memberships	22,439	22,439	-	(22,439)	22,439	
596600	Books & Publications	-	-	-	-	-	
596700	Training	2,100	2,100	-	(2,100)	2,100	
		78,871	128,371	49,500	(78,871)	128,371	
TOTAL EXPENSES		\$ 960,033	\$ 984,956	\$ 24,923	\$ (960,033)	\$ 984,956	

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1002 - CITY ADMINISTRATION
2020-2021

Account No. 501020 - Overtime

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Executive Assistant to City Administrator	Overtime	500	500
2 Sr Administrative Assistant	Overtime	500	500
3 Administrative Analyst	Overtime	500	500
		\$ 1,500	\$ 1,500

Account No. 520000 - Supplies

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Warehouse	Bottled Water, Copy Paper, Coffee	945	945
2 Office Depot	General office supplies	1,435	1,435
3 Huntington Park Rubber Stamp	Name Plates	200	200
4 Fed Ex	Mail	102	102
5 Community Outreach Event Supplies/Various Vendors		-	-
6 Holiday Décor/Various Vendors	City Hall Interior/Exterior	6,000	1,000
7 Vendor TBD	Employee Polo Shirts	250	250
		\$ 8,932	\$ 3,932

**Account No. 550000 -
Advertisement/Promotion**

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Vendor TBD	Professional Printing	5,000	-
2 Eastern Group Publications	Posting	-	-
3 Rio Hondo Rotary	Christmas Fundraiser	500	-
4 Miscellaneous Sponsorship/ Event Attendance		15,000	-
		\$ 20,500	\$ -

Account No. 570000 - Vehicle Expense

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 City Admin General Use Vehicle	Gas Usage	1,200	1,200
2 City Admin General Use Vehicle	Garage Work Orders	3,000	3,000
3 City Administrator Vehicle	Gas Usage	1,200	1,200
4 City Administrator Vehicle	Garage Work Orders	3,000	3,000
		\$ 8,400	\$ 8,400

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1002 - CITY ADMINISTRATION
2020-2021

Account No. 593200 - Legal

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 City Administrator	Legal Reimbursement Allowance Per City Administrator Employment Agreement	-	-
		\$ -	\$ -

Account No. 596200 - Professional Services Other

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Legislative/Regulatory Advocacy Firm	Firm to consult on legislative matters/issues of importance to Vernon	-	75,000
		\$ -	\$ 75,000

Account No. 596500 - Travel

Type	Detailed Description	FY2020 Budget	FY2021 Budget
1 Air, Hotel, Meals, Etc.	Various Seminars/Meetings	5,500	5,500
2 Miscellaneous Conference Attendance		10,000	10,000
3 Mileage Reimbursement		1,000	1,000
		\$ 16,500	\$ 16,500

Account No. 596700 - Training

Type	Detailed Description	FY2020 Budget	FY2021 Budget
1 Fred Pryor Seminars	Performance & Skill Development	600	600
2 Workshops/Conferences	Skill Development	1,500	1,500
		\$ 2,100	\$ 2,100

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1002 - CITY ADMINISTRATION
2020-2021

Account No. 596550 - Membership Dues

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Gateway Cities Council of Governments	Membership Dues	13,000	13,000
2 California Contract Cities Association	Membership Dues	6,000	6,000
3 League of California Cities - L.A. County Division	Membership Dues	1,000	1,000
4 Independent Contract Cities	Membership Dues	550	550
5 League of CA Cities	Membership Dues	74	74
6 National League of Cities	Membership Dues	300	300
7 Southern California Association of Governments	Membership Dues	115	115
8 ICMA	Membership Dues	1,400	1,400
		\$ 22,439	\$ 22,439

Account No. 596600 - Books & Publications

Name	Detailed Description	FY2020 Budget	FY2021 Budget
		-	-
		\$ -	\$ -

**CITY OF VERNON
Budget Summary
2020-2021**

**DEPARTMENT:
011.1003 CITY CLERK**

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)
EXPENSES:						
SALARIES	\$ 363,910	\$ -	\$ 348,548	\$ (15,362)	\$ (363,910)	\$ 348,548
BENEFITS	141,725	-	155,152	13,427	(141,725)	155,152
SUPPLIES/SERVICES	93,000	-	97,000	4,000	(93,000)	97,000
TOTAL EXPENSES	\$ 598,635	\$ -	\$ 600,700	\$ 2,065	\$ (598,635)	\$ 600,700

EMPLOYEE TITLE	FTE	Salaries Budget	Salaries Budget	Increase (Decrease)
Administrative Secretary	1.0	\$ 64,983	\$ 70,830	\$ 5,847
City Clerk	1.0	206,239	184,494	(21,745)
Deputy City Clerk	0.0	-	-	-
Records Management Assistant	1.0	88,188	91,724	3,536
Overtime		1,500	1,500	-
Payout (vacation and sick excess hours)		3,000	-	-
DEPARTMENT TOTALS	3.0	\$ 363,910	\$ 348,548	\$ (12,362)

CITY OF VERNON
Fund 011 Department 1003 - General Fund City Clerk Department
Budget Detail
2020-2021

DEPARTMENT:
011.1003 CITY CLERK

	A	B	C	C-A	B-A	C-B	
	FY2020	FY2020	FY2021	Increase	Increase	Increase	Comments
EXPENSES:	Budget	Forecast	Budget	(Decrease)	(Decrease)	(Decrease)	
SALARIES							
501010 Salaries - Regular	\$ 338,689		\$ 326,419	\$ (12,270)	\$ (338,689)	\$ 326,419	
501012 Salaries - Premiums	23,721		20,629	(3,092)	(23,721)	20,629	
501020 Salaries - O.T.	1,500		1,500	-	(1,500)	1,500	
	<u>363,910</u>	<u>-</u>	<u>348,548</u>	<u>(15,362)</u>	<u>(363,910)</u>	<u>348,548</u>	
BENEFITS							
502020 Retirement	102,924		103,348	424	(102,924)	103,348	
502030 Group Insurance Premium	33,524		46,750	13,226	(33,524)	46,750	
502060 Medicare	5,277		5,054	(223)	(5,277)	5,054	
	<u>141,725</u>	<u>-</u>	<u>155,152</u>	<u>13,427</u>	<u>(141,725)</u>	<u>155,152</u>	
SUPPLIES/SERVICES							
520000 Supplies	5,000		6,000	1,000	(5,000)	6,000	
550000 Advertisement/Promotion	6,000		6,000	-	(6,000)	6,000	
593200 Professional Services - Legal	10,000		5,000	(5,000)	(10,000)	5,000	
596200 Professional Services - Other	32,000		40,100	8,100	(32,000)	40,100	Includes Record Management Consultant
596300 Election Costs	25,000		25,000	-	(25,000)	25,000	
596550 Memberships	1,300		1,200	(100)	(1,300)	1,200	
596700 Training	13,700		13,700	-	(13,700)	13,700	
	<u>93,000</u>	<u>-</u>	<u>97,000</u>	<u>4,000</u>	<u>(93,000)</u>	<u>97,000</u>	
TOTAL EXPENSES	\$ 598,635	\$ -	\$ 600,700	\$ 2,065	\$ (598,635)	\$ 600,700	

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1003 - CITY CLERK
2020-2021

Account No. 520000 - Supplies

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Huntington Park Rubber Stamp	Name Plates	1,000	1,000
2 Office Depot / FedEx	Office Supplies	4,000	4,000
3 Passport Supplies	Photo paper, equipment		1,000
		\$ 5,000	\$ 6,000

Account No. 550000 - Advertisement/Promotion

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Los Angeles Wave	Public Notifications	5,000	5,000
2 City Clerk Department Outreach	Elections, Community, etc.	1,000	1,000
		\$ 6,000	\$ 6,000

Account No. 593200 - Professional Services - Legal

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Colantuono, Highsmith, & Whatley	Elections	10,000	5,000
		\$ 10,000	\$ 5,000

Account No. 596200 - Professional Services - Other

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Williams Records Management	Document storage - City wide	18,000	18,000
2 American Legal Publishing	Municipal Code codification updates	12,000	12,000
3 Vernon City Library	Redevelop COVL Plan	1,000	1,000
4 Records Management Program Development	Ongoing Records Management & Annual Rec's Ret. Sched. Updates	1,000	1,000
5 GovQA	Online Public Records Request Program		4,500
6 Granicus	Disclosure Docs - online Form 700 filing software		3,600
		\$ 32,000	\$ 40,100

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1003 - CITY CLERK
2020-2021

Account No. 596300 - Election Costs

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Los Angeles County Registrar Recorder County Clerk	Election Consultant, Materials, Supplies, & County Services	25,000	25,000
		\$ 25,000	\$ 25,000

Account No. 596550 - Membership Dues

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 IIMC	Annual Membership Dues	500	500
2 ARMA	Annual Membership Dues	300	300
3 National Notary Association	Annual Membership Dues	100	-
4 CCAC	Annual Membership Dues	400	400
		\$ 1,300	\$ 1,200

Account No. 596700 - Training

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 TTC Training	Registration Fees and Travel	1,500	1,500
2 Records Management Training(s)	Registration Fees and Travel	500	500
3 League of CA Cities City Clerk's New Law Conference	Registration Fees and Travel	2,500	2,500
4 CCAC Annual Conference	Registration Fees and Travel	1,500	1,500
5 CCAC Association Meetings throughout CA	Registration Fees and Travel	700	700
6 IIMC Annual Conference 2020	Registration Fees and Travel	2,500	2,500
7 ICMA Trainings and Conference	Registration Fees and Travel	2,500	2,500
8 Other City Clerk Dept. Related Trainings	Registration Fees and Travel	1,000	1,000
9 League of CA Cities Annual Conference	Registration Fees and Travel	1,000	1,000
		\$ 13,700	\$ 13,700

**CITY OF VERNON
Budget Summary
2020-2021**

**DEPARTMENT:
011.1004 FINANCE**

	A	B	C	C-A	B-A	C-B
	FY2020 Budget	FY2020 Forecast	FY2021 Budget	Increase (Decrease)	Increase (Decrease)	Increase (Decrease)
TOTAL REVENUES	\$ 35,313,267	\$ 37,240,975	\$ 38,690,876	\$ 3,377,609	\$ 1,927,708	\$ 1,449,901
EXPENSES:						
SALARIES	\$ 1,334,418	\$ 1,316,070	\$ 1,310,506	\$ (23,912)	\$ (18,348)	\$ (5,564)
BENEFITS	562,287	519,721	602,019	39,732	(42,566)	82,298
SUPPLIES/SERVICES	1,458,294	1,449,661	1,194,835	(263,459)	(8,633)	(254,826)
TOTAL EXPENSES	\$ 3,354,999	\$ 3,285,452	\$ 3,107,360	\$ (247,639)	\$ (69,547)	\$ (178,092)

EMPLOYEE TITLE	FTE	FY2020 Salaries Budget	FY2021 Salaries Budget	Increase (Decrease)
Account Clerk	2.0	\$ 108,567	\$ 115,576	\$ 7,009
Accountant, Senior	1.0	93,793	102,432	8,639
Assistant Buyer	1.0	74,990	81,758	6,768
Assistant Finance Director	1.0	194,990	158,906	(36,084)
Business and Account Supervisor	1.0	140,076	145,633	5,557
Business License Clerk	1.0	63,483	51,735	(11,748)
Buyer	1.0	90,827	94,409	3,582
Deputy City Treasurer	1.0	160,419	166,851	6,432
Director of Finance/City Treasurer	1.0	241,811	218,289	(23,522)
Payroll Specialist	1.0	74,990	77,937	2,947
Risk Management Assistant	1.0	63,472	69,180	5,708
Overtime		5,000	5,000	-
Payout (vacation and sick excess hours)		22,000	22,800	800
DEPARTMENT TOTALS	12.0	\$ 1,334,418	\$ 1,310,506	\$ (23,912)

CITY OF VERNON
Fund 011 Department 1004 - General Fund - Finance Department
Budget Detail
2020-2021

DEPARTMENT:
011.1004 FINANCE

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)	Comments
REVENUES							
400110 Property Taxes - Current Secured	3,863,645	3,863,645	4,440,917.90	577,273	0	577,273	Moved \$500k from Health
400210 Property Taxes - Prior Years Secured	(8,658)	(8,658)	(8,831)	(173)	-	(173)	
400211 Property Taxes - Prior Year Unsecured	-	-	-	-	-	-	
400310 Property Taxes - Real Transfer Tax	237,548	237,548	242,299	4,751	0	4,751	
400500 Property Taxes - Penalties	7,576	7,576	7,728	152	(0)	152	
400700 Property Taxes - Homeowners' Exemption	16,883	16,883	17,221	338	0	338	
400820 PSAF - Public Safety Augmentation Fund	1,840	1,840	1,877	37	(0)	37	
401000 Utility Users Tax	12,000,000	12,000,000	11,016,000	(984,000)	-	(984,000)	
401200 Sales and Use Tax	7,854,000	7,854,000	8,250,000	396,000	-	396,000	
401600 Administrative Fees - SB2557	(35,541)	(36,833)	(36,252)	(711)	(1,292)	581	
410100 Business Licenses	5,500,000	5,500,000	4,768,500	(731,500)	-	(731,500)	
410212 Alarm Permits	9,500	4,500	9,690	190	(5,000)	5,190	
410300 Franchises and Agreements	-	-	-	-	-	-	
430110 Investment Income	85,000	95,000	86,700	1,700	10,000	(8,300)	
442001 In-Lieu Taxes - State Motor Vehicle	8,500	8,500	8,670	170	-	170	
458000 General City Administrative Service Rev	3,665,551	3,665,551	3,738,862	73,311	-	73,311	
461100 Fines and Penalties	25,000	25,000	25,500	500	-	500	
466900 Miscellaneous Revenues	6,000	1,930,000	256,120	250,120	1,924,000	(1,673,880)	\$250,000 COVID-19 Federal assistance
469300 Reserve Applied	(2,849,552)	(2,849,552)	870,875	3,720,427	-	3,720,427	
630055 In-Lieu Taxes from Fund 055	4,925,975	4,925,975	4,995,000	69,025	0	69,025	
670010 Sale of Capital Asset	-	-	-	-	-	-	
690100 Operating Transfer In	-	-	-	-	-	-	
TOTAL REVENUES	35,313,267	37,240,975	38,690,876	3,377,609	1,927,708	1,449,901	
SALARIES:							
501010 Salaries - Regular	1,249,841	1,112,070	1,235,143	(14,698)	(137,771)	123,073	
501012 Salaries - Premiums	79,577	200,000	70,363	(9,214)	120,423	(129,637)	
501020 Salaries - O.T.	5,000	4,000	5,000	-	(1,000)	1,000	
	1,334,418	1,316,070	1,310,506	(23,912)	(18,348)	(5,564)	

CITY OF VERNON
Fund 011 Department 1004 - General Fund - Finance Department
Budget Detail
2020-2021

DEPARTMENT:
011.1004 FINANCE

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)	Comments
BENEFITS:							
502020 Retirement	373,030	337,650	383,760	10,730	(35,380)	46,110	
502030 Insurance Premiums - Medical	169,908	162,722	199,257	29,349	(7,186)	36,535	
502060 FICA Taxes	19,349	19,349	19,002	(347)	-	(347)	
	562,287	519,721	602,019	39,732	(42,566)	82,298	
SUPPLIES/SERVICES:							
502090 Claims Expenditure - SIR Settlements	-	6,467	-	-	6,467	(6,467)	
503035 Insurance Premiums - Property/Crime	994,663	994,663	835,142	(159,521)	0	(159,521)	
520000 Supplies	54,200	54,200	54,200	-	-	-	
530015 Real Estate Taxes	9,500	6,500	6,000	(3,500)	(3,000)	(500)	
530034 Cash (Over)Short	-	(0)	-	-	(0)	0	
550000 Advertisement/Promotion	-	-	-	-	-	-	
592010 Bank Service Fees	45,000	40,000	46,100	1,100	(5,000)	6,100	
593200 Professional Services - Legal	5,000	2,000	5,000	-	(3,000)	3,000	
594200 Professional Services - Administrative	150	150	-	(150)	-	(150)	
595200 Professional Services - Technical	274,557	274,557	196,482	(78,075)	-	(78,075)	
596200 Professional Services - Other	60,679	60,679	31,550	(29,129)	-	(29,129)	
596500 Travel	7,900	4,000	9,300	1,400	(3,900)	5,300	
596550 Membership Dues	2,245	2,245	2,511	266	-	266	
596600 Books & Publications	1,000	1,000	2,550	1,550	-	1,550	
596700 Employee Development & Training	3,400	3,200	6,000	2,600	(200)	2,800	
790100 Operating Transfer Out	-	-	-	-	-	-	
888200 Emergency Preparedness	-	-	-	-	-	-	
	1,458,294	1,449,661	1,194,835	(263,459)	(8,633)	(254,826)	
TOTAL EXPENDITURES	3,354,999	3,285,452	3,107,360	(247,639)	(69,547)	(178,092)	

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1004 - FINANCE
2020-2021

Account No. 503035 - Insurance Premiums - Property/Crime

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	Aon Insurance Services	Excess Liability	227,817	273,381
2	Aon Insurance Services	Public Official Errors & Omissions & Employment Practice Liability	158,388	190,066
3	Aon Insurance Services	Excess Workers Compensation	142,764	171,317
4	Aon Insurance Services	Employee Crime	3,808	4,570
5	Aon Insurance Services	Commercial Property	298,711	-
6	Aon Insurance Services	Residential Property	35,545	42,654
7	Aon Insurance Services	Environmental Impairment Liability	16,893	20,272
8	Aon Insurance Services	Cyber Liability	42,380	50,856
9	Aon Insurance Services	Brokerage Fee	68,355	82,026
			994,663	835,142

Account No. 520000 - Supplies

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	US Postal Service	Postage	45,000	45,000
2	Staples and Other	Office Supplies	6,000	6,000
3	Pospaper.com	Cash register receipt paper	200	200
4	Staples	Office Supplies	1,500	1,500
5	Proforma Express Graphics	Business forms (envelopes, checks..etc.)	1,500	1,500
			54,200	54,200

Account No. 530015 - Real Estate Taxes

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	L.A. County Tax Collector	Possessory Interest Tax (Austin Trucking Inc.)	9,500	6,000
			9,500	6,000

Account No. 592010 - Bank Service Fees

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	East West Bank	Account maintenance fees.	45,000	100
2	OpenEdge	Credit card processing fees.	-	46,000
			45,000	46,100

Account No. 593200 - Professional Services - Legal

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	Orrick, Herrington & Sutcliffe, LLP	Legal Compliance Matters	5,000	5,000
			5,000	5,000

Account No. 594200 - Professional Services - Administrative

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	No anticipated expenditures this fiscal year.		150	-
			150	-

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1004 - FINANCE
2020-2021

Account No. 595200 - Professional Services Technical

	<u>Name</u>	<u>Detailed Description</u>	<u>FY2020 Budget</u>	<u>FY2021 Budget</u>
1	Epic Land Solutions	Infrastructure Asset Valuation Report	100,000	10,000
2	RFP	Audit of City's annual financial report	111,200	150,000
3	Munis Services	UUT Implementation (3-Year contract not to exceed \$45,000)	11,250	15,000
4	TBD	Legal and Tax Services	1,875	2,000
5	HDL Coren & Cone	HDL Business License Database Archive	800	-
6	Aon Risk Solutions	Worker's compensation and general liability actuarial reports	5,950	6,000
7	Bank of New York	Bond Trustee	2,482	2,482
8	Calpers	GASB 68 report and census data file (misc. and safety)	6,000	6,000
9	HDL Coren & Cone	Business License Outsourcing	30,000	-
10	Van Iwaarden	GASB 75 - OPEB Actuarial reports	5,000	5,000
			274,557	196,482

Account No. 596200 - Professional Services - Other

	<u>Name</u>	<u>Detailed Description</u>	<u>FY2020 Budget</u>	<u>FY2021 Budget</u>
1	Munis Services	Sales Taxes (3-Year contract not to exceed \$22,500)	5,381	7,500
2	Munis Services	Property Taxes (3-Year contract not to exceed \$21,000)	44,273	7,000
3	Munis Services	Property Taxes (setup fee)	-	5,000
4	Caine & Weiner Company	Collection Agency fees	1,940	2,000
5	County of Los Angeles	LAFCO Charges	7,935	8,900
6	Novex Global, Inc.		1,150	1,150
			60,679	31,550

Account No. 596500 - Travel

	<u>Type</u>	<u>Detailed Description</u>	<u>FY2020 Budget</u>	<u>FY2021 Budget</u>
1	Conferences/Continuing Education	Seminar/Training Travel/Mileage	6,400	7,200
2	Out-of-State travel	Per diem, airfare, and lodging.	1,500	2,100
			7,900	9,300

Account No. 596550 - Membership Dues

	<u>Name</u>	<u>Detailed Description</u>	<u>FY2020 Budget</u>	<u>FY2021 Budget</u>
1	GFOA	Professional Membership Dues	500	600
2	CSMFO	Professional Membership Dues	500	600
3	American Payroll Association	Professional Membership Dues	-	516
4	CAJPA	California Association of Joint Powers Authorities	450	-
5	PARMA	Public Agency Risk Management Association	150	150
6	League of California Cities	Professional Membership Dues	75	75
7	Cal Municipal Treasurers Assoc.	Professional Membership Dues	310	310
8	Two Purchasing Assistants	CAPPO & CMRTA Dues	260	260
			2,245	2,511

Account No. 596600 - Books & Publications

	<u>Name</u>	<u>Detailed Description</u>	<u>FY2020 Budget</u>	<u>FY2021 Budget</u>
1	GFOA	Accounting/Financial Statement Publications	250	500
2	GASB	Accounting/Financial Statement Publications	250	300
3	Various Providers	Department reference materials	250	250
4	Accounting and Payroll	Reporting guides and regulations	250	1,500
			1,000	2,550

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1004 - FINANCE
2020-2021

Account No. 596700 - Employee Development & Training

	<u>Type</u>	<u>Detailed Description</u>	<u>FY2020 Budget</u>	<u>FY2021 Budget</u>
1	Various Providers	Continuing Professional Education	1,000	2,000
2	Risk Management Cert	Continuing Professional Education	1,000	2,000
3	Various Providers	Training material/courses estimated	1,000	2,000
4	Two Purchasing Assistants	CAPPO & CMRTA	400	-
			3,400	6,000

Account No. 888200 - Emergency Preparedness

	<u>Name</u>	<u>Detailed Description</u>	<u>FY2020 Budget</u>	<u>FY2021 Budget</u>
1	Agility Recovery	OES	-	-
2	TBD	FEMA/EOC Preparedness	-	-
			-	-

**CITY OF VERNON
Budget Summary
2020-2021**

**DEPARTMENT:
011.1021 COMMUNITY PROMOTION**

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)
EXPENSES:						
SUPPLIES/SERVICES	\$ 174,500		\$ 100,000			
VERNON COMMUNITY FUND	\$ 325,500	\$ -	\$ 400,000	\$ -	\$ (500,000)	\$ 500,000
TOTAL EXPENSES	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ (500,000)	\$ 500,000

CITY OF VERNON
Fund 011 Department 1021 - General Fund - Community Promotion Department
Budget Detail
2020-2021

DEPARTMENT:
011.1021 COMMUNITY PROMOTION

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)	Comments
EXPENSES:							
550000 Advertisement/Promotion	\$ -		\$ -	\$ -	\$ -	\$ -	
596200 Professional Services Other	174,500		100,000	(74,500)	(174,500)	100,000	
790100 Operating Transfer Out	-		-	-	-	-	
797000 Good Neighbor Program	325,500		400,000	74,500	(325,500)	400,000	
	500,000	-	500,000	-	(500,000)	500,000	
TOTAL EXPENSES	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ (500,000)	\$ 500,000	

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1021 - COMMUNITY PROMOTION
2020-2021

Account No. 550000 - Advertisement/Promotion

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Vernon Promotion	Miscellaneous community enrichment	-	-
		\$ -	\$ -

Account No. 596200 - Professional Services Other

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Vendor TBD	Contract Services for administration of Good Neighbor Program/Vernon COMMUNITY Fund Grant Committee	174,500	100,000
		\$ 174,500	\$ 100,000

Account No. 790100 - Operating Transfer Out

Name	Detailed Description	FY2020 Budget	FY2021 Budget
2 Community Development Fund	Community Development	-	-
		\$ -	\$ -

Account No. 797000 - Good Neighbor Program

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Vernon Community Fund	VCF Grant Awards	325,500	400,000
		\$ 325,500	\$ 400,000

CITY OF VERNON
Budget Summary
2020-2021

DEPARTMENT:
022.1022 Successor Agency Fund

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)
TOTAL REVENUES	5,698,006	-	5,911,113	213,107	(5,698,006)	5,911,113
EXPENSES:						
SUPPLIES/SERVICES	5,698,006	-	5,911,113	213,107	(5,698,006)	5,911,113
TOTAL EXPENSES	5,698,006	-	5,911,113	213,107	(5,698,006)	5,911,113

CITY OF VERNON
Fund 022 Department 1022 - Successor Agency Fund
Budget Detail
2020-2021

DEPARTMENT:
022.1022 Successor Agency Fund

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)	Comments
REVENUES:							
400110 Property Taxes - Current Secured	-	-	-	-	-	-	
400111 ROPS Distribution	5,698,006	-	5,911,113	213,107	(5,698,006)	5,911,113	Property tax distribution
400410 Property Taxes - Pass Through	-	-	-	-	-	-	
401600 Administrative Fees - SB2557	-	-	-	-	-	-	
610110 Investment Income	-	-	-	-	-	-	
610170 Unrealized (Gain)Loss on Investments	-	-	-	-	-	-	
TOTAL REVENUES	5,698,006	-	5,911,113	213,107	(5,698,006)	5,911,113	
EXPENSES:							
SUPPLIES/SERVICES							
530015 Real Estate Taxes	-	-	-	-	-	-	
592010 Bank Service Fees	-	-	-	-	-	-	
592013 Investment Fees	-	-	-	-	-	-	
593200 Professional Services - Legal	-	-	-	-	-	-	
594200 Professional Services - Administrative	125,000	-	250,000	125,000	(125,000)	250,000	State allowed administrative cost to wind down RDA
760005 Principal on Bonds	2,825,000	-	3,105,000	280,000	(2,825,000)	3,105,000	
760010 Interest on Bonds	2,748,006	-	2,556,113	(191,894)	(2,748,006)	2,556,113	
	5,698,006	-	5,911,113	213,107	(5,698,006)	5,911,113	
TOTAL EXPENSES	5,698,006	-	5,911,113	213,107	(5,698,006)	5,911,113	

CITY OF VERNON
FUND 026 - SUCCESSOR AGENCY FUND
DEPARTMENT 1022 - REDEVELOPMENT
2020-2021

Account No. 592010 - Bank Service Fees

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Bank of New York	Bank Fees	-	-
		-	-

Account No. 592013 - Investment Fees

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 BLX Group	Continuing Disclosure Reporting	-	-
		-	-

Account No. 530015 - Real Estate Taxes

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 LA County Assessor's Office	Property Tax	-	-
		-	-

Account No. 593200 - Professional Services Legal

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Best, Best & Krieger	Legal Fees	-	-
		-	-

Account No. 594200 - Professional Services Administrative

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 City of Vernon, Bank of New York, BLX Group, and Best, Best & Krieger	State allowed administrative cost to wind down RDA	125,000	250,000
		125,000	250,000

CITY OF VERNON
FUND 026 - SUCCESSOR AGENCY FUND
DEPARTMENT 1022 - REDEVELOPMENT
2020-2021

Account No. 760005 - Principal on Bonds

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 2005 Series	Principal	1,575,000	1,720,000
2 2011 Series	Principal	1,250,000	1,385,000
		2,825,000	3,105,000

Account No. 760010 - Interest on Bonds

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 2005 Series	Interest	1,704,381	1,617,888
2 2011 Series	Interest	1,043,625	938,225
		2,748,006	2,556,113

CITY OF VERNON
Budget Summary
2020-2021

DEPARTMENT:
011.1023 INDUSTRIAL DEVELOPMENT

	A	B	C	C-A	B-A	C-B
	FY2020	FY2020	FY2021	Increase	Increase	Increase
	Budget	Forecast	Budget	(Decrease)	(Decrease)	(Decrease)
REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EXPENSES:						
SALARIES	-	-	-	-	-	-
BENEFITS	-	-	-	-	-	-
SUPPLIES/SERVICES	51,230	-	51,480	250	(51,230)	51,480
TOTAL EXPENSES	\$ 51,230	\$ -	\$ 51,480	\$ 250	\$ (51,230)	\$ 51,480
CAPITAL:						
EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EMPLOYEE TITLE	FTE	Salaries	Salaries	Increase		
		Budget	Budget	(Decrease)		
Director of Industrial Development	-	\$ -	\$ -	\$ -		
Economic Development Manager	-	-	-	-		
Senior Administrative Assistant	-	-	-	-		
Overtime		-	-	-		
Payout (vacation and sick excess hours)		-	-	-		
DEPARTMENT TOTALS	-	\$ -	\$ -	\$ -		

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1023 - INDUSTRIAL DEVELOPMENT
2020-2021

Account No. 520000 - Supplies

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Warehouse	Copy Paper	400	400
2 Staples	General Office Supplies	300	300
3 Huntington Park Rubber Stamp	Name Plates	100	100
4 Fed Ex	Mail	200	200
		1,000	1,000

Account No. 550000 - Advertisement/Promotion

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Vernon Chamber	Installation Luncheon/Economic Forecast/Golf Tourney	25,000	25,000
2 LAEDC	Eddy Awards	4,000	4,000
3 Miscellaneous Sponsorship/Event Attendance		5,000	5,000
4 TBD	Banners/ Brochures/Promotional items	1,000	1,000
		35,000	35,000

Account No. 596200 - Professional Services - Other

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Vernon Business & Industry Commission	Meeting Stipends	4,800	4,800
2 Professional Services	Various Firms	-	-
		4,800	4,800

Account No. 596500 - Travel

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Air, Hotel, Etc.	Various Seminars/Meetings	5,000	5,000
		5,000	5,000

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1023 - INDUSTRIAL DEVELOPMENT
2020-2021

Account No. 596550 - Membership Dues

<u>Name</u>	<u>Detailed Description</u>	<u>FY2020 Budget</u>	<u>FY2021 Budget</u>
1 The Greater Huntington Chamber of Commerce	Membership Dues	-	-
2 LAEDC	Membership Dues	5,000	5,000
		5,000	5,000

Account No. 596600 - Books & Publications

<u>Name</u>	<u>Detailed Description</u>	<u>FY2020 Budget</u>	<u>FY2021 Budget</u>
1 Los Angeles Business Journal	Annual Subscription	130	130
2 The Wallstreet Journal	Annual Subscription	-	-
3 The Economist	Annual Subscription	-	-
4 Los Angeles Times	Annual Subscription	300	550
		430	680

**CITY OF VERNON
Budget Summary
2020-2021**

**DEPARTMENT:
011.1024 CITY ATTORNEY**

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)
EXPENSES:						
SALARIES	\$ 785,281	\$ -	\$ 822,053	\$ 36,772	\$ (785,281)	\$ 822,053
BENEFITS	342,808	-	369,207	26,399	(342,808)	369,207
SUPPLIES AND SERVICES	427,500	-	427,500	-	(427,500)	427,500
TOTAL EXPENSES	\$ 1,555,589	\$ -	\$ 1,618,760	\$ 63,171	\$ (1,555,589)	\$ 1,618,760

EMPLOYEE TITLE	FTE	Salaries Budget	Salaries Budget	Increase (Decrease)
City Attorney	1.0	\$ 307,293	\$ 319,422	\$ 12,129
Legal Administrative Analyst	1.0	93,793	102,432	8,639
Senior Deputy City Attorney	1.0	380,695	193,151	(187,544)
Senior Legal & Policy Advisor	1.0	-	203,348	203,348
Overtime		500	500	-
Payout (excess vacation and sick hours)		3,000	3,200	200
DEPARTMENT TOTALS	4.0	\$ 785,281	\$ 822,053	\$ 36,772

CITY OF VERNON
Fund 011 Department 1024 - General Fund City Attorney Department
Budget Detail
2020-2021

DEPARTMENT:
011.1024 CITY ATTORNEY

		A	B	C	C-A	B-A	C-B	
		FY2020	FY2020	FY2021	Increase	Increase	Increase	Comments
		Budget	Forecast	Budget	(Decrease)	(Decrease)	(Decrease)	
EXPENSES:								
SALARIES								
501010	Salaries - Regular	\$ 763,229	\$ -	\$ 798,478	\$ 35,249	\$ (763,229)	\$ 798,478	
501012	Salaries - Premiums	21,552	-	23,075	1,523	(21,552)	23,075	
501020	Salaries - O.T.	500	-	500	-	(500)	500	
		<u>785,281</u>	<u>-</u>	<u>822,053</u>	<u>36,772</u>	<u>(785,281)</u>	<u>822,053</u>	
BENEFITS								
502020	Retirement	264,504	-	289,929	25,425	(264,504)	289,929	
502030	Group Insurance Premiums	66,917	-	67,358	441	(66,917)	67,358	
502060	Medicare	11,387	-	11,920	533	(11,387)	11,920	
502070	Unemployment	-	-	-	-	-	-	
		<u>342,808</u>	<u>-</u>	<u>369,207</u>	<u>26,399</u>	<u>(342,808)</u>	<u>369,207</u>	
SUPPLIES/SERVICES								
510000	Office Supplies	1,000	-	1,000	-	(1,000)	1,000	
520000	Supplies	2,500	-	2,500	-	(2,500)	2,500	
593200	Professional Services - Legal	400,000	-	400,000	-	(400,000)	400,000	Budget includes contingencies
596200	Professional Services - Other	2,000	-	2,000	-	(2,000)	2,000	
596500	Travel	6,000	-	6,000	-	(6,000)	6,000	
596550	Memberships	3,000	-	3,000	-	(3,000)	3,000	
596600	Books & Publications	8,000	-	8,000	-	(8,000)	8,000	
596700	Training	5,000	-	5,000	-	(5,000)	5,000	
		<u>427,500</u>	<u>-</u>	<u>427,500</u>	<u>-</u>	<u>(427,500)</u>	<u>427,500</u>	
TOTAL EXPENSES		\$ 1,555,589	\$ -	\$ 1,618,760	\$ 63,171	\$ (1,555,589)	\$ 1,618,760	

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1024 - CITY ATTORNEY
2020-2021

Account No. 510000 - Office Expenses

Name	Detailed Description	FY2020 Budget	FY2021 Budget
Fed Ex, UPS	Shipping Services	\$ 1,000	\$ 1,000
		\$ 1,000	\$ 1,000

Account No. 520000 - Supplies

Name	Detailed Description	FY2020 Budget	FY2021 Budget
Office Depot	General Office Supplies	\$ 2,500	\$ 2,500
		\$ 2,500	\$ 2,500

Account No. 593200 - Professional Services Legal

Name	Detailed Description	FY2020 Budget	FY2021 Budget
Legal Professional Services	Various Pending Legal Matters	\$ 400,000	\$ 400,000
		\$ 400,000	\$ 400,000

Account No. 596200 - Professional Services - Other

Name	Detailed Description	FY2020 Budget	FY2021 Budget
Case Anywhere, LLC	Other Professional Services	\$ 500	\$ 500
Attorney Filing Services	Other Professional Services	500	500
PACER	Other Professional Services	500	500
Other - For Professional Contingencies	Other Professional Services	500	500
		\$ 2,000	\$ 2,000

Account No. 596500 - Travel

Type	Detailed Description	FY2020 Budget	FY2021 Budget
Conferences and Meetings	Legal Conferences	\$ 6,000	\$ 6,000
		\$ 6,000	\$ 6,000

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1024 - CITY ATTORNEY
2020-2021

Account No. 596550 - Membership Dues

Name	Detailed Description	FY2020 Budget	FY2021 Budget
California State Bar	Attorneys Memberships	2,000	2,000
Los Angeles County Bar Association	Attorneys Memberships	300	300
Various Legal Memberships	Attorneys Memberships	700	700
		\$ 3,000	\$ 3,000

Account No. 596600 - Books & Publications

Name	Detailed Description	FY2020 Budget	FY2021 Budget
Thomson Reuters (WestLaw)	Legal Subscriptions	\$ 5,000	\$ 5,000
Daily Journal	Legal Journal	-	-
Various Legal Publications	Legal Books and Publications	3,000	3,000
		\$ 8,000	\$ 8,000

Account No. 596700 - Training

Type	Detailed Description	FY2020 Budget	FY2021 Budget
League of California Cities	Legal Conferences	\$ 2,500	\$ 2,500
City Attorneys Association of Los Angeles County	Legal Conferences	2,500	2,500
		\$ 5,000	\$ 5,000

CITY OF VERNON
Budget Summary
2020-2021

DEPARTMENT:
011.1026 Human Resources

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)
TOTAL REVENUES	\$ 228,257	\$ -	\$ 228,257	\$ -	\$ (228,257)	\$ 228,257
EXPENSES:						
SALARIES	620,442	-	645,646	25,204	(620,442)	645,646
BENEFITS	2,435,017	-	3,513,573	1,078,556	(2,435,017)	3,513,573
WORKERS COMP/LIABILITY	83,000	-	98,000	15,000	(83,000)	98,000
SUPPLIES/SERVICES	343,440	-	305,890	(37,550)	(343,440)	305,890
TOTAL EXPENSES	\$ 3,481,899	\$ -	\$ 4,563,109	\$ 1,081,210	\$ (3,481,899)	\$ 4,563,109

EMPLOYEE TITLE	FTE	Salaries Budget	Salaries Budget	Increase (Decrease)
Administrative Secretary	1.00	\$ 78,664	\$ 81,758	\$ 3,094
Director of Human Resources	1.00	214,976	223,596	8,620
Human Resources Analyst	1.00	107,369	111,615	4,246
Human Resources Analyst, Senior	1.00	147,005	152,839	5,834
Human Resources Assistant	1.00	52,228	57,038	4,810
Overtime		5,000	5,000	-
Payout (vacation and sick excess hours)		15,200	13,800	(1,400)
DEPARTMENT TOTALS	5.00	\$ 620,442	\$ 645,646	\$ 25,204

CITY OF VERNON
Fund 011 Department 1026 - General Fund City Council Department
Budget Detail
2020-2021

DEPARTMENT:
011.1026 Human Resources

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)	Comments
REVENUES							
459030 Group Medical Revenue	\$ 228,257	\$ -	\$ 228,257	\$ -	\$ (228,257)	\$ 228,257	
600910 Other Income	-	-	-	-	-	-	
TOTAL REVENUES	\$ 228,257	\$ -	\$ 228,257	\$ -	\$ (228,257)	\$ 228,257	
EXPENSES:							
SALARIES							
501010 Salaries - Regular	\$ 577,753	\$ -	\$ 603,635	\$ 25,882	\$ (577,753)	\$ 603,635	
501012 Salaries - Premium	37,689	-	37,011	(678)	(37,689)	37,011	
501020 Salaries - Over Time	5,000	-	5,000	-	(5,000)	5,000	
	620,442	-	645,646	25,204	(620,442)	645,646	
BENEFITS							
502020 Retirement	185,391	-	199,748	14,357	(185,391)	199,748	
502030 Group Insurance Premiums	81,873	-	79,697	(2,176)	(81,873)	79,697	
502031 Retiree Group Insurance Premiums	1,099,437	-	1,293,066	193,629	(1,099,437)	1,293,066	Retiree group plan premium increase
502060 Medicare	8,996	-	9,362	366	(8,996)	9,362	
502096 Postemployment Benefit Contribution	1,059,320	-	1,931,700	872,380	(1,059,320)	1,931,700	Actuarially determined contribution as reported on valuation report dated November 15, 2019.
	2,435,017	-	3,513,573	1,078,556	(2,435,017)	3,513,573	
WORKERS COMP LIABILITY							
500245 Self-Insured Assessment Fees State of CA	30,000	-	40,000	10,000	(30,000)	40,000	Less activity expected in FY2019
502080 Claims Expenditures - Worker's Comp	50,000	-	55,000	5,000	(50,000)	55,000	
502095 Medical Expenditures - Workers Comp	3,000	-	3,000	-	(3,000)	3,000	
	83,000	-	98,000	15,000	(83,000)	98,000	
SUPPLIES/SERVICES							
520000 Supplies	42,000	-	15,000	(27,000)	(42,000)	15,000	
550000 Advertisement/Promotion	10,000	-	10,000	-	(10,000)	10,000	
594200 Professional Services - Administration	67,520	-	76,500	8,980	(67,520)	76,500	
596200 Professional Services - Other	29,770	-	15,540	(14,230)	(29,770)	15,540	
596500 Travel	4,800	-	3,800	(1,000)	(4,800)	3,800	
596600 Books and Publications	2,000	-	1,500	(500)	(2,000)	1,500	
596700 Citywide Training/Employee Development	25,100	-	48,600	23,500	(25,100)	48,600	
596800 Tuition/Education Reimbursement Program	40,000	-	40,000	-	(40,000)	40,000	
596900 Employee Recognition Program	41,750	-	42,450	700	(41,750)	42,450	
596905 Recruitments	5,500	-	5,500	-	(5,500)	5,500	
597000 Pre-Employment Physicals and Exams	75,000	-	47,000	(28,000)	(75,000)	47,000	
	343,440	-	305,890	(37,550)	(343,440)	305,890	
TOTAL EXPENSES	\$ 3,481,899	\$ -	\$ 4,563,109	\$ 1,081,210	\$ (3,481,899)	\$ 4,563,109	

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1026 - HUMAN RESOURCES
2020-2021

Account No. 500245 - Assessment Fees

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Dept. of Industrial Relations	Self-Insurer's Annual Report	30,000	40,000
		\$ 30,000	\$ 40,000

Account No. 502080- Workers Comp - Claims Expense

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 City of Vernon Self-Insured	Medical/Indemnity Claims Expense - Future Medical Costs	50,000	55,000
		\$ 50,000	\$ 55,000

Account No. 502095 - Medical Expenditure - Workers Comp

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 City of Vernon Self-Insured	First Aid - Treat and Release claims	3,000	3,000
		\$ 3,000	\$ 3,000

Account No. 502030 - Group Insurance Premiums

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Blue Shield/Met Life/MES Vision	Medical/Dental/Vision	80,672	79,589
2 City of Vernon Vision Plan	Vision	1,076	-
3 Mutual Omaha Life	Life	125	108
		\$ 81,873	\$ 79,697

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1026 - HUMAN RESOURCES
2020-2021

Account No. 502031 - Retiree/Cobra Group Insurance Premiums

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Anthem/MetLife	Retiree Group Insurance Premiums	1,036,445	1,260,298
22 BS/MetLife/MES Vision	COBRA Insurance Premiums	62,992	32,768
		\$ 1,099,437	\$ 1,293,066

Account No. 520000 - Supplies

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Various Per Procurement Requirement	Annual Chamber of Commerce Posters, Forms, General Office Supplies, Sympathy cards, and Mailing.	42,000	15,000
		\$ 42,000	\$ 15,000

ACCOUNT NO. 550000 - Advertisement / Promotion

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Various Per Procurement Requirement	Various Recruitment Ads	10,000	10,000
		\$ 10,000	\$ 10,000

Account No. 594200 - Professional Services - Administration

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Athens	Workers Comp Administration Fee	65,000	75,000
2 IGOES & Company	IGOE & Company (FSA Administration)	2,520	1,500
		\$ 67,520	\$ 76,500

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1026 - HUMAN RESOURCES
2020-2021

Account No. 596200 - Professional Services - Other

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 US Drug Test Centers	Random Drug Testing Program and Policy	2,700	2,700
2 Liebert Cassidy	Labor Relations Consortium	3,370	3,540
3 WRIB	Applicant Testing Materials	1,900	2,500
4 Shaw HR Consulting	Job Function Analysis	5,000	5,000
6 DF Design	Graphic Design Services	1,800	1,800
5 Bickmore	Actuarial Valuation	15,000	-
		\$ 29,770	\$ 15,540

Account No. 596500 - Travel

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 CALPELRA Conference	Monterey (Nov. 16-20, 2020)	2,500	2,500
2 PARMA Conference	Indian Wells (Feb. 2-5, 2021)	2,000	-
3 League of CA Cities	Long Beach Convention Center (Oct. 7-9, 2020)		-
4 LCW	San Diego (Feb. 17-19, 2021)		1,000
5 Travel for Local Conferences and Trainings		300	300
		\$ 4,800	\$ 3,800

Account No. 596600 - Books and Publications

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Thompson Publishing	Annual subscription for FMLA Manuals	500	-
2 Professional Memberships	Memberships - SCPMA HR \$50 ea., or \$25 ea., if members of IPMA-HR, So Ca Labor Relations Council \$150/agency, CALPELRA \$350 ea., IPMA-HR \$397 for 1-3 Staff members.	1,500	1,500
		\$ 2,000	\$ 1,500

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1026 - HUMAN RESOURCES
2020-2021

Account No. 596700 - Employee Development & Training

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Various Professional Organizations	Employee Training and Development, HR Staff Trainings (SCPMA-HR, So. CA Labor Relations Council, IPMA - HR, CALPELRA, PARMA, LCW Conference and League of California Cities Conference and HR Training Videos and Manuals	20,000	35,000
2 Coastal Dupont Project # 169001	Safety Training Videos Wellness Program/Promotions	2,600 2,500	2,600 11,000
		\$ 25,100	\$ 48,600

Account No. 596800 - Tuition/Education Reimbursement Program

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Employee Reimbursements Pursuant to MOU's	Tuition/Education Reimbursement Program	40,000	40,000
		\$ 40,000	\$ 40,000

Account No. 596900 - Employee Recognition Program

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Miscellaneous Purchases Including Annual Recognition Awards	Employee Recognition Program & Holiday Event	32,000	32,000
2 2020 Employee Appreciation Luncheon		3,800	4,500
3 2020 Kickoff Day		1,500	1,500
4 2020 Halloween Event		3,350	3,350
5 2021 Opening Day Event		1,100	1,100
		\$ 41,750	\$ 42,450

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1026 - HUMAN RESOURCES
2020-2021

Account No. 596905 - Recruitments

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Recruitments	Recruitment expenses and related supplies	5,500	5,500
		\$ 5,500	\$ 5,500

Account No. 597000 - Pre-Employment Physicals and Exams

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Concentra	Pre-Employment Physicals and Exams	75,000	35,000
2 DOT Drug & Alcohol Compliance Random Testing - Third Party Administrator	DOT Random Drug & Alcohol Testing		12,000
		\$ 75,000	\$ 47,000

CITY OF VERNON
Budget Summary
2020-2021

DEPARTMENT:
011.1031 POLICE

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)
TOTAL REVENUES	\$ 306,300	\$ -	\$ 307,300	\$ 1,000	\$ (306,300)	\$ 307,300
EXPENSES:						
SALARIES	\$ 6,765,061	\$ -	\$ 7,079,452	\$ 314,391	\$ (6,765,061)	\$ 7,079,452
BENEFITS	4,440,220	-	4,446,725	6,505	(4,440,220)	4,446,725
SUPPLIES/SERVICES	469,426	-	442,526	(24,900)	(464,426)	401,026
TOTAL EXPENSES	\$ 11,674,707	\$ -	\$ 11,968,703	\$ 295,996	\$ (11,669,707)	\$ 11,927,203
CAPITAL:						
REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EXPENDITURES	\$ 120,200	\$ -	\$ 272,200	\$ 40,000	\$ (120,200)	\$ 40,000

EMPLOYEE TITLE	FTE	Salaries Budget	Salaries Budget	Increase (Decrease)
Administrative Secretary	1.00	\$ 77,989	\$ 80,858	\$ 2,869
Civilian Court Officer	1.00	76,780	79,834	3,054
Police Captain	1.00	232,063	239,888	7,825
Police Chief	1.00	275,370	286,372	11,002
Police Community Services Officer	0.50	24,870	27,761	2,891
Police Dispatcher	6.50	509,575	531,245	21,670
Police Dispatcher, Lead	1.00	92,054	95,721	3,667
Police Lieutenant	2.00	355,285	381,889	26,604
Police Officer	32.00	3,298,420	3,498,801	200,381
Police Records Manager	1.00	109,178	113,532	4,354
Police Records Technician	2.00	102,697	111,861	9,164
Police Records Technician, Lead	1.00	64,083	66,629	2,546
Police Sergeant	7.00	1,009,197	1,051,561	42,364
Overtime		363,000	350,000	(13,000)
On-Call		5,000	5,000	-
Payout (excess vacation and sick hours)		169,000	158,000	(11,000)
Shooting Pay		500	500	-
DEPARTMENT TOTALS	57.00	\$ 6,765,061	\$ 7,079,452	\$ 314,391

CITY OF VERNON
Fund 011 Department 1031 - General Fund Police Department
Budget Detail
2020-2021

DEPARTMENT:
011.1031 POLICE

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)	Comments
REVENUES							
410212 Alarm Permits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
410480 False Alarm Fees	15,000	-	15,000	-	(15,000)	15,000	
420100 Vehicle Code Fines	60,000	-	60,000	-	(60,000)	60,000	Annual projection varies based on fees collected by the local court
420110 Other Vehicle Fines	20,000	-	20,000	-	(20,000)	20,000	Annual projection varies based on fees collected by the local court
420120 DUI Emergency Response Cost	-	-	-	-	-	-	Projection based on account history
420130 Vehicle Inspection Fee	4,000	-	4,000	-	(4,000)	4,000	
420510 Parking Citation Fees	30,000	-	30,000	-	(30,000)	30,000	
420515 Franchise Towing Fees	15,000	-	15,000	-	(15,000)	15,000	
420525 Impounded Vehicle Release Fees	3,000	-	3,000	-	(3,000)	3,000	
420530 DUI Vehicle Release Fees	3,000	-	3,000	-	(3,000)	3,000	
420535 Repossessed Vehicle Release Fees	300	-	300	-	(300)	300	
2031 440100 Grant Revenues - Federal	-	-	-	-	-	-	- No UASI or SHSGP Grant funding for FY21
2031 440100 Grant Revenues - Federal (Pass-through)	35,000	-	35,000	-	(35,000)	35,000	Office of Traffic Safety (OTS) Grant
3031 441010 COPS - SLESF Funds (State)	100,000	-	100,000	-	(100,000)	100,000	COPS
441014 Overtime Reimbursement Revenue	-	-	-	-	-	-	Southwest Borders Initiative
441015 Task Force Reimbursement	-	-	-	-	-	-	Reimbursement is credited to 1031 501020 (Salaries - O.T.)
466000 P.O.S.T. Reimbursement	-	-	1,000	1,000	-	1,000	Funding cut by State of California
466600 Copies and Publications	18,000	-	18,000	-	(18,000)	18,000	
466900 Miscellaneous	3,000	-	3,000	-	(3,000)	3,000	
467300 Booking Fee Reimbursement	-	-	-	-	-	-	Funding source discontinued by Court
TOTAL REVENUES	\$ 306,300	\$ -	\$ 307,300	\$ 1,000	\$ (306,300)	\$ 307,300	
EXPENSES:							
SALARIES:							
1031 501010 Salaries - Regular	\$ 5,431,766	\$ -	\$ 5,631,612	\$ 199,846	\$ (5,431,766)	\$ 5,631,612	Includes one (1) vacant police officer position
1031 501012 Salaries - Premiums	836,903	-	958,202	121,299	(836,903)	958,202	FY21 Budget contains Longevity, Bilingual Pay, Uniform Allowance, Corporal Pay, Service Adjustments and POST; Shooting and Court Pay; Anticipated Compensated Absences Payout
1031 501020 Salaries - OT	363,000	-	350,000	(13,000)	(363,000)	350,000	Decrease base on performance
2031 501020 Salaries - OT	-	-	-	-	-	-	
3031 501010 Salaries - Regular	120,095	-	124,632	4,537	(120,095)	124,632	Salaries for one (1) Civilian Court Officer; one (1) Part-Time Dispatcher; one (1) Part-Time Community Service Officer
3031 501012 Salaries - Premiums	13,297	-	15,006	1,709	(13,297)	15,006	Salary Premiums for one (1) Civilian Court Officer
3031 501020 Salaries - OT	-	-	-	-	-	-	
	6,765,061	-	7,079,452	314,391	(6,765,061)	7,079,452	
BENEFITS:							
1031 502020 Retirement	3,197,590	-	3,197,590	-	(3,197,590)	3,197,590	Employer portion of reportable wages (18.568% Misc; 32.578% Safety); PARS removed
1031 502030 Insurance Premiums - Medical	960,204	-	969,813	9,609	(960,204)	969,813	Medical, HSA, Life, and Vision
1031 502060 Medicare	96,159	-	100,627	4,468	(96,159)	100,627	1.45% of total earnings
1031 502070 Unemployment	-	-	-	-	-	-	
1031 502080 Workers' Compensation Claims	116,684	-	116,684	-	(116,684)	116,684	Projected expense per Human Resources based upon past experience
1031 502090 SIR Settlement Claims	-	-	-	-	-	-	Anticipated Settlement Payments
1031 502096 Postemployment Benefit Expense	-	-	-	-	-	-	
2031 502020 Retirement	-	-	-	-	-	-	Part-time employees - grant funded
2031 502030 Insurance Premiums - Medical	-	-	-	-	-	-	Part-time employees - grant funded
2031 502060 Medicare	-	-	-	-	-	-	Part-time employees - grant funded
3031 502020 Retirement	29,110	-	33,459	4,349	(29,110)	33,459	For one (1) Civilian Court Officer and one (1) Part-Time Dispatcher
3031 502030 Insurance Premiums - Medical	38,539	-	26,527	(12,012)	(38,539)	26,527	For one (1) Civilian Court Officer
3031 502060 Medicare	1,934	-	2,025	91	(1,934)	2,025	For one (1) Civilian Court Officer, one (1) Part-Time Dispatcher and one (1) Part-Time Community Service Officer
	4,440,220	-	4,446,725	6,505	(4,440,220)	4,446,725	

CITY OF VERNON
Fund 011 Department 1031 - General Fund Police Department
Budget Detail
2020-2021

DEPARTMENT:
011.1031 POLICE

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)	Comments
SUPPLIES/SERVICES:							
1031 503035 Insurance Premiums	-	-	-	-	-	-	
1031 520000 Supplies	41,500	-	41,500	-	(41,500)	-	
3031 520000 Supplies	-	-	-	-	-	-	
1031 520010 Supplies - IT	-	-	-	-	-	-	Inactive account for 1031
1031 520050 Supplies - Community Outreach Consumables	5,000	-	-	(3,000)	-	-	Decreased based on actual expenditures
1031 540000 Uniforms	15,000	-	12,800	(2,200)	(15,000)	12,800	Decreased based on need
1031 550000 Advertisement/Promotion	6,000	-	-	(6,000)	(6,000)	-	
1031 560000 Utilities	6,600	-	6,600	-	(6,600)	6,600	
1031 570000 Vehicle Expense	160,000	-	160,000	-	(160,000)	160,000	
1031 590000 Repair & Maintenance	5,000	-	5,000	-	(5,000)	5,000	
1031 593500 Legal Settlements	-	-	-	-	-	-	
1031 594200 Professional Services - Admin	118,420	-	97,720	(20,700)	(118,420)	97,720	Increased based on increased staffing levels and anticipated increase in arrests
1031 596200 Professional Services - Other	55,280	-	55,280	-	(55,280)	55,280	
1031 596500 Travel	25,000	-	30,000	5,000	(25,000)	30,000	Increased for Staff Development and Succession Planning
1031 596550 Memberships	4,656	-	3,656	(1,000)	(4,656)	3,656	Decreased based on actual expenditures
1031 596600 Books & Publications	1,970	-	1,970	-	(1,970)	1,970	
1031 596700 Training	25,000	-	28,000	3,000	(25,000)	28,000	Increased due to need for CAL OSHA required Fit Testing
	469,426	-	442,526	(24,900)	(464,426)	401,026	
TOTAL EXPENSES	\$ 11,674,707	\$ -	\$ 11,968,703	\$ 295,996	\$ (11,669,707)	\$ 11,927,203	
CAPITAL							
REVENUES							
2031 440100 Grant Revenues - Federal Asset Forfeiture	-	-	-	-	-	-	
3031 440100 Grant Revenues - State Asset Forfeiture	-	-	-	-	-	-	
	-	-	-	-	-	-	
EXPENDITURES							
1031 840000 Automobile	-	-	-	-	-	-	
1031 850000 Non-Automobile	120,200	-	272,200	152,000	(120,200)	272,200	Second payment for the Motorola all-band portable radios lease; Bi-Directional Amplifier and new radios
	120,200	-	272,200	152,000	(120,200)	272,200	

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1031 - POLICE
2020-2021

Account No. 520000 - Supplies

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	DOOLEY/SDPE	Duty and training ammunition	15,000	15,000
2	STAPLES/OFFICE DEPOT	Office supplies (including items obtained from the City Warehouse)	9,078	9,078
3	VARIOUS VENDORS - FOLLOWING PURCHASING REQUIREMENT	Office and necessary field supplies	8,752	8,752
4	VARIOUS VENDORS - FOLLOWING PURCHASING REQUIREMENT	Shooting range supplies (firearms parts, cleaning solvents, targets)	5,100	5,100
5	PEGASUS/SILVA'S PRINTING	Paper-based orders (business cards, envelopes, citations)	2,550	2,550
6	VENDOR TBD	Dry cleaning service for jail and locker room towels	1,020	1,020
			-	-
			\$ 41,500	\$ 41,500

Account No. 520010 - Supplies - IT

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	VARIOUS VENDORS - FOLLOWING PURCHASING REQUIREMENT	APC Batteries, Live Scan Printer Toner, Digital Media	-	-
			\$ -	\$ -

Account No. 520050 - Supplies - Community Outreach Consumables

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	VARIOUS VENDORS - FOLLOWING PURCHASING REQUIREMENT	Food and beverages purchases for community outreach events including National Night Out, Coffee with a Cop, Business Watch, DARE, Patrol checkpoints and staff meetings	5,000	-
			\$ 5,000	\$ -

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1031 - POLICE
2020-2021

Account No. 540000 - Uniforms

	<u>Name</u>	<u>Detailed Description</u>	<u>FY2020 Budget</u>	<u>FY2021 Budget</u>
1	VARIOUS VENDORS - FOLLOWING PURCHASING REQUIREMENT	Uniforms for newly hired civilian and sworn staff, helmets, nametags, Sam Brown equipment for new sworn personnel , rainwear, batons, handcuffs, badge repair and replacement, patches, bulletproof vests, radio holders, hazardous clothing, replacements for uniforms damaged in the line of duty.	9,200	9,200
2	RESERVE OFFICER	Uniform stipend for one (1) Reserve Police Officer	3,600	3,600
			\$ 15,000	\$ 12,800

Account No. 550000 - Advertisement/Promotion

	<u>Name</u>	<u>Detailed Description</u>	<u>FY2020 Budget</u>	<u>FY2021 Budget</u>
1	VARIOUS VENDORS - FOLLOWING PURCHASING REQUIREMENT	Activities and products related to community outreach, recruitment materials and recognition awards	4,000	-
		DARE program materials	2,000	-
			\$ 6,000	\$ -

Account No. 560000 - Utilities

	<u>Name</u>	<u>Detailed Description</u>	<u>FY2020 Budget</u>	<u>FY2021 Budget</u>
1	CITY FIBER OPTICS CHARGE	Adjusted Charge assessed by the Fiber Optics Department (includes Internet)	6,600	6,600
			\$ 6,600	\$ 6,600

Account No. 570000 - Vehicle Expense

	<u>Name</u>	<u>Detailed Description</u>	<u>FY2020 Budget</u>	<u>FY2021 Budget</u>
1	CITY FUEL CHARGE BACK	Vehicle fuel from the City of Vernon gas pumps	70,000	70,000
2	CITY GARAGE CHARGE BACK	Vehicle maintenance provided by the City of Vernon, including car washing services	86,000	86,000
3	CITY ISSUED P-CARDS	P-Cards issued for gas purchases for City owned vehicles	4,000	4,000
			\$ 160,000	\$ 160,000

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1031 - POLICE
2020-2021

Account No. 590000 - Repairs & Maintenance

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	VARIOUS VENDORS - FOLLOWING PURCHASING REQUIREMENT	Repairs for typewriters, weapons, laser guns, patrol unit equipment, office furniture, jail equipment, shooting range maintenance and miscellaneous maintenance materials.	3,000	3,000
2	LIBERTY MANUFACTURING	Shooting range maintenance	2,000	2,000
			\$ 5,000	\$ 5,000

Account No. 594200 - Professional Services Administration

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	HUNTINGTON PARK PD	Outsourced Jail Booking Fees	65,000	75,000
2	ALL CITY MANAGEMENT	Crossing Guard Services (Adding 3rd Intersection)	36,000	-
3	SO. EAST JUDICIAL DISTRICT	Traffic Violation Ticket Processing Fees	11,000	16,000
4	DATA TICKET, INC	Parking Citation Processing Service	5,000	5,000
5	BURRO CANYON	Firearms Training Park Usage	300	600
6	BANDINI TRUCK TERMINAL	Truck Weighing Service (Commercial Enforcement)	100	100
7	VENDOR TO BE DETERMINED	Medical Waste Removal Service	1,020	1,020
			\$ 118,420	\$ 97,720

Account No. 596200 - Professional Services Other

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	VARIOUS VENDORS - FOLLOWING PURCHASING REQUIREMENT	Background Investigator Services	20,000	20,000
2	VARIOUS VENDORS - FOLLOWING PURCHASING REQUIREMENT	Independent Internal Affairs Investigation Services	10,000	10,000
3	STACY MEDICAL CENTER	Prisoner Pre-Booking Examinations	14,280	14,280
4	LEXIPOL	Law enforcement policy manual update subscription and training module subscription	11,000	11,000
			\$ 55,280	\$ 55,280

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1031 - POLICE
2020-2021

Account No. 596500 - Travel

	Name	Event Name	FY2020 Budget	FY2021 Budget
1	VARIOUS EMPLOYEES MANDATED TRAINING AND STAFF DEVELOPMENT	Transportation, meals, hotels and other expenses associated with employee training	25,000	30,000
			\$ 25,000	\$ 30,000

Account No. 596550 - Membership Dues

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	CA. ANNUAL MEMBERSHIP DUES	Various State Assoc. & Agencies	1,070	570
2	LA COUNTY ANNUAL DUES	Various LA County Assoc. & Agencies	1,040	540
3	INTERNATIONAL ANNUAL DUES	Various International Assoc. & Agencies	790	790
4	FEDERAL ANNUAL DUES	Various Federal Assoc. & Agencies	100	100
5	AREA E DISASTER MGMT	Yearly Membership Fee	1,656	1,656
			\$ 4,656	\$ 3,656

Account No. 596600 - Books & Publications

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	VARIOUS VENDORS - FOLLOWING PURCHASING REQUIREMENT	Current Editions: Various Directories, Legal Resources and/or Manuals	1,970	1,970
			\$ 1,970	\$ 1,970

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1031 - POLICE
2020-2021

Account No. 596700 - Training				
	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	VARIOUS MANDATED TRAINING	<p>OFFICERS & DETECTIVES: Advanced Rifle Course, Arrest & Control, Tactical Communications, Search Warrants, Driver Training, Street Racing, Gang FIT Testing</p> <p>COMMUNICATIONS STAFF: Domestic Violence/Sexual Assault for Dispatchers, Terrorism Awareness, Critical Incident, Stress Management for Dispatchers, CALNENA Conference, Communications Training Officer Update, Customer Service for the Public Safety Professional, Dispatch Update Course, Tactical Dispatch Concepts, Advanced Communications Training for Dispatchers, Cultural Diversity, Assess Suicide Call, Crisis Negotiations, Lifetime Fitness/Dispatch Wellness</p> <p>ADMINISTRATIVE STAFF: Los Angeles County Chiefs Conference, California Police Chiefs Seminar, CAL LEEDS, FBI-LEEDA, Internal Affairs Update, Emergency Management Courses, Suicide Bombing Attacks Response, California Labor Relations, Executive Development Course, Pitchess Motion Review, Asset Forfeiture, Special Events Management Seminar, Advanced Civilian Management Seminar, CLEARs</p>	25,000	28,000
			\$ 25,000	\$ 28,000

Capital Expenditures				
	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	Equipment - AUTO	One (1) New Patrol Vehicle: Ford Explorer	-	55,000
			-	-
2	Equipment - NON-AUTO	Emergency Equipment Package, In-Car Video	-	30,000
		Motorola Radio Lease - Second Payment	120,200	102,200
		Three (3) Portable Radios APX8000		30,000
		Bi-Directional Amplifier		55,000
			\$ 120,200	\$ 272,200

**CITY OF VERNON
Budget Summary
2020-2021**

**DEPARTMENT:
011.1033 Fire**

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget (1/2 Yr)	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)
TOTAL REVENUES	\$ 393,250	\$ 810,150	\$ 339,575	\$ (53,675)	\$ 416,900	\$ (470,575)
EXPENDITURES:						
SALARIES	\$ 5,326,889	\$ 9,775,688	\$ 4,310,568	\$ (1,016,321)	\$ 4,448,799	\$ (5,465,120)
BENEFITS	3,521,026	6,108,717	2,818,869	(702,157)	2,587,691	(3,289,848)
SUPPLIES/SERVICES	8,447,176	938,700	10,319,773	1,872,597	(7,508,476)	9,381,073
CAPITAL	365,800	330,000	1,780,160	1,414,360	(35,800)	1,450,160
TOTAL EXPENDITURES	\$ 17,660,891	\$ 17,153,105	\$ 19,229,370	\$ 1,568,479	\$ (507,786)	\$ 2,076,265

EMPLOYEE TITLE	FTE	Salaries Proposed	Salaries Proposed	Increase (Decrease)
Administrative Assistant, Senior	1.00	\$ 32,803	\$ 35,415	\$ 2,612
Assistant Fire Marshal	0.00	47,719	-	(47,719)
Fire Administrative Analyst	1.00	50,474	54,527	4,053
Fire Battalion Chief	1.00	338,463	115,603	(222,860)
Fire Captain	12.00	1,124,692	961,681	(163,011)
Fire Chief	1.00	137,516	129,421	(8,095)
Fire Code Inspector	0.50	-	32,266	32,266
Fire Engineer	12.00	926,308	793,726	(132,582)
Firefighter	14.00	907,748	704,737	(203,011)
Firefighter/Paramedic	9.00	662,097	543,278	(118,819)
Firefighter/Paramedic Coordinator	1.00	63,724	61,914	(1,810)
Overtime		950,000	750,000	(200,000)
Payout (excess vacation and sick hours)		85,345	128,000	42,655
DEPARTMENT TOTALS	52.50	\$ 5,326,889	\$ 4,310,568	\$ (1,016,321)

CITY OF VERNON
Fund 011 Department 1033 - General Fund Fire Department
Budget Detail
2020-2021

DEPARTMENT:
011.1033 Fire

		A	B	C	C-A	B-A	C-B	
		FY2020	FY2020	FY2021	Increase	Increase	Increase	
		Budget	Forecast	Budget (1/2 Yr)	(Decrease)	(Decrease)	(Decrease)	Comments
REVENUES								
	410211	Fire Permit Fees	\$ 27,500	\$ 45,000	\$ 22,500	\$ (5,000)	\$ 17,500	\$ (22,500)
	410212	Alarm Permits	5,000	2,000	2,000	(3,000)	(3,000)	-
	410270	Filming Permits	4,000	5,000	2,500	(1,500)	1,000	(2,500)
	410271	Special Event Permit Fees	500	1,200	600	100	700	(600)
	410430	Annual Business Fire Inspection	70,000	200,000	100,000	30,000	130,000	(100,000)
	410440	Fire Prevention Fees / Building	-	-	-	-	-	-
	410450	Fire Code Construction Permits	-	-	-	-	-	-
	410460	Annual Business Fire Re-Inspection	1,750	1,500	1,500	(250)	(250)	-
	410470	Five Year Sprinkler System Testing	3,750	8,500	4,250	500	4,750	(4,250)
	410480	False Alarm Fees	12,750	25,000	12,500	(250)	12,250	(12,500)
	410490	Fire Extinguishing Training	250	400	200	(50)	150	(200)
	450110	Fire Service (Santa Ana College)	10,000	40,000	20,000	10,000	30,000	(20,000)
	461100	Fines and Penalties	1,250	500	500	(750)	(750)	-
	466200	Plan Check Fees	20,000	45,000	22,500	2,500	25,000	(22,500)
	466600	Copies and Publications	250	50	25	(225)	(200)	(25)
	466900	Miscellaneous Revenues	1,250	1,000	500	(750)	(250)	(500)
	467000	Strike Team Overtime	125,000	191,000	50,000	(75,000)	66,000	(141,000)
	467100	EMS Transport Fees	72,500	200,000	100,000	27,500	127,500	(100,000)
2033	440100	Federal Grant Revenues (Haz Mat/USAR/Assistance Firefighter)	37,500	44,000	-	(37,500)	6,500	(44,000)
TOTAL REVENUES			\$ 393,250	\$ 810,150	\$ 339,575	\$ (53,675)	\$ 416,900	\$ (470,575)
EXPENDITURES:								
SALARIES:								
	501010	Salaries - Regular	\$ 3,632,860	\$ 5,408,193	\$ 2,838,767	\$ (794,093)	\$ 1,775,333	\$ (2,569,426)
	501012	Salaries - Premiums	744,029	2,567,495	721,801	(22,228)	1,823,466	(1,845,694)
	501020	Salaries - O.T. - Salaries	50,000	100,000	100,000	50,000	50,000	-
	501020	Salaries - Minimum Staffing	900,000	1,700,000	650,000	(250,000)	800,000	(1,050,000)
			5,326,889	9,775,688	4,310,568	(1,016,321)	4,448,799	(5,465,120)
BENEFITS:								
	502020	Retirement	2,562,391	4,807,668	2,047,839	(514,552)	2,245,277	(2,759,829)
	502030	Group Insurance	629,781	837,535	446,713	(183,068)	207,754	(390,822)
	502060	Medicare	77,240	151,649	62,503	(14,737)	74,409	(89,146)
	502080	Claims Expenditure - Worker's Comp	241,414	311,865	241,414	-	70,451	(70,451)
	502095	Medical Expense	10,200	-	20,400	10,200	(10,200)	20,400
	502096	Postemployment Benefit Expense	-	-	-	-	-	-
			3,521,026	6,108,717	2,818,869	(702,157)	2,587,691	(3,289,848)
SUPPLIES/SERVICES:								
	503035	Insurance Premiums (Property)	18,221	-	-	(18,221)	(18,221)	-
	510000	Office Expense	750	500	500	(250)	(250)	-
	520000	Supplies	43,125	45,000	42,500	(625)	1,875	(2,500)
3033	520000	Supplies	-	-	-	-	-	-
	540000	Uniforms	18,500	10,000	20,000	1,500	(8,500)	10,000
	550000	Advertisement & Promotion	250	250	250	-	-	-
	560000	Utilities	39,500	90,000	50,000	10,500	50,500	(40,000)
	570000	Vehicle Expense	71,500	200,000	105,000	33,500	128,500	(95,000)
	590000	Repair & Maintenance	25,875	38,000	18,350	(7,525)	12,125	(19,650)

CITY OF VERNON
Fund 011 Department 1033 - General Fund Fire Department
Budget Detail
2020-2021

DEPARTMENT:
011.1033 Fire

	A	B	C	C-A	B-A	C-B	
	FY2020	FY2020	FY2021	Increase	Increase	Increase	Comments
	Budget	Forecast	Budget (1/2 Yr)	(Decrease)	(Decrease)	(Decrease)	
590110 Repair & Maintenance - IT	10,750	-	-	(10,750)	(10,750)	-	
594000 Emergency Management Services	89,500	300,000	322,250	232,750	210,500	22,250	
595200 Professional Services - Technical	27,500	35,000	40,000	12,500	7,500	5,000	
596200 Professional Services - Other	8,080,505	200,000	9,700,323	1,619,818	(7,880,505)	9,500,323	
596500 Travel	1,250	-	1,250	-	(1,250)	1,250	
596550 Membership Dues	2,700	2,700	6,600	3,900	-	3,900	
596600 Books & Publications	750	750	750	-	-	-	
596700 Employee Development & Training	16,500	16,500	12,000	(4,500)	-	(4,500)	
	<u>8,447,176</u>	<u>938,700</u>	<u>10,319,773</u>	<u>1,872,597</u>	<u>(7,508,476)</u>	<u>9,381,073</u>	
CAPITAL							
840000 Capital Equipment - Auto	-	-	-	-	-	-	
850000 Capital Equipment - Non Auto	365,800	330,000	1,780,160	1,414,360	(35,800)	1,450,160	
860000 IT Equipment & Software	-	-	-	-	-	-	
900000 Capital Outlays	-	-	-	-	-	-	
	<u>365,800</u>	<u>330,000</u>	<u>1,780,160</u>	<u>1,414,360</u>	<u>(35,800)</u>	<u>1,450,160</u>	
TOTAL EXPENDITURES	\$ 17,660,891	\$ 17,153,105	\$ 19,229,370	\$ 1,568,479	\$ (507,786)	\$ 2,076,265	

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1033 - FIRE
2020-2021

Account No. 510000 - Office Expense

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Office Depot, UPS, and FedEx	Office Expense - Misc. office supplies	\$ 750	\$ 500
		\$ 750	\$ 500

Account No. 520000 - Supplies

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Multiple Vendors - Bidding procedures to be followed	Emergency Supplies & Services	\$ 43,125	\$ 5,000
2 Multiple Vendors - Bidding procedures to be followed	Non-Emergency Supplies & Services	-	15,000
3 Life-Assist	EMS Supplies	-	17,500
4 Home Depot	Building Hardware	-	3,000
5 LB Johnson	Building Hardware	-	250
6 Jetro	Hydration Supplies	-	1,750
		\$ 43,125	\$ 42,500

Account No. 540000 - Uniforms/PPE

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 AllStar Fire Equipment	Station and PPE Boots	\$ 18,500.00	\$ 5,000.00
2 ECMS, Inc.	Turnout Cleaning & Repair	-	4,000
3 Firefighter Safety	Station and PPE Boots	-	2,000
4 Multiple Vendors - Bidding procedures to be followed	Safety Equipment and Tools	-	1,000
5 AllStar Fire Equipment	Station Uniforms	-	3,000
6 Multiple Vendors - Bidding procedures to be followed	Misc.	-	5,000
		\$ 18,500	\$ 20,000

Account No. 550000 - Advertisement & Promotion

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Multiple Vendors - Bidding procedures to be followed	Fire Prevention & Supplies	\$ 250	\$ 250
		\$ 250	\$ 250

Account No. 560000 - Utilities

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Electric Services, So. Cal. Gas Co., California Water Services, Maywood Mutual #3	Special Fire Protection Charge Fire Alarm System;	\$ 39,500	\$ 50,000
		\$ 39,500	\$ 50,000

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1033 - FIRE
2020-2021

Account No. 570000 - Vehicle Expense

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Fire Apparatus Solutions	Fire Apparatus Maintenance	\$ 71,500	\$ 75,000
2 Interdepartmental City Cost	Vehicle maintenance of Fire Department apparatus & vehicles	-	5,000
3 Dion & Sons and Merrimac Energy Group	Fuel of Fire Department apparatus & vehicles	-	20,000
4 UL, LLC	Annual Ladder Inspection	-	2,000
5 FailSafe	Fire Ground Ladder Testing	-	3,000
		\$ 71,500	\$ 105,000

Account No. 590000 - Repairs & Maintenance

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Air Exchange	Plymovement Maintenance	\$ 25,875	\$ 2,500
2 Compressed Air Specialty	Air Monitor Maintenance @ Station #76 & 78	-	2,500
3 Dewey Pest Control	Pesticide Services	-	800
4 L.N. Curtis & Sons	SCBA Maintenance Services/Fit Testing	-	2,500
5 Reliable Ice Equipment	Ice Machine Maintenance	-	1,350
6 Calox, Inc.	Oxygen Bottle Refilling Service	-	1,000
7 SUEZ Mobile Water, Inc.	Water Purification Maint. - St. #76,77,78,79	-	-
8 Multiple Vendors - Bidding procedures to be followed	Various Required Repairs and Maintenance	-	4,000
9 South Coast A.Q.M.D	Annual Operation Fees	-	2,200
10 Exercise Equipment	Exercise Machine Maintenance	-	1,500
		\$ 25,875	\$ 18,350

Account No. 590110 - Repairs & Maintenance IT

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Digital EMS	e-Patient Care Report	\$ 10,750.00	\$ -
2 PSTrax	Turnout Maintenance Tracking Software	-	-
3 Emergency Reporting	Data Management Software	-	-
		\$ 10,750	\$ -

Account No. 594000 - Emergency Management Services

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Bearcom	Radio, TV, Electronic ID Maintenance	\$ 11,000	\$ 11,000
2 City of Glendale	Dispatch Service	60,000	-
3 Multiple Vendors - Bidding procedures to be followed	Various Professional Services Needed	5,000	5,000
4 Verizon	MDC Broadband coverage	1,290	3,750
5 BearCom	Maintenance of Civil Defense Generators & Sirens, Etc., Radio repair not covered by Maint. Agreement	-	5,000
6 Foothill Communications	Portable Radio Preventative Maint. & Repair	-	6,000
7 Bearcom	Portable Radio Batteries	-	1,500
8 LA County	Dispatch Service	-	290,000
9 WestNet	First-In Alerting System by LA County	5,690	-
10 Motorola	Remote Speaker Mics for LA County	6,520	-
		\$ 89,500	\$ 322,250

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1033 - FIRE
2020-2021

Account No. 595200 - Professional Services Technical

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 JSB Fire Protection, LLC	Fire system plan check services	\$ 27,500	\$ 40,000
		\$ 27,500	\$ 40,000

Account No. 596200 - Professional Services - Other

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Caine & Weiner	Medical Transport Reimbursement		\$ 1,500.00
2 Physio Control	Technical Service Report		3,352
3 Richard Guess MD	Paramedic Advisor		3,500
4 Whitman Enterprises	Transport Billing Percentage		15,000
5 Empire Optical	Prescription Safety Eyewear Program		1,000
6 Amerigas Propane	Propane Storage Tanks Lease		-
7 A-Throne	Portable Restroom at Station 76		1,000
8 Multiple Vendors - Bidding procedures to be followed	Haz Mat equipment maint/repair, Calibration for HM monitors		3,750
9 Lifecom	RKI Eagle Monitor calibration		1,500
10 MJW Technical Services	Calibration of Radiological Dosimeters		2,500
11 AP-Triton	GEMT Contract Services		7,500
12 State of California	QAF		17,000
13 LN Curtis & Sons	SCBA Cylinder Valve Repair and Labor		8,000
14 LN Curtis & Sons	SCBA Hydrostatic Testing		9,000
15 Los Angeles County	Fire Personnel Contracted Services	16,100,000	7,450,000
16 Los Angeles County	Fire Battalion Chief Services		10,000
17 Los Angeles County	LAFCO Review		49,000
18 Los Angeles County	Fire Equipment Conversion Cost		160,000
19 Los Angeles County	Medical Equipment Conversion Cost		12,000
20 Los Angeles County	Fitness Conversion Cost		21,000
21 Los Angeles County	Communications Conversion Cost		81,170
22 Los Angeles County	Personal Protective Equipment & Uniforms Conversion Cost		375,000
23 Los Angeles County	Apparatus and Vehicles Conversion Cost		449,313
25 Los Angeles County	Training Conversion Cost		1,018,238
		\$ 16,100,000	\$ 9,700,323

Account No. 596500 - Travel

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Bear Paw, League of Cities, FDIC	Various Conferences and Seminars	\$ 1,250	\$ 1,250
		\$ 1,250	\$ 1,250

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1033 - FIRE
2020-2021

Account No. 596550 - Membership Dues

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 NFPA, Calif. Fire Chief Assoc. & Various	Membership & Dues	\$ 2,700	\$ 1,500
2 LA Area Fire Chief Assoc. & Area E Fire Chief	Membership & Dues	-	1,300
3 International Assoc. of Fire Chiefs	Membership & Dues	-	300
4 Area E Disaster Management	Los Angeles County (JPA) Dues	-	3,500
		\$ 2,700	\$ 6,600

Account No. 596600 - Books & Publications

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Various Vendors - Bidding procedures to be followed	Misc. Books & Publications	\$ 750	\$ 750
		\$ 750	\$ 750

Account No. 596700 - Employee Development & Training

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Target Solutions	Online Risk Management Training	\$ 16,500	\$ 3,000
2 Various Vendors	EMT, CPR, Paramedic Certification	-	5,000
3 Various Vendors	External Training Courses	-	2,000
4 Various Vendors	Haz Mat Training	-	2,000
		\$ 16,500	\$ 12,000

Account No. 850000 - Capital Equipment - Non Auto

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Pierce Manufacturing, Inc.	Two (2) Fire Engines (Leased)	\$ 159,000	\$ 737,352
2 Pierce Manufacturing, Inc.	New Tractor Drawn Aerial (Lease \$165k Yr)	165,000	1,042,808
3 Misc		41,800	-
		\$ 365,800	\$ 1,780,160

**CITY OF VERNON
Budget Summary
2020-2021**

**DEPARTMENT:
011.1040 Public Works Administration**

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)
TOTAL REVENUES	\$ 14,609,528	\$ -	\$ 14,959,528	\$ 350,000	\$ (14,609,528)	\$ 14,959,528
EXPENSES:						
SALARIES	\$ 446,080	\$ -	\$ 443,059	\$ (3,021)	\$ (446,080)	\$ 443,059
BENEFITS	242,850	-	277,541	34,691	(242,850)	277,541
SUPPLIES/SERVICES	5,840	-	5,840	-	(5,600)	5,600
TOTAL EXPENSES	\$ 694,770	\$ -	\$ 726,440	\$ 31,670	\$ (694,530)	\$ 726,200

EMPLOYEE TITLE	FTE	Salaries	Salaries	Increase (Decrease)
Administrative Analyst	1.00	\$ 96,213	\$ 84,271	\$ (11,942)
Administrative Assistant, Senior	2.00	120,982	114,212	(6,770)
Director of Public Works	1.00	221,884	239,576	17,692
Overtime		5,000	5,000	-
Payout (vacation and sick excess hours)		2,001	-	(2,001)
Stand-by			-	-
DEPARTMENT TOTALS	4.00	\$ 446,080	\$ 443,059	\$ (3,021)

CITY OF VERNON
Fund 011 Department 1040 - General Fund Public Works Administration Department
Budget Detail
2020-2021

DEPARTMENT:
011.1040 Public Works Administration

		A	B	C	C-A	B-A	C-B	
		FY2019	FY2020	FY2021	Increase	Increase	Increase	
		Budget	Forecast	Budget	(Decrease)	(Decrease)	(Decrease)	Comments
REVENUES:								
400311	BNSF In-Lieu Parcel Taxes	\$ 624,792	\$ -	\$ 624,792	\$ -	\$ (624,792)	\$ 624,792	
400900	Parcel Taxes - Warehouse	11,825,874	-	12,125,874	300,000	(11,825,874)	12,125,874	
400950	Parcel Taxes - Safety	2,145,162	-	2,195,162	50,000	(2,145,162)	2,195,162	
420520	Community Service Revenues	-	-	-	-	-	-	
431000	Rents	-	-	-	-	-	-	None expected this year
3040	440100 Cal Recycle Container and Oil Grants	10,000	-	10,000	-	(10,000)	10,000	
	466600 Copies and Publications	400	-	400	-	(400)	400	
	466800 Calendar Donation Revenues	-	-	-	-	-	-	
	466900 Miscellaneous Revenues	3,300	-	3,300	-	(3,300)	3,300	50th Street lot rent
TOTAL REVENUES		\$ 14,609,528	\$ -	\$ 14,959,528	\$ 350,000	\$ (14,609,528)	\$ 14,959,528	
EXPENSES:								
SALARIES								
501010	Salaries - Regular	\$ 426,769	\$ -	\$ 433,259	\$ 6,490	\$ (426,769)	\$ 433,259	
501012	Salaries - Premiums	14,311	-	4,800	(9,511)	(14,311)	4,800	
501020	Salaries - O.T.	5,000	-	5,000	-	(5,000)	5,000	
		446,080	-	443,059	(3,021)	(446,080)	443,059	
BENEFITS								
502020	Retirement	191,732	-	200,820	9,088	(191,732)	200,820	
502030	Group Insurance Premiums	44,650	-	70,297	25,647	(44,650)	70,297	
502060	Medicare	6,468	-	6,424	(44)	(6,468)	6,424	
		242,850	-	277,541	34,691	(242,850)	277,541	
SUPPLIES/SERVICES								
520000	Supplies	1,000	-	1,000	-	(1,000)	1,000	
540000	Uniforms	240	-	240	-	-	-	
550000	Advertisement/Promotion	1,000	-	1,000	-	(1,000)	1,000	
596500	Travel	1,200	-	1,200	-	(1,200)	1,200	
596600	Books & Publications	300	-	300	-	(300)	300	
596700	Training	2,100	-	2,100	-	(2,100)	2,100	
		5,840	-	5,840	-	(5,600)	5,600	
TOTAL EXPENSES		\$ 694,770	\$ -	\$ 726,440	\$ 31,670	\$ (694,530)	\$ 726,200	

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1040 - PUBLIC WORKS ADMINISTRATION
2020-2021

Account No. 520000 - Supplies

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	OFFICE DEPOT BUSINESS SOLUTIONS	Office Supplies	\$ 800	\$ 800
2	UPS	Office Supplies	200	200
			\$ 1,000	\$ 1,000

Account No. 540000 - Uniforms

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	SPECIALTY APPAREL	Departmental Uniform Shirts	\$ 240	\$ 240
			\$ 240	\$ 240

Account No. 550000 - Advertisement / Promotion

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	PROFESSIONAL PUBLICATIONS	Publishing of notices, information material, and legal documents	\$ 500	\$ 500
2	PLANET BIDS	Web Based Publishings for Municipalities	500	500
			\$ 1,000	\$ 1,000

Account No. 595200 - Professional Services - Technical

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
			\$ -	\$ -
			\$ -	\$ -

Account No. 596200 - Professional Services Other

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
			\$ -	\$ -
			\$ -	\$ -

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1040 - PUBLIC WORKS ADMINISTRATION
2020-2021

Account No. 596500 - Travel

Type	Detailed Description	FY2020 Budget	FY2021 Budget
1 VARIOUS	Meetings and Conferences	\$ 1,200	\$ 1,200
		\$ 1,200	\$ 1,200

Account No. 596600 - Books & Publications

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 CEQA	Various Publications Updates	\$ 300	\$ 300
		\$ 300	\$ 300

Account No. 596700 - Training

Type	Detailed Description	FY2020 Budget	FY2021 Budget
1 LEAGUE OF CALIFORNIA CITIES	Annual Conference	\$ 600	\$ 600
2 LEAGUE OF CALIFORNIA CITIES	Public Works Officers Institute	1,500	1,500
		\$ 2,100	\$ 2,100

**CITY OF VERNON
Budget Summary
2020-2021**

**DEPARTMENT:
011.1041 BUILDING REGULATIONS AND PLANNING**

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)
TOTAL REVENUES	\$ 1,466,000	\$ -	\$ 1,209,450	\$ (256,550)	\$ (1,466,000)	\$ 1,209,450
EXPENDITURES:						
SALARIES	\$ 654,764	\$ -	\$ 592,942	\$ (61,822)	\$ (654,764)	\$ 592,942
BENEFITS	288,209	-	278,025	(10,184)	(288,209)	278,025
SUPPLIES/SERVICES	273,250	-	738,250	465,000	(273,250)	738,250
CAPITAL	250,000	-	-	(250,000)	(250,000)	-
TOTAL EXPENDITURES	\$ 1,466,223	\$ -	\$ 1,609,217	\$ 142,994	\$ (1,466,223)	\$ 1,609,217

EMPLOYEE TITLE	FTE	Salaries	Salaries	Increase (Decrease)
Assistant Planner	1.00	\$ 87,608	\$ 90,185	\$ 2,577
Building and Planning Manager	-	139,934	-	(139,934)
Building Inspector, Senior	1.00	127,005	130,765	3,760
Electrical Inspector, Senior	1.00	112,453	115,820	3,367
Permit Technician	2.00	68,811	125,152	56,341
Plumbing and Mechanical Inspector, Senior	1.00	113,953	117,320	3,367
Overtime		2,000	2,000	-
Payout (vacation and sick excess hours)		3,000	11,700	8,700
DEPARTMENT TOTALS	6.00	\$ 654,764	\$ 592,942	\$ (61,822)

CITY OF VERNON
Fund 011 Department 1041 - Building Regulations Fund Public Works Department
Budget Detail
2020-2021

DEPARTMENT:
011.1041 BUILDING REGULATIONS AND PLANNING

	A	B	C	C-A	B-A	C-B	
	FY2020	FY2020	FY2021	Increase	Increase	Increase	Comments
	Budget	Forecast	Budget	(Decrease)	(Decrease)	(Decrease)	
REVENUES							
401650	State Fee - SB1186	\$ 1,100	\$ -	\$ 1,100	\$ -	\$ (1,100)	\$ 1,100
410210	Building Permit Fees	1,026,200	-	769,650	(256,550)	(1,026,200)	769,650
410280	Conditional Use Permits	13,927	-	13,927	-	(13,927)	13,927
461100	Fines and Penalties	27,488	-	27,488	-	(27,488)	27,488
466200	Plan Check Fees	373,830	-	373,830	-	(373,830)	373,830
466220	Green Building Standards Fee	10,262	-	10,262	-	(10,262)	10,262
466900	Miscellaneous Revenues	6,597	-	6,597	-	(6,597)	6,597
468400	Variances	6,597	-	6,597	-	(6,597)	6,597
TOTAL REVENUES		1,466,000	-	1,209,450	(256,550)	(1,466,000)	1,209,450
EXPENDITURES:							
SALARIES							
501010	Salaries - Regular	\$ 599,120	\$ -	\$ 527,283	\$ (71,837)	\$ (599,120)	\$ 527,283
501012	Salaries - Premiums	53,644	-	63,659	10,015	(53,644)	63,659
501020	Salaries - O.T.	2,000	-	2,000	-	(2,000)	2,000
		654,764	-	592,942	(61,822)	(654,764)	592,942
BENEFITS							
502020	Retirement	181,876	-	173,039	(8,837)	(181,876)	173,039
502030	Group Insurance Premiums	96,838	-	96,388	(450)	(96,838)	96,388
502060	Medicare	9,494	-	8,598	(896)	(9,494)	8,598
		288,209	-	278,025	(10,184)	(288,209)	278,025
SUPPLIES/SERVICES							
520000	Supplies	\$ 4,000	\$ -	\$ 4,000	\$ -	\$ (4,000)	\$ 4,000
540000	Uniforms	400	-	400	-	(400)	400
550000	Advertisement/Promotion	2,500	-	2,500	-	(2,500)	2,500

CITY OF VERNON
Fund 011 Department 1041 - Building Regulations Fund Public Works Department
Budget Detail
2020-2021

DEPARTMENT:
011.1041 BUILDING REGULATIONS AND PLANNING

	A	B	C	C-A	B-A	C-B	
	FY2020	FY2020	FY2021	Increase	Increase	Increase	
	Budget	Forecast	Budget	(Decrease)	(Decrease)	(Decrease)	Comments
570000 Vehicle Expense	5,500	-	5,500	-	(5,500)	5,500	
593200 Professional Services - Legal	-	-	-	-	-	-	
595200 Professional Services - Technical	246,000	-	711,000	465,000	(246,000)	711,000	
596500 Travel	2,000	-	2,000	-	(2,000)	2,000	
596550 Memberships	850	-	850	-	(850)	850	
596600 Books & Publications	4,000	-	4,000	-	(4,000)	4,000	
596700 Training	8,000	-	8,000	-	(8,000)	8,000	
	<u>273,250</u>	<u>-</u>	<u>738,250</u>	<u>465,000</u>	<u>(273,250)</u>	<u>738,250</u>	
CAPITAL							
ELECTRONIC PLAN REIEW AND PERMITTING	\$ 250,000	\$ -	\$ -	\$ (250,000)	\$ (250,000)	\$ -	
	<u>250,000</u>	<u>-</u>	<u>-</u>	<u>(250,000)</u>	<u>(250,000)</u>	<u>-</u>	
TOTAL EXPENDITURES	<u>1,466,223</u>	<u>-</u>	<u>1,609,217</u>	<u>142,994</u>	<u>(1,466,223)</u>	<u>1,609,217</u>	

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1041 - BUILDING REGULATIONS AND PLANNING
2020-2021

Account No. 520000 - Supplies

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 VARIOUS VENDORS FOLLOWING PROCUMENT POLICIES	Office Supplies	\$ 200	\$ 200
2 UPS	Office Supplies	1,500	1,500
3 OFFICE DEPOT BUSINESS SOLUTIONS	Office Supplies	1,000	1,000
4 SILVA'S PRINTING NETWORK	Office Supplies	600	600
5 PLANBAGS.COM	Office Supplies	500	500
6 WAREHOUSE INVENTORY CONSUMPTION	Office Supplies	200	200
		-	-
		\$ 4,000	\$ 4,000

Account No. 540000 - Uniforms

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 SPECIALTY APPAREL	Departmental Uniform Shirts	\$ 400	\$ 400
		\$ 400	\$ 400

Account No. 550000 - Advertisement/Promotion

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 PROFESSIONAL PUBLICATIONS	Publishing of required notices	\$ 2,500	\$ 2,500
		\$ 2,500	\$ 2,500

Account No. 570000 - Vehicle Expense

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 FUEL FROM CITY PUMPS	Gas Usage	\$ 3,000	\$ 3,000
2 CITY GARAGE VEHICLE REPAIRS	Garage Work Orders	2,400	2,400
3 XPRESS WASH, INC.	Washing city vehicles	100	100
		\$ 5,500	\$ 5,500

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1041 - BUILDING REGULATIONS AND PLANNING
2020-2021

Account No. 593200 - Professional Services - Legal

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 NONE BUDGETED THIS YEAR	Legal services	\$ -	\$ -
		<u>\$ -</u>	<u>\$ -</u>

Account No. 595200 - Professional Services Technical

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 REQUEST FOR PROPOSAL PENDING	Natural Hazards Mitigation Plan	\$ 25,000	\$ 25,000
2 CONSULTANT TBD	On-Call Structural Plan Check & Inspection & CaSP Services	125,000	125,000
3 DEPARTMENT OF CONSERVATION	Strong Motion Instrumentation Plans & Seismic Haz. Mapping	15,000	15,000
4 JAS PACIFIC CONSULTING	On-Call Plan Check & Inspection Services	-	-
5 TBD	Housing Element Update	25,000	40,000
6 TBD	File Scanning	50,000	150,000
7 INTERWEST CONSULTING GROUP	On-Call Plan Check and Inspection Services	-	-
8 TBD	Code Enforcement	-	-
9 TBD	West Side Specific Plan		350,000
10 CALIFORNIA BUILDING STANDARDS	Revolving Fund	5,000	5,000
11 LOS ANGELES COUNTY ASSESSOR	Maps	1,000	1,000
		<u>\$ 246,000</u>	<u>\$ 711,000</u>

Account No. 596500 - Travel

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 CALBO WORKSHOP	Mileage and parking for staff to attend workshop	\$ 2,000	\$ 2,000
		<u>\$ 2,000</u>	<u>\$ 2,000</u>

Account No. 596550 - Membership Dues

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 CALBO	Membership Dues	\$ 250	\$ 250
2 IAPMO	Membership Dues	155	155
3 IAEI	Membership Dues	125	125
4 ICC	Membership Dues	320	320
		<u>\$ 850</u>	<u>\$ 850</u>

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1041 - BUILDING REGULATIONS AND PLANNING
2020-2021

Account No. 596600 - Books & Publications

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 VARIOUS VENDORS FOLLOWING PROCUMENT POLICIES	Code Books	\$ 4,000	\$ 4,000
		\$ 4,000	\$ 4,000

Account No. 596700 - Training

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 CALBO	Training	\$ 4,000	\$ 4,000
2 VARIOUS SERVICE PROVIDERS	Required staff training/seminars	4,000	4,000
		\$ 8,000	\$ 8,000

Capital Expenditures

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 ELECTRONIC PLAN REIEW AND PERMITTING	Hardware, software, customization and migration	\$ 250,000	\$ -
		\$ 250,000	\$ -

**CITY OF VERNON
Budget Summary
2020-2021**

**DEPARTMENT:
011.1043 STREET OPERATIONS**

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)
TOTAL REVENUES	\$ 713,047	\$ -	\$ 1,453,047	\$ 740,000	\$ (713,047)	\$ 1,453,047
EXPENSES:						
SALARIES	\$ 1,909,563	\$ -	\$ 1,832,047	\$ (77,516)	\$ (1,909,563)	\$ 1,832,047
BENEFITS	921,941	-	919,931	(2,010)	(921,941)	919,931
SUPPLIES/SERVICES	2,326,780	-	1,660,180	(666,600)	(2,326,780)	1,660,180
TOTAL EXPENSES	\$ 5,158,284	\$ -	\$ 4,412,158	\$ (746,126)	\$ (5,158,284)	\$ 4,412,158
CAPITAL:						
REVENUES	2,694,531	-	1,197,931	(396,600)	(1,594,531)	1,197,931
EXPENDITURES	3,680,000	-	1,730,000	(1,950,000)	(3,680,000)	1,730,000

EMPLOYEE TITLE	FTE	Salaries	Salaries	Increase (Decrease)
Assistant Engineer	-	\$ 82,017	\$ -	\$ (82,017)
Engineering Aide	1.00	-	98,010	98,010
Project Engineer	3.00	366,529	386,033	19,504
Public Works Inspector	1.00	-	72,797	72,797
Public Works Superintendent	1.00	57,662	118,578	60,916
Stormwater and Special Project Analys	1.00	133,270	137,218	3,948
Street Maintenance Supervisor	1.00	121,038	124,619	3,581
Street Maintenance Worker	7.00	409,595	412,028	2,433
Street Maintenance Worker, Lead	1.00	96,318	104,932	8,614
Street Maintenance Worker, Senior	4.00	394,285	320,232	(74,053)
Warehouse Worker	-	28,866	-	(28,866)
Warehouse Worker, Senior	-	149,927	-	(149,927)
Overtime		50,000	50,000	-
Payout (vacation and sick excess hours)		16,056	3,600	(12,456)
Stand-by		4,000	4,000	-
DEPARTMENT TOTALS	20.00	\$ 1,909,563	\$ 1,832,047	\$ (77,516)

CITY OF VERNON
Fund 011 Department 1043 - General Fund Street Operations Department
Budget Detail
2020-2021

DEPARTMENT:
011.1043 STREET OPERATIONS

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)	Comments
	921,941	-	919,931	(2,010)	(921,941)	919,931	
SUPPLIES/SERVICES							
520000 Supplies	\$ 108,000	\$ -	\$ 108,000	\$ -	\$ (108,000)	\$ 108,000	
540000 Uniforms	4,500	-	4,500	-	(4,500)	4,500	
550000 Advertisement/Promotion	3,000	-	3,000	-	(3,000)	3,000	
560000 Utilities	46,760	-	46,760	-	(46,760)	46,760	
570000 Vehicle Expense	150,000	-	150,000	-	(150,000)	150,000	
590000 Repair & Maintenance	1,202,920	-	952,920	(250,000)	(1,202,920)	952,920	
593200 Professional Services - Legal	10,000	-	10,000	-	(10,000)	10,000	
595200 Professional Services - Technical	15,000	-	5,000	(10,000)	(15,000)	5,000	
596200 Professional Services - Other	201,500	-	191,500	(10,000)	(201,500)	191,500	
3043 596200 Professional Services - Other	546,600	-	150,000	(396,600)	(546,600)	150,000	
596500 Travel	2,500	-	2,500	-	(2,500)	2,500	
596550 Membership Dues	15,000	-	15,000	-	(15,000)	15,000	
596600 Books & Publications	1,000	-	1,000	-	(1,000)	1,000	
596700 Training	20,000	-	20,000	-	(20,000)	20,000	
	2,326,780	-	1,660,180	(666,600)	(2,326,780)	1,660,180	
TOTAL EXPENSES	5,158,284	-	4,412,158	(746,126)	(5,158,284)	4,412,158	
CAPITAL							
REVENUES							
2043 440100 Grant Revenues - Federal	\$ 1,047,931	\$ -	\$ 1,047,931	\$ -	\$ (1,047,931)	\$ 1,047,931	
Measure W Stormwater Return	1,100,000	-	-	-	-	-	
3043 440100 Grant Revenues - State	546,600	-	150,000	(396,600)	(546,600)	150,000	
	2,694,531	-	1,197,931	(396,600)	(1,594,531)	1,197,931	
EXPENDITURES							
840000 Automobile	\$ 376,000	\$ -	\$ 90,000	(286,000)	(376,000)	90,000	
850000 Non-Automobile	60,000	-	-	(60,000)	(60,000)	-	
1043 900000 Capital Outlays	1,840,000	-	640,000	(1,200,000)	(1,840,000)	640,000	
2043 900000 Capital Outlays - Federal Funding	1,000,000	-	1,000,000	-	(1,000,000)	1,000,000	
3043 900000 Capital Outlays - State Funding	404,000	-	-	(404,000)	(404,000)	-	
	3,680,000	-	1,730,000	(1,950,000)	(3,680,000)	1,730,000	

**CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1043 - STREET OPERATIONS
2020-2021**

Account No. 520000 - Supplies

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 CITY WAREHOUSE	Inventory Consumption	\$ 50,000	\$ 50,000
2 PACIFIC PRODUCTS & SERVICES	Materials and Supplies	14,000	14,000
3 JCL BARRICADE COMPANY	Materials and Supplies	7,800	7,800
4 HAWKINS TRAFFIC SAFETY SUPPLY	Materials and Supplies	6,300	6,300
5 VULCAN MATERIALS COMPANY	Materials and Supplies	5,300	5,300
6 HOME DEPOT CREDIT SERVICES	Materials and Supplies	5,300	5,300
7 ZUMAR INDUSTRIES	Materials and Supplies	3,000	3,000
8 VARIOUS VENDORS BASED ON PROCUREMENT REQUIREMENT	Materials and Supplies	5,300	5,300
9 CATALINA PACIFIC CONCRETE	Materials and Supplies	3,000	3,000
10 HANSON AGGREGATES	Materials and Supplies	2,000	2,000
11 A-THRONE COMPANY, INC.	Materials and Supplies	2,000	2,000
12 GRAINGER COMPANY	Materials and Supplies	2,000	2,000
13 CONTECH	Materials and Supplies	2,000	2,000
		\$ 108,000	\$ 108,000

Account No. 540000 - Uniforms

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 SPECIALTY APPAREL	Uniforms	\$ 4,500	\$ 4,500
		\$ 4,500	\$ 4,500

Account No. 550000 - Advertisement/Promotion

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 PROFESSIONAL PUBLICATIONS	Publishing of Notices	\$ 750	\$ 750
2 NPDES	Stormwater Education	250	250
3 PLANET BIDS	Web Based Publishings for Municipalities	2,000	2,000
		\$ 3,000	\$ 3,000

Account No. 560000 - Utilities

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 VPU	Interfund Utilities	\$ 41,000	\$ 41,000
2 THE GAS COMPANY	Natural Gas Service	3,000	3,000
3 FIBER OPTICS	Interfund Utilities	1,560	1,560
4 SOUTHERN CALIFORNIA EDISON	Street and Traffic Signal Service	1,200	1,200
		\$ 46,760	\$ 46,760

**CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1043 - STREET OPERATIONS
2020-2021**

Account No. 570000 - Vehicle Expense

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 CITY GARAGE	Work Orders	\$ 110,000	\$ 110,000
2 CITY PROVIDED FUEL	Gas Usage	39,700	39,700
3 XPRESS WASH, INC.	Washing city vehicles	300	300
		\$ 150,000	\$ 150,000

Account No. 590000 - Repairs & Maintenance

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 WEBCO LB, LLC.	Street Sweeping	\$ 126,000	\$ 126,000
2 SIEMENS INDUSTRY	Traffic Signal Repair & Maintenance	110,000	110,000
3 TBD	Annual Street Striping	50,000	50,000
4 RON'S MAINTENANCE	Catch Basin Cleaning	50,000	50,000
5 West Coast Arborist	Tree Trimming	100,000	100,000
6 VARIOUS VENDORS BASED ON PROCUREMENT REQUIREMENT	Estimated Other Repairs & Maintenance	9,000	9,000
7 VARIOUS VENDORS BASED ON PROCUREMENT REQUIREMENT	Sewer Cleaning and Emergency Repairs	10,000	10,000
8 CITY OF L.A. DEPT. OF TRANSP.	Traffic Signal Maintenance	8,000	8,000
9 TBD	Sewer System Master Plan/Flow/ Video Inspection	250,000	
10 SURVEY MONUMENTS	Surveys	2,000	2,000
11 COUNTY OF LOS ANGELES	Traffic Signal Maintenance	5,000	5,000
12 VARIOUS VENDORS BASED ON PROCUREMENT REQUIREMENT	Survey Equipment Maintenance	1,000	1,000
13 VARIOUS VENDORS BASED ON PROCUREMENT REQUIREMENT	Emergency Sewers & Public Works Repairs	100,000	100,000
14 UNION PACIFIC RR CO	Public at Grade Crossing 25th Street DOT747602G (100% Reimbursable per agreement with Marquez Produce)	381,920	381,920
		\$ 1,202,920	\$ 952,920

Account No. 593200 - Professional Services - Legal

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 VARIOUS VENDORS BASED ON PROCUREMENT REQUIREMENT	Legal Services for NPDES Matters	\$ 10,000	\$ 10,000
		\$ 10,000	\$ 10,000

**CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1043 - STREET OPERATIONS
2020-2021**

**Account No. 595200 - Professional
Services Technical**

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	GATEWAY WATER MANAGEMENT AUTHORITY	Matching funds (50%) of Phase I for John Anson Ford Park	\$ 57,000	\$ 57,000
2	GATEWAY WATER MANAGEMENT AUTHORITY	Watershed Management Program Plan Implementation Studies	40,000	40,000
3	COUNTY OF LOS ANGELES	Public works road fund	15,000	15,000
4	VARIOUS CONSULTANTS BASED ON PROCUREMENT REQUIREMENT	Estimated consulting services costs	4,000	125,000
5	CROSSROADS	Data entry for traffic incidents	1,000	1,000
6	VARIOUS CONSULTANTS BASED ON PROCUREMENT REQUIREMENT	ADA evaluation and transition plan (Carry over to 20- 21)	200,000	200,000
7	VARIOUS CONSULTANTS BASED ON PROCUREMENT REQUIREMENT	Citywide traffic speed counts	5,000	-
8	GATEWAY WATER MANAGEMENT AUTHORITY	Municipal NPDES Permit On-Call Services (ROWD)	10,000	10,000
9	GATEWAY CITIES COUNCIL OF GOV	Atlantic Boulevard Master Plan	5,000	5,000
10	TBD	Design and Construction Survey	15,000	5,000
11	TBD	Construcion Management	15,000	15,000
12	TBD	Speed Study Survey	5,000	-
			\$ 372,000	\$ 473,000

**Account No. 596200 - Professional
Services Other**

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	GATEWAY WATER MANAGEMENT AUTHORITY	Coordinated Integrated Monitoring Plan	\$ 60,000	\$ 60,000
2	GATEWAY CITIES	I710 EIR/EIS Report, TMDL Coordination Plan	15,000	15,000
3	EAGLE AERIAL SOLUTIONS	Aerial photo prints	15,000	15,000
4	HAUL-AWAY RUBBISH CO., INC.	Solid waste collection/hauling	25,000	25,000
5	UNITED PUMPING SERVICES, INC.	Emergency Environmental Spill Cleanup Services	10,000	10,000
6	COALITION FOR PRACTICAL REGULATION (NPDES)	Professional services	5,000	5,000
7	SWRCB	System permitting fees	7,000	7,000
8	VARIOUS CONSULTANTS BASED ON PROCUREMENT REQUIREMENT	Bacteria TMDL monitoring	3,000	3,000
9	VARIOUS CONSULTANTS BASED ON PROCUREMENT REQUIREMENT	Metals TMDL monitoring	1,500	1,500
10	VARIOUS CONSULTANTS BASED ON PROCUREMENT REQUIREMENT	Harbor Toxics TMDL monitoring	1,000	1,000
11	VARIOUS CONSULTANTS BASED ON PROCUREMENT REQUIREMENT	Traffic Engineering Services	25,000	25,000
12	TBD	Contribution to legislation - zinc	3,000	3,000
13	SOUTH COAST A.Q.M.D.	Emission & registration fees	1,000	1,000
14	VARIOUS CONSULTANTS BASED ON PROCUREMENT REQUIREMENT	Grant Applications	10,000	-
15	TBD	Homeless Encampment Program	20,000	20,000
			\$ 201,500	\$ 191,500

**CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1043 - STREET OPERATIONS
2020-2021**

Account No. 596200 - Professional Services Other - Grant Funded 3043

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	VARIOUS CONSULTANTS BASED ON PROCUREMENT REQUIREMENT	California High Speed Rail Project**	\$ 300,000	\$ 150,000
2	VARIOUS CONSULTANTS BASED ON PROCUREMENT REQUIREMENT	I-710 Study**	22,800	
3	VARIOUS CONSULTANTS BASED ON PROCUREMENT REQUIREMENT	Tree Boxes	-	-
4	CalRecycle	Used Tire Asphalt	13,000	
5	VARIOUS CONSULTANTS BASED ON PROCUREMENT REQUIREMENT	SCAG Bus Route Feasibility Study**	-	-
6	VARIOUS CONSULTANTS BASED ON PROCUREMENT REQUIREMENT	LA River Active Transportation Access Plan**	210,800	-
			\$ 546,600	\$ 150,000

Account No. 596500 - Travel

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	VARIOUS DEPARTMENT EMPLOYEES	Staff training	\$ 2,500	\$ 2,500
			\$ 2,500	\$ 2,500

Account No. 596550 - Membership Dues

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	CASQA	Memberships	\$ 500	\$ 500
2	VELOCITY EHS	Annual Subscription	1,500	1,500
3	MUNICIPAL MANAGEMENT ASSOC.	Memberships	500	500
4	GATEWAY WATER MANAGEMENT AUTHORITY	Annual Membership Dues	15,000	15,000
			\$ 17,500	\$ 17,500

Account No. 596600 - Books & Publications

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	VARIOUS PROFESSIONAL PUBLICATIONS	Publications	\$ 1,000	\$ 1,000
			\$ 1,000	\$ 1,000

**CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1043 - STREET OPERATIONS
2020-2021**

Account No. 596700 - Training

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 VARIOUS CONSULTANTS BASED ON PROCUREMENT REQUIREMENT	Training (i.e. confined space, trench shoring, pavement design, traffic control, stormwater, etc.)	\$ 20,000	\$ 20,000
		\$ 20,000	\$ 20,000

Capital Expenditures

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Equipment	1 SUV for Superintendent	\$ -	\$ 40,000
2 Equipment	1 F-150 Dual Cab	-	-
3 Equipment	1 F-550 Dump Truck Low Body w/ Bed	80,000	-
4 Equipment	Second Grafitti Truck	250,000	-
5 Equipment	1 F-150 Dual Cab and Equipment	-	-
6 Equipment	1 Dual Axle Trailer	-	-
7 Equipment	1 Equipment Caterpillar Work Hammer	-	-
8 Equipment	Bobcat Skid steer and accessories	-	-
9 Equipment	2 F-250 pickup trucks	-	50,000
10 Equipment	1 CNG Street Sweeper	-	-
11 Equipment	1 Caterpillar 420 F2 Backhoe/Loader	-	-
12 Equipment	2 progammable message boards	30,000	-
13 Equipment	Light tower	10,000	-
14 Equipment	Replace sprayers for graffiti truck	6,000	-
15 Project	Downey Road Resurfacing (LA River to Fruitland) - Phase I & II	-	-
16 Project	Sierra Pine Avenue Paving	525,000	-
17 Project	53rd, 54th, 55th, 57th, & Hampton Paving	450,000	-
18 Project	Miscellaneous Grinding and paving	-	-
19 Project	Sidewalk repairs and disabled accessibility ramps at various City locations	150,000	-
20	ADA Implementation	-	-
21 Project	Miscellaneous Rubberized Slurry Seal	250,000	250,000
22 Project	Catch Basin Inserts	-	-
23 Project	Miscellaneous Citywide Crack Seal Repair	-	250,000
24 Project	LA River Flap Gates - Design	50,000	50,000
25 Project	LA River Flap Gates - Construction	-	-
26 Project	Sewer System Assesment and repairs	150,000	-
27 Project	Sewer Manhole Repairs	25,000	25,000
28 Project	Soto LID/Street Improvements (N/o Bandini to Limit)	-	-
29 Project	Traffic Signal Improvements (Soto @ Vernon)	80,000	-
30 Project	Traffic Signal Improvements (Soto @ Leonis)	80,000	-
31 Project	Traffic Signal Improvements (Soto @ Fruitland)	80,000	-
32	Traffic Signal improvements	-	-
33 Equipment	Signs Replacement Program - Section 6	35,000	-
34	Sign Shop equipment and materials	-	40,000
35 Equipment	Warning Devices	25,000	25,000
36 Project *	Atlantic Blvd Bridge Widening over LA River - Design and Right of Way	1,000,000	1,000,000
37 Project **	California High Speed Rail Project**	125,000	-
		\$ 3,401,000	\$ 1,730,000

**CITY OF VERNON
Budget Summary
2020-2021**

**DEPARTMENT:
011.1046 CITY GARAGE**

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)
TOTAL REVENUES	\$ 375,000	\$ -	\$ 375,000	\$ -	\$ (375,000)	\$ 375,000
EXPENDITURES:						
SALARIES	\$ 378,818	\$ -	\$ 338,590	\$ (40,228)	\$ (378,818)	\$ 338,590
BENEFITS	169,580	-	178,867	9,287	(169,580)	178,867
SUPPLIES/SERVICES	274,500	-	274,500	-	(274,500)	274,500
CAPITAL	45,000	-	60,000	15,000	(45,000)	60,000
TOTAL EXPENDITURES	\$ 867,898	\$ -	\$ 851,957	\$ (15,941)	\$ (867,898)	\$ 851,957

EMPLOYEE TITLE	FTE	Salaries Budget	Salaries Budget	Increase (Decrease)
Fleet Supervisor	1.00	\$ 111,342	\$ 99,745	\$ (11,597)
Mechanic	1.00	-	59,890	59,890
Mechanic, Senior	2.00	250,998	175,955	(75,043)
Public Works Superintendent	-	5,766	-	(5,766)
Overtime		3,000	3,000	-
Payout (vacation and sick excess hours)		7,712	-	(7,712)
Stand-by		-	-	-
DEPARTMENT TOTALS	4.00	\$ 378,818	\$ 338,590	\$ (40,228)

CITY OF VERNON
Fund 011 Department 1046 - General Fund City Garage Department
Budget Detail
2020-2021

DEPARTMENT:
011.1046 CITY GARAGE

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)	Comments
REVENUES:							
499700 Credit for Garage Work Orders	\$ 375,000	\$ -	\$ 375,000	\$ -	\$ (375,000)	\$ 375,000	
TOTAL REVENUES	375,000	-	375,000	-	(375,000)	375,000	
EXPENDITURES:							
SALARIES							
501010 Salaries - Regular	\$ 343,939	\$ -	\$ 308,891	\$ (35,048)	\$ (343,939)	\$ 308,891	
501012 Salaries - Premiums	31,879	-	26,699	(5,180)	(31,879)	26,699	
501020 Salaries - O.T.	3,000	-	3,000	-	(3,000)	3,000	
	<u>378,818</u>	<u>-</u>	<u>338,590</u>	<u>(40,228)</u>	<u>(378,818)</u>	<u>338,590</u>	
BENEFITS							
502020 Retirement	\$ 61,706	\$ -	\$ 100,704	\$ 38,998	\$ (61,706)	\$ 100,704	
502030 Group Insurance Premiums	102,381	-	73,253	(29,128)	(102,381)	73,253	
502060 Medicare	5,493	-	4,910	(583)	(5,493)	4,910	
	<u>169,580</u>	<u>-</u>	<u>178,867</u>	<u>9,287</u>	<u>(169,580)</u>	<u>178,867</u>	
SUPPLIES/SERVICES							
520000 Supplies	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ (200,000)	\$ 200,000	
540000 Uniforms	1,500	-	1,500	-	(1,500)	1,500	
570000 Vehicle Expense	6,000	-	6,000	-	(6,000)	6,000	
590000 Repairs & Maintenance	64,000	-	64,000	-	(64,000)	64,000	
596600 Books & Publications	500	-	500	-	(500)	500	
596700 Training	2,500	-	2,500	-	(2,500)	2,500	
	<u>274,500</u>	<u>-</u>	<u>274,500</u>	<u>-</u>	<u>(274,500)</u>	<u>274,500</u>	
CAPITAL							
850000 Non-Automobile	\$ 45,000	\$ -	\$ 60,000	\$ 15,000	\$ (45,000)	\$ 60,000	
	<u>45,000</u>	<u>-</u>	<u>60,000</u>	<u>15,000</u>	<u>(45,000)</u>	<u>60,000</u>	
TOTAL EXPENDITURES	867,898	-	851,957	(15,941)	(867,898)	851,957	

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1046 - CITY GARAGE
2020-2021

Account No. 520000 - Supplies

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	NAPA AUTO PARTS	auto parts/supplies	\$ 27,000	\$ 27,000
2	LOPEZ & LOPEZ TIRE SERVICE	auto parts/supplies	20,000	20,000
3	CAMINO REAL CHEVROLET	auto parts/supplies	8,000	8,000
4	BATTERY SYSTEMS	auto parts/supplies	15,000	15,000
5	DANIELS TIRE SERVICE	auto parts/supplies	10,400	10,400
6	CALIFORNIA FRAME & AXLE	auto parts/supplies	15,000	15,000
7	CENTRAL FORD	auto parts/supplies	20,000	20,000
8	HAAKER EQUIPMENT COMPANY	auto parts/supplies	10,000	10,000
9	GARVEY EQUIPMENT COMPANY	auto parts/supplies	8,000	8,000
10	DAPPER TIRE COMPANY	auto parts/supplies	11,500	11,500
11	SUPER FORD LINCOLN MERCURY	auto parts/supplies	-	-
12	THE LIGHTHOUSE	auto parts/supplies	10,000	10,000
13	DION & SONS, INC.,	auto parts/supplies	3,600	3,600
14	JERRY'S AUTO BODY, INC.	auto parts/supplies	9,000	9,000
15	H & H WHOLESALE PARTS	auto parts/supplies	5,000	5,000
16	MCMASTER CARR SUPPLY COMPANY	auto parts/supplies	3,000	3,000
17	ALL OTHER SUPPLIERS	auto parts/supplies	10,000	10,000
18	SPEEDO ELECTRIC COMPANY	auto parts/supplies	10,700	10,700
19	WAREHOUSE INVENTORY CONSUMPTION	auto parts/supplies	1,300	1,300
20	AFC HYDRAULIC SEALS & REPAIR	auto parts/supplies	2,500	2,500
			\$ 200,000	\$ 200,000

Account No. 540000 - Uniforms

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	TBD	Uniforms	\$ 1,500	\$ 1,500
			\$ 1,500	\$ 1,500

Account No. 570000 - Vehicle Expense

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	CITY GARAGE	Work Orders	\$ 4,500	\$ 4,500
2	CITY FUEL PUMPS	Gas Usage	1,250	1,250
3	HUNTINGTON PARK CAR WASH	Washing city vehicles	250	250
			\$ 6,000	\$ 6,000

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1046 - CITY GARAGE
2020-2021

Account No. 590000 - Repairs & Maintenance

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	AFC HYDRAULIC SEALS & REPAIR	Repairs and maintenance	\$ 3,200	\$ 3,200
2	CENTRAL FORD	Repairs and maintenance	8,000	8,000
3	DIESEL EMISSIONS DIRECT	Repairs and maintenance	8,400	8,400
4	HAAKER EQUIPMENT COMPANY	Repairs and maintenance	10,000	10,000
5	CAMINO REAL CHEVROLET	Repairs and maintenance	7,500	7,500
6	JERRY'S AUTO BODY INC	Repairs and maintenance	5,400	5,400
7	INDEPENDENT BRAKE	Repairs and maintenance	-	-
8	MORGAN COMPANY	Repairs and maintenance	1,000	1,000
9	PACIFIC COMMERCIAL TRUCK BODY	Repairs and maintenance	3,500	3,500
10	PREFERRED AERIAL & CRANE	Repairs and maintenance	4,500	4,500
11	RVD EMISSIONS	Repairs and maintenance	1,200	1,200
12	LYNN'S AUTO AIR, INC.	Repairs and maintenance	2,300	2,300
13	ALL OTHER SUPPLIERS	Repairs and maintenance	9,000	9,000
14	VENDOR TO BE DETERMINED BASED ON PURCHASING POLICY	Street Sweeper maintenance	-	-
			\$ 64,000	\$ 64,000

Account No. 596600 - Books & Publications

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	VARIOUS PROFESSIONAL PUBLICATIONS	Publications	\$ 500	\$ 500
			\$ 500	\$ 500

Account No. 596700 - Training

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	DEPARTMENT PERSONNEL TRAINING	Training	\$ 2,500	\$ 2,500
			\$ 2,500	\$ 2,500

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1046 - CITY GARAGE
2020-2021

Capital

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	Floor	Non-slip floor	\$ 30,000	\$ -
2	Scanner Module	Update Module	-	5,000
3	Fuel Pumps and Awning	Replacing 30 year old pumps	-	-
4	Lighting	New Lighting through out	-	-
5	Heaters	Garage heater	-	25,000
6	Fueling System	Gas Boy System	15,000	-
7	Garage Doors	Door Operators	-	30,000
8	Service Truck	2500 Series w/ boxes etc.	-	-
			\$ 45,000	\$ 60,000

CITY OF VERNON
Budget Summary
2020-2021

DEPARTMENT:
011.1047 CITY WAREHOUSE

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)
EXPENDITURES:						
SALARIES	\$ 157,490	\$ -	\$ 323,113	\$ 165,623	\$ (157,490)	\$ 323,113
BENEFITS	82,921	-	197,223	114,302	(82,921)	197,223
SUPPLIES/SERVICES	10,950	-	10,950	-	(10,950)	10,950
CAPITAL	70,000	-	95,000	25,000	(70,000)	95,000
TOTAL EXPENDITURES	\$ 321,361	\$ -	\$ 626,286	\$ 304,925	\$ (321,361)	\$ 626,286

EMPLOYEE TITLE	FTE	Salaries	Salaries	Increase (Decrease)
Facilities Maintenance Supervisor	0.10	\$ 9,945	\$ 10,243	298
Public Works Superintendent	-	5,766	-	(5,766)
Warehouse Worker	2.00	-	154,322	154,322
Warehouse Worker, Lead	1.00	95,205	98,010	2,805
Warehouse Worker, Senior	1.00	41,236	57,038	15,802
Overtime		2,500	2,500	-
Payout (vacation and sick excess hours)		2,838	1,000	(1,838)
Stand-by		-	-	-
DEPARTMENT TOTALS	4.10	\$ 157,490	\$ 323,113	\$ 165,623

CITY OF VERNON
Fund 011 Department 1047 - General Fund City Warehouse Department
Budget Detail
2020-2021

DEPARTMENT:
011.1047 CITY WAREHOUSE

	A	B	C	C-A	B-A	C-B	
	FY2020	FY2020	FY2021	Increase	Increase	Increase	Comments
	Budget	Forecast	Budget	(Decrease)	(Decrease)	(Decrease)	
EXPENDITURES:							
SALARIES							
501010 Salaries - Regular	\$ 127,277	\$ -	\$ 273,308	\$ 146,031	\$ (127,277)	\$ 273,308	
501012 Salaries - Premiums	27,713	-	47,305	19,592	(27,713)	47,305	
501020 Salaries - Overtime	2,500	-	2,500	-	(2,500)	2,500	
	<u>157,490</u>	<u>-</u>	<u>323,113</u>	<u>165,623</u>	<u>(157,490)</u>	<u>323,113</u>	
BENEFITS							
502020 Retirement	\$ 38,615	\$ -	\$ 95,065	\$ 56,450	\$ (38,615)	\$ 95,065	
502030 Group Insurance Premiums	42,022	-	97,473	55,451	(42,022)	97,473	
502060 Medicare	2,284	-	4,685	2,401	(2,284)	4,685	
	<u>82,921</u>	<u>-</u>	<u>197,223</u>	<u>114,302</u>	<u>(82,921)</u>	<u>197,223</u>	
SUPPLIES/SERVICES							
520000 Supplies	\$ 2,000	\$ -	\$ 2,000	\$ -	\$ (2,000)	\$ 2,000	
540000 Uniforms	1,000	-	1,000	-	(1,000)	1,000	
570000 Vehicle Expense	7,000	-	7,000	-	(7,000)	7,000	
596600 Books & Publications	200	-	200	-	(200)	200	
596700 Training	750	-	750	-	(750)	750	
	<u>10,950</u>	<u>-</u>	<u>10,950</u>	<u>-</u>	<u>(10,950)</u>	<u>10,950</u>	
CAPITAL							
850000 Non-Auto	\$ 70,000	\$ -	\$ 95,000	\$ 25,000	\$ (70,000)	\$ 95,000	
	<u>70,000</u>	<u>-</u>	<u>95,000</u>	<u>25,000</u>	<u>(70,000)</u>	<u>95,000</u>	
TOTAL EXPENDITURES	<u>\$ 321,361</u>	<u>\$ -</u>	<u>\$ 626,286</u>	<u>\$ 304,925</u>	<u>\$ (321,361)</u>	<u>\$ 626,286</u>	

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1047 - CITY WAREHOUSE
2020-2021

Account No. 520000 - Supplies

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 VARIOUS VENDORS BASED ON PROCUREMENT REQUIREMENT	Supplies	\$ 2,000	\$ 2,000
		\$ 2,000	\$ 2,000

Account No. 540000 - Uniforms

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 TBD	Uniforms	\$ 1,000	\$ 1,000
		\$ 1,000	\$ 1,000

Account No. 570000 - Vehicle Expense

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 CITY GARAGE	Work Orders	\$ 5,400	\$ 5,400
2 CITY FUEL PUMPS	Gas Usage	1,500	1,500
3 HUNTINGTON PARK CAR WASH	Washing city vehicles	100	100
		\$ 7,000	\$ 7,000

Account No. 596600 - Books & Publications

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 VARIOUS PROFESSIONAL PUBLICATIONS	Publications	\$ 200	\$ 200
		\$ 200	\$ 200

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1047 - CITY WAREHOUSE
2020-2021

Account No. 596700 - Training

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 CITY DEPARTMENT PERSONNEL	Training	\$ 750	\$ 750
		\$ 750	\$ 750

Capital Expenditures

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Cages	Equipment	\$ 50,000	\$ 75,000
2 Barcode Self Service System	Equipment	20,000	20,000
		\$ 70,000	\$ 95,000

**CITY OF VERNON
Budget Summary
2019-2020**

**DEPARTMENT:
011.1048 CITY HOUSING**

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)
REVENUES	291,020	-	291,020	-	(291,020)	291,020
EXPENSES:						
SALARIES	\$ 177,657	\$ -	\$ 163,181	\$ (14,476)	\$ (177,657)	\$ 163,181
BENEFITS	93,979	-	94,028	49	(93,979)	94,028
SUPPLIES/SERVICES	134,200	-	134,200	-	(134,200)	134,200
TOTAL EXPENSES	\$ 405,836	\$ -	\$ 391,409	\$ (14,427)	\$ (405,836)	\$ 391,409
CAPITAL	\$ 370,000	\$ -	\$ 205,000	\$ (165,000)	\$ (370,000)	\$ 205,000

EMPLOYEE TITLE	FTE	Salaries	Salaries	Increase (Decrease)
Facilities Maintenance Supervisor	0.25	\$ 24,862	\$ 25,608	\$ 746
Facilities Maintenance Worker	1.50	98,887	105,045	6,158
Facilities Maintenance Worker, Lead	0.15	15,677	16,953	1,276
Facilities Maintenance Worker, Senior	0.15	13,666	14,075	409
Public Works Superintendent	-	23,065	-	(23,065)
Overtime		1,500	1,500	-
Payout (vacation and sick excess hours)		-	-	-
Stand-by		-	-	-
DEPARTMENT TOTALS	2.05	\$ 177,657	\$ 163,181	\$ (14,476)

CITY OF VERNON
Fund 011 Department 1048 - General Fund City Housing Department
Budget Detail
2019-2020

DEPARTMENT:
011.1048 CITY HOUSING

	A	B	C	C-A	B-A	C-B	
	FY2020 Budget	FY2020 Forecast	FY2021 Budget	Increase (Decrease)	Increase (Decrease)	Increase (Decrease)	Comments
REVENUES:							
431000 Rents	290,520	-	290,520	-	(290,520)	290,520	
461100 Fines and Penalties	500	-	500	-	(500)	500	
466900 Miscellaneous Revenues	-	-	-	-	-	-	
670010 Sale of Capital Asset	-	-	-	-	-	-	
TOTAL REVENUES	291,020	-	291,020	-	(291,020)	291,020	
EXPENSES:							
SALARIES							
501010 Salaries - Regular	169,127	-	154,341	(14,786)	(169,127)	154,341	
501012 Salaries - Premiums	7,030	-	7,340	310	(7,030)	7,340	
501020 Salaries - O.T.	1,500	-	1,500	-	(1,500)	1,500	
	177,657	-	163,181	(14,476)	(177,657)	163,181	
BENEFITS							
502020 Retirement	41,925	-	48,478	6,553	(41,925)	48,478	
502030 Group Insurance Premiums	49,478	-	43,184	(6,294)	(49,478)	43,184	
502060 Medicare	2,576	-	2,366	(210)	(2,576)	2,366	
	93,979	-	94,028	49	(93,979)	94,028	
SUPPLIES/SERVICES							
520000 Supplies	27,000	-	27,000	-	(27,000)	27,000	
530015 Real Estate Taxes	11,000	-	11,000	-	(11,000)	11,000	
550000 Advertisement/Promotion	2,000	-	2,000	-	(2,000)	2,000	
560000 Utilities	10,800	-	10,800	-	(10,800)	10,800	
570000 Vehicle Expense	2,400	-	2,400	-	(2,400)	2,400	
590000 Repair & Maintenance	50,600	-	50,600	-	(50,600)	50,600	
596200 Professional Services - Other	30,400	-	30,400	-	(30,400)	30,400	
	134,200	-	134,200	-	(134,200)	134,200	
TOTAL EXPENSES	405,836	-	391,409	(14,427)	(405,836)	391,409	
CAPITAL							
469300 Capital Reserve	-	-	-	-	-	-	
900000 Capital Outlay	370,000	-	205,000	(165,000)	(370,000)	205,000	
TOTAL CAPITAL	370,000	-	205,000	(165,000)	(370,000)	205,000	

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1048 - CITY HOUSING
2019-2020

Account No. 520000 - Supplies

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 HOME DEPOT CREDIT SERVICES	General Supplies	15,000	15,000
2 ALL OTHER SUPPLIERS	Miscellaneous Supplies	10,250	10,250
3 CURRENT WHOLESALE CORP	General Supplies	750	750
4 PLUMBING & INDUSTRIAL SUPPLY CORP	General Supplies	500	500
5 CITY WAREHOUSE	Inventory Consumption	500	500
		27,000	27,000

Account No. 530015 - Real Estate Taxes

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 LOS ANGELES COUNTY TAX	2 properties in Huntington Park	-	-
2 LOS ANGELES COUNTY TAX	Possessory Interest Taxes	11,000	11,000
		11,000	11,000

**Account No. 550000
Advertisement/Promotion**

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 PROFESSIONAL PUBLICATIONS	Quarterly rental notifications	1,000	1,000
2 PLANET BIDS	Publishings for Municipalities	1,000	1,000
		2,000	2,000

Account No. 560000 - Utilities

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 UTILITIES - INTERNAL FUND	Utilities	5,300	5,300
2 COUNTY SANITATION DISTRICTS	Sewer Utilities	4,450	4,450
3 THE GAS COMPANY	Utilities	900	900
4 SOUTHERN CALIFORNIA EDISON	Utilities	150	150
		10,800	10,800

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1048 - CITY HOUSING
2019-2020

Account No. 570000 - Vehicle Expense

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 CITY FUEL PUMPS	Gas Usage	1,200	1,200
2 CITY GARAGE	Garage Work Orders	1,200	1,200
		2,400	2,400

Account No. 590000 - Repairs & Maintenance

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 DEWEY PEST CONTROL	Maintenance	3,600	3,600
2 CITY WAREHOUSE	Inventory Consumption	1,000	1,000
3 VARIOUS VENDORS PER CITY PROCUREMENT REQUIREMENTS	Repairs & Maintenance	46,000	46,000
		50,600	50,600

Account No. 596200 - Professional Services Other

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 STIPENDS FOR COMMISSIONERS	Professional services	2,400	2,400
2 MARIPOSA LANDSCAPING	Landscape Architectural Services	7,000	7,000
3 HAUL-AWAY RUBBISH	Professional services	1,000	1,000
5 RUTAN & TUCKER	Legal services	10,000	10,000
6 VARIOUS CONSULTANTS PER CITY PROCUREMENT REQUIREMENTS	Building Condition Assessment	10,000	10,000
		30,400	30,400

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1048 - CITY HOUSING
2019-2020

Account No. 900000 - Capital Expenditures

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Remodel	Remodeling one home	150,000	100,000
PROJECT TO BE BID	Concrete Work at Furlong	150,000	
2 VARIOUS CONSULTANTS PER CITY PROCUREMENT REQUIREMENTS	City Housing (Various Improvements)	50,000	50,000
TBD	Paint stairs and balcony of 50th St. apartments	20,000	
3 Pickup Truck	3/4 ton extended cab w/ boxes and racks		-
4 Water Softener	Softener for the 50th street apartments		55,000
		370,000	205,000

**CITY OF VERNON
Budget Summary
2020-2021**

**DEPARTMENT:
011.1049 CITY BUILDINGS**

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)
REVENUES:	\$ 238,400	\$ -	\$ 238,400	\$ -	\$ (238,400)	\$ 238,400
EXPENSES:						
SALARIES	\$ 416,338	\$ -	\$ 395,950	\$ (20,388)	\$ (416,338)	\$ 395,950
BENEFITS	192,360	-	191,492	(868)	(192,360)	191,492
SUPPLIES/SERVICES	773,050	-	773,050	-	(773,050)	773,050
TOTAL EXPENSES	\$ 1,381,748	\$ -	\$ 1,360,492	\$ (21,256)	\$ (1,381,748)	\$ 1,360,492
CAPITAL	689,000	-	1,150,000	461,000	(689,000)	1,150,000
EMPLOYEE TITLE	FTE	Salaries	Salaries	Increase (Decrease)		
Facilities Maintenance Supervisor	0.65	\$ 64,642	\$ 66,581	\$ 1,939		
Facilities Maintenance Worker	1.50	98,887	105,045	6,158		
Facilities Maintenance Worker, Lead	0.85	88,839	96,065	7,226		
Facilities Maintenance Worker, Senior	0.85	77,441	79,759	2,318		
Public Works Superintendent	-	23,065	-	(23,065)		
Warehouse Worker, Senior	-	12,371	-	(12,371)		
Overtime		15,000	15,000	-		
Payout (vacation and sick excess hours)		2,593	-	(2,593)		
Stand-by		33,500	33,500	-		
DEPARTMENT TOTALS	3.85	\$ 416,338	\$ 395,950	\$ (20,388)		

CITY OF VERNON
Fund 011 Department 1049 - General Fund City Buildings Department
Budget Detail
2020-2021

DEPARTMENT:
011.1049 CITY BUILDINGS

	A	B	C	C-A	B-A	C-B	
	FY2020	FY2020	FY2021	Increase	Increase	Increase	Comments
	Budget	Forecast	Budget	(Decrease)	(Decrease)	(Decrease)	
REVENUES:							
431000 Rents	238,400	-	238,400	-	(238,400)	238,400	Moved from 1004 - Union Ice & Austin Trucking.
	<u>238,400</u>	<u>-</u>	<u>238,400</u>	<u>-</u>	<u>(238,400)</u>	<u>238,400</u>	
EXPENSES:							
SALARIES							
501010 Salaries - Regular	328,224	-	310,758	(17,466)	(328,224)	310,758	
501012 Salaries - Premiums	73,114	-	70,192	(2,922)	(73,114)	70,192	
501020 Salaries - Overtime	15,000	-	15,000	-	(15,000)	15,000	
	<u>416,338</u>	<u>-</u>	<u>395,950</u>	<u>(20,388)</u>	<u>(416,338)</u>	<u>395,950</u>	
BENEFITS							
502020 Retirement	84,673	-	103,422	18,749	(84,673)	103,422	
502030 Group Insurance Premiums	101,650	-	82,329	(19,321)	(101,650)	82,329	
502060 Medicare	6,037	-	5,741	(296)	(6,037)	5,741	
	<u>192,360</u>	<u>-</u>	<u>191,492</u>	<u>(868)</u>	<u>(192,360)</u>	<u>191,492</u>	
SUPPLIES/SERVICES							
520000 Supplies	134,500	-	134,500	-	(134,500)	134,500	
540000 Uniforms	1,500	-	1,500	-	(1,500)	1,500	
560000 Utilities	325,000	-	325,000	-	(325,000)	325,000	
570000 Vehicle Expense	19,000	-	19,000	-	(19,000)	19,000	
590000 Repair & Maintenance	270,750	-	270,750	-	(270,750)	270,750	
596200 Professional Services - Other	20,000	-	20,000	-	(20,000)	20,000	
596600 Books & Publications	300	-	300	-	(300)	300	
596700 Training	2,000	-	2,000	-	(2,000)	2,000	
	<u>773,050</u>	<u>-</u>	<u>773,050</u>	<u>-</u>	<u>(773,050)</u>	<u>773,050</u>	
TOTAL EXPENSES	<u>1,381,748</u>	<u>-</u>	<u>1,360,492</u>	<u>(21,256)</u>	<u>(1,381,748)</u>	<u>1,360,492</u>	
CAPITAL							
900000 Capital Outlays	689,000	-	1,150,000	461,000	(689,000)	1,150,000	
	<u>689,000</u>	<u>-</u>	<u>1,150,000</u>	<u>461,000</u>	<u>(689,000)</u>	<u>1,150,000</u>	

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1049 - CITY BUILDINGS
2020-2021

Account No. 520000 - Supplies

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 CITY WAREHOUSE	Inventory Consumption	25,000	25,000
2 ALL OTHER SUPPLIERS	Supplies	29,800	29,800
3 QUENCH	Supplies	10,000	10,000
4 HOME DEPOT	Supplies	20,000	20,000
5 PLUMBING & INDUSTRIAL SUPPLY	Supplies	13,000	13,000
6 CURRENT WHOLESALE ELECTRIC	Supplies	16,000	16,000
7 AAA ELECTRIC MOTOR SALES	Supplies	7,000	7,000
8 REFRIGERATION SUPPLIES DIST.	Supplies	3,000	3,000
9 GRAINGER CO.	Supplies	5,000	5,000
10 ICE MACHINE SALES & SERVICE CO.	Supplies	3,000	3,000
11 ORANGE COAST PETROLEUM	Supplies	1,500	1,500
12 L.B. JOHNSON HARD CO.	Supplies	1,200	1,200
		134,500	134,500

Account No. 540000 - Uniforms

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 SPECIALTY APPAREL	Uniforms	1,500	1,500
		1,500	1,500

Account No. 560000 - Utilities

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 VPU	Interdepartmental Utilities	312,000	312,000
2 THE GAS COMPANY	Utilities	13,000	13,000
		325,000	325,000

Account No. 570000 - Vehicle Expense

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 CITY GARAGE	Garage Work Orders	14,500	14,500
2 CITY FUEL PUMPS	Gas Usage	4,500	4,500
		19,000	19,000

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1049 - CITY BUILDINGS
2020-2021

Account No. 590000 - Repairs & Maintenance

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 PRIORITY	Janitorial services	115,000	115,000
2 EMERGENCY REPAIRS	Repairs and maintenance	45,000	45,000
3 MARIPOSA LANDSCAPING	Grounds maintenance service	40,000	40,000
4 PROFESSIONAL HEATING & AIR	Repairs and maintenance	35,000	35,000
5 ALL OTHER VENDORS	Repairs and maintenance	9,000	9,000
6 FLEMING ENVIRONMENTAL, INC.,	Repairs and maintenance	10,000	10,000
7 SIMPLEX-GRINNELL	Repairs and maintenance	6,000	6,000
8 FACILITIES PROTECTION SYSTEMS	Repairs and maintenance	4,000	4,000
9 DEWEY PEST CONTROL	Pest control	2,750	2,750
10 CHEM PRO LAB INC.	Repairs and maintenance	1,000	1,000
11 THYSSENKRUPP ELEVATOR	Repairs and maintenance	1,000	1,000
12 SCOTT CAMPBELL CO.	Repairs and maintenance	1,000	1,000
13 WON DOOR CORPORATION	Repairs and maintenance	1,000	1,000
		270,750	270,750

Account No. 596200 - Professional Services Other

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 TO BE BID	Other professional services as required	8,500	8,500
2 HAUL-AWAY RUBBISH CO., INC.	Solid waste hauling	8,000	8,000
3 SOUTH COAST A.Q.M.D.	Registration & emission fees	2,000	2,000
4 EXPRESS OIL CO.	Removal of Used Oil, Fuel, Antifreeze & Waste	1,500	1,500
		20,000	20,000

Account No. 596600 - Books & Publications

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 PROFESSIONAL PUBLICATIONS	Publications and books	300	300
		300	300

Account No. 596700 - Training

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 CITY DEPARTMENT PERSONNEL	Training	2,000	2,000
		2,000	2,000

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1049 - CITY BUILDINGS
2020-2021

Account No. 900000 - Capital Outlay

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Project	Fire St 76 single occupant restrooms	-	-
2 Project	Fire St 76 B/C Dorm Rescue Window	-	-
3 Project	Fire St 76 Concrete Floor	-	-
4 Project	Fire St 76 Duct Cleaning	-	-
5 Project	Fire St 76 Landscaping	-	-
6 Project	Fire St 78 single occupant restrooms	-	-
7 Project	Fire St 78 Panel Replacement/Extractor	-	-
8 Project	Fire St 78 Captains bathroom	-	-
9 Project	Fire St 79 Asphalt Replacement	-	-
10 Project	Fire St 79 Fence Replacement	-	-
11 Project	Fire St 79 Equipment Shed	-	-
12 Project	Misc Fire Station Upgrades for Transfer		\$1,150,000
13 Conference Room 2	Remodel including new furniture		-
14 Lobby, Hallway - Finance/City Clerk	Remodel including new furniture		-
15 Public Works Office Remodel	Conference Room/ Furniture / Cubicles		-
16 Public Works Yard	Break Room Airconditioner replacement		-
17 New EOC	Small Garage in City Yard		-
18 OE Clark	Abatement / Repairs		-
19 Project	City Hall Energy Management System	150,000	
20 Project	PW Garage Restrooms	10,000	
21 Project	City Hall AC unit	175,000	
22 Project	City Hall - Switch Gear Replacement	80,000	
23 Project	PD Basement and 1st floor Carpet	60,000	
24 Project	City Hall - deck seal/repair parking structure	100,000	-
25 Project	Ventilation System in Locker Room	-	-
26 Project	City Hall Duct Cleaning	-	-
27 Project	City Hall - East Roof General Maintenance	-	-
28 Project	Warehouse Ventilation System	-	-
29 Project	PW, Fire and Health - Recarpetting	74,000	
30 Project	New Boiler - City Hall East Wing	-	-
31 Project	Repair City Yard Roof Offices and Garage	-	-
32 Project	Roofing of 2323 Vernon (Petrelli)	-	-
33 Project	City Hall Chiller	-	-
34 Equipment - Auto	Small Street Sweeper	40,000	
35 Equipment - Auto	1 F-150 Crew Cab w/ Single Tool Box	-	-
36 Equipment - Auto	1 F-250 Utility Body w/ Ladder Rack Oxford White	-	-
		689,000	1,150,000

**CITY OF VERNON
Budget Summary
2020-2021**

**DEPARTMENT:
057.1057 FIBER OPTICS**

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)
TOTAL REVENUES	\$ 673,084	\$ -	\$ 731,837	\$ (283,220)	\$ (673,084)	\$ 700,000
EXPENSES:						
SALARIES	\$ 68,097	\$ -	\$ 72,238	\$ 87,889	\$ (68,097)	\$ 72,238
BENEFITS	30,801	-	35,413	4,612	(30,801)	35,413
SUPPLIES/SERVICES	324,186	-	324,186	-	(324,186)	324,186
TOTAL EXPENSES	\$ 423,084	\$ -	\$ 431,837	\$ 92,501	\$ (423,084)	\$ 431,837
CAPITAL	250,000	-	300,000	50,000	(250,000)	300,000

EMPLOYEE TITLE	FTE	Salaries Budget	Salaries Budget	Increase (Decrease)
Computer Aided Drafting Technician	-	\$ 14,038	\$ -	\$ (14,038)
Electric Engineering Technician	0.20	-	16,052	16,052
Utilities Engineering Manager	0.30	53,059	55,186	2,127
Overtime		1,000	1,000	-
Payout (vacation and sick excess hours)		-	-	-
Stand-by		-	-	-
DEPARTMENT TOTALS	0.50	\$ 68,097	\$ 72,238	\$ 4,141

CITY OF VERNON
Fund 057 Department 1057 - Fiber Optic Fund Fiber Optics Department
Budget Detail
2020-2021

DEPARTMENT:
057.1057 FIBER OPTICS

	A	B	C	C-A	B-A	C-B	
	FY2020	FY2020	FY2021	Increase	Increase	Increase	
	Budget	Forecast	Budget	(Decrease)	(Decrease)	(Decrease)	Comments
REVENUES							
450050 Internet Access Services	645,000	-	400,000	(245,000)	(645,000)	400,000	
450051 Dark Fiber Revenue	215,000	-	95,000	(120,000)	(215,000)	95,000	
450060 Internet Access Services - Gov't Rate	43,400	-	25,000	(18,400)	(43,400)	25,000	Internal internet services
450061 Dark Fiber Revenue - Gov't Rate	59,820	-	80,000	20,180	(59,820)	80,000	Inter Dark Fiber services
Miscellaneous Revenues	20,000	-	100,000	80,000	(20,000)	100,000	Customer connection aid in construction and SCADA water work
466900							
469300 Reserve Applied	(310,136)	-	31,837		310,136		
TOTAL REVENUES	673,084	-	731,837	(283,220)	(673,084)	700,000	
SALARIES							
Salaries - Regular	67,057	-	71,238	86,672	(67,057)	71,238	Initial Budget cost of living and merit increase has not been proposed. Staff allocation (Manager from 20 to 30%)
501010							
Salaries - Premiums	40	-	-	-	(40)	-	Union change in standby pay rotation through crew, USOP, vacation & sick excess payout.
501012							
501020 Salaries - O.T.	1,000	-	1,000	1,217	(1,000)	1,000	Weekend service turn ups and equipment replacement on off
TOTAL SALARIES	68,097	-	72,238	87,889	(68,097)	72,238	
BENEFITS							
502020 Retirement	19,203	-	22,354	3,151	(19,203)	22,354	
502030 Insurance Premiums - Medical	10,611	-	12,012	1,401	(10,611)	12,012	
502060 FICA Taxes	987	-	1,047	60	(987)	1,047	
TOTAL BENEFITS	30,801	-	35,413	4,612	(30,801)	35,413	
SUPPLIES/SERVICES							
Transport Services - Telecommunication	135,000	-	135,000	-	(135,000)	135,000	Additional charges for technical support will not be invoiced for this year.
500173							
Supplies	36,500	-	36,500	-	(36,500)	36,500	Existing inventory has been used and depleted, orders will be placed prior to end of fiscal year
520000							
520010 Supplies - IT	9,000	-	9,000	-	(9,000)	9,000	
530030 Bad Debt Expense	1,000	-	1,000	-	(1,000)	1,000	
550000 Advertisement/Promotion	5,000	-	5,000	-	(5,000)	5,000	
570000 Vehicle Expense	500	-	500	-	(500)	500	Pool car
590000 Repairs & Maintenance	1,500	-	1,500	-	(1,500)	1,500	
Professional Services - Other	119,000	-	119,000	-	(119,000)	119,000	Technical support has not been released to Fujitsu for invoicing
596200							
596500 Travel	3,000	-	3,000	-	(3,000)	3,000	
596550 Membership Dues	5,500	-	5,500	-	(5,500)	5,500	
596600 Books & Publications	-	-	-	-	-	-	

CITY OF VERNON
Fund 057 Department 1057 - Fiber Optic Fund Fiber Optics Department
Budget Detail
2020-2021

DEPARTMENT:
057.1057 FIBER OPTICS

	A	B	C	C-A	B-A	C-B	
	FY2020	FY2020	FY2021	Increase	Increase	Increase	
	Budget	Forecast	Budget	(Decrease)	(Decrease)	(Decrease)	Comments
596700 Employee Development & Training	7,000	-	7,000	-	(7,000)	7,000	Required staff training for new equipment/technology.
596706 VPU Credit Program	1,186	-	1,186	-	(1,186)	1,186	Passage of Measure R.
TOTAL SUPPLIES/SERVICE	324,186	-	324,186	-	(324,186)	324,186	
TOTAL EXPENDITURES	423,084	-	431,837	92,501	(423,084)	431,837	
CAPITAL							
860000 IT Equipment & Software	20,000	-	20,000	-	(20,000)	20,000	
900000 Capital Outlay	230,000	-	280,000	50,000	(230,000)	280,000	Scheduled capital work
TOTAL CAPITAL	250,000	-	300,000	50,000	(250,000)	300,000	

CITY OF VERNON
FUND 057 - FIBER OPTICS
DEPARTMENT 1057 - FIBER OPTICS
SUPPLIES & SERVICES
2020-2021

Account No. 500173 - Transportation Services Telecommunication

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Level 3/Centurylink	Transportation charges	75,000	75,000
2 Broadband	Transportation charges	60,000	60,000
		135,000	135,000

Account No. 520000 - Supplies

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Home Depot	Miscellaneous parts for construction	1,500	1,500
2 CSC	Splice enclosures, patch panels	20,000	20,000
3 Graybar & CDW	Fiber cables, patch cords	15,000	15,000
		36,500	36,500

Account No. 520010 - Supplies - IT

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 To be bid - Procurement Process	New network monitoring workstation - tablet	2,000	2,000
2 Fiber Mac	Fiber Network Management Software	5,000	5,000
3 GIS Management		2,000	2,000
		9,000	9,000

Account No. 530030 - Bad Debt Expenses

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 As required by Financial Audit Report	Bad Debt Collection	1,000	1,000
		1,000	1,000

Account No. 550000 - Advertisement & Promotion

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 To be bid - Procurement Process	Advertising and promotional materials such as flyers and mail inserts	5,000	5,000
		5,000	5,000

CITY OF VERNON
FUND 057 - FIBER OPTICS
DEPARTMENT 1057 - FIBER OPTICS
SUPPLIES & SERVICES
2020-2021

Account No. 570000 - Vehicle Expense

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Vehicle Truck 1044	Operating Expenses	500	500
		500	500

Account No. 590000 - Repairs & Maintenance

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 City Hall & Fire Sta.	UPS Systems repairs and maintenance	1,500	1,500
		1,500	1,500

Account No. 596200 - Professional Services Other

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 NOC	System Network Operations	115,000	125,000
2 Emergency Restorations and Maintenance	Annual Maintenance Contract	35,000	40,000
3 ISP	Consultant Services	5,000	10,000
5 FUJITSU	ISP Server Farm Maintenance Services	5,000	10,000
		160,000	185,000

Account No. 596500 - Travel

Name	Location	FY2020 Budget	FY2021 Budget
1 City Employee	Visiting Fujitsu central office in Texas	3,000	3,000
		3,000	3,000

Account No. 596550 - Membership Dues

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Telecom	Annual membership dues	500	500
2 American Registry of Internet Numbering (ARIN)	Annual membership dues	5,000	5,000
		5,500	5,500

**CITY OF VERNON
 FUND 057 - FIBER OPTICS
 DEPARTMENT 1057 - FIBER OPTICS
 SUPPLIES & SERVICES
 2020-2021**

Account No. 596600 - Books & Publications

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 ITU, McGraw Hill, etc	Subscription Dues	-	-
		-	-

Account No. 596700 - Training

Type	Event Name	FY2020 Budget	FY2021 Budget
1 Network Training	Fujitsu Network	3,000	3,000
2 ISP Training	ISP Services	3,000	3,000
3 Compliance	Regulatory	1,000	1,000
		7,000	7,000

CITY OF VERNON
FUND 057 - FIBER OPTICS
DEPARTMENT 1057 - FIBER OPTICS
Capital
2020-2021

DEPARTMENT:
057.1057 FIBER OPTICS

	Account No.	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	860000	Smartnet	Warranties on Software and Firmware purchased through Cisco	20,000	20,000
				\$ 20,000	\$ 20,000
1	900000	Contract Services	Customer Connection to Internet Via Fiber Optic Extensions	50,000	100,000
2	900000	CPE	CPE for Customer Sites	20,000	40,000
3	900000	ISP	ISP Cisco Core Switch Hardware Replacement	75,000	5,000
4	900000	Backbone Expansion	Fiber Optic Backbone Expansions for City Use	100,000	100,000
5	900000	WIFI Network	WIFI Deployment Network Elements	30,000	5,000
6	900000	Contract Services	Internet Service Provider System Enhancement	5,000	30,000
				\$ 280,000	\$ 280,000

**CITY OF VERNON
Budget Summary
2020-2021**

**DEPARTMENT:
011.1060 HEALTH**

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)
TOTAL REVENUES	\$ 2,949,000	\$ 2,884,000	\$ 2,441,500	\$ (507,500)	\$ (65,000)	\$ (442,500)
SALARIES	\$ 540,226	\$ 540,226	\$ 769,208	\$ 228,982	\$ (940)	\$ 229,922
BENEFITS	255,017	255,017	380,367	125,350	-	125,350
SUPPLIES/SERVICES	612,094	486,180	385,880	(226,214)	(125,914)	(100,300)
CAPITAL	11,000	-	-	(11,000)	(11,000)	-
TOTAL EXPENDITURES	\$ 1,418,337	\$ 1,281,423	\$ 1,535,455	\$ 117,117	\$ (137,854)	\$ 254,972

EMPLOYEE TITLE	FTE	Salaries Proposed	Salaries Proposed	Increase (Decrease)
Director of Health and Environmental Control	1.00	\$ 219,776	\$ 239,576	\$ 19,800
Environmental Health Intern (3)	0.30	9,000	9,000	-
Environmental Health Program Administrator	1.00	143,376	156,139	12,763
Environmental Health Specialist	3.00	110,235	245,781	135,546
Environmental Health Technician	2.00	54,839	115,712	60,873
Payout (vacation and sick excess hours)		2,000.00	2,000	
Overtime		1,000.00	1,000	
DEPARTMENT TOTALS	7.30	\$ 540,226	\$ 769,208	\$ 228,982

CITY OF VERNON
Fund 011 Department 1060 - General Fund Health Department
Budget Detail
2020-2021

DEPARTMENT:
011.1060 HEALTH

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)	Comments
REVENUES:							
401205 Stormwater- Measure W-SCWP	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ 200,000	Remainder in Dept. 1043
410100 Business License Fees	500,000	500,000	-	(500,000)	-	(500,000)	Moved to Finance Dept.
410240 Public Health Permit Fees	1,100,000	325,000	325,000	(775,000)	(775,000)	-	Separated CUPA permits
410250 Public Health Permit Late Fees	12,000	-	3,000	(9,000)	(12,000)	3,000	
410260 CUPA Permit Fees	-	775,000	600,000	600,000	775,000	(175,000)	
410265 CUPA Permit Late Fees	-	-	6,000	6,000	-	6,000	
410310 Solid Waste Franchise Fees	1,200,000	1,200,000	1,200,000	-	-	-	
410320 Solid Waste Franchise Late Fees	12,000	-	5,000	(7,000)	(12,000)	5,000	
410400 CUPA Closure Review Fees	5,000	2,000	2,500	(2,500)	(3,000)	500	
410410 Health Plan Check Review Fees	100,000	20,000	20,000	(80,000)	(80,000)	-	
410416 CUPA Plan Check Review Fees	-	5,000	5,000	5,000	5,000	-	Separated CUPA plan check
410420 CalARP Review Fees	-	7,000	5,000	5,000	7,000	(2,000)	
3060 440100 Grant Revenues	20,000	25,000	25,000	5,000	5,000	-	
461100 Fines and Penalties	-	-	-	-	-	-	
461300 Free Sales Certificate Fees	-	25,000	25,000	25,000	25,000	-	
466700 Backflow Prevention Device Fees	-	-	20,000	20,000	-	20,000	
466800 Donation Revenues	-	-	-	-	-	-	
466900 Miscellaneous Revenues	-	-	-	-	-	-	
TOTAL REVENUES	\$ 2,949,000	\$ 2,884,000	\$ 2,441,500	\$ (507,500)	\$ (65,000)	\$ (442,500)	
SALARIES:							
501010 Salaries - Regular	\$ 527,626	\$ 527,686	\$ 755,108	\$ 227,482	\$ 60	\$ 227,422	
501012 Salaries - Premiums	11,600	11,600	13,100	1,500	-	1,500	
501020 Salaries - O.T.	1,000	-	1,000	-	(1,000)	1,000	
	540,226	539,286	769,208	228,982	(940)	229,922	
BENEFITS:							
502020 Retirement	148,519	148,519	224,135	75,616	-	75,616	
502030 Insurance Premiums - Medical	92,665	92,665	139,078	46,413	-	46,413	
502060 FICA Taxes	7,833	7,833	11,154	3,321	-	3,321	
502070 Unemployment	6,000	6,000	6,000	-	-	-	
502080 Claims Expenditure - Worker's Comp	-	-	-	-	-	-	
	255,017	255,017	380,367	125,350	-	125,350	

CITY OF VERNON
Fund 011 Department 1060 - General Fund Health Department
Budget Detail
2020-2021

DEPARTMENT:
011.1060 HEALTH

	A	B	C	C-A	B-A	C-B	
	FY2020	FY2020	FY2021	Increase	Increase	Increase	
	Budget	Forecast	Budget	(Decrease)	(Decrease)	(Decrease)	Comments
SUPPLIES/SERVICES:							
503035 Insurance Premiums - Property/Crime	44,680	44,680	44,680	-	-	-	
520000 Supplies	12,760	10,000	21,000	8,240	(2,760)	11,000	
560000 Utilities	11,730	10,000	10,000	(1,730)	(1,730)	-	
570000 Vehicle Expense	3,000	5,000	5,000	2,000	2,000	-	
590000 Repairs & Maintenance	1,224	-	500	(724)	(1,224)	500	
595200 Professional Services -Technical	493,700	400,000	278,700	(215,000)	(93,700)	(121,300)	
596500 Travel	20,000	5,000	10,000	(10,000)	(15,000)	5,000	
596550 Membership Dues	11,500	11,500	5,000	(6,500)	-	(6,500)	
596600 Books & Publications	1,000	-	1,000	-	(1,000)	1,000	
596700 Employee Development & Training	12,500	-	10,000	(2,500)	(12,500)	10,000	
	<u>612,094</u>	<u>486,180</u>	<u>385,880</u>	<u>(226,214)</u>	<u>(125,914)</u>	<u>(100,300)</u>	
CAPITAL							
900000 Capital Outlay	11,000	-	-	(11,000)	(11,000)	-	
	<u>11,000</u>	<u>-</u>	<u>-</u>	<u>(11,000)</u>	<u>(11,000)</u>	<u>-</u>	
TOTAL EXPENDITURES	\$ 1,418,337	\$ 1,280,483	\$ 1,535,455	\$ 117,117	\$ (137,854)	\$ 254,972	

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1060 - HEALTH
2020-2021

Account No. 503035 - Insurance Premiums

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 AON Risk Insurance Services	Commercial Property & Environmental Pollution Site	44,680	44,680
		44,680	44,680

Account No. 520000 - Supplies

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Various Suppliers Per Procurement Requirement	Department Supplies, Water Analysis, Printing, Business Cards, Health Permit Forms, Stationery, Office Supplies, Mailing Services and Reproduction Services. Laboratory Fees, Office Supplies, Laboratory Supplies, Field Supplies, Hazardous Waste Fees.	12,760	10,000
2 To Be Determined	Equipment	-	11,000
		12,760	21,000

Account No. 560000 - Utilities

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 City of Vernon Interdepartment	Utilities	11,730	11,730
		11,730	11,730

Account No. 570000 - Vehicle Expense

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 City Fuel Pump and Repairs	Vehicle Expenses, Vehicle Fuel, Maintenance and Car Wash	3,000	5,000
2 Vehicle Replacement		-	-
		3,000	5,000

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1060 - HEALTH
2020-2021

Account No. 590000 - Repairs & Maintenance

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Various Service Providers Per Procurement Requirement	Computer Equipment Repair, Office Maintenance, Servicing of Laboratory Equipment, Battery Replacement	1,224	500
		1,224	500

Account No. 595200 - Professional Services - Technical

Name	Detailed Description	FY2020 Budget	FY2021 Budget
AristaTek, Inc.	Software for HAZMAT and CBRNE Professionals	-	3,500
DTSC	Volunatry Clean Up Agreement	-	100,000
Daily Journal Corporation	RMP Publication Services	-	1,200
GLACVCD	Vector Control Services	-	20,000
IEA	Environmental Outreach and Education Services	-	50,000
PIC	Volunatry Clean Up Agreement Sub Contract	-	30,000
SEAACA	Animal Control Services	-	24,000
Tetra Tech	Voluntary Clean Up Agreement Sub Contract	-	20,000
Syncta	Backflow Device Testing Data Management	-	10,000
Other	Potential Matters	-	20,000
		-	-
		-	278,700

Account No. 596500 - Travel

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Various Employees	Trainings, Conferences, Meetings	20,000	10,000
		20,000	10,000

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1060 - HEALTH
2020-2021

Account No. 596550 - Membership Dues

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Departmental Employees	Various Memberships and Dues (SWANA, Air & Waste, Recycling Market Dev. Zone, California Product Stewardship Council, and Other)	11,500	11,500
		11,500	11,500

Account No. 596600 - Books & Publications

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Various Professional Publications	Professional Publications and Subscriptions	1,000	1,000
		1,000	1,000

Account No. 596700 - Training

Name	Detailed Description	FY2020 Budget	FY2021 Budget
Departmental Employees	Professional and Technical Training	12,500	10,000
		12,500	10,000

Account No. 440100 - State Grant Funded Cal Recycle

Type	Detailed Description	FY2020 Budget	FY2021 Budget
Household Hazardous Waste Grant	Use Oil Grant Program	5,000	5,000
		5,000	5,000

Account No. 440100 - State Grant Funded Cal Recycle

Name	Detailed Description	FY2020 Budget	FY2021 Budget
Local Enforcement Agency Grants	Beverage Bottle Recycling	5,000	5,000
		5,000	5,000

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1060 - HEALTH
2020-2021

Account No. 440100 - State Grant Funded	Cal Recycle
--	--------------------

<u>Name</u>	<u>Detailed Description</u>	<u>FY2020 Budget</u>	<u>FY2021 Budget</u>
Local Enforcement Agency Grants	Solid Waste Program	15,532	15,532
		15,532	15,532

Account No. 900000 - Capital Outlay	Regular
--	----------------

<u>Name</u>	<u>Detailed Description</u>	<u>FY2020 Budget</u>	<u>FY2021 Budget</u>
1 To Be Determined	Equipment	11,000	-
		11,000	-

**CITY OF VERNON
Budget Summary
2020-2021**

**DEPARTMENT:
011.1070 COMMUNITY DEVELOPMENT**

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)
EXPENSES:						
SUPPLIES/SERVICES	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ (500,000)	\$ 500,000
TOTAL EXPENSES	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ (500,000)	\$ 500,000

CITY OF VERNON
Fund 011 Department 1070 - General Fund - Community Development Department
Budget Detail
2020-2021

DEPARTMENT:
011.1070 COMMUNITY DEVELOPMENT

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)	Comments
EXPENSES:							
SUPPLIES/SERVICES							
797000 Community Development	\$ 350,000	\$ -	\$ 13,000	\$ (337,000)	\$ (350,000)	\$ 13,000	
550000 Advertisement/Promotion	50,000	-	93,400	43,400	(50,000)	93,400	
596200 Professional Services Other	100,000	-	393,600	293,600	(100,000)	393,600	
	<u>500,000</u>	<u>-</u>	<u>500,000</u>	<u>-</u>	<u>(500,000)</u>	<u>500,000</u>	
TOTAL EXPENSES	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ (500,000)	\$ 500,000	

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 1070 - COMMUNITY DEVELOPMENT
2020-2021

Account No. 797000 - Community Development

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Community Development Projects	Aligned with community interests	\$ 350,000	\$ -
2 Lease/Rent for Community Space(s)	For hosting programs in City		\$ 6,000
3 Vernon Elementary School Partnership	Periodic donations		\$ 2,000
4 Resident Programs	Periodic donations/programs to promote wellness (e.g. home water filters, energy saving light bulbs, air purifiers)		\$ 5,000
		\$ 350,000	\$ 13,000

Account No. 550000 - Advertisement/Promotion

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Vernon Community Outreach	City hosted events for the community (e.g. seasonal outreach, town hall meetings, business community engagement)	\$ 25,000	\$ 37,500
2 VARIOUS VENDORS - FOLLOWING PURCHASING REQUIREMENT	Food and beverages purchases for community outreach events including National Night Out, Coffee with a Cop, Business Watch, DARE, Patrol checkpoints and staff meetings. Activities and products related to community outreach, recruitment materials and recognition awards		\$ 8,000
3 Professional Printing/Marketing Materials	Promotional Materials/Collateral		\$ 2,000
4 Miscellaneous Sponsorship/ Event Attendance			\$ 15,000
5 Community Partner Sponsorships	Miscellaneous sponsorships/support for organizations in Southeast region	\$ 25,000	\$ 25,000
6 Rio Hondo Rotary Partnership	Holiday Fundraiser		\$ 500
7 Pink Patch Project	PD promotion/outreach for Breast Cancer Awareness		\$ 5,400
		\$ 50,000	\$ 93,400

Account No. 596200 - Professional Services Other

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 YMCA	Contracted Services for the provision of social/educational programs in Vernon and YMCA memberships for Vernon residents	\$ 100,000	\$ 153,519
2 Advertising/Promotional Opportunities	Contract to increase advertising/promotional opportunities for the City		\$ 204,081
3 ALL CITY MANAGEMENT	Crossing Guard Services (Adding 3rd Intersection)		\$ 36,000
		\$ 100,000	\$ 393,600

CITY OF VERNON
Budget Summary
2020-2021

DEPARTMENT:
020.1084 WATER

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)
REVENUES	\$ 18,047,462	\$ -	\$ 8,941,767	\$ (9,105,695)	\$ (18,047,462)	\$ 8,941,767
EXPENSES:						
SALARIES	\$ 1,511,156	\$ -	\$ 1,525,769	\$ 14,613	\$ (1,511,156)	\$ 1,525,769
BENEFITS	694,320	-	734,384	40,064	(694,320)	734,384
SUPPLIES/SERVICES	6,989,986	-	6,681,614	(308,372)	(6,989,986)	6,681,614
TOTAL EXPENSES	\$ 9,195,462	\$ -	\$ 8,941,767	\$ (253,695)	\$ (9,195,462)	\$ 8,941,767
CAPITAL						
REVENUES	-	-	7,376,685	7,376,685	-	7,376,685
EXPENDITURES	8,852,000	-	7,376,685	(1,475,315)	(8,852,000)	7,376,685
EMPLOYEE TITLE	FTE	Salaries	Salaries	Increase (Decrease)		
Assistant Civil Engineer - Public Utilities	2.00	\$ 176,301	\$ 192,363	\$ 16,062		
Electric Operations Supervisor	0.05	30,248	8,760	(21,488)		
Electric Operator (5)	0.30	52,540	39,280	(13,260)		
Meter Reader	1.00	65,183	71,030	5,847		
Meter Reader, Lead	1.00	89,888	93,424	3,536		
Utilities Dispatcher (5)	0.75	107,650	114,977	7,327		
Utilities Dispatcher, Senior	0.15	-	18,706	18,706		
Utilities Operations Manager	0.15	25,266	27,593	2,327		
Water Foreman	-	125,589	-	(125,589)		
Water Maintenance Worker	4.00	280,761	291,986	11,225		
Water Maintenance Worker, Lead	1.00	-	80,258	80,258		
Water Maintenance Worker, Senior	4.00	347,523	369,772	22,249		
Water Superintendent	1.00	119,707	130,732	11,025		
Overtime		63,000	63,000	-		
Payout (vacation and sick excess hours)		12,500	8,888	(3,612)		
Stand-by		15,000	15,000	-		
DEPARTMENT TOTALS	15.40	\$ 1,511,156	\$ 1,525,769	\$ 14,613		

CITY OF VERNON
Fund 020 Department 1084 - Water Fund Water Department
Budget Detail
2020-2021

DEPARTMENT:
020.1084 WATER

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)	Comments
REVENUES							
431000 Rents	-	-	225,000	225,000	-	225,000	
450040 Water Sales	8,341,994	-	9,528,177	1,186,183	(8,341,994)	9,528,177	
Water - Recycled	180,000	-	510,000	330,000	(180,000)	510,000	1085 merged with 1084.
450110 Fire Service	44,000	-	51,600	7,600	(44,000)	51,600	Forecast
450121 Construction Revenue	5,000	-	239,000	234,000	(5,000)	239,000	Forecast
450122 Installation Charge	1,500	-	2,600	1,100	(1,500)	2,600	Forecast
450330 Damaged Property	750	-	-	(750)	(750)	-	Forecast
466600 Copies and Publications	-	-	-	-	-	-	
600105 Proceeds From Long-Term Debt	1,500,000	-	-	(1,500,000)	(1,500,000)	-	Revenue bond issuance for capital outlay
610110 Investment Income	-	-	-	-	-	-	
469300 Reserve Applied	7,974,218	-	(1,614,610)	(9,588,828)	(7,974,218)	(1,614,610)	Bond Proceeds applied
TOTAL REVENUES	18,047,462	-	8,941,767	(9,105,695)	(18,047,462)	8,941,767	
EXPENSES:							
SALARIES							
501010 Salaries - Regular	1,329,099	-	1,361,687	32,588	(1,329,099)	1,361,687	
501012 Salaries - Premiums	119,057	-	101,082	(17,975)	(119,057)	101,082	
501020 Salaries - O.T.	63,000	-	63,000	-	(63,000)	63,000	
	1,511,156	-	1,525,769	14,613	(1,511,156)	1,525,769	
BENEFITS							
502020 Retirement	429,985	-	455,416	25,431	(429,985)	455,416	
502030 Insurance Premiums - Medical	242,423	-	256,844	14,421	(242,423)	256,844	
502060 FICA Taxes	21,912	-	22,124	212	(21,912)	22,124	
502080 Claims Expenditure - Worker's Comp	-	-	-	-	-	-	
	694,320	-	734,384	40,064	(694,320)	734,384	
SUPPLIES/SERVICES							
500110 Pumped Water	2,259,000	-	2,619,700	360,700	(2,259,000)	2,619,700	
Purchased Water	1,700,000	-	1,315,000	(385,000)	(1,700,000)	1,315,000	Increase in purchased water use due to aging facilities. Additional increase due to recycled rate increase (rate increase currently being disputed).
500130							
500140 Water Treatment	69,060	-	36,414	(32,646)	(69,060)	36,414	
520000 Supplies	186,825	-	196,166	9,341	(186,825)	196,166	1085 merged with 1084.
530030 Bad Debt Expense	40,800	-	41,616	816	(40,800)	41,616	Forecast per audited financial report
540000 Uniforms	10,000	-	10,200	200	(10,000)	10,200	Increase due to actuals
550000 Advertisement/Promotion	6,400	-	5,700	(700)	(6,400)	5,700	
560000 Utilities	1,312,000	-	1,338,240	26,240	(1,312,000)	1,338,240	
570000 Vehicle Expense	99,400	-	101,388	1,988	(99,400)	101,388	
590000 Repairs & Maintenance	62,488	-	62,737	249	(62,488)	62,737	Reallocation to another account number

CITY OF VERNON
Fund 020 Department 1084 - Water Fund Water Department
Budget Detail
2020-2021

DEPARTMENT:
020.1084 WATER

	A	B	C	C-A	B-A	C-B	
	FY2020	FY2020	FY2021	Increase	Increase	Increase	Comments
	Budget	Forecast	Budget	(Decrease)	(Decrease)	(Decrease)	
593200 Professional Services - Legal	25,000	-	25,500	500	(25,000)	25,500	Reduction due to actuals
Professional Services - Technical	144,000	-	271,900	127,900	(144,000)	271,900	Increase in design needs due to aging facilities
595200							
596200 Professional Services - Other	11,424	-	11,750	326	(11,424)	11,750	Reduction due to reallocation
596500 Travel	7,500	-	7,500	-	(7,500)	7,500	
596550 Membership Dues	16,354	-	23,573	7,219	(16,354)	23,573	
596600 Books & Publications	1,000	-	1,000	-	(1,000)	1,000	
596700 Employee Development & Training	15,000	-	15,000	-	(15,000)	15,000	Reduction due to actuals
596706 VPU Credit Program	437,235	-	-	(437,235)	(437,235)	-	Passage of Measure R
599800 General City Administrative Service Exp	586,500	-	598,230	11,730	(586,500)	598,230	1085 merged with 1084.
	6,989,986	-	6,681,614	(308,372)	(6,989,986)	6,681,614	
TOTAL EXPENSES	9,195,462	-	8,941,767	(253,695)	(9,195,462)	8,941,767	
CAPITAL							
REVENUES							
3084 440100 Grant Revenues	-	-	-	-	-	-	
1084 600105 Bond Proceeds	-	-	7,376,685	7,376,685	-	7,376,685	
	-	-	7,376,685	7,376,685	-	7,376,685	
CAPITAL							
EXPENDITURES							
1084 840000 Capital Equipment - Auto	595,000	-	60,000	(535,000)	(595,000)	60,000	Balance Budget
1084 850000 Capital Equipment - Nonauto	-	-	-	-	-	-	Balance Budget
3084 900000 Capital Outlay - State Funding	-	-	-	-	-	-	Time constraint in use of grant funds
1084 900000 Capital Outlay	8,257,000	-	7,316,685	(940,315)	(8,257,000)	7,316,685	Balance Budget
	8,852,000	-	7,376,685	(1,475,315)	(8,852,000)	7,376,685	

CITY OF VERNON
FUND 020 - WATER FUND
DEPARTMENT 1084 - WATER
2020-2021

Account No. 500110 - Pumped Water

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	WATER REPLENISHMENT DISTRICT (WRD)	Replenishment assessment	2,244,000	2,605,000
2	CENTRAL BASIN WATERMASTER - ADMIN BODY	Watermaster Service	7,500	7,200
3	CENTRAL BASIN WATERMASTER - WATER RIGHTS PANEL	Watermaster Service	7,500	7,500
			2,259,000	2,619,700

Account No. 500130 - Purchased Water

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	CENTRAL BASIN MUNICIPAL WATER DISTRICT (CBMWD) - POTABLE	Water purchase	1,000,000	800,000
2	CENTRAL BASIN MUNICIPAL WATER DISTRICT (CBMWD) - RECYCLED	Water purchase	500,000	515,000
3	CBMWD DISPUTED RECYCLED RATE INCREASE	Escrow account	200,000	-
			1,700,000	1,315,000

Account No. 500140 - Water Treatment

OPERATIONS

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	SODIUM HYPOCHLORITE	Water Treatment - Chlorine	35,700	36,414
2	CENTRAL BASIN WATER ASSOCIATION	Lab testing/Title 22	18,360	-
3	ANALYTICAL LAB	Water sampling Weekly	15,000	-
			69,060	36,414

Account No. 520000 - Supplies

OPERATIONS

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	CITY WAREHOUSE	Inventory consumption	63,000	66,150
2	CATALINA PACIFIC CONCRETE	Concrete	25,125	26,381
3	ROBERTSON CONCRETE	Concrete	5,250	5,513
4	VULCAN MATERIALS COMPANY	Asphalt used in construction	21,000	22,050
5	HANSON AGGREGATE	Gravel Sand and Rock	4,200	4,410
6	D'ANGELO COMPANY	Water Parts and Hardware	10,500	11,025
7	HD SUPPLIES WATERWORKS	Water Parts and Hardware	4,725	4,961
8	HOME DEPOT CREDIT SERVICES	Supplies used in daily operations and construction	8,400	8,820
9	LB JOHNSON HARDWARE	Building Materials and Hardware	5,250	5,513
10	WHITE CAP CONSTRUCTION	Building Materials and Hardware	4,200	4,410
11	PLUMBING AND INDUSTRIAL	Plumbing Hardware and Supplies	13,650	14,333
12	McMASTER-CARR SUPPLIES CO.	Building Materials, Hardware and Electrical Supplies	3,150	3,308
13	CURRENT WHOLESALE ELECTRIC	Electrical Supplies	15,750	16,538
14	WALTER'S WHOLWSALE ELECTRIC	Electrical Supplies	2,100	2,205
15	STAPES, OFFICEMAX, HOMEDEPOT, ETC.	General Supplies	525	551
			186,825	196,166

Account No. 530030 - Bad Debt Expense

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	Required Budgeted Expense	Bad Debt Expense - Per audited Financial Report	40,800	41,616
			40,800	41,616

CITY OF VERNON
FUND 020 - WATER FUND
DEPARTMENT 1084 - WATER
2020-2021

Account No. 540000 - Uniforms				
OPERATIONS				
	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	To be bid	Uniforms	10,000	10,200
			10,000	10,200

Account No. 550000 - Advertisement/Promotion				
	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	CONSUMER CONFIDENCE REPORT	CCR graphics, printing, and ,mailing	2,000	600
2	PLANET BIDS	Web-based bidding platform	3,000	3,100
3	NEWSPAPER PUBLICATIONS	Notices Inviting Bids	1,400	2,000
			6,400	5,700

Account No. 560000 - Utilities				
	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	L&P	Interdepartmental Utilities	1,300,000	1,326,000
2	FIBER OPTICS	Interdepartmental Utilities	10,000	10,200
3	THE GAS COMPANY	Utilities	2,000	2,040
			1,312,000	1,338,240

Account No. 570000 - Vehicle Expense				
OPERATIONS				
	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	CITY GARAGE	Garage Work Orders	75,000	76,500
2	CITY FUELING STATION	Gas Usage	23,900	24,378
3	Car Wash Services to be bid	Washing city vehicles	500	510
			99,400	101,388

Account No. 590000 - Repairs & Maintenance				
OPERATIONS				
	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	CRAIG WELDING	Welding Services	3,150	3,308
2	DALE'S TRANSPORT	Trucking Wash	525	551
3	ECONOMY RENTALS	Equipment and Tools	788	827
4	UNITED RENTAL NORTHWEST	Equipment and Tools	525	551
5	ON-CALL MOTOR REPAIR	Motor repair services	50,000	50,000
6	ON-CALL PUMP REPAIR & MAINT RFP TBD	Pump repair services	-	-
7	PUMP CHECK	Efficiency Testing	7,500	7,500
			62,488	62,737

Account No. 593200 - Professional Services Legal				
	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	UNFORESEEN LEGAL SERVICES	Water Fund Specialized Legal Services	25,000	25,500
			25,000	25,500

CITY OF VERNON
FUND 020 - WATER FUND
DEPARTMENT 1084 - WATER
2020-2021

Account No. 595200 - Professional Services - Technical

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 3-Yr Contract with RCS	Hydrological Services	125,000	125,000
2 3rd Party Verification	Meter etc.	5,000	5,000
3 IGService	Water Rate Study Update	14,000	-
4 Health Department	Cross-Connection Survey - to be bid		100,000
5 CENTRAL BASIN WATER ASSOCIATION	Lab testing/Title 22		26,900
6 ANALYTICAL LAB	Water sampling Weekly		15,000
		144,000	271,900

Account No. 596200 - Professional Services Other

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 SWRCB DIVISION OF DRINKING WATER	Water system fees	5,100	7,500
2 SWRCB DEPARTMENT OF WATER RESOURCES	System Permitting Fees	2,550	-
3 SCAQMD	Emission & Registration Fees	2,142	2,200
4 UNDERGROUND SERVICE ALERT	Dig alerts	1,530	2,000
5 BNSF RAILWAY COMPANY	Rental lease	102	50
			-
		11,424	11,750

Account No. 596500 - Travel

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 City Employees	Mileage, airfare, food, parking, lodging	7,500	7,500
		7,500	7,500

Account No. 596550 - Membership Dues

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Southeast Water Coalition (Downey)	Membership	5,100	10,000
2 Central Basin Water Association	Membership	8,500	4,000
3 California Municipal Utilities Association	Membership	1,581	1,613
4 AWWA California Nevada Section	Membership	714	135
5 Gateway Management Authority (GWMA)	Membership	459	7,500
6 American Water Works Association	Membership	459	325
		16,813	23,573

Account No. 596600 - Books & Publications

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 PUBLICATIONS - AWWA, NGWA	Training manuals, dvds, and books	1,000	1,000
		1,000	1,000

Account No. 596700 - Training

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 AWWA, Fred Pryor, State Water Board Certifications, and other water training organizations	Training Classes, Workshops, Seminars, Conferences, and Certifications	15,000	15,000
		15,000	15,000

CITY OF VERNON
FUND 020 - WATER FUND
DEPARTMENT 1084 - WATER
2020-2021

Account No. 596706 - VPU Credit Program

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	City of Vernon	Measure R Credit	437,235	-
			437,235	-

Account No. 599800 - Overhead Allocation

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	City of Vernon	Overhead Allocation	586,500	598,230
			586,500	598,230

Account No. 840000 - Capital Equipment and Vehicles

OPERATIONS

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	VEHICLE	Light Utility Vehicle Meter Readers	30,000	-
2	VEHICLE	Construction Truck	120,000	-
3	VEHICLE	Boom Truck	260,000	-
4	PAX MIXER	Pax Mixer for 10 mill Gallon Reservoir	70,000	-
5	RCS UNIT	Auto Chlorination 10 mil Gallon Reservoir	35,000	-
6	VEHICLE	Dump Truck	80,000	-
7	VEHICLE	Ford F-250 Utility Truck	-	60,000
8	VEHICLE	Administration Vehicle	-	-
			595,000	60,000

Account No.900000 - Capital Outlay

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	PROJECT	Well 11 Pump and Motor	145,657	-
2	PROJECT	Emergency Generator on Well 11	-	-
3	PROJECT	Well 15 Rehabilitation	-	-
4	PROJECT	Well 17 Rehabilitation	350,000	250,000
5	PROJECT	Well 22 Drilling and Casing	2,050,000	-
6	PROJECT	New Wells Drilling & Casing Construction Management	100,000	-
7	PROJECT	New Wells Wellhead Engineering	80,000	135,000
8	PROJECT	Operations Analysis and MasterPlan	142,000	131,685
9	PROJECT	Reservoir condition assessments (6-1MG)	14,900	-
10	PROJECT	Upgrades for Reservoir 1 (automation)	50,708	-
11	PROJECT	PAX Mixers for Reservoir 1 (10 MG)	76,258	-
12	PROJECT	Automatic Chlorination for Reservoir 1 (10 MG)	35,000	-
13	PROJECT	Well 5 Destruction	-	50,000
14	PROJECT	Emergency Generator on Well 15	-	-
15	PROJECT	Well 22 Wellhead Equipment	-	1,800,000
16	PROJECT	Emergency Generator on Well 22	-	300,000
17	PROJECT	Elevated Tank Upgrades (automation)	-	150,000
18	PROJECT	Well 20 Rehabilitation	-	500,000
19	PROJECT	Emergency Generator on Well 20	-	300,000
20	PROJECT	Reservoir Demolition at Well 20	-	-
21	PROJECT	PP1, PP2, PP3 Engineering Design	-	300,000
22	PROJECT	Design & Construction Repairs for Reservoirs at PP3	-	1,000,000
23	PROJECT	PP2 Reservoir Supply Redundancy	-	100,000
24	PROJECT	PP1 Pump and Motor Rehabilitation	-	-
25	PROJECT	Emergency Generator on Pumping Plant 1	-	-
26	PROJECT	PP3 Pump and Motor Rehabilitation	-	-
27	PROJECT	PP2 Pump and Motor Rehabilitation	-	-
28	PROJECT	Design & Construction Repairs for Reservoirs at PP2	-	-
29	PROJECT	Loading Dock Demolition at OE Clark	-	-
30	PROJECT	Well 23 Drilling and Casing	-	-
31	PROJECT	Well 23 Wellhead Equipment	-	-

CITY OF VERNON
FUND 020 - WATER FUND
DEPARTMENT 1084 - WATER
2020-2021

Account No.900000 - Capital Outlay		Cont'd from previous page		
32	PROJECT	Emergency Generator on Well 23	-	-
33	PROJECT	AMI Program	100,000	100,000
34	PROJECT	Electrical Upgrades	500,000	500,000
35	PROJECT	SCADA	250,000	100,000
36	PROJECT	Main Replacement Program	-	1,000,000
37	PROJECT	Packers/Exchange and Downey Rd Pipeline Extension	-	-
38	PROJECT	Pump House 2 Refurbishment	-	-
39	PROJECT	Fence Replacement PP2 & Well 19	-	-
40	PROJECT	On-Callall Pump repair services	600,000	600,000
			4,494,523	7,316,685

**CITY OF VERNON
Budget Summary
2020-2021**

**DEPARTMENT:
056.5600 GAS UTILITY**

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)
TOTAL REVENUES	\$ 14,638,215	\$ -	\$ 13,962,225	\$ 52,650	\$ (5,654,125)	\$ 6,287,216
EXPENSES:						
SALARIES	\$ 577,531	\$ -	\$ 700,445	\$ 122,914	\$ (577,531)	\$ 700,445
BENEFITS	242,417	-	310,887	68,470	(242,417)	310,887
SUPPLIES/SERVICES	12,693,267	-	12,680,893	568,066	(12,693,267)	12,680,893
TOTAL EXPENSES	\$ 13,513,215	\$ -	\$ 13,692,225	\$ 759,450	\$ (13,513,215)	\$ 13,692,225
CAPITAL	1,125,000	-	270,000	(855,000)	(1,125,000)	270,000

EMPLOYEE TITLE	FTE	Salaries Budget	Salaries Budget	Increase (Decrease)
Gas Systems Specialist	3.00	\$ 253,284	\$ 365,997	\$ 112,713
Gas Systems Superintendent	1.00	168,440	175,194	6,754
Gas Systems Technician	1.00	105,107	109,254	4,147
	-	-	-	-
Overtime		5,000	5,000	-
Payout (vacation and sick excess hours)		700	-	(700)
Stand-by		45,000	45,000	-
DEPARTMENT TOTALS	5.00	\$ 577,531	\$ 700,445	\$ 122,914

CITY OF VERNON
Fund 056 Department 5600 - Gas Utility Fund Gas Utility Department
Budget Detail
2020-2021

DEPARTMENT:
056.5600 GAS UTILITY

		A	B	C	C-A	B-A	C-B	
		FY2020	FY2020	FY2021	Increase	Increase	Increase	Comments
		Budget	Forecast	Budget	(Decrease)	(Decrease)	(Decrease)	
REVENUES								
450022	Transportation Charges - Retail	2,659,438	-	2,762,678	103,241	(2,659,438)	2,762,678	
450024	Commodity Admin Fee	60,984	-	64,763	3,779	(60,984)	64,763	
450026	Natural Gas Sales - COV Retail	8,427,000	-	7,846,559	(580,441)			Same as expense 500160
450101	Monthly Customer Charge	73,000	-	82,000	9,000	(73,000)	82,000	
450105	Customer Connection Charge	300,000	-	300,000	-	(300,000)	300,000	
5610-450030	ARB Freely Allocated Allowance Sales	-	-	-	-	-	-	
5610-450032	CA Greenhouse Gas Surcharge	1,809,600	-	2,180,763	371,163	(1,809,600)	2,180,763	Surcharge Revenue from customers
5610-450034	ARB Cap and Trade Emissions Sales	751,104	-	897,012	145,908	(751,104)	897,012	Sales of ARB holding acct allowances
469300	Reserve Applied	557,090	-	(171,550)				
600910	Other Income	-	-	-	-	-	-	
610110	Investment Income	-	-	-	-	-	-	
TOTAL REVENUES		14,638,215	-	13,962,225	52,650	(5,654,125)	6,287,216	
SALARIES								
501010	Salaries - Regular	498,315	-	620,730	122,415	(498,315)	620,730	
501012	Salaries - Premiums	74,216	-	74,715	499	(74,216)	74,715	
501020	Salaries - O.T.	5,000	-	5,000	-	(5,000)	5,000	
TOTAL SALARIES		577,531	-	700,445	122,914	(577,531)	700,445	
BENEFITS								
502020	Retirement	150,697	-	193,455	42,758	(150,697)	193,455	
502030	Insurance Premiums - Medical	83,346	-	107,276	23,930	(83,346)	107,276	
	FICA Taxes	8,374	-	10,156	1,782	(8,374)	10,156	Medicare tax was calculated using gross wages.
502060		-	-	-	-	-	-	
502080	Claims Expenditure - Worker's Comp	-	-	-	-	-	-	
TOTAL BENEFITS		242,417	-	310,887	68,470	(242,417)	310,887	
SUPPLIES/SERVICES								
500160	Natural Gas Expense - Physical Purchases	8,427,000	-	7,846,559		(8,427,000)	7,846,559	
500167	Natural Gas Expense - PrePay	-	-	-				
500230	Generation Expense	40,000	-	60,000	20,000	(40,000)	60,000	"AB 32 Cost of Implementation Fee"
5610-596702	Greenhouse Gas Admin/Rebates	751,104	-	897,012	145,908	(751,104)	897,012	To be implemented FY16
5610-596710	Greenhouse Gas to Air Resources Board	1,557,344	-	1,926,000	368,656	(1,557,344)	1,926,000	Specifically for Emissions Credits
520000	Supplies	90,000	-	206,000	116,000	(90,000)	206,000	equipment needed for new dept. truck #1015
530030	Bad Debt Expense	-	-	-	-	-	-	
540000	Uniforms	7,383	-	-	(7,383)	(7,383)	-	Employee uniform and rain gear
550022	Natural Gas Transportation Costs	640,493	-	453,338	(187,155)	(640,493)	453,338	
560000	Utilities	-	-	-	-	-	-	
	Utilities - IT	11,938	-	12,938	1,000	(11,938)	12,938	Minimax units for dialing in for meter readouts
560010		-	-	-	-	-	-	Transferred IT Budget General Fund
570000	Vehicle Expense	25,000	-	20,000	(5,000)	(25,000)	20,000	
	Repairs & Maintenance	168,000	-	63,000	(105,000)	(168,000)	63,000	Reg station work and pressure monitoring for COV Dist/Trans lines
590000		-	-	-	-	-	-	
593200	Professional Services - Legal	15,000	-	15,000	-	(15,000)	15,000	

CITY OF VERNON
Fund 056 Department 5600 - Gas Utility Fund Gas Utility Department
Budget Detail
2020-2021

DEPARTMENT:
056.5600 GAS UTILITY

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)	Comments
595200 Professional Services - Technical	268,500	-	518,500	250,000	(268,500)	518,500	AM Ortega gas services
596200 Professional Services - Other	176,500	-	141,540	(34,960)	(176,500)	141,540	
596500 Travel	-	-	-	-	-	-	
596550 Membership Dues	-	-	-	-	-	-	
596600 Books & Publications	15,000	-	10,000	(5,000)	(15,000)	10,000	Public awareness
596700 Employee Development & Training	99,000	-	110,000	11,000	(99,000)	110,000	
596706 VPU Credit Program	401,006	-	401,006	-	(401,006)	401,006	Passage of Measure R
790100 Operating Transfer Out	-	-	-	-	-	-	
TOTAL SUPPLIES/SERVICES	12,693,267	-	12,680,893	568,066	(12,693,267)	12,680,893	
TOTAL EXPENDITURES	13,513,215	-	13,692,225	759,450	(13,513,215)	13,692,225	
CAPITAL							
900000 Capital Outlays	1,125,000	-	270,000	(855,000)	(1,125,000)	270,000	Customer connection, Transmission pipeline inspection, tools equipment requirement.
TOTAL CAPITAL	1,125,000	-	270,000	(855,000)	(1,125,000)	270,000	

CITY OF VERNON
FUND 056 - GAS
DEPARTMENT 5600 - GAS
SUPPLIES & SERVICES
2020-2021

Account No. 500230 - Generation Expense

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 AQMD	CA Air Resources Board Annual Fee	40,000	60,000
		40,000	60,000

Account No. 520000 - Supplies

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 American Safety Services	Safety Equipment for Street Application	3,000	5,000
2 Home Depot	Necessary tools for warehouse	15,000	15,000
3 City Garage	Various Supplies	1,000	1,000
4 Various Supply Vendors	Service and meter installation supplies, including concrete, regulators, valves, pipes	35,000	125,000
5 TBD	Street Traffic Control Safety	-	10,000
6 TBD	Steel Plates/trench and shoring	-	50,000
		90,000	206,000

Account No. 540000 - Uniforms

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 to be bid	Flame Resistant Uniform	3,500	-
2 to be bid	Flame Resistant Rain Gear	3,133	-
3 Teamsters & Shoeteria	Safety Toe Work Boot	750	-
		7,383	-

CITY OF VERNON
FUND 056 - GAS
DEPARTMENT 5600 - GAS
SUPPLIES & SERVICES
2020-2021

Account No. 560010 - Utilities IT

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	AT&T	Minimax units: # of customers x \$20/mo x 12 mo/yr	6,000	6,000
2	Verizon Wireless	Telecommunication Charges	1,529	1,529
3	AT&T CalNet2	Telecommunication Charges	4,409	4,409
4	COV IT	Network Cabinet	-	1,000
			11,938	12,938

Account No. 570000 - Vehicle Expense

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	City Vehicle	Vehicle gas usage & maintenance service Safety upgrades to vehicles (light bar, fire ext.)	17,000	20,000
			17,000	20,000

Account No. 590000 - Repair & Maintenance

	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	TBD	Distribution Valve Project	15,000	15,000
2	Advanced Batteries Systems	General Supplies	3,000	3,000
3	to be bid	Reg Station SCADA upgrade	50,000	5,000
4	to be bid	Gas pressure monitoring alarm maintenance	20,000	-
5	to be bid	Railroad/Transmission Markers	15,000	-
6	To be bid if necessary	Gas pressure monitoring alarm for Distribution and trans line Comple	15,000	-
7	To be bid if necessary	General Building new Carpeting	15,000	20,000
8	TBD	Painting Steel Service (CP)Farmer John	20,000	20,000
9	To be bid if necessary	General Building new AC	15,000	-
10	Home Depot	General Supplies	-	-
11	Craig Welding & Supplies	General Supplies	-	-
			168,000	63,000

CITY OF VERNON
FUND 056 - GAS
DEPARTMENT 5600 - GAS
SUPPLIES & SERVICES
2020-2021

Account No. 593200 - Professional Services Legal

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Legal	Gas Fund Legal Services	15,000	15,000
		15,000	15,000

Account No. 595200 - Professional Services Technical

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Corrpro	Corrpro for Cathodic Protection Annual Survey & calibration for rectifier	15,000	5,000
2 To be bid	Natural Gas Contruction & Repair Support (RFP Process)	150,000	300,000
3 To be bid	GIS Service (license & device) for USA Dig Alert	10,000	10,000
4 Energy World Net	OQ Platform	3,500	3,500
5 MCS	New rectifiers for each regulator station	20,000	20,000
6 To be bid	Financial Services & Business Development	50,000	150,000
7 Bob Tyner	PHMSA Support and Expertise	20,000	30,000
8 To be bid	Transmission Pipeline Assessment (in-Line Instruments/Pigging)	-	-
		268,500	518,500

Account No. 596200 - Professional Services Other

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 TBD	Janitorial Services	18,000	18,000
2 To be bid	Cost of Service Study and Rate Design	140,000	65,040
3 TBD	Engineering services to produce Detailed Plans for Major System Modifications	-	40,000
4 Dewey Pest Control	Pest and Rodent	2,500	2,500
5 Security Network Inc.	Security System Services OE Clark	1,000	1,000
6 Brad Bean or TBD	System Modeling	15,000	15,000
		176,500	141,540

CITY OF VERNON
FUND 056 - GAS
DEPARTMENT 5600 - GAS
SUPPLIES & SERVICES
2020-2021

Account No. 596600 - Books & Publications

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 TBD	Public Awareness Publication - Newspaper Periodicals	5,000	5,000
2 To be bid	Customer Outreach Promotional Materials	10,000	5,000
		15,000	10,000

Account No. 596700 - Training

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 TBD	Simulation Training Facility and Equipment	20,000	45,000
2 FLIR	IR Camera Training	6,000	-
3 CAD	Training	8,000	-
4 TBD	Training /Certifications / Operator Qualification	55,000	60,000
5	Industry Conferences		5,000
		89,000	110,000

Account No. 596706 - VPU Credit Program

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Measure R	VPU Credit Program	401,006	401,006
		401,006	401,006

Account No. 790100 - Operating Transfer Out

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1		-	-
		-	-

CITY OF VERNON
FUND 056 - GAS
DEPARTMENT 5600 - GAS
CAPITAL
2020-2021

Account No. 900000 - Capital Outlays

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	TBD Customer Connection Costs (Assumes 10 customers costing \$26,000 each to connect)	260,000	240,000
2	TBD Loop over 26th Street Bridge	600,000	-
3	TBD Alter transmission line for clock test/hydro test (if required)		
4	TBD New Regulator Station (s/w)		
5	TBD Crew Cab Full Size Construction Truck	125,000	-
6	TBD Regulator Stations Protective Ballard's (Bandini)	80,000	
7	TBD Minimax Metering Instruments	60,000	30,000
		1,125,000	270,000

**CITY OF VERNON
Budget Summary
2020-2021**

**DEPARTMENT:
055.7100 CUSTOMER SERVICE**

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)
REVENUES	\$ 184,183,827	\$ -	\$ 182,445,209	\$ (1,738,618)	\$ (184,183,827)	\$ 182,445,209
EXPENSES:						
SALARIES	\$ 256,716	\$ -	\$ 351,079	\$ 94,363	\$ (256,716)	\$ 351,079
BENEFITS	132,024	-	184,687	52,663	(132,024)	184,687
SUPPLIES/SERVICES	8,848,257	-	368,800	(8,479,457)	(8,848,257)	353,800
TOTAL EXPENSES	\$ 9,236,997	\$ -	\$ 904,566	\$ (8,332,431)	\$ (9,236,997)	\$ 889,566
CAPITAL	\$ 110,000	\$ -	\$ 120,000	\$ 10,000	\$ (110,000)	\$ 120,000

EMPLOYEE TITLE	FTE	Salaries Budget	Salaries Budget	Increase (Decrease)
Business & Account Supervisor	0.75	\$ 107,736	\$ 117,659	\$ 9,923
Utilities Customer Service Representative	2.00	142,980	145,127	2,147
Customer Service Representative, Senior	1.00	-	69,330	69,330
Overtime		2,000	2,000	-
Payout (vacation and sick excess hours)		4,000	16,963	12,963
Stand-by		-	-	-
DEPARTMENT TOTALS	3.75	\$ 256,716	\$ 351,079	\$ 94,363

CITY OF VERNON
Fund 055 Department 7100 - L&P Fund Customer Service Department
Budget Detail
2020-2021

DEPARTMENT:
055.7100 CUSTOMER SERVICE

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)	Comments
REVENUES:			0.147%				
441001 AB1890 Revenues	4,950,625	-	4,880,798	(69,827)	(4,950,625)	4,880,798	
450010 Sale of Electricity	174,910,565	-	175,168,254	257,689	(174,910,565)	175,168,254	
450012 Discount of Sales	(1,204,430)	-	(3,912,188)	(2,707,758)	1,204,430	(3,912,188)	
450016 Fuel Cost Adjustment (ECA)	3,898,254	-	2,531,410	(1,366,844)	(3,898,254)	2,531,410	
450017 Fuel Cost Adjustment Credit	-	-	-	-	-	-	
450031 RPS Pass-through	1,303,849	-	3,451,972	2,148,123	(1,303,849)	3,451,972	
450080 Temporary Power	-	-	-	-	-	-	
450301 Special Charges	103,863	-	103,863	-	(103,863)	103,863	
600910 Other Income	221,101	-	221,101	-	(221,101)	221,101	
TOTAL REVENUES	184,183,827	-	182,445,209	(1,738,618)	(184,183,827)	182,445,209	
SALARIES							
501010 Salaries - Regular	223,094	-	302,738	79,644	(223,094)	302,738	
501012 Salaries - Premiums	31,622	-	46,341	14,719	(31,622)	46,341	
501020 Salaries - O.T.	2,000	-	2,000	-	(2,000)	2,000	
TOTAL SALARIES	256,716	-	351,079	94,363	(256,716)	351,079	
BENEFITS							
502020 Retirement	71,798	-	99,069	27,271	(71,798)	99,069	
502030 Insurance Premiums - Medical	56,504	-	80,527	24,023	(56,504)	80,527	
502060 FICA Taxes	3,722	-	5,091	1,369	(3,722)	5,091	
502080 Claims Expenditure - Worker's Comp	-	-	-	-	-	-	
TOTAL BENEFITS	132,024	-	184,687	52,663	(132,024)	184,687	
SUPPLIES/SERVICES							
520000 Supplies	8,000	-	10,000	2,000	(8,000)	10,000	
530030 Bad Debt Expense	100,000	-	100,000	-	(100,000)	100,000	
560000 Utilities	800	-	800	-	(800)	800	
590110 Repair & Maintenance - IT	89,200	-	100,000	10,800	(89,200)	100,000	
595200 Professional Services - IT	180,000	-	135,000	(45,000)	(180,000)	135,000	
596500 Travel	5,000	-	8,000	3,000	(5,000)	8,000	
596700 Training	9,000	-	15,000	6,000	(9,000)	-	
596706 VPU Credit Program	8,456,257	-	-	(8,456,257)	(8,456,257)	-	
TOTAL SUPPLIES/SERVICES	8,848,257	-	368,800	(8,479,457)	(8,848,257)	353,800	

CITY OF VERNON
Fund 055 Department 7100 - L&P Fund Customer Service Department
Budget Detail
2020-2021

DEPARTMENT:
055.7100 CUSTOMER SERVICE

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)	Comments
TOTAL EXPENDITURES	9,236,997	-	904,566	(8,332,431)	(9,236,997)	889,566	
CAPITAL							
860000 IT Equipment & Software	110,000	-	120,000	10,000	(110,000)	120,000	
900000 Capital Outlays	-	-	-	-	-	-	
TOTAL CAPITAL	110,000	-	120,000	10,000	(110,000)	120,000	

CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 7100 - CUSTOMER SERVICE
SUPPLIES & SERVICES
2020-2021

Account No. 520000 - Supplies

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Staples, Office Depot, etc.	Office supplies and utility bills stock: This would include all various types of Envelopes for utility billing (Regular, Final, Special, Non-Window, Windows, Self-Address) Postage & Ink	8,000	10,000
		\$ 8,000	\$ 10,000

Account No. 530030 - Bad Debt Expense

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Per Financial Audit Requirements	Write-off on uncollectible accounts This include Electric, Water & Gas Services accounts that have unpaid their utility account either by filing for Bankruptcy, skip town or unable to pay their bills	100,000	100,000
		\$ 100,000	\$ 100,000

Account No. 560000 - Utilities

Name	Detailed Description	FY2020 Budget	FY2021 Budget
Verizon	3 phones-Sprint/Nextel (Anthony, Victor & Cust.Svc) @\$20.00 per mo per line.\$60.00 x 12 =\$720 Cellphone service budget transferred to IT Department 011.9019	800	800
		\$ 800	\$ 800

Account No. 590110 - Repairs & Maintenance IT

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Pitney Bowes	Maintenance Agreement for Pitney Bowes (Mailing Stuffer):Service fee Increase Added 10% increase from last year since we haven't received new invoice yet	4,200	15,000
2 Advanced Utilities	CIS Infinity Annual Support-cost of Serv increase	50,000	50,000
3 Itron	Mv90xi Annual Support	20,000	20,000
4 Itron	MVRS/FCS Annual Support	15,000	15,000
		\$ 89,200	\$ 100,000

Account No. 595200 - Professional Services Technical

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Itron Mv90xi	Maintenance & Support software for time of use programs(big consumers of power) Software n Maint. & Support software for regular electric, water & gas meters programs & handheld	20,000	5,000
2 Itron MVRS	devices	20,000	20,000
3 Advanced Utilities	Online billing CIS	110,000	110,000
4 Temporary Employment/Staff	Temporary Staff/Maternity Leave (6 mos)	30,000	-
		\$ 180,000	\$ 135,000

CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 7100 - CUSTOMER SERVICE
SUPPLIES & SERVICES
2020-2021

Account No. 596500 - Travel				
	Type	Name	FY2020 Budget	FY2021 Budget
1	Training Travel	lodging, transportation, meals	5,000	8,000
			\$ 5,000	\$ 8,000

Account No. 596700 - Training				
	Type	Name	FY2020 Budget	FY2021 Budget
1	MV90 Software	MV90 training software	3,000	5,000
2	MVRS Software	MVRS training software	1,000	5,000
3	Customer Service Training	registration, webinars, scppa training, APPA, Fred Pryor, various training	5,000	5,000
			\$ 9,000	\$ 15,000

Account No. 596706 - VPU Credit Program				
	Type	Name	FY2020 Budget	FY2021 Budget
1	Measure R	VPU Credit Program	8,456,257	-
			\$ 8,456,257	\$ -

CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 7100 - CUSTOMER SERVICE
REVENUES
2020-2021

Account No. 441001 - AB1890 Revenues				
	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	AB 1890 Rev.	AB 1890 Revenue Projection	5,256,265	\$4,880,798
			\$ 5,256,265	\$ 4,880,798

Account No. 450010 - Sale of Electricity				
	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	Sales of Electricity	Sales of Electricity Revenue Projection	174,910,565	175,168,254
			\$ 174,910,565	\$ 175,168,254

Account No. 450012 - Discount of Sales				
	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	Discount of Sales	Defaulting to FY2014 Trend for the remaining charges Which comprises of TOU-I 41%, Voltage Discount 52%, ED Discounts-6%, Added Facilities less than 1%	(1,204,430)	(3,912,188)
			\$ (1,204,430)	\$ (3,912,188)

Account No. 450031 - RPS Pass-Through				
	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	Green House Gas Implementation	Net Pass-through amount of RPS implementation and AB32 (GHG) implementation cost.	1,303,849	3,451,972
			\$ 1,303,849	\$ 3,451,972

Account No. 450016 - Energy Cost Adjustment				
	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	Energy Cost Adjustment (ECA)	The Energy Cost Adjustment (ECA) is based on cost of fuel, gas used for generation at MGS and embedded cost in purchased energy.	3,898,254	2,531,410
			\$ 3,898,254	\$ 2,531,410

Account No. 450301 - Special Charges				
	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	Special Charges	Defaulting to FY2014 Trend for the remaining charges-Rev. from computerized Late & Notice of Call Fees	103,863	103,863
			\$ 103,863	\$ 103,863

Account No. 600910 - Other Income				
	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	Other Income	Defaulting to FY2014 Trend for the remaining charges-Consist of Ch. 11 or 7, collections,	221,101	221,101
			\$ 221,101	\$ 221,101

CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 7100 - CUSTOMER SERVICE
CAPITAL
2020-2021

Account No. 860000 - IT Equipment & Software

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Mv90 Software	Metering software needs to be updated-Software needs to be updated to a newer versionKey accts	-	-
2 New Billing Sys.	Actively looking into new billing system City-wide with COV Finance	100,000	110,000
3 Dell	Utility Billing Server Upgrade	10,000	10,000
		\$ 110,000	\$ 120,000

**CITY OF VERNON
Budget Summary
2020-2021**

**DEPARTMENT:
055.7200 ENERGY MANAGEMENT**

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)
TOTAL REVENUES	\$ (46,410)	\$ -	\$ -	\$ 46,410	\$ 46,410	\$ -
EXPENSES:						
SALARIES	\$ 35,912	\$ -	\$ 39,220	\$ 3,308	\$ (35,912)	\$ 39,220
BENEFITS	13,624	-	15,005	1,381	(13,624)	15,005
SUPPLIES/SERVICES	1,100,000	-	715,000	(385,000)	(1,100,000)	715,000
TOTAL EXPENSES	\$ 1,149,536	\$ -	\$ 769,225	\$ (380,311)	\$ (1,149,536)	\$ 769,225

EMPLOYEE TITLE	FTE	Salaries Budget	Salaries Budget	Increase (Decrease)
Business & Account Supervisor	0.25	\$ 35,912	\$ 39,220	\$ 3,308
Overtime		-	-	-
Payout (vacation and sick excess hours)		-	-	-
Stand-by		-	-	-
DEPARTMENT TOTALS	0.25	\$ 35,912	\$ 39,220	\$ 3,308

CITY OF VERNON
Fund 055 Department 7200 - L&P Fund Energy Management Department
Budget Detail
2020-2021

DEPARTMENT:
055.7200 ENERGY MANAGEMENT

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)	Comments
REVENUES:							
450035 Solar Rebate	(46,410)	-	-	46,410	46,410	-	
	(46,410)	-	-	46,410	46,410	-	
SALARIES							
501010 Salaries - Regular	29,927	-	32,683	2,756	(29,927)	32,683	
501012 Salaries - Premiums	5,985	-	6,537	552	(5,985)	6,537	
TOTAL SALARIES	35,912	-	39,220	3,308	(35,912)	39,220	
BENEFITS							
502020 Retirement	10,284	-	11,617	1,333	(10,284)	11,617	
502030 Insurance Premiums - Medical	2,819	-	2,819	-	(2,819)	2,819	
502060 FICA Taxes	521	-	569	48	(521)	569	
TOTAL BENEFITS	13,624	-	15,005	1,381	(13,624)	15,005	
SUPPLIES/SERVICES							
520000 Supplies	-	-	15,000	15,000	-	15,000	
596200 Professional Services - Other	100,000	-	100,000	-	(100,000)	100,000	
596500 Travel	-	-	-	-	-	-	
596701 Solar / Photovoltaic Rebate	-	-	-	-	-	-	
596702 Public Benefit Program Rebate	1,000,000	-	600,000	(400,000)	(1,000,000)	600,000	
TOTAL SUPPLIES/SERVICES	1,100,000	-	715,000	(385,000)	(1,100,000)	715,000	
TOTAL EXPENDITURES	\$ 1,149,536	\$ -	769,225	(380,311)	(1,149,536)	769,225	

CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 7200 - ENERGY MANAGEMENT
SUPPLIES & SERVICES
2020-2021

Account No. 520000 - Supplies

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Various	Customer Marketing Outreach Supplies	-	15,000
		<u>\$ -</u>	<u>\$ 15,000</u>

Account No. 596200 - Professional Services Other

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Energy Audits	Vendor for Energy audits-Supports Public Benefits Programs-Res.#7511 Assembly Bill (AB1890) Requires COV to offer energy audits free of charge per request by customer Having most interest for the fiscal year	100,000	100,000
		<u>\$ 100,000</u>	<u>\$ 100,000</u>

Account No. 596500 - Travel

Type	Name	FY2020 Budget	FY2021 Budget
		-	-
		<u>\$ -</u>	<u>\$ -</u>

Account No. 596701 - Solar / Photovoltaic Rebate

Name	Detailed Description	FY2020 Budget	FY2021 Budget
		-	-
		<u>\$ -</u>	<u>\$ -</u>

Account No. 596702 - Public Benefit Program Rebate

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Customer Incentives	This offers customers rebates for replacement for lighting, motors & energy efficient equipment. This program is very popular with customers and the demand is very high This supports COV Public Benefits Programs AB1890 Res.#7511- Will be adding EV Charger program	1,000,000	600,000
		<u>\$ 1,000,000</u>	<u>\$ 600,000</u>

CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 7200 - ENERGY MANAGEMENT
REVENUES
2020-2021

Account No. 450035 - Solar Rebate			
Name	Detailed Description	FY2020 Budget	FY2021 Budget
Solar Rebate	Solar Rebate 357KW X 1.98W / 60 months 357,000 watts X 1.95 W = \$696,150/60 months	\$ (46,410)	\$ (46,410)

**CITY OF VERNON
Budget Summary
2020-2021**

**DEPARTMENT:
055.8000 FIELD OPERATIONS**

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)
EXPENSES:						
SALARIES	\$ 692,033	\$ -	\$ 703,244	\$ 11,211	\$ (692,033)	\$ 703,244
BENEFITS	245,899	-	260,123	14,224	(245,899)	260,123
SUPPLIES/SERVICES	510,228	-	512,728	2,500	(510,228)	512,728
TOTAL EXPENSES	\$ 1,448,160	\$ -	\$ 1,476,095	\$ 27,935	\$ (1,448,160)	\$ 1,476,095
CAPITAL	536,000	-	687,000	151,000	(536,000)	687,000

EMPLOYEE TITLE	FTE	Salaries Proposed	Salaries Proposed	Increase (Decrease)
Electric Operations Supervisor	0.95	\$ 160,018	\$ 166,434	\$ 6,416
Electrical Test Technician, Senior	1.00	132,177	137,469	5,292
Metering Technician	1.00	121,407	126,207	4,800
Metering Technician, Senior	1.00	151,031	157,079	6,048
Overtime		31,200	31,200	-
Payout (vacation and sick excess hours)		35,200	23,855	(11,345)
Utilities System Operation Premium (USOP)		1,000	1,000	-
Stand-by		60,000	60,000	-
DEPARTMENT TOTALS	3.95	\$ 692,033	\$ 703,244	\$ 11,211

CITY OF VERNON
Fund 055 Department 8000 - L&P Fund Field Operations Department
Budget Detail
2020-2021

DEPARTMENT:
055.8000 FIELD OPERATIONS

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)	Comments
SALARIES							
501010 Salaries - Regular	517,790	-	538,552	20,762	(517,790)	538,552	
Salaries - Premiums	143,043	-	133,492	(9,551)	(143,043)	133,492	Union change in standby pay rotation through crew, USOP, vacation & sick excess payout.
501012							
501020 Salaries - O.T.	31,200	-	31,200	-	(31,200)	31,200	AMI metering upgrade
TOTAL SALARIES	692,033	-	703,244	11,211	(692,033)	703,244	
BENEFITS							
502020 Retirement	161,522	-	173,753	12,231	(161,522)	173,753	
502030 Insurance Premiums - Medical	74,343	-	76,173	1,830	(74,343)	76,173	
502060 FICA Taxes	10,034	-	10,197	163	(10,034)	10,197	
TOTAL BENEFITS	245,899	-	260,123	14,224	(245,899)	260,123	
SUPPLIES/SERVICES							
520000 Supplies	10,331	-	10,331	-	(10,331)	10,331	
540000 Uniforms	11,000	-	11,000	-	(11,000)	11,000	Compliance Arc Flash Hazard Potential - Safety, Flame Resistant PPE - Metering Rule changes
560000 Utilities	51,397	-	51,397	-	(51,397)	51,397	Metering Communication & City Supplied Fiber
560010 Utilities - IT	10,000	-	10,000	-	(10,000)	10,000	Transferred from IT Budget general Fund
570000 Vehicle Expense	20,000	-	20,000	-	(20,000)	20,000	
590000 Repair & Maintenance	290,000	-	290,000	-	(290,000)	290,000	With aging infrastructure, need to perform more proactive maintenance and testing.
590010 Repair & Maintenance IT	20,000	-	20,000	-	(20,000)	20,000	Certification and Support
596200 Professional Services - Other	60,000	-	60,000	-	(60,000)	60,000	Potential new services VPU can render (EV, Smart Metering, Renewables)
596500 Travel	-	-	-	-	-	-	
596700 Training	37,500	-	40,000	2,500	(37,500)	40,000	Staff development, changing regulation & technology, training, safety and succession planning
TOTAL SUPPLIES/SERVICES	510,228	-	512,728	2,500	(510,228)	512,728	
TOTAL EXPENDITURES	1,448,160	-	1,476,095	27,935	(1,448,160)	1,476,095	
CAPITAL							
860000 IT Equipment & Software	-	-	-	-	-	-	
900000 Capital Outlays	536,000	-	687,000	151,000	(536,000)	687,000	Replacement of aging/deteriorating equipment. Move to automation in metering. Repair of unsafe electric switchgear
TOTAL CAPITAL	536,000	-	687,000	151,000	(536,000)	687,000	

CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 8000 - FIELD OPERATIONS
SUPPLIES & SERVICES
2020-2021

Account No. 520000 - Supplies

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 City Warehouse Supplies	Janitorial Supplies - floor wax, coffee, napkins, toilet paper, soap, ect.	1,061	1,061
2 Staples, Office Depot	Misc. department and office supplies (training binders, dividers, writing utensils, notepads, etc.)	9,270	9,270
		\$ 10,331	\$ 10,331

Account No. 540000 - Uniforms

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Metering Group - Employee Uniforms - To be bid	Flame Restistant Protective Gear, Safety Boots and Vernon Public Utilities Standard Issue	5,000	8,000
2 Substation Group - Employee Uniforms - To be bid	Flame Restistant Protective Gear, Safety Boots and Vernon Public Utilities Standard Issue	4,000	2,000
3 Electric Ops Supervisor - Employee Uniforms - To be bid	Flame Restistant Protective Gear, Safety Boots and Vernon Public Utilities Standard Issue	2,000	1,000
(Increase per person to comply with Eng Arc Flash Hazard Potential Study)			
		11,000	11,000

Account No. 560000 - Utilities

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Trilliant	Time of Use (TOU) meter connection charges.	22,660	22,660
2 Interdepartmental Billing	Fiber Optics	28,737	28,737
		\$ 51,397	\$ 51,397

Account No. 560000 - Utilities IT

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Verizon Wireless	Telecommunication Charges	10,000	10,000
		-	-
		\$ 10,000	\$ 10,000

Account No. 570000 - Vehicle Expense

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 City Garage	Substation, Metering & Supervisory Vehicle Maintenance, Fuel & Equipment	20,000	20,000
		20,000	20,000

Account No. 590000 - Repairs & Maintenance

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Technical calibration, technical analysis, certification and safety gear suppliers	Substation and Metering equipment calibration, certification and analysis including TTR, DGA, High Voltage PPE	30,000	30,000
2 Technical Safety Vendors	Safety Items Replacement and Repair, High Voltage Certification	20,000	20,000
3 Competitive Bid Substation Equipment Vendors	Replacement/Contingency Substation Maintenance Parts	110,000	110,000
4 Competitive Bid Test Equipment Vendors	Substation Test Equipment Purchase or Rental	25,000	25,000
5 Competitive Bid Metering Equipment Vendors	Replacement/Contingency Metering Maintenance Parts	50,000	50,000
6 Weidmann	Dissolved Gas Analysis (DGA) and oil quality test for 30 transformers	15,000	15,000
7 Battery Bank Battery Replacement	Maintenance of Vernon, Leonis, Ybarra Substation	40,000	40,000
		290,000	290,000

CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 8000 - FIELD OPERATIONS
SUPPLIES & SERVICES
2020-2021

Account No. 590010 - Repairs & Maintenance IT

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Applied Metering	Yearly Rig Certification	5,000	5,000
2 Vendor Support	Substation/Metering Systems Support	13,000	13,000
3 Stancill	Stancill Recording Maintenance	2,000	2,000
		\$ 20,000	\$ 20,000

Account No. 596200 - Professional Services Other

Type	Event Name	FY2020 Budget	FY2021 Budget
1 To Be Bid	DER Consulting	25,000	20,000
2 To Be Bid	Smart Meter Consulting	15,000	20,000
3 ESCI	OSHA safety consultant	20,000	20,000
		\$ 60,000	\$ 60,000

Account No. 596700 - Training

Type	Event Name	FY2020 Budget	FY2021 Budget
1 Sweitzer Engineering Laboratory, Infrared Certification	Substation Technicians	15,000	10,000
3 EUSERC, Distributed Generation & Solar, AMI, DER	Metering Technicians	15,000	15,000
3 Hazwoper, OSHA Safety, Utilities Operations Trainee Development	Electric Operations Supervisor & Staff	7,500	15,000
		\$ 37,500	\$ 40,000

CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 8000 - FIELD OPERATIONS
CAPITAL
2020-2021

Account No. 900000 - Capital Outlays

	Detailed Description	FY2020 Budget	FY2021 Budget
1	Time of Use Revenue Meter Upgrade 2G to 4G (security issues & no future support for 2G, ability to disconnect single phase meters remotely and can transmit gas & water meter signal for remote reads)	150,000	200,000
2	Spare 66kV circuit breaker parts - Must have spare parts in case of failure.	20,000	100,000
3	Spare Capacitors and fuses - Experienced capacitor issues due to failure and avian interruptions	10,000	25,000
4	Substation Vehicle	50,000	-
5	Substation Yard Replacement Lights - Safety issues and weather breaking down fasteners	-	-
6	SF6 Gas Leak Detection IR Camera (to proactively detect leaks (Aliso Canyon)	-	-
7	Substation Replacement Vehicle (L1012 is 18 years old & PD surplus)	-	-
8	Substation grounding improvements & rock replacement (Safety per ground grid study)	-	-
9	AED	6,000	12,000
10	Replace deteriorating chain link fence Soto Yard South, Leonis Sub North and South plus entry gate, Ybarra Sub	100,000	100,000
11	Switchgear / motors/ electrical components at well sites	200,000	250,000
		\$ 536,000	\$ 687,000

**CITY OF VERNON
Budget Summary
2020-2021**

**DEPARTMENT:
055.8100 SYSTEM DISPATCH**

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)
EXPENSES:						
SALARIES	\$ 1,888,740	\$ -	\$ 1,907,683	\$ 18,943	\$ (1,888,740)	\$ 1,907,683
BENEFITS	695,700	-	713,185	17,485	(695,700)	713,185
SUPPLIES/SERVICES	797,803	-	825,214	27,411	(797,803)	825,214
TOTAL EXPENSES	\$ 3,382,243	\$ -	\$ 3,446,082	\$ 63,839	\$ (3,382,243)	\$ 3,446,082
CAPITAL	340,000	-	65,000	(275,000)	(340,000)	65,000

EMPLOYEE TITLE	FTE	Salaries Budget	Salaries Budget	Increase (Decrease)
Electric Operations Supervisor	-	\$ 123,679	\$ -	\$ (123,679)
Electric Operator (5)	3.70	557,282	450,124	(107,158)
Utilities Dispatcher (5)	4.25	610,015	651,537	41,522
Utilities Dispatcher, Senior	0.85	-	106,001	106,001
Utilities Operations Manager	0.85	143,174	156,360	13,186
Utilities Operations Trainee (3)	2.00	69,990	149,833	79,843
Overtime		250,000	250,000	-
Payout (vacation and sick excess hours)		38,100	27,828	(10,272)
Utilities System Operation Premium (USOP 5% P:		1,000	1,000	-
Stand-by		95,500	115,000	19,500
DEPARTMENT TOTALS	11.65	\$ 1,888,740	\$ 1,907,683	\$ 18,943

CITY OF VERNON
Fund 055 Department 8100 - L&P Fund System Dispatch Department
Budget Detail
2020-2021

DEPARTMENT:
055.8100 SYSTEM DISPATCH

	A	B	C	C-A	B-A	C-B	
	FY2020	FY2020	FY2021	Increase	Increase	Increase	Comments
	Budget	Forecast	Budget	(Decrease)	(Decrease)	(Decrease)	
SALARIES							
501010 Salaries - Regular	1,435,497	-	1,462,586	27,089	(1,435,497)	1,462,586	
Salaries - Premiums	203,243	-	195,097	(8,146)	(203,243)	195,097	Union change in standby pay rotation through crew, USOP, vacation & sick excess payout.
501012 Salaries - O.T.	250,000	-	250,000	-	(250,000)	250,000	Includes built in rotating shift OT for 24/7 coverage, staff safety training, emergency response and time off coverage. Based on FY variance projection & includes new hires. (Utilities Ops Mgr not filled currently)
501020							
TOTAL SALARIES	1,888,740	-	1,907,683	18,943	(1,888,740)	1,907,683	
BENEFITS							
502020 Retirement	430,285	-	451,015	20,730	(430,285)	451,015	
502030 Insurance Premiums - Medical	238,028	-	234,509	(3,519)	(238,028)	234,509	
502060 FICA Taxes	27,387	-	27,661	274	(27,387)	27,661	
TOTAL BENEFITS	695,700	-	713,185	17,485	(695,700)	713,185	
SUPPLIES/SERVICES							
520000 Supplies	22,278	-	22,279	1	(22,278)	22,279	Replace Office Equipment utilized 24/7
520010 Supplies - IT	20,085	-	19,995	(90)	(20,085)	19,995	Use by VPU
540000 Uniforms	24,720	-	24,720	-	(24,720)	24,720	Required PPE per engineering Arc Flash report Staff safety priority. Additional personell including Utilities Dispatcher, Electric Operator and Electric Operations Supervisor
560000 Utilities	21,218	-	21,218	-	(21,218)	21,218	
560010 Utilities - IT	-	-	-	-	-	-	
570000 Vehicle Expense	57,742	-	57,742	(0)	(57,742)	57,742	All vehicles will require new VPU logo
590000 Repairs & Maintenance	-	-	-	-	-	-	
590020 Station Maintenance	30,900	-	30,900	-	(30,900)	30,900	Supplies& Equipment for new and reassigned vehicles
590110 Repairs & Maintenance IT	2,060	-	2,060	-	(2,060)	2,060	Transferred from IT Budget General Fund
595200 Professional Services - Technical	25,000	-	25,000	-	(25,000)	25,000	Increased regulation & rapidly changing technology
596200 Professional Services - Other	497,000	-	515,000	18,000	(497,000)	515,000	Security Guard Services & Inadequate Restroom facilities in original building.
596500 Travel	-	-	-	-	-	-	
596550 Memberships	1,800	-	1,800	-	(1,800)	1,800	

CITY OF VERNON
Fund 055 Department 8100 - L&P Fund System Dispatch Department
Budget Detail
2020-2021

DEPARTMENT:
055.8100 SYSTEM DISPATCH

		A	B	C	C-A	B-A	C-B	
		FY2020	FY2020	FY2021	Increase	Increase	Increase	Comments
		Budget	Forecast	Budget	(Decrease)	(Decrease)	(Decrease)	
596700	Training	95,000	-	104,500	9,500	(95,000)	104,500	Increased safety regulation, workforce development, succession planning, additional staff, implementation of SCADA simulator for on site training due to shift work
TOTAL SUPPLIES/SERVICES		797,803	-	825,214	27,411	(797,803)	825,214	
TOTAL EXPENDITURES		3,382,243	-	3,446,082	63,839	(3,382,243)	3,446,082	
CAPITAL								
860000	Capital Outlay IT	-	-	-	-	-	-	- IT department budgeting this line item.
900000	Capital Outlays	340,000	-	65,000	(275,000)	(340,000)	65,000	
TOTAL CAPITAL		340,000	-	65,000	(275,000)	(340,000)	65,000	

CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 8100 - SYSTEM DISPATCH
SUPPLIES & SERVICES
2020-2021

Account No. 520000 - Supplies

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Staples, Office Max	Misc. department and office supplies (training binders, dividers, writing utensils, notepads, pocket, calculators, electrical tags, PUD forms, time stamps and other miscellaneous items of this nature.	7,426	7,426
2 City Warehouse, Home Depot	Janitorial Supplies - floor wax, coffee, napkins, toilet paper, soap, etc..	8,487	8,487
LB Johnson, City Warehouse,			
3 McMaster Carr	Control Room Supplies used 24 hrs per day 365 days per year	6,365	6,365
		\$ 22,278	\$ 22,279

Account No. 520010 - Supplies IT

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Fry's Electronic	Miscellaneous computer items (Fry's Electric) Connectors; cables; electrical components Turbines; scada cards; Scada RTU connectors; PLC connectors; batteries; low voltage wire; low voltage adaptors; laptop batteries for field pc; radio components for electrical radio system; monitors; turbine crt's; specialized ink or printers for turbines and scada; security camera accessories.	20,085	19,995
		-	-
		-	-
		\$ 20,085	\$ 19,995

Account No. 540000 - Uniforms

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Competitive Bid uniform suppliers	Flame Resistant Uniforms, VPU Standard Issue, PPE	21,630	21,630
2 IBEW & Shoeteria	Safety Toe Boot	3,090	3,090
	Additional personell including Utilities Dispatcher, Electric Operator and Electric Operations Supervisor		
		\$ 24,720	\$ 24,720

Account No. 560000 - Utilities

Name	Detailed Description	FY2020 Budget	FY2021 Budget
AT&T, Sprint, Verizon	Control Center Communication Services	21,218	21,218
		\$ 21,218	\$ 21,218

Account No. 570000 - Vehicle Expenses

Vehicle	Detailed Description	FY2020 Budget	FY2021 Budget
1 Electric Operations Fleet	Service, Parts, Equipment & Fuel	57,742	57,742
	Safety equipment, reassignment and new branding		
		\$ 57,742	\$ 57,742

Account No. 590110 - Repairs & Maintenance IT

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Stencil Solutions	Stencil Recording Maintenance	2,060	2,060
		\$ 2,060	\$ 2,060

CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 8100 - SYSTEM DISPATCH
SUPPLIES & SERVICES
2020-2021

Account No. 590020 - Station Maintenance

	Detailed Description	FY2020 Budget	FY2021 Budget
1	Home Depot, Auto Supply Dealers Replacement tools and supplies for standby truck, flashlight, safety equipment, gloves	20,085	20,085
2	Equipment Manufacturers, Eagle Maintenance, Certification and Calibration of equipment	10,815	10,815
		\$ 30,900	\$ 30,900

Account No. 595200 - Professional Services Technical

	Detailed Description	FY2020 Budget	FY2021 Budget
1	To be bid 3rd party assessment of regulatory compliance & technical issues	25,000	25,000
		\$ 25,000	\$ 25,000

Account No. 596200 - Professional Services Other

	Detailed Description	FY2020 Budget	FY2021 Budget
1	Security Services TBD Professional Security Services (assessment, plan, monitoring/reporting)	485,000	500,000
2	A-throne Restroom Rental for Station A, Soto Yard Security Guards	12,000	15,000
		-	-
		\$ 497,000	\$ 515,000

Account No. 596550 - Memberships

	Detailed Description	FY2020 Budget	FY2021 Budget
1	APPA Industry Annual Dues & Safety/ Subscriptions	1,800	1,800
		\$ 1,800	\$ 1,800

Account No. 596700 - Training

	Event Name	FY2020 Budget	FY2021 Budget
1	TEEX, Anders, H20Know, APPA, EUCI, SCPPA, COV, OSHA, ESCI, Northwest Technical, Operational & Safety Training SCADA Simulator Software, Computer Hardware & Associate Engineering & Networking & Training Facility for high voltage electric staff. Including logistics involved with rotating shift coverage and staffing	95,000	104,500
		\$ 95,000	\$ 104,500

CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 8100 - SYSTEM DISPATCH
CAPITAL
2016-2017

DEPARTMENT:
055.8100 SYSTEM DISPATCH

Name	Detailed Description	FY2020 Budget	FY2021 Budget
	Spill & Traffic control response trailer materials (barricades, stop sign)	-	-
1 TBD	Electric Operator Vehicle Crew Truck	25,000	30,000
2 TBD	Ergonomic Control Center Console Replacement	-	-
3 TBD	Remoting Racking System	250,000	-
4 To be bid		65,000	35,000
		\$ 340,000	\$ 65,000

**CITY OF VERNON
Budget Summary
2020-2021**

**DEPARTMENT:
055.8200 GENERATION STATION A**

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)
EXPENSES:						
SALARIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BENEFITS	-	-	-	-	-	-
SUPPLIES/SERVICES	635,045	-	808,045	173,000	(635,045)	808,045
TOTAL EXPENSES	\$ 635,045	\$ -	\$ 808,045	\$ 173,000	\$ (635,045)	\$ 808,045
CAPITAL	60,000	-	115,000	55,000	(60,000)	115,000

EMPLOYEE TITLE	FTE	Salaries Budget	Salaries Budget	Increase (Decrease)
Account Clerk, Senior	-	\$ -	\$ -	\$ -
Assistant General Manager of Public Utilities	-	-	-	-
Electric Operations Supervisor	-	-	-	-
Electrical Test Technician, Senior	-	-	-	-
Overtime		-	-	-
Payout (vacation and sick excess hours)		-	-	-
Utilities System Operation Premium (USOP)		-	-	-
Stand-by		-	-	-
DEPARTMENT TOTALS	-	\$ -	\$ -	\$ -

CITY OF VERNON
Fund 055 Department 8200 - L&P Fund Generation Station A Department
Budget Detail
2020-2021

DEPARTMENT:
055.8200 GENERATION STATION A

	A	B	C	C-A	B-A	C-B	
	FY2020	FY2020	FY2021	Increase	Increase	Increase	
	Budget	Forecast	Budget	(Decrease)	(Decrease)	(Decrease)	Comments
SALARIES							
501010	-	-	-	-	-	-	Position in 8200 currently not filled
501012	-	-	-	-	-	-	
501020	-	-	-	-	-	-	
TOTAL SALARIES	-	-	-	-	-	-	
BENEFITS							
502020	-	-	-	-	-	-	
502030	-	-	-	-	-	-	
502060	-	-	-	-	-	-	
502080	-	-	-	-	-	-	
TOTAL BENEFITS	-	-	-	-	-	-	
SUPPLIES/SERVICES							
500230							CH2MHILL, AQMD, for regulatory emission fees. Additional analysis needed for HG SCAQMD BARCT
	67,500	-	91,500	24,000	(67,500)	91,500	
520000	1,545	-	1,545	-	(1,545)	1,545	Office equipment and supplies
540000	-	-	-	-	-	-	Compliance due to ARC Flash Hazard
560010	16,000	-	20,000	4,000	(16,000)	20,000	
570000	-	-	-	-	-	-	
590000	25,000	-	100,000	75,000	(25,000)	100,000	Annual Preventative Maintenance
596200	525,000	-	595,000	70,000	(525,000)	595,000	This account can have a large variable. Equipment failures hard to predict. As vendor/equip costs increase, budget must reflect
							Only parts exist for Hgonzales units in Aberdeen Scotland with Rolls/Wood. Units are running daily versus only 10-30 hours per year in past. Increase due to automation needs for efficiency & black start testing on units. Attempting to put 3 year emergency repair contract in place based on historical cost.
TOTAL SUPPLIES/SEVICES	635,045	-	808,045	173,000	(635,045)	808,045	
TOTAL EXPENDITURES	635,045	-	808,045	173,000	(635,045)	808,045	
CAPITAL							
900000	60,000	-	115,000	55,000	(60,000)	115,000	Turbine replacement parts for as needed basis. Very limited supply
TOTAL CAPITAL	60,000	-	115,000	55,000	(60,000)	115,000	

CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 8200 - GENERATION STATION A
SUPPLIES & SERVICES
2020-2021

Account No. 500230 - Generation Expense				
	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	AQMD	AQMD PERMITS & FEES	11,000	15,000
2	Regulatory	Environmental Compliance PERMIT & FEES	11,000	11,000
3	Jacobs	Environmental Reporting, Compliance, Consulting	30,000	50,000
4	CARB	California Air Resources Board for managing AB32 programs.	11,000	11,000
5	LAC Sanitation Waste Water Charge	Station A	4,500	4,500
			\$ 67,500	\$ 91,500

Account No. 520000 - Supplies				
	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	Office depot, staples, etc	Misc. department and office supplies (printer paper binders, dividers, writing utensils)	1,545	1,545
			\$ 1,545	\$ 1,545

Account No. 540000 - Uniforms				
	Name	Detailed Description	FY2020 Budget	FY2021 Budget
			-	-
			-	-
			\$ -	\$ -

Account No. 560010 - Utilities IT				
	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	Verizon Wireless	Utility Meters (Trilliant Lines)	16,000	20,000
			\$ 16,000	\$ 20,000

Account No. 570000 - Vehicle Expense				
	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	Plant Truck		-	-
			\$ -	\$ -

Account No. 590000 - Repairs & Maintenance				
	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	TBD	Station Repairs (Plant & Aux Equipment)	25,000	100,000
			\$ 25,000	\$ 100,000

Account No. 596200 - Professional Services Other				
	Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	Northwest	Turbine Maintenance, Controls & Automation Work	225,000	225,000
2	DC Systems	Service Contract Mechanical (HGonzales) & Blackstart	65,000	75,000
3	To Be Bid	HGonzales On-call Repair Contract	150,000	225,000
4	Calibration/metering Services	(HGonzales Gas Skid Meter)	5,000	5,000
5	Blanket Air Conditioning Services	HGonzales Air Conditioner Service Contract	5,000	5,000
6	TBD (Redhawk) Blanket Fire Suppression	HGonzales Fire System Service Contract	5,000	10,000
7	Black Start Project	Black Start Test Load Bank & Other Services & Equipment	70,000	50,000
			\$ 525,000	\$ 595,000

CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 8200 - GENERATION STATION A
CAPITAL
2020-2021

Account No. 900000 - Capital Outlays

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 TBD	Turbine replacement parts for as needed basis Parts Very Scarce & ship from Aberdeen Scotland or Rolls Wood Group Houston or other units & need TCSD replacement cards per turbine controls upgrade	60,000	115,000
		\$ 60,000	\$ 115,000

CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 8300 - ELECTRICAL TRANSMISSION & DISTRIBUTION
SUPPLIES & SERVICES
2020-2021

Account No. 520000 - Supplies				
Name	Detailed Description	FY2020 Budget	FY2021 Budget	
1	Quill, Staples, Arrowhead, Burlington, Orkin, CDW	City Yard daily supplies and services	10,300	10,300
2	DigAlert, Tablet, Platform	Underground Service Alert	10,000	10,000
			\$ 20,300	\$ 20,300

Account No. 560000 - Utilities				
Name	Detailed Description	FY2020 Budget	FY2021 Budget	
1	AT&T	Phone service for Petrelli Building Fax for Dig Alert Service	7,140	7,140
			\$ 7,140	\$ 7,140

Account No. 570000 - Vehicle Expense				
Name	Detailed Description	FY2020 Budget	FY2021 Budget	
1	City Yard, Fueling Stations	Vehicle Fuel	77,000	80,000
			\$ 77,000	\$ 80,000

Account No. 590000 - Repair & Maintenance				
Name	Detailed Description	FY2020 Budget	FY2021 Budget	
1	Petrelli	Maintenance and repairs for various field equipment (2 Troubleman crews)	642,524	727,272
2	Petrelli	ON/OFF Orders, repairs for service drops, customer panels, field equipment for electric service	642,524	727,272
3	Petrelli	Maintenance mechanic for leased truck service	642,524	727,272
4	Petrelli	Inspections: GO 095 and 128 inspection. Underground vaults and customer facilities	642,524	727,272
5	Petrelli	Yearly labor for Warehouse, restocking, equipment outlay, and Eden Support	642,524	727,272
6	Petrelli	Yearly On call hours for Petrelli crews (Stand-by pay) for emergency call outs.	642,524	727,272
7	Petrelli	General Manager, Foreman, admin support teams for various projects and supervision	642,524	727,272
8	Petrelli	(2) Secretary for yearly support for billing, purchasing, invoicing, and work order management	642,524	727,272
9	Petrelli	General crew for repairs to facilities, substation equipment, offices and General services	642,524	727,272
10	Lifecom	Lifecom: Service and calibration for test set, boot meter infer red scope and misc. equip.	642,524	727,272
11	Weidmann	Weidmann Electrical technology: Transformer repairs to small KVA transformers.	642,524	727,272
			\$ 7,067,764	\$ 7,999,992

Account No. 596200 - Professional Services - Others				
Name	Detailed Description	FY2020 Budget	FY2021 Budget	
1	Environmental Disposal	Oil & Hazardous waste removal	10,000	20,000
			\$ 10,000	\$ 20,000

CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 8300 - ELECTRICAL TRANSMISSION & DISTRIBUTION
REVENUES
2020-2021

Account No. 450330 - Damaged Property			
	Detailed Description	FY2020 Budget	FY2021 Budget
1	Reimbursement for electric system infrastructure damages caused by third parties. Including car-hit-pole damages.	150,000	150,000
		\$ 150,000	\$ 150,000
Account No. 461900 - District Service Change or Miscellaneous			
	Detailed Description	FY2020 Budget	FY2021 Budget
1	Reimbursement for capital work performed for line extensions requested by customers. This includes billable construction requests for pole relocations for new drive-ways or street widening.	800,000	800,000
		\$ 800,000	\$ 800,000

**CITY OF VERNON
Budget Summary
2020-2021**

**DEPARTMENT:
055.8400 BUILDING MAINTENANCE**

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)
EXPENSES:						
SALARIES	\$ -	\$ -	\$ 62,884	-	-	\$ 62,884
BENEFITS	-	-	44,192	14,910	(225,000)	44,192
SUPPLIES/SERVICES	283,090	-	298,000	14,910	(283,090)	298,000
TOTAL EXPENSES	283,090	-	405,076	14,910	(283,090)	298,000
CAPITAL	255,000	-	235,000	(20,000)	(255,000)	235,000

EMPLOYEE TITLE	FTE	Salaries Budget	Salaries Budget	Increase (Decrease)
Utility Maintenance Worker	1.00	\$ -	\$ 62,884	\$ 62,884
Overtime		-	-	-
Payout (vacation and sick excess hours)		-	-	-
Stand-by		-	-	-
DEPARTMENT TOTALS	1.00	\$ -	\$ 62,884	\$ 62,884

CITY OF VERNON
Fund 055 Department 8400 - L&P Fund Building Maintenance Department
Budget Detail
2020-2021

DEPARTMENT:
055.8400 BUILDING MAINTENANCE

	A	B	C	C-A	B-A	C-B	
	FY2020	FY2020	FY2021	Increase	Increase	Increase	
	Budget	Forecast	Budget	(Decrease)	(Decrease)	(Decrease)	Comments
EXPENSES:							
SALARIES							
501010 Salaries - Regular	-	-	62,884	62,884	-	62,884	
501012 Salaries - Premiums	-	-	-	-	-	-	Union change in standby pay rotation through crew,
501020 Salaries - O.T.	-	-	-	-	-	-	Includes built in rotating shift OT for 24/7 coverage, staff
TOTAL SALARIES	-	-	62,884	62,884	-	62,884	
BENEFITS							
502020 Retirement	-	-	19,256	19,256	-	19,256	
502030 Insurance Premiums - Medical	-	-	24,024	24,024	-	24,024	
502060 FICA Taxes	-	-	912	912	-	912	
TOTAL BENEFITS	-	-	44,192	44,192	-	44,192	
SUPPLIES/SERVICES							
520000 Supplies	4,000	-	4,000	-	(4,000)	4,000	
540000 Uniforms	-	-	2,000	2,000	-	2,000	
570000 Vehicle Expense	3,090	-	7,000	3,910	(3,090)	7,000	
590000 Repair & Maintenance	225,000	-	225,000	-	(225,000)	225,000	Insurance Company Recommendations in order to
596200 Professional Services - Other	51,000	-	60,000	9,000	(51,000)	60,000	Yearly increase in contract cost
TOTAL SUPPLIES/SERVICES	283,090	-	298,000	14,910	(283,090)	298,000	
TOTAL EXPENDITURES	283,090	-	298,000	14,910	(283,090)	298,000	
CAPITAL							
900000 Capital Outlays	255,000	-	235,000	(20,000)	(255,000)	235,000	Building constructed in 1930's will require additional
TOTAL CAPITAL	255,000	-	235,000	(20,000)	(255,000)	235,000	

**CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 8400 - BUILDING MAINTENANCE
SUPPLIES & SERVICES
2020-2021**

Account No. 520000 - Supplies				
<u>Name</u>	<u>Detailed Description</u>	<u>FY2020 Budget</u>	<u>FY2021 Budget</u>	
1 Home Depot, Staples, Office Max, City Warehouse	Janitorial Supplies - floor wax, coffee, napkins, toilet paper, soap, etc.. Misc. department and office supplies (training binders, dividers, writing utensils, notepads, etc..)	4,000	4,000	
		\$ 4,000	\$ 4,000	
Account No. 540000 - Uniforms				
<u>Name</u>	<u>Detailed Description</u>	<u>FY2020 Budget</u>	<u>FY2021 Budget</u>	
Uniform Supplier/PPE	PPE/FR Gear/Safety Boots/VPU Standard Issue		2,000	
		\$ -	\$ 2,000	
Account No. 570000 - Vehicle Expense				
<u>Name</u>	<u>Detailed Description</u>	<u>FY2020 Budget</u>	<u>FY2021 Budget</u>	
1 Forklift/Cart	Forklift Fuel and Service L182 / Electric Cart Service L411	3,090	3,500	
2 Vehicle Expense	Vehicle Fuel and Maintenance	-	3,500	
		\$ 3,090	\$ 7,000	
Account No. 590000 - Repair & Maintenance				
<u>Name</u>	<u>Detailed Description</u>	<u>FY2020 Budget</u>	<u>FY2021 Budget</u>	
1 To be bid	Facilities maintenance items (UPS Routine Maintenance included)	50,000	50,000	
2 To be bid	Plant Safety Equipment Replacement/Maintenance items (Based on Starr Loss Prevention & Risk Assessment recommendation)	50,000	50,000	
3 To be bid	Elevator Major Overhaul	100,000	100,000	
4 To be bid	Bay Door Motor and Repair	25,000	25,000	
		\$ 225,000	\$ 225,000	
Account No. 596200 - Professional Services Other				
<u>Name</u>	<u>Detailed Description</u>	<u>FY2020 Budget</u>	<u>FY2021 Budget</u>	
1 Western Allied	Building Air Conditioner Service Contract	10,000	15,000	
2 Thyssen	Elevator Maintenance Service Contract	5,000	7,000	
3 KoneCrane	Crane Maintenance Service Contract	5,000	7,000	
4 Competitive Bid	Trash Removal Service Contract	10,000	10,000	
5 Competitive Bid	Janitorial Service (Common Area Services)	11,000	11,000	
6 Competitive Bid	Backflow Device Testing	500	500	
7 Dewey Pest Control	Pest and Rodent	4,500	5,500	
8 Advanced Electronics	Electronic Door Lock Service Contract	5,000	4,000	
		\$ 51,000	\$ 60,000	

CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 8400 - BUILDING MAINTENANCE
CAPITAL
2020-2021

Account No. 900000 - Capital Outlays

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 To be bid	Replace Cracked Windows & Tint South Facing @ Station A & Leonis	-	-
2 To be bid	Engine Room Air Banks & Associated Piping	25,000	25,000
3 To be bid	Install Bollard System to protect VS LS Sub from TC & Sabotage	-	-
4 To be bid	Elevator Replacement	-	50,000
5 To be bid	Roofing, Air Conditioning and Safety Improvements including OE Clark	100,000	100,000
6 To be bid	Upgrade Remodel Restroom facility from 1930's Station A	50,000	25,000
7 COV IT	Dept. Emergency Operations Center/Backup Control Room	-	5,000
8 To be bid	Electrical Backup Control Room (ACC Switch) (Lenois Substation)	80,000	30,000
		-	-
		\$ 255,000	\$ 235,000

CITY OF VERNON
Budget Summary
2020-2021

DEPARTMENT:
055.9000 ADMINISTRATION

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)
TOTAL REVENUES	\$ 28,517,808	\$ -	\$ (5,060,291)	\$ (15,418,288)	\$ (10,357,997)	\$ (5,060,291)
EXPENSES:						
SALARIES	\$ 1,017,052	\$ -	\$ 1,214,550	\$ 197,498	\$ (1,017,052)	\$ 1,214,550
BENEFITS	441,981	-	539,607	97,626	(441,981)	539,607
SUPPLIES/SERVICES	58,450,677	-	57,332,116	(1,118,562)	(58,450,677)	57,332,116
TOTAL EXPENSES	\$ 59,909,710	\$ -	\$ 59,086,273	\$ (823,438)	\$ (59,909,710)	\$ 59,086,273
CAPITAL	360,000	-	90,000	(270,000)	(360,000)	90,000

EMPLOYEE TITLE	FTE	Salaries Proposed	Salaries Proposed	Increase (Decrease)
Account Clerk, Senior	2.00	\$ 134,973	\$ 129,834	\$ (5,139)
Administrative Analyst	1.00	98,483	102,433	3,950
Assistant General Manager of Public Utilities	1.00	225,725	246,515	20,790
General Manager of Public Utilities	1.00	253,662	304,440	50,778
Utilities Compliance Administrator	2.00	291,009	317,811	26,802
Utilities Compliance Analyst	1.00	-	102,432	102,432
Overtime		2,000	2,000	-
Payout (vacation and sick excess hours)		11,200	9,085	(2,115)
Stand-by		-	-	-
DEPARTMENT TOTALS	8.00	\$ 1,017,052	\$ 1,214,550	\$ 197,498

CITY OF VERNON
Fund 055 Department 9000 - VPU Fund Administration Department
Budget Detail
2020-2021

DEPARTMENT:
055.9000 ADMINISTRATION

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)	Comments
REVENUES:							
9200 450027 Natural Gas Sales - Prepaid/COV Retail	-	-	-	-	-	-	056.5600.500167 - moved to 9200
9200 450028 Natural Gas Sales - Prepaid/SMUD Wholes	-	-	-	-	-	-	056.5600.500168 - moved to 9200
466900 Miscellaneous Revenues	-	-	-	-	-	-	
469300 Reserve Applied	9,307,997	-	(6,110,291)	(15,418,288)	(9,307,997)	(6,110,291)	
600105 Proceeds From Long-Term Debt	-	-	-	-	-	-	
600910 Other Income	50,000	-	50,000	-	(50,000)	50,000	Sell of NOX credit.
610110 Investment Income	1,000,000	-	1,000,000	-	(1,000,000)	1,000,000	
610170 Unrealized (Gain)Loss on Investments	-	-	-	-	-	-	
690100 Operating Transfer In	-	-	-	-	-	-	Transfer-in from Gas Fund
TOTAL REVENUES	\$ 10,357,997	\$ -	\$ (5,060,291)	(15,418,288)	(10,357,997)	(5,060,291)	
SALARIES							
501010 Salaries - Regular	\$ 980,447	\$ -	\$ 1,183,460	203,013	(980,447)	1,183,460	
501012 Salaries - Premiums	34,605	-	29,090	(5,515)	(34,605)	29,090	
501020 Salaries - O.T.	2,000	-	2,000	-	(2,000)	2,000	
TOTAL SALARIES	1,017,052	-	1,214,550	197,498	(1,017,052)	1,214,550	
BENEFITS							
502020 Retirement	286,099	-	356,651	70,552	(286,099)	356,651	
502030 Insurance Premiums - Medical	141,135	-	165,345	24,210	(141,135)	165,345	
502060 FICA Taxes	14,747	-	17,611	2,864	(14,747)	17,611	Medicare tax was calculated using gross wages.
TOTAL BENEFITS	441,981	-	539,607	97,626	(441,981)	539,607	
SUPPLIES/SERVICES							
503035 Insurance Premiums - Property/Crime	335,000	-	402,000	67,000	(335,000)	402,000	Based on Property Insurance Analysis & consistent with the 5 year projection
520000 Supplies	20,787	-	22,287	1,500	(20,787)	22,287	Emergency meals and water
520010 Supplies - IT	50,000	-	50,000	-	(50,000)	50,000	Transferred from IT Budget General Fund
530010 In-Lieu Taxes	4,925,975	-	4,995,000	69,025	(4,925,975)	4,995,000	3% of Retail sales paid as franchise tax to General Fund. Resource Department Analysis
530015 Real Estate Taxes	-	-	-	-	-	-	2/3 Property tax on Kern county Wind Farm
530030 Bad Debt Expense	-	-	-	-	-	-	
540000 Uniforms	10,000	-	10,000	-	(10,000)	10,000	
550000 Advertisement/Promotion	85,000	-	35,000	(50,000)	(85,000)	35,000	Rebranding & promote APPA RP3 Diamond Award
560000 Utilities	448,821	-	448,821	-	(448,821)	448,821	Annual street light electrical expense. Consistent with 5 year projection
560010 Utilities - IT	14,208	-	14,208	-	(14,208)	14,208	Transferred from IT Budget General Fund
570000 Vehicle Expense	10,000	-	10,000	-	(10,000)	10,000	L1047 - Chevrolet Trailblazer,1008 - Chevy Tahoe, 176 Dodge Charger
590000 Repairs & Maintenance	10,000	-	20,000	10,000	(10,000)	20,000	
590110 Repairs & Maintenance - IT	-	-	-	-	-	-	Typewriter annual service

CITY OF VERNON
Fund 055 Department 9000 - VPU Fund Administration Department
Budget Detail
2020-2021

DEPARTMENT:
055.9000 ADMINISTRATION

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)	Comments
592010 Bank Service Fees	30,000	-	30,000	-	(30,000)	30,000	Bank of New York admin and wire processing fees.
592013 Investment Fees	101,000	-	101,000	-	(101,000)	101,000	Future Investment Management Services by Morgan Stanley Escrow, PFM & Grant Thorton, LLP - 2015A Bond Issuance closed on July 2015.
593200 Professional Services - Legal	190,000	-	50,000	(140,000)	(190,000)	50,000	Latham, Kahn Soares, Spiegel, Lewis Brisbois and Orrick legal services. Removed Nielsen Merksamer Parrinello services.
595200 Professional Services - Technical	1,830,000	-	1,890,000	60,000	(1,830,000)	1,890,000	Macias Gini & O'Connell's & Standard/Poors Services
596200 Professional Services - Other	1,600,000	-	1,055,000	(545,000)	(1,600,000)	1,055,000	Port Canaveral, CH2MHILL, Common Area, RMG services and NERC Compliance, SCPPA
596500 Travel	54,600	-	54,600	-	(54,600)	54,600	NERC/WECC Conference and CUG/CIPUG, CPUC, CUEA, SCPPA, CEC, SMUA, APPA, SCAQMD, COTP
596550 Membership Dues	161,994	-	167,150	5,156	(161,994)	167,150	California Municipal Association & Climate Registry, APPA, ICE, CUEA, APPA, RMG
596600 Books & Publications	27,920	-	27,920	-	(27,920)	27,920	Various publication subscription: APPA, Eastern Group Publications, Thomson Routers
596700 Employee Development & Training	154,000	-	80,000	(74,000)	(154,000)	80,000	Nerc Compliance, Performance Fred Pryor, SCAPPA, APPA, WECC.
599800 General City Administrative Service Exp	3,079,051	-	3,140,632	61,581	(3,079,051)	3,140,632	Transfer to general fund. Resource Department Analysis
760005 Bond Principal Retirement	25,815,000	-	29,520,000	3,705,000	(25,815,000)	29,520,000	2008, 2009, Series A
760010 Bond Interest Paid	19,497,322	-	15,208,498	(4,288,824)	(19,497,322)	15,208,498	2008, 2009 and 2012 A , B Series
790100 Operating Transfer Out	-	-	-	-	-	-	Without Measure Q
TOTAL SUPPLIES/SERVICES	58,450,677	-	57,332,116	(1,118,562)	(58,450,677)	57,332,116	
TOTAL EXPENDITURES	\$ 59,909,710	\$ -	\$ 59,086,273	(823,438)	(59,909,710)	59,086,273	
CAPITAL							
860000 IT Equipment & Software	-	-	-	-	-	-	Budget Transferred to IT Department 011.9019
900000 Capital Outlay	360,000	-	90,000	(270,000)	(360,000)	90,000	City Retained Land Project in Kern County
TOTAL CAPITAL	360,000	-	90,000	(270,000)	(360,000)	90,000	

CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 9000 - ADMINISTRATION
SUPPLIES & SERVICES
2020-2021

Account No. 520000 - Supplies

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	Office depot, Staples, Homedepot, etc	10,000	10,000
2	Fedex, etc	1,000	1,000
3	To be bid	2,987	2,987
4	To be bid	300	300
5	To be bid	3,000	3,000
6	To be bid	2,000	2,000
7	Office depot, home depot, etc	1,000	2,000
8	Silva Printing	500	1,000
		\$ 20,787	\$ 22,287

Account No. 520010 - Supplies IT

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	IT Software and Hardware	50,000	50,000
		\$ 50,000	\$ 50,000

Account No. 530010 - In-Lieu Taxes

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	Franchise Taxes	4,925,975	4,995,000
		\$ 4,925,975	\$ 4,995,000

Account No. 503035 - Insurance Premiums (Property)

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	Property Insurance	335,000	335,000
		\$ 335,000	\$ 335,000

Account No. 530015 - Real Estate Taxes

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	Property Taxes	-	-
		\$ -	\$ -

Account No. 540000 - Uniforms

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	To be bid	10,000	10,000
		\$ 10,000	\$ 10,000

CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 9000 - ADMINISTRATION
SUPPLIES & SERVICES
2020-2021

Account No. 550000 - Advertisement & Promotions

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 To be bid	Branding and promoting APPA RP3 Diamond Award	50,000	20,000
2 To be bid	Marketing materials: legislative/community outreach	2,000	2,000
3 To be bid	Website	20,000	-
4 Various	Job Recruitment	3,000	3,000
5 Vernon Facility Tours	SCPPA, Governmental Affairs, Compliance, Historical	10,000	10,000
		\$ 85,000	\$ 35,000

Account No. 560000 - Utilities

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	Annual Street Light Electrical Expense	448,821	448,821
		\$ 448,821	\$ 448,821

Account No. 560000 - Utilities IT

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Verizon Wireless	Telecommunication Charges	7,244	7,244
2 AT&T CalNet2	Telecommunication Charges	4,152	4,152
3 AT&T Wireless	Telecommunication Charges	2,812	2,812
		\$ 14,208	\$ 14,208

Account No. 570000 - Vehicle Expense

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 City Vehicles	City Hall Pool Vehicles Repair, Maintenance, & Fuel	10,000	10,000
		\$ 10,000	\$ 10,000

Account No. 590000 - Repair & Maintenance

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 To be bid	Misc. Repairs & Maintenance	1,000	20,000
		\$ 1,000	\$ 20,000

Account No. 590110 - Repair & Maintenance IT

Name	Detailed Description	FY2020 Budget	FY2021 Budget
		\$ -	\$ -

CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 9000 - ADMINISTRATION
SUPPLIES & SERVICES
2020-2021

Account No. 592013 - Investment Fess

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	Morgan Stanley Escrow & Custody Escrow, Grant Thornton, LLP	1,000	1,000
2	PFM	100,000	100,000
		\$ 101,000	\$ 101,000

Account No. 592010 - Bank Service Fees

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	THE BANK OF NEW YORK MELLON, TRUST COMPANY	30,000	30,000
		\$ 30,000	\$ 30,000

Account No. 593200 - Professional Service Legal

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	Spiegel & McDiarmid, LLP	40,000	-
2	Latham & Watkins	50,000	50,000
3	Kahn Soares & Conway, LLP	-	-
4	Lewis Brisbois Bisgaard	50,000	-
5	Orrick, Herrington & Sutcliffe	50,000	-
6	Special Counsel	-	-
		\$ 190,000	\$ 50,000

Account No. 595200 - Professional Service Technical

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	PFM	25,000	-
2	BLX Group LLC	15,000	-
2	Macias Gini & O'Connell	20,000	40,000
3	Standard & Poor'	20,000	-
4	BLX Group LLC	200,000	200,000
5	Morgan Lewis	1,550,000	1,500,000
6	To be bid		150,000
		\$ 1,830,000	\$ 1,890,000

CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 9000 - ADMINISTRATION
SUPPLIES & SERVICES
2020-2021

Account No. 596200 - Professional Service Other			
Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 TBD	Consulting Services for strategic and business plan development	130,000	-
2 Jacobs	Consultant services for regulatory and environmental compliance matters.	1,000,000	380,000
3 SCPPA	Palo Verde Project	40,000	40,000
4 RMG	Consulting services to perform credit review of specific trading counterparties	15,000	15,000
5 Santa Fe Building Maintenance	Janitorial Services	25,000	25,000
6 Everbridge	Customer Notification Safey Mobile App	5,000	5,000
7 To be bid	Third Party Compliance Consultant / verifier	10,000	10,000
8 HPI Seminar	Human Performance Improvement Expert	-	5,000
9 Interns	Internship Opportunities	-	-
10 To be bid	Security Services all facilities	-	200,000
11 To be bid	Compliance Management Software & Process Documentation	100,000	100,000
12 To be bid	Legislative Support/ Research/ Technical Writing	25,000	25,000
13 TBD	Technical Generation Expertise & Jawbone / Litigation Matters	250,000	200,000
14 TBD	Enterprise Risk Management Program and Mitigation Plan		50,000
		\$ 1,600,000	\$ 1,055,000

Account No. 596500 - Travel			
Type	Event Name	FY2020 Budget	FY2021 Budget
1 APPA	APPA	10,000	10,000
2 CMUA	CMUA	5,000	5,000
3 League of Cities	League of Cities	1,000	1,000
5 SCAQMD	SCAQMD	1,000	1,000
4 CEC	CEC	2,000	2,000
5 COTP	COTP	1,000	1,000
6 OSHA	OSHA	2,000	2,000
7 SCPPA	SCPPA	5,000	5,000
8 CUEA	CUEA	3,000	3,000
9 CPUC	CPUC	3,000	3,000
10 Performance (Fixed Pryor)	Performance (Fixed Pryor)	1,600	1,600
11 Human Performance	Human Performance	10,000	10,000
12 Regulatory Compliance	Regulatory Compliance	10,000	10,000
		\$ 54,600	\$ 54,600

Account No. 596550 - Memberships			
Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 CMUA	California Municipal Utilities Association - Membership Dues plus 5% annual increases	66,544	70,000
2 RMG	RMG Financial Consulting, Inc. Annual Membership dues	750	750
3 APPA	APPA Annual Dues	37,000	37,000
4 CUEA	Annual Invoice (Mutual Aid)	800	800
5 TBD	Regulatory standards & aging infrastructure & Workflow	22,000	22,000
6 AWWA	Membership	1,000	1,000
7 BizFed	Legislative Resource	5,000	6,000
8 APPA	Deed Program - Research and Development	8,900	8,900
9 ACWA	Water legislative and regulatory issues	15,000	15,000
10 Planet Bids	Competitive Bidding Platform	5,000	5,000
11 Western Energy Institute	Shared membership through SCPPA	615	700
		\$ 162,609	\$ 167,150

CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 9000 - ADMINISTRATION
SUPPLIES & SERVICES
2020-2021

Account No. 596600 - Books & Publications

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Incisivemedia	Incisivemedia	1,000	1,000
2 News Data Corporation	News Data Corporation	2,500	2,500
3 Eastern Group Publications	RFP and Competitive Bid advertisement	2,500	2,500
4 The Economist	The Economist	250	250
5 The Wall Street Journal	The Wall Street Journal	250	250
6 Thomson Reuters/Barclays	Thomson Reuters/Barclays	500	500
7 AWWA	Reference, Procedure, Industry Standard	5,000	5,000
8 IEEE/ANSI Standards	Purchase of Standards	1,000	1,000
9 APPA and other industry publication:	Industry Publications	11,000	11,000
10 CapitolTrack	Legislative Tracking Service	2,500	2,500
11 California Energy Markets	Publication Subscription - News	1,420	1,420
		\$ 27,920	\$ 27,920

Account No. 596700 - Employee Development & Training

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 NERC/WECC	NERC/WECC Compliance Program	10,000	-
2 Fred Pryor	Performance (Fred Pryor)	10,000	10,000
3 PMP	Project Management Professional (PMP)	20,000	-
4 SCPPA	SCPPA Training	30,000	20,000
5 APPA/AWWA	Industry Training	12,000	20,000
6 NERC	NERC Workshop	-	-
7 Industry Training Organization	Regulatory Standards and Cyber Security	10,000	10,000
8 Osha, State and Federal Agencies	Certifications, safety training	50,000	10,000
9 Enterprise Risk Management	training	5,000	5,000
10 Internal Training & Development	training	7,000	5,000
		\$ 154,000	\$ 80,000

Account No. 599800 - General City Administrative Service Exp

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 City of Vernon	Overhead Allocation	3,079,051	3,140,632
		\$ 3,079,051	\$ 3,140,632

Account No. 760005 - Principal on Bonds

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 All Bonds	Principal Repayment	25,815,000	29,520,000
		\$ 25,815,000	\$ 29,520,000

CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 9000 - ADMINISTRATION
SUPPLIES & SERVICES
2020-2021

Account No. 760010 - Interest on Bonds

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 All Bonds	Interest Payments	19,497,322	\$ 15,208,498
		<u>\$ 19,497,322</u>	<u>\$ 15,208,498</u>

Account No. 790100 - Operating Transfer Out

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Transfer	Reimbursement transfer for General Government Services (Excludes Legal Services), Risk Management Services, Fire Services, Police Services, Public Work Services, Health Services.	-	-
		<u>\$ -</u>	<u>\$ -</u>

CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 9000 - ADMINISTRATION
REVENUES
2020-2021

Account No. 610110 - Investment Income

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Various	Income on various VG&E cash balances	1,000,000	1,000,000
2	No Swap interest payments	-	-
		\$ 1,000,000	\$ 1,000,000

Account No. 600910 - Other Income

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 TBD	Sell of NOX credit	50,000	50,000
		\$ 50,000	\$ 50,000

Account No. 610170 - Unrealized Gain (Loss) on Investments

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Various	Income on various	-	-
		\$ -	\$ -

Account No. 450027 - Natural Gas Sales - Prepaid/COV Retail

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	Revenues from 056.5600.500167 - moved to 9200	-	-
		\$ -	\$ -

Account No. 450028 - Natural Gas Sales - Prepaid/SMUD Wholesale

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	Revenues from 056.5600.500168 - moved to 9200	-	-
		\$ -	\$ -

CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 9000 - ADMINISTRATION
REVENUES
2020-2021

Account No. 466900 - Miscellaneous Revenue

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Various	Miscellaneous revenue	3,500	3,500
		<u>\$ 3,500</u>	<u>\$ 3,500</u>

Account No. 690100 - Operating Transfer In

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Gas Dept.	Transfer-in from Gas Fund - from 056.5600.790100	-	-
		<u>\$ -</u>	<u>\$ -</u>

CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 9000 - ADMINISTRATION
CAPITAL
2020-2021

DEPARTMENT:
055.9000 ADMINISTRATION

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 TBD	Maintenance Service to all MET towers	-	-
2 Jawbone Property R&D	Consultant - additional \$250,000 to be paid out of Public Benefits for R&D	250,000	-
3 Strategic Planning Consulting Services	Project Management	10,000	-
4 Simon Wind	Meteorological Studies	35,000	35,000
5 Wireless Innovation	Modem minutes to all MET towers	25,000	15,000
6 Property Taxes	Kern County Wind Farm Property	40,000	40,000
		\$ 360,000	\$ 90,000

**CITY OF VERNON
Budget Summary
2020-2021**

**DEPARTMENT:
011.9019 INFORMATION TECHNOLOGY**

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)
EXPENDITURES:						
SALARIES	\$ 607,879	\$ -	\$ 701,848	\$ 93,969	\$ (607,879)	\$ 701,848
BENEFITS	236,904	-	309,639	72,735	(236,904)	309,639
SUPPLIES/SERVICES	1,261,225	-	1,425,475	164,250	(1,261,225)	1,425,475
CAPITAL	312,000	-	1,040,000	728,000	(312,000)	1,040,000
TOTAL EXPENDITURES	\$ 2,418,008	\$ -	\$ 3,476,961	\$ 1,058,954	\$(2,418,008)	\$ 3,476,961

EMPLOYEE TITLE	FTE	Salaries Budget	Salaries Budget	Increase (Decrease)
Information Technology Analyst	1.00	\$ 89,327	\$ 92,909	\$ 3,582
Information Technology Analyst, Senior	2.00	234,270	249,310	15,040
Information Technology Manager	1.00	176,862	183,954	7,092
Information Technology Technician	1.00	-	69,330	69,330
Programmer/Analyst	-	-	-	-
Administrative Assistant, Senior	0.50	27,420	29,945	2,525
Overtime		30,000	30,000	-
Payout (vacation and sick excess hours)		10,000	6,400	(3,600)
Stand-by		40,000	40,000	-
DEPARTMENT TOTALS	5.50	\$ 607,879	\$ 701,848	\$ 93,969

CITY OF VERNON
Fund 011 Department 9019 - General Fund Information Technology Department
Budget Detail
2020-2021

DEPARTMENT:
011.9019 INFORMATION TECHNOLOGY

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)	Comments
SALARIES							
501010 Salaries - Regular	504,048	-	604,816	100,768	(504,048)	604,816	
501012 Salaries - Premium	73,831	-	67,032	(6,799)	(73,831)	67,032	
501020 Salaries - O.T.	30,000	-	30,000	-	(30,000)	30,000	
	<u>607,879</u>	<u>-</u>	<u>701,848</u>	<u>93,969</u>	<u>(607,879)</u>	<u>701,848</u>	
BENEFITS							
502020 Retirement	151,168	-	187,185	36,017	(151,168)	187,185	
502030 Group Insurance Premiums	76,922	-	112,277	35,355	(76,922)	112,277	
502060 Medicare	8,814	-	10,177	1,363	(8,814)	10,177	
	<u>236,904</u>	<u>-</u>	<u>309,639</u>	<u>72,735</u>	<u>(236,904)</u>	<u>309,639</u>	
SUPPLIES/SERVICES:							
520000 Supplies	3,000	-	3,000	-	(3,000)	3,000	
520010 Supplies - IT	159,000	-	159,000	-	(159,000)	159,000	
560010 Utilities - IT	188,159	-	188,159	-	(188,159)	188,159	
570000 Vehicle Expense	3,500	-	3,500	-	(3,500)	3,500	
590110 Repair & Maintenance - IT	770,566	-	839,816	69,250	(770,566)	839,816	Emergency services provided
595200 Professional Services - Technical	-	-	-	-	-	-	
595210 Professional Services - IT	100,000	-	195,000	95,000	(100,000)	195,000	Contingencies budgeted
596500 Travel	13,500	-	13,500	-	(13,500)	13,500	
596600 Books & Publications	2,000	-	2,000	-	(2,000)	2,000	
596700 Training	21,500	-	21,500	-	(21,500)	21,500	
	<u>1,261,225</u>	<u>-</u>	<u>1,425,475</u>	<u>164,250</u>	<u>(1,261,225)</u>	<u>1,425,475</u>	
CAPITAL							
860000 IT Equipment & Software	312,000	-	1,040,000	728,000	(312,000)	1,040,000	
	<u>312,000</u>	<u>-</u>	<u>1,040,000</u>	<u>728,000</u>	<u>(312,000)</u>	<u>1,040,000</u>	
TOTAL EXPENDITURES	<u>\$ 2,418,008</u>	<u>\$ -</u>	<u>\$ 3,476,961</u>	<u>\$ 1,058,954</u>	<u>\$ (2,418,008)</u>	<u>\$ 3,476,961</u>	

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 9019 - INFORMATION TECHNOLOGY
2020-2021

Account No. 520000 - Supplies

			FY2020	FY2021
Sponsoring Department	Name	Description	Budget	Budget
1 IT(9019)	Staples	Office Supplies	\$ 3,000	\$ 3,000
			\$ 3,000	\$ 3,000

Account No. 520010 - Supplies IT

			FY2019	FY2020
Sponsoring Department	Name	Description	Budget	Budget
1 IT(9019)	General Data	Toners, printer maintenance kits, other printing supplies	\$ -	\$ -
2 IT(9019)	Insight	Miscellaneous software (Adobe, Visio, FileMaker Pro)	30,000	30,000
3 IT(9019)	Dell	Monitors	10,000	10,000
4 IT(9019)	Canon	Scanners	15,000	15,000
5 IT(9019)	VMWare	VMWare Licenses	15,000	15,000
6 IT(9019)	Dell	Computer Replacements	15,000	15,000
7 IT(9019)	CDW	Backup tapes (100x40)	10,000	10,000
8 IT(9019)	HP	Printers replacement	10,000	10,000
9 IT(9019)	CDW	Networking equipment (routers, switches, cables, connectors, etc)	10,000	10,000
10 IT(9019)	CDW	UPS replacements	2,500	2,500
11 IT(9019)	Mitel	Mitel - Business phones accessories & replacement parts	5,000	5,000
12 IT(9019)	CDW	Cell phones accessories (chargers, cases, adapters, phone parts replacements)	4,000	4,000
13 City Attorney(1005)	CDW	Computer/Monitors/Scanner for City Attorney	-	-
14 Police(1031)	CDW	Hard Drives Replacements	2,500	2,500
15 IT(9019)	CDW	Hard Drives Replacements	10,000	10,000
16 IT(9019)	Crosspoint	Mitel IP Phone Licences	10,000	10,000
17 IT(9019)	TBD	Mitel IP Phones	10,000	10,000
			\$ 159,000	\$ 159,000

Account No. 560010 - Utilities IT

			FY2019	FY2020
Sponsoring Department	Name	Description	Budget	Budget
1 Finance(1004)	VerizonWireless	Telecommunication Charges	\$ 1,296	\$ 1,296
2 IT(9019)	VerizonWireless	Telecommunication Line Additions	10,000	10,000
3 HR(1026)	VerizonWireless	Telecommunication Charges	2,229	2,229
4 City Attorney(1005)	VerizonWireless	Telecommunication Charges	3,587	3,587
5 IT(9019)	VerizonWireless	Telecommunication Charges	6,420	6,420
6 CS(1040)	VerizonWireless	Telecommunication Charges	19,037	19,037
7 Fire(1033)	VerizonWireless	Telecommunication Charges	22,614	22,614
8 Health(1060)	VerizonWireless	Telecommunication Charges	3,560	3,560
9 City Admin(1002)	VerizonWireless	Telecommunication Charges	5,527	5,527
10 Police(1031)	VerizonWireless	Telecommunication Charges	8,909	8,909
11 Police(1031)	VerizonWireless	Police Patrol Car Modems	10,022	10,022
12 IT(9019)	Iron Mountain	Iron Mountain (backup tapes remote storage services)	7,200	7,200
13 Finance(1004)	AT&T CalNet3	Telecommunication Charges	229	229
14 IT(9019)	AT&T CalNet3	Telecommunication Charges	14,391	14,391
15 CS(1040)	AT&T CalNet3	Telecommunication Charges	229	229
16 Fire(1033)	AT&T CalNet3	Telecommunication Charges	30,672	30,672
17 Health(1060)	AT&T CalNet3	Telecommunication Charges	249	249
18 Police(1031)	AT&T CalNet3	Telecommunication Charges	11,864	11,864
19 Police(1031)	AT&T	Telecommunication Charges	2,458	2,458
20 Police(1031)	Sprint	Telecommunication Charges	420	420
21 IT(9019)	GoDaddy.com	Web hosting; security certificates for City web sites & SSL vpn appliance	650	650
22 City Clerk(1003)	VerizonWireless	Telecommunication Charges	596	596

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 9019 - INFORMATION TECHNOLOGY
2020-2021

Account No. 560010 - Utilities IT			Continued from previous page		
23	IT(9019)	AT Conference	Phone Conferencing Service	2,000	2,000
24	IT(9019)	AT&T CalNet3	Backup Internet Line	24,000	24,000
25	Fire(1033)	VerizonWireless- Verizon BroadBand for 10 Ipads	For New IPADS	-	-
26	Fire(1033)	VerizonWireless- New BroadBand	VerizonWireless- New BroadBand	-	-
				\$ 188,159	\$ 188,159

Account No. 570000 - Vehicle Expense					
	Sponsoring Department	Name	Description	FY2019 Budget	FY2020 Budget
1	IT(9019)	Vehicle Repair	Repairs	\$ 2,500	\$ 2,500
2	IT(9019)	Fuel + Community Services	IT Vehicle Expenses	1,000	1,000
				\$ 3,500	\$ 3,500

Account No. 590110 - Repairs & Maintenance IT					
	Sponsoring Department	Name	Description	FY2019 Budget	FY2020 Budget
1	IT(9019)	Tyler Technologies	EDEN System support	\$ 90,000	\$ 90,000
2	IT(9019)	Microsoft Enterprise Agreement	Microsoft Licenses	\$ 75,000	\$ 75,000
3	Police(1031)	TriTech (formerly VisionAIR)	Public Safety Suite (CAD, RMS, FBR)	66,000	66,000
4	IT(9019)	ECS Imaging	Laserfiche system support	47,000	47,000
5	IT(9019)	Crosspoint	Mitel - business phone system support by Crosspoint	22,000	22,000
6	IT(9019)	GIS System Support	Nobel Systems	21,000	21,000
7	IT(9019)	Everbridge Notiifcations	Notifications Services	18,000	18,000
8	Health(1060)	Accela Software	EnvisionConnect (annual contract, fiscal year)	20,000	20,000
9	IT(9019)	Xerox Financial Services, LLC	Managed Print Services	121,000	121,000
10	IT(9019)	Universal Laser	Printers repair & maintenance for all City printers/faxes	-	-
11	IT(9019)	CalTech	Copiers repairs	-	-
12	IT(9019)	HP + Dell	Hardware support for all City servers	15,000	15,000
13	Police(1031)	GeoSpatial Technologies, Inc.	GST CrimeMap	6,000	6,000
14	IT(9019)	Zscaler	Web Secutiry	17,000	17,000
15	Police(1031)	West Government Services	CLEAR Website Access for Detectives	9,300	9,300
16	IT(9019)	Lucity	Lucity Work Orders System Support	15,000	15,000
17	Police(1031)	Stancil Corporation	Digital Recorders and Reproducers	2,000	2,000
18	IT(9019)	HP	VMWare Support for 2 servers	10,000	10,000
19	IT(9019)	McAfee	MXLogic maintenance fee (spam filtering for City email)	5,116	5,116
20	IT(9019)	Symantec	Symantec Backup Exec (backup software support)	10,000	10,000
21	Police(1031)	Advanced Electronics	Card/Door Access and Closed Circuit TV (Civil Defense)	6,000	6,000
22	CS(1040)	AutoCAD	AutoCAD Annual Support	5,500	5,500
23	IT(9019)	TrendMicro	vShield Anti-Virus	5,500	5,500
24	Fire(1033)	Angel City Data	FileMaker Pro System Support	10,000	10,000
25	IT(9019)	Sonicwall	SonicWall firewalls (Pro + TZ190 for SCADA), content filtering, SSL VPN support	3,000	3,000
26	IT(9019)	Veritas	Veritas Enterprise Vault support (City's email archiving system)	5,000	5,000
27	IT(9019)	TrendMicro	TrendMicro End Point (antivirus support & upgrades)	4,500	4,500
28	LP-CustServ(7100)	Itron	MVRS annual support		
29	Police(1031)	WebiPLEX	Electronic Subpoena Management Software*	4,100	4,100
30	Police(1031)	Network Innovation Associates	EOC Satellite Service (Civil Defense)	3,600	3,600
31	Police(1031)	Insight Public Sector	Symantec Mail/Spam Security	3,600	3,600
32	LP-CustServ(7100)	Pitney Bowes	Mailing Machine Support		
33	Police(1031)	Insight Public Sector	Symantec Backup Exec	5,000	5,000

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 9019 - INFORMATION TECHNOLOGY
2020-2021

Account No. 590110 - Repairs & Maintenance IT			Continued from previous page		
34	Police(1031)	NetMotion Wireless	Mobility XE Server and 29 Device Licenses	2,000	2,000
35	IT(9019)	Cybernetics	SAN/Virtual Tapes Devices	10,000	10,000
36	Police(1031)	Power Design	UPS and Ferrups/Radio Towers (> Civil Defense)	2,000	2,000
37	IT(9019)	Quantum	Backup tape library support	1,500	1,500
38	IT(9019)	Vmware	Vmware View Support	2,000	2,000
39	IT(9019)	Onepoint Human Factor	Time Management System Support	2,600	2,600
40	Police(1031)	Kronos	TeleStaff System Support	7,500	7,500
41	Fire(1033)	Kronos	TeleStaff System Support	8,500	8,500
42	Police(1031)	Hewlett-Packard	PDNAS Network Support	1,200	1,200
43	IT(9019)	Zoho Corp	Asset Manager Software Support	1,000	1,000
44	Police(1031)	MDE, Inc.	ADORE Training Software Maintenance/Upgrades	2,500	2,500
45	IT(9019)	ScriptLogic	Privileged Authority Support	750	750
46	Police(1031)	Managed Video Support	Panasonic Arbitrators (Motorcycle Videocameras)	600	600
47	Police(1031)	Training Innovations, Inc.	TMS (Training) Software Support	800	800
48	IT(9019)	CDW	Cable Management for Server Room	500	500
49	IT(9019)	Exclaimer	Mail Utilities Suite - Email Disclaimer	200	200
50	Police(1031)	Versatile Information Prod, Inc	Puma Software Maintenance	3,500	3,500
51	IT(9019)	SLA Corp	ESChat Maintenance	-	-
52	IT(9019)	Zoho Corp	Desktop Central	2,000	2,000
53	IT(9019)	Canon	Ecopy Software Maintenance	4,000	4,000
54	IT(9019)	TBA	Cyber Security Audit	20,000	20,000
55	Police(1031)	2fa Dual Authentication	Security	700	700
56	Police(1031)	Oversized Machines	Plotter Repair	1,500	1,500
57	HR(1026)	NeoGOV	GovJob.com/App Tracking/Onboarding/Emp Eval Module/Biddle	25,000	25,000
58	IT(9019)	TrendMicro Appliance	Security Appliance	16,000	16,000
59	IT(9019)	Kronos	Work Force Ready	14,000	14,000
60	IT(9019)	Knowbe4	Cyber Security Awareness Training	5,000	5,000
61	IT(9019)	Disaster Rev Services	Disaster Recovery Services	5,000	5,000
62	Police(1031)	TriTech (formerly VisionAIR)	IQ Analytics	5,000	5,000
63	CS(1040)	PlanetBids	Bidding Software		7,000
64	Police(1031)	BearCom	Door System		10,000
65	Health(1060)	Snappi	Health Mobile App		5,000
66	City Clerk(1003)	GovQA	PRA Application		5,000
67	CS(1040)	Parcel Data	Parcel Data File		2,000
68	Police(1031)	CrimeMap(Motorola)	CrimeMap(Motorola)		750
69	City Clerk(1003)	Granicus	Agenda Mangement		19,000
70	HR(1026)	Neogov	Text Feature		500
71	Police(1031)	TBD	Computer Upgrade for Police Units		20,000
				\$ 770,566	\$ 839,816

Account No. 565210 - Professional Services IT

Sponsoring Department	Name	Description	FY2019 Budget	FY2020 Budget
1 IT(9019)	Eden / Laserfiche / Utility Billing/Vmware/Microsoft Report Services	System Customizations	80,000	80,000
2 IT(9019)	SecureWorks	Managed Security Services	20,000	20,000
3 City Clerk(1003)	TBD	Website Redesign	-	70,000
4 IT(9019)	GIS	Integration with City Hall Systems(Lucity, Etap, Milsoft)		25,000
			\$ 100,000	\$ 195,000

Account No. 596500 - Travel

Sponsoring Department	Name	Description	FY2019 Budget	FY2020 Budget
1 IT(9019)	EDEN User Conference	Travel Expenses	\$ 6,000	\$ 6,000
2 IT(9019)	Mitel Training	Travel Expenses	-	-
3 IT(9019)	Tritech Conference	Travel Expenses	1,500	1,500
4 IT(9019)	Advanced Utility Conference	Travel Expenses	1,500	1,500

CITY OF VERNON
FUND 011 - GENERAL FUND
DEPARTMENT 9019 - INFORMATION TECHNOLOGY
2020-2021

Account No. 596500 - Travel			Continued from previous page		
5	IT(9019)	MISAC Annual	Travel Expenses	3,000	3,000
6	IT(9019)	VMWare Annual Conference	Travel Expenses	1,500	1,500
				\$ 13,500	\$ 13,500

Account No. 596600 - Books & Publications					
Sponsoring Department		Name	Description	FY2019 Budget	FY2020 Budget
1	IT(9019)	TBD	IT related books and training materials	\$ 2,000	\$ 2,000
				\$ 2,000	\$ 2,000

Account No. 596700 - Training					
Sponsoring Department		Name	Description	FY2019 Budget	FY2020 Budget
1	IT(9019)	TBD	Technical Training	\$ 19,000	\$ 19,000
2	IT(9019)	PluralSight	Technical Training	\$ 2,500	\$ 2,500
				\$ 21,500	\$ 21,500

Account No. 860000 - IT Equipment & Software					
Sponsoring Department		Name	Description	FY2019 Budget	FY2020 Budget
1	IT(9019)			\$ 287,000	\$ 1,040,000

CITY OF VERNON
Light and Power
Account No. 860000 - IT Equipment & Software
2020-2021

Account No. 860000 - Capital Outlays							
Equipment	Sponsoring Department	Vendor	Detailed Description	Vendor Type	FY2020 Budget	FY2021 Budget	
Software	IT(9019)	Insight	Microsoft Enterprise Agreement (3 years)	Market	-	-	
Equipment	IT(9019)	Dell	Servers	Market	-	-	
Software	Finance(1004)	Tyler Technologies	Eden Utility Billing System	Sole Source	-	-	
Software	HR(1026)	TBD	Scantron Software	Market	-	-	
Software	Health(1060)	TBD	Field Laptops	Market	17,000	-	
Software	CS(1040)	Lucity	Lucity GIS Integration	Sole Source	-	-	
Software	Fire(1033)	Angel City	Updating Fire Inspection Software	Sole Source	10,000	-	
Equipment	Fire(1033)	TBD	4 iPads for Fire	Market	-	-	
Software	Fire(1033)	TBD	PSTrax Software	Market	-	-	
Software	Fire(1033)	TBD	Video Software for Fire	Market	-	-	
Equipment	Fire(1033)	TBD	Rugg MDCs	Market	-	-	
Equipment	City Clerk(1003)	TBD	Worm Appliance for Document Compliance	Market	30,000	-	
Equipment	Fire(1033)	TBD	15 Tough Books and Docks	Market	100,000	-	
Software	Police(1031)	TBD	Informs NIBRS Software for Compliance	Market	130,000	130,000	
Software	Health(1060)	TBD	New Health Permitting System	Market	-	-	
Software	CS-BuildRegulations(1041)	Energov	Hardware, software, customization and migration	Market	-	900,000	
Software	HR(1026)	TBD	New ScanTron System	Market	-	10,000	
					287,000	1,040,000	

**CITY OF VERNON
Budget Summary
2020-2021**

**DEPARTMENT:
055.9100 ENGINEERING**

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)
TOTAL REVENUES	\$ 1,350,000	\$ -	\$ 1,350,000	\$ -	\$ (1,350,000)	\$ 1,350,000
EXPENSES:						
SALARIES	\$ 1,114,091	\$ -	\$ 1,154,073	\$ 39,982	\$ (1,114,091)	\$ 1,154,073
BENEFITS	439,050	-	490,849	51,799	(439,050)	490,849
SUPPLIES/SERVICES	344,000	-	372,000	28,000	(344,000)	372,000
TOTAL EXPENSES	\$ 1,897,141	\$ -	\$ 2,016,922	\$ 119,781	\$ (1,897,141)	\$ 2,016,922
CAPITAL	9,675,000	-	9,395,000	(280,000)	(9,675,000)	9,395,000
Bond Proceeds			9,395,000			

EMPLOYEE TITLE	FTE	Salaries Budget	Salaries Budget	Increase (Decrease)
Administrative Assistant, Senior	1.00	\$ 66,657	\$ 69,330	\$ 2,673
Associate Electrical Engineer	1.50	288,338	187,160	(101,178)
Computer Aided Drafting Technician	-	56,152	-	(56,152)
Electric Engineering Technician	0.80	-	64,207	64,207
Electrical Engineer	3.00	321,237	464,834	143,597
Utilities Engineering Manager	0.70	123,803	128,767	4,964
Utilities Project Coordinator	1.00	145,704	151,539	5,835
Overtime		8,000	8,000	-
Payout (vacation and sick excess hours)		43,500	19,536	(23,964)
Stand-by		60,700	60,700	-
DEPARTMENT TOTALS	8.00	\$ 1,114,091	\$ 1,154,073	\$ 39,982

CITY OF VERNON
Fund 055 Department 9100 - L&P Fund Electrical Engineering
Budget Detail
2020-2021

DEPARTMENT:
055.9100 ENGINEERING

		A	B	C	C-A	B-A	C-B	
		FY2020 Budget	FY2020 Forecast	FY2021 Budget	Increase (Decrease)	Increase (Decrease)	Increase (Decrease)	Comments
REVENUES:								
464000	Joint Pole Revenue	350,000	-	350,000	-	(350,000)	350,000	
450121	Construction Revenue	1,000,000	-	1,000,000	-	(1,000,000)	1,000,000	Rplanet Earth - Added Facilities Charges (To be received)
469300	Reserve Applied	-	-	-	-	-	-	Rplanet Earth - Added Facilities Charges (Already received)
TOTAL REVENUES		1,350,000	-	1,350,000	-	(1,350,000)	1,350,000	
SALARIES								
501010	Salaries - Regular	975,550	-	1,038,438	62,888	(975,550)	1,038,438	Allocation to Dept 8100.
	Salaries - Premiums	130,541	-	107,635	(22,906)	(130,541)	107,635	Union change in standby pay rotation through crew, USOP, vacation & sick excess payout.
501012	Salaries - O.T.	8,000	-	8,000	-	(8,000)	8,000	FY2016 Budget based on most recent 26 pay.
501020								
TOTAL SALARIES		1,114,091	-	1,154,073	39,982	(1,114,091)	1,154,073	
BENEFITS								
502020	Retirement	286,637	-	321,157	34,520	(286,637)	321,157	
502030	Insurance Premiums - Medical	136,259	-	152,958	16,699	(136,259)	152,958	
502060	FICA Taxes	16,154	-	16,734	580	(16,154)	16,734	
TOTAL BENEFITS		439,050	-	490,849	51,799	(439,050)	490,849	
SUPPLIES/SERVICES								
520000	Supplies	18,000	-	18,000	-	(18,000)	18,000	
520010	Supplies - IT	-	-	-	-	-	-	
540000	Uniforms	5,000	-	12,000	7,000	(5,000)	12,000	
560000	Utilities	500	-	500	-	(500)	500	
570000	Vehicle Expense	7,000	-	10,000	3,000	(7,000)	10,000	
590000	Repairs & Maintenance	-	-	-	-	-	-	
590110	Repair & Maintenance - IT	237,500	-	255,500	18,000	(237,500)	255,500	Software and liscencing for addiitonal equipment purchased
596200	Professional Services - Other	15,000	-	15,000	-	(15,000)	15,000	
596500	Travel	12,000	-	12,000	-	(12,000)	12,000	
596550	Memberships	2,000	-	2,000	-	(2,000)	2,000	

CITY OF VERNON
Fund 055 Department 9100 - L&P Fund Electrical Engineering
Budget Detail
2020-2021

DEPARTMENT:
055.9100 ENGINEERING

	A	B	C	C-A	B-A	C-B	
	FY2020	FY2020	FY2021	Increase	Increase	Increase	Comments
	Budget	Forecast	Budget	(Decrease)	(Decrease)	(Decrease)	
596600 Books & Publications	2,000	-	2,000	-	(2,000)	2,000	
596700 Training	45,000	-	45,000	-	(45,000)	45,000	Various software and utility practices
TOTAL SUPPLIES/SERVICE	344,000	-	372,000	28,000	(344,000)	372,000	
TOTAL EXPENSES	1,897,141	-	2,016,922	119,781	(1,897,141)	2,016,922	
CAPITAL							
REVENUES							
Grant Revenues							
Bond Proceeds			9,395,000				
CAPITAL							
860000 IT Equipment & Software	-	-	-	-	-	-	
900000 Capital Outlays	9,675,000	-	9,395,000	(280,000)	(9,675,000)	9,395,000	Scheduled capital projects
TOTAL CAPITAL	9,675,000	-	9,395,000	(280,000)	(9,675,000)	9,395,000	

CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 9100 - ELECTRICAL ENGINEERING
SUPPLIES & SERVICES
2020-2021

Account No. 520000 - Supplies

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Staples Business Solutions	General offices supplies	2,000	2,000
2 Duron Business Forms	Perforated laser sheets forms	1,000	1,000
3 Graybar	General Supplies	2,000	2,000
4 Home Depot	General Supplies	3,000	3,000
5 ARC	General Supplies	3,000	3,000
6 Royal Wholesale	General Supplies	2,000	2,000
7 Walters Technology	General Supplies	3,000	3,000
8 Current Wholesale	General Supplies	2,000	2,000
		\$ 18,000	\$ 18,000

Account No. 540000 - Uniforms

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 Shoeteria	Steel toe shoes and boots for engineers	1,050	2,000
2 PPE	FR Gear for Field Inspection	5,000	10,000
		\$ 6,050	\$ 12,000

Account No. 560000 - Utilities

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	Engineering Division use of City utilities	500	500
		\$ 500	\$ 500

Account No. 570000 - Vehicle Expense

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 City Vehicles	Engineering Pool and Utilities Engineering Manager Vehicle Maintenance and Fuel	7,000	10,000
		\$ 7,000	\$ 10,000

CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 9100 - ELECTRICAL ENGINEERING
SUPPLIES & SERVICES
2020-2021

Account No. 590110 - Repair & Maintenance IT

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	Survalent Technology SCADA annual maintenance service	50,000	50,000
2	Digital Map Products CITY GIS map data services	75,000	75,000
3	Operation Technology ETAP upgrade & maintenance services	15,000	15,000
4	Xerox Xerox Corporation maintenance services	10,000	10,000
5	Milsoft Milsoft firmware maintenance	1,000	5,000
6	ETAP ETAP Support	25,000	25,000
7	CAISO Rig Maint/Support Rig		20,000
8	AutoCAD AutoCAD Annual Support	5,500	5,500
9	GIS - Updates, note pads Updates to GIS and purchase of field note pads	50,000	50,000
		\$ 231,500	\$ 255,500

Account No. 596200 - Professional Services Other

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	SCJP Southern California Joint Pole services	15,000	15,000
		\$ 15,000	\$ 15,000

Account No. 596500 - Travel

Type	Event Name	FY2020 Budget	FY2021 Budget
1	City Employee Various travel expenses related to utility meetings EUSERC, G.O.95, IEEE, Joint Pole Committee	12,000	12,000
		\$ 12,000	\$ 12,000

Account No. 596550 - Memberships

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	IEEE, EUSERC, GO 95, P.E., etc. Membership dues	2,000	2,000
		\$ 2,000	\$ 2,000

**CITY OF VERNON
 FUND 055 - LIGHT & POWER
 DEPARTMENT 9100 - ELECTRICAL ENGINEERING
 SUPPLIES & SERVICES
 2020-2021**

Account No. 596600 - Books & Publications

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 ANSI, IEEE and Technical Specs.	Engineering and technical articles and standards	2,000	2,000
		\$ 2,000	\$ 2,000

Account No. 596700 - Training

Type	Event Name	FY2020 Budget	FY2021 Budget
1 SCPPA, Fred Pryor, SCADA, e	City Employee training: Engineering, SCADA, Safety, system protection, and employee development	45,000	45,000
		\$ 45,000	\$ 45,000

CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 9100 - ELECTRICAL ENGINEERING
REVENUES
2020-2021

Account No. 464000 - Joint Pole Revenue			
Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	Joint Pole Association Fees collected for attachments made to Vernon owned poles by ATT, LADWP, SCE and other communication companies	350,000	350,000
2	Lease Agreements Pole Attachment Lease Agreements	-	-
		\$ 350,000	\$ 350,000

CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 9100 - ELECTRICAL ENGINEERING
CAPITAL
2020-2021

Account No. 900000 - Capital Outlays

Name	FY2020 Budget	FY2021 Budget
1 Engineering Support Contract Svcs (Leonis Transformer bank Replacement)	150,000	150,000
2 Leonis Substation Transformer Upgrades		
Bank No. 3 Conversion	-	-
Bank No. 4 Replacement	-	750,000
Bank No. 5 Replacement	1,300,000	750,000
Bank # 2 Replacement	1,000,000	-
Bank No. 1 Replacement	-	1,500,000
3 Engineering Support Contract Services (Vernon Aux Bank #6 & 7)	300,000	-
4 Vernon 66/7KV Bank #2 Replacement/Oil Containment	50,000	-
5 Vernon Substation Improvements, Aux 6&7 Replacement, UPS 1 & 2	50,000	1,100,000
6 Vernon Substation Relay replacement and Arc Flash Improvements	200,000	100,000
7 Relay replacement and Arc Flash Improvements at Ybarra Substation	100,000	20,000
8 Engineering Support Contract Services (New West substation)	200,000	-
9 Construction of a new West Side Substation	-	-
10 Construction of a new BNSF Substation	-	-
11 7 to 16 KV Voltage Conversion	1,500,000	500,000
12 54th Street 7KV rebuilt/Soto Street UG Improvements	700,000	-
13 Hi Voltage Cable Replacement - Vernon Substation Getaways	500,000	750,000
14 New electric system extensions and new customer connections	400,000	600,000
15 Department portion of 16 KV Consumer Substation Upgrades/R.P.E.	100,000	100,000
16 Street paving for Public Works due to V&G underground construction in the public right-of-way.	150,000	150,000
17 Distribution Capacitor Banks and Controls/Smart Grid/Reclosers	300,000	200,000
18 Underground Distribution Switch Replacement	100,000	100,000
19 SCADA and Communications System Network Management	100,000	500,000
20 Dist. System Improvements related to Frontage Improvements	200,000	200,000
21 Street Lighting - HPS Conversion to L.E.D.	200,000	200,000
22 Equipment purchases (transformers, switches)	500,000	500,000
23 Water Department Projects well sites and pumping stations	250,000	250,000
24 Deteriated Wood Pole Replacement	800,000	800,000
25 Leonis Substation Relay replacement and improvements	100,000	100,000
26 Leonis Substation Augmentation of 66 KV Relays	25,000	25,000
27 Vernon Substation Sync Check System	200,000	25,000
28 Vernon Substation and Ybarra Substation Digital Fault Recorders	200,000	25,000
TOTAL	9,675,000	9,395,000

CITY OF VERNON
Budget Summary
2020-2021

DEPARTMENT:
055.9200 RESOURCE PLANNING

	A FY2020 Budget	B FY2020 Forecast	C FY2021 Budget	C-A Increase (Decrease)	B-A Increase (Decrease)	C-B Increase (Decrease)
TOTAL REVENUES	\$ 33,719,362	\$ -	\$ 32,658,143	\$ (1,061,219)	\$ (33,719,362)	\$ 32,658,143
EXPENSES:						
SALARIES	\$ 1,050,237	\$ -	\$ 685,441	\$ (364,796)	\$ (1,050,237)	\$ 685,441
BENEFITS	408,596	-	277,248	(131,348)	(408,596)	277,248
SUPPLIES/SERVICES	131,495,816	-	133,028,656	1,532,840	(131,495,816)	133,028,656
TOTAL EXPENSES	\$ 132,954,649	\$ -	\$ 133,991,345	\$ 1,036,696	\$ (132,954,649)	\$ 133,991,345
CAPITAL	-	-	-	-	-	-

EMPLOYEE TITLE	FTE	Salaries Budget	Salaries Budget	Increase (Decrease)
Associate Resource Scheduler	1.00	\$ 240,914	\$ 132,232	\$ (108,682)
Intergrated Resource Manager	-	257,972	-	(257,972)
Principal Resource Scheduler / Trader	2.00	307,259	349,779	42,520
Resource Planner	-	125,692	-	(125,692)
Settlement Analyst [0000]	1.00	-	102,432	102,432
Overtime		8,500	8,500	-
Payout (vacation and sick excess hours)		39,900	22,498	(17,402)
Stand-by		70,000	70,000	-
DEPARTMENT TOTALS	4.00	\$ 1,050,237	\$ 685,441	\$ (364,796)

CITY OF VERNON
Fund 055 Department 9200 - L&P Fund Resource Planning Department
Budget Detail
2020-2021

DEPARTMENT:
055.9200 RESOURCE PLANNING

	A	B	C	C-A	B-A	C-B	
	FY2020 Budget	FY2020 Forecast	FY2021 Budget	Increase (Decrease)	Increase (Decrease)	Increase (Decrease)	Explanation
REVENUES:							
450011 Sale of Resource Adequacy capacity - Wholesale	3,137,694	-	4,841,583	1,703,889	(3,137,694)	4,841,583	The City has excess local resources adequacy capacity from
450015 RA Capacity Sales	-	-	-	-	-	-	
450022 Transportation Revenue- COV Retail	426,888	-	582,863	155,975	(426,888)	582,863	Transportation provided to Gas Fund.
450026 Natural Gas Sales - COV Retail	8,427,093	-	7,846,559	(580,534)	(8,427,093)	7,846,559	Market gas sold to Gas Fund, reflects lower gas prices from
450027 Natural Gas Sales - Prepaid/COV Retail	-	-	-	-	-	-	
450028 Natural Gas Sales - Prepaid/SMUD Wholesale	11,636,245	-	8,390,076	(3,246,169)	(11,636,245)	8,390,076	Reflects lower market prices from last year and contract
450030 ARB Allocated Allowance	5,997,775	-	6,358,033	360,258	(5,997,775)	6,358,033	ARB allocates free GHG allowances to load serving entities such as the City of Vernon to minimize the rate impact of
450031 Renewables Transactions	-	-	-	-	-	-	In order to align the accounting with the actual cash flow, this amount is netted with the cost of renewable energy purchases.
450340 Transmission Revenue	2,593,667	-	3,139,029	545,362	(2,593,667)	3,139,029	The City's Transmission Revenue Requirement is a pass-through of its transmission service contract costs with SCE and LADWP. The Budget reflects increased Transmission Revenue Requirement due to an increase in SCE's transmission service cost.
500162 Biomethane Option Agreement Settlement	1,500,000	-	1,500,000	-	(1,500,000)	1,500,000	The City and its biomethane suppliers entered into an Biomethane Option Agreement pursuant to which the suppliers sell the biomethane into the transportation market where its more profitable at this time and the City purchases cheaper renewable energy from the market. On a quarterly basis, the parties settle the results of the transactions and share the benefits resulting from the transactions. The budget reflects lower revenues received from settlement of the Biomethane Option Agreements due to the tightening of the market between the fuel and RINs prices.
TOTAL REVENUES	33,719,362	-	32,658,143	(1,061,219)	(33,719,362)	32,658,143	
SALARIES							
Salaries - Regular	865,391		529,616	(335,775)	(865,391)	529,616	Initial Budget cost of living and merit increase has been proposed. Staff reallocation
501010 Salaries - Premiums	176,346		147,325	(29,021)	(176,346)	147,325	Union change in standby pay rotation through crew, USOP, vacation & sick excess payout.
501012 Salaries - O.T.	8,500		8,500	-	(8,500)	8,500	FY2016 Budget based on most recent 26 pay.
TOTAL SALARIES	1,050,237	-	685,441	(364,796)	(1,050,237)	685,441	
BENEFITS							
502020 Retirement	266,793		174,083	(92,710)	(266,793)	174,083	Retirement contribution for Robin Tolmasoff included
502030 Insurance Premiums - Medical	126,575		93,226	(33,349)	(126,575)	93,226	
502060 FICA Taxes	15,228		9,939	(5,289)	(15,228)	9,939	
TOTAL BENEFITS	408,596	-	277,248	(131,348)	(408,596)	277,248	

CITY OF VERNON
Fund 055 Department 9200 - L&P Fund Resource Planning Department
Budget Detail
2020-2021

DEPARTMENT:
055.9200 RESOURCE PLANNING

		A	B	C	C-A	B-A	C-B	
		FY2020 Budget	FY2020 Forecast	FY2021 Budget	Increase (Decrease)	Increase (Decrease)	Increase (Decrease)	Explanation
SUPPLIES/SERVICES								
500150	Energy	26,854,302		24,562,699	(2,291,603)	(26,854,302)	24,562,699	decreased cost of energy reflects various factors such as: decreased CAISO charges related to energy transactions due to market prices decrease for electricity and natural gas, increased PPTA payment to MGS owner due to annual price escalation, additional energy purchases due to expected load increase by Matheson and a small load increase projection for all other customers.
500154	Renewable Energy	6,811,206		9,040,612	2,229,406	(6,811,206)	9,040,612	The main difference in this year budget is the netting of revenues received from the CAISO for renewable energy scheduled into the tCAISO with the cost of renewable energy cost. Pursuant to the California RPS regulation, the annual compliance requirement increases every year. The City procures long-term and short term renewable energy contracts to comply with the requirement. The budget reflects the cost of three long-term renewable contracts that became effective starting January 2017 and the cost of additional short-term purchases to meet the cost of increased RPS compliance target. In addition, the City and its biomethane suppliers entered into an Biomethane Option Agreement pursuant to which the suppliers sell the biomethane into the transportation market where its more profitable at this time and the City purchases cheaper renewable energy from the market. The budget reflects the cost of renewable energy to replace the biomethane the City is not receiving at this time and the additional compliance requirement for the year. .
500160	Natural Gas Expense	28,668,116		26,237,607	(2,430,509)	(28,668,116)	26,237,607	decreased cost of natural gas reflects lower natural gas prices the market is currently trading for the upcoming year compared to the prior year.
500162	Biomethane Fuel	(2,500,000)		-	2,500,000	2,500,000	-	The City and its biomethane suppliers entered into an Biomethane Option Agreement pursuant to which the suppliers sell the biomethane into the transportation market where its more profitable at this time and the City purchases cheaper renewable energy from the market. The City plans to exercise the Biomethane Option Agreement for the upcoming year. The budget reflects no delivery of biomethane in the upcoming year. The renewable energy budget reflects additional purchases to replace the biomethane fuel that will not be delivered in the upcoming years.

CITY OF VERNON
Fund 055 Department 9200 - L&P Fund Resource Planning Department
Budget Detail
2020-2021

DEPARTMENT:
055.9200 RESOURCE PLANNING

		A	B	C	C-A	B-A	C-B	
		FY2020 Budget	FY2020 Forecast	FY2021 Budget	Increase (Decrease)	Increase (Decrease)	Increase (Decrease)	Explanation
500163	Greenhouse Gas Cost	3,990,418		4,269,393	278,975	(3,990,418)	4,269,393	In order to comply with the California Global Warming Solutions Act of 2006 (AB 32) requirements for electricity generated from fossil fuels and un-specified energy imported into California from out-of-State, the City purchases greenhouse gas credits for MGS and for imported power. The budget for the upcoming reflects staffs expectation of lower generation from MGS and a decrease in imported power needs. However, due to approximately 7% annual increase in the cost of GHG credit prices, the budget is slightly higher than the prior year.
500170	Transmission - Firm	17,014,674		16,630,193	(384,481)	(17,014,674)	16,630,193	SCE transmission service rates have decreased while the CAISO transmission access charge have increased from the prior year. The Budget reflects the SCE charges and increased transmission access charge by the CAISO.
500180	Capacity	46,820,978		47,884,660	1,063,681	(46,820,978)	47,884,660	Decreased budget reflects lower capacity cost due to the termination of the Hoover Contract for Difference (CFD) between the City and Bcent effective September 30, 2017.
500190	Ancillary Services	758,298		745,878	(12,420)	(758,298)	745,878	California's push for higher RPS requirement have lead to a surplus of generation, mostly from solar and wing, during certain hours of the day. As a result, the cost of ancillary services has been increasing as more and more flexible resources are needed to standby to replace intermittent resources such as solar and wind. The budget reflects higher ancillary service requirement due to increased load (primarily Matheson) and higher prices for ancillary service due to the surplus renewables energy generation.
500210	Grid Management Charges	746,389		806,826	60,437	(746,389)	806,826	
500240	Ferc Filing Charges	74,763		141,821	67,058	(74,763)	141,821	
500260	Dispatching Inter	17,100		7,108	(9,992)	(17,100)	7,108	
520000	Supplies	4,410		4,200	(210)	(4,410)	4,200	
550000	Advertisement & Promotion	1,000		1,000	-	(1,000)	1,000	
550022	Natural Gas Transportation Costs	1,605,468		1,949,148	343,681	(1,605,468)	1,949,148	Souther California Gas Company gas transportation rate is higher than the previous year.
560010	Utilities - IT	-		10,000	10,000	-	10,000	
590000	Repair & Maintenance	10,848		10,848	-	(10,848)	10,848	
590110	Repair & Maintenance IT	-		-	-	-	-	Budgeting for IT supplies and services is moved to IT department
593200	Professional Services - Legal	150,000		350,000	200,000	(150,000)	350,000	
595200	Professional Services - Technical				-	-	-	

CITY OF VERNON
Fund 055 Department 9200 - L&P Fund Resource Planning Department
Budget Detail
2020-2021

DEPARTMENT:
055.9200 RESOURCE PLANNING

		A	B	C	C-A	B-A	C-B	
		FY2020 Budget	FY2020 Forecast	FY2021 Budget	Increase (Decrease)	Increase (Decrease)	Increase (Decrease)	Explanation
596200	Professional Services - Other	443,850		352,666	(91,184)	(443,850)	352,666	Budget decreased due to a delay of additional software services for on-going IRP administration. It also reflects annual escalatio to the Settlecore services for energy settlement and reporting software services.
596500	Travel	9,996		9,996	-	(9,996)	9,996	
596550	Membership Dues	2,000		2,000	-	(2,000)	2,000	
596600	Books & Publications	2,004		2,004	-	(2,004)	2,004	
596700	Training	9,996		9,996	-	(9,996)	9,996	
596706	Electric Rebate Program	-		-	-	-	-	
TOTAL SUPPLIES/SERVICES		131,495,816	-	133,028,656	1,532,840	(131,495,816)	133,028,656	
TOTAL EXPENDITURES		132,954,649	-	133,991,345	1,036,696	(132,954,649)	133,991,345	
CAPITAL								
900000	Capital Outlays	-	-	-	-	-	-	
TOTAL CAPITAL		-	-	-	-	-	-	

CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 9200 - RESOURCE PLANNING
SUPPLIES & SERVICES
2020-2021

Account No. 500150 - Energy

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1 MGS	MGS Energy Payment (PPTA)	\$3,742,917	\$3,356,115
2 Palo Verde	Palo Verde variable cost component	879,445	918,810
3 Hoover	Hoover Energy Cost- CES Credit	334,360	250,891
4 MGS Heat Rate Bonus	MGS Heat Rate Bonus	300,000	360,000
5	WSPP FIRM ENERGY PURCHASES		
6 WSPP Purchase	Market Purchase / Balance of Load	19,077,412	17,071,904
7 WSPP Purchase	Market Purchase / Variable	-	
8 CAISO	ISO MISC Charges	2,520,168	2,604,979
		<u>\$26,854,302</u>	<u>24,562,699</u>

Account No. 500154 - Renewable Energy Credit

Name	Detailed Description	FY2020 Amount	FY2021 Budget
1 WSPP Purchase	Renewable Energy credit	-	-
2 Renewable Contracts /WSPP Purchase	Renewable Energy less CAISO Credits	6,811,206	9,040,612
		<u>6,811,206</u>	<u>9,040,612</u>

Account No. 500160 - Natural Gas Expense

Name	Detailed Description	FY2020 Amount	FY2021 Budget
1 Malburg Generating Station, Gas Retail	Gas purchases for MGS and H. Gonzales Turbine, Gas Retail	\$20,241,023	18,391,048
2 Retail Gas	Gas purchases for Gas Retail	8,427,093	7,846,559
		<u>28,668,116</u>	<u>26,237,607</u>

Account No. 500162 - Biomethane Fuel

Name	Detailed Description	FY2020 Amount	FY2021 Amount
1 Element Markets/ Clean Energy	Biomethane Fuel	(2,500,000)	-
		<u>(2,500,000)</u>	-

Account No. 500163 - Greenhouse Gas Cost

Name	Detailed Description	FY2020 Amount	FY2021 Budget
1 MGS / Imported Energy	Greenhouse Gas Cost	3,990,418	4,269,393
		<u>3,990,418</u>	<u>4,269,393</u>

CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 9200 - RESOURCE PLANNING
SUPPLIES & SERVICES
2020-2021

Account No. 500170 - Transmission Firm

	Name	Detailed Description	FY2020 Amount	FY2021 Budget
1	CAISO	Transmission Access Charge	13,885,932	13,885,932
2	SCE	Mead-Laguna Bell	1,798,742	1,516,320
3	SCE	Victorville-Lugo-Vernon	759,132	641,520
4	SCE	Laguna-Bell Interconnection	296,028	296,028
5	LADWP	Adelanto to Midpoint VV-Lugo	262,440	265,064
		SCE Added Facilities Charge (MGS RTU, Tri-Gas) -Interconection		10,200
6	Cal-PX	Cal-Px wind-up cost	12,400	\$15,128.64
			<u>17,014,674</u>	<u>16,630,193</u>

Account No. 500180 - Capacity

	Name	Detailed Description	FY2020 Amount	FY2021 Budget
1	MGS	MGS Capacity Payment (PPTA)	43,158,720	44,331,537
2	Hoover	Hoover Capacity Cost-CES Credit	334,360	369,122
3	Hoover			
4	Hoover	Hoover -Uprating Credit Payment- CFD	-	
5	Palo Verde	Palo Verde Capacity (minimum cost)	3,227,898	3,084,000
6	SCPPA	SCPPA - Project stabilization Fund	100,000	100,000
			<u>46,820,978</u>	<u>47,884,660</u>

Account No. 500190 - Ancillary Services

	Name	Detailed Description	FY2020 Amount	FY2021 Budget
1	CAISO	Spinning Reserve, non-spinning reserve, regulation up, regulation down, replacement reserve	758,298	745,878
			<u>758,298</u>	<u>745,878</u>

Account No. 500210 - Grid Management Charges

	Name	Detailed Description	FY2020 Amount	FY2021 Budget
1	CAISO	CAISO GRID MANAGEMENT CHARGE	746,389	806,826
			<u>746,389</u>	<u>806,826</u>

Account No. 500240 - Ferc Filing Charges

	Name	Detailed Description	FY2020 Amount	FY2021 Budget
1	CAISO	ISO - FERC FEES		
2	CAISO	ISO - NERC/WECC FEES	74,763	141,821
			<u>74,763</u>	<u>141,821</u>

CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 9200 - RESOURCE PLANNING
SUPPLIES & SERVICES
2020-2021

Account No. 500260 - Dispatching Inter

	Name	Detailed Description	FY2020 Amount	FY2021 Budget
1	DWP	Scheduling & Dispatching Fee -DWP and SCE Interconnections	17,100	7,108
			<u>17,100</u>	<u>7,108</u>

Account No. 520000 - Supplies

	Name	Detailed Description	FY2020 Amount	FY2021 Budget
1	Staples	Department Supplies and Services General purchases from staples for pens, pencils, binders, paper clips, writing pads, markers, etc.	4,410	4,200
			<u>4,410</u>	<u>4,200</u>

Account No. 550000 - Advertisement & Promotion

	Name	Detailed Description	FY2020 Amount	FY2021 Budget
1	Vernon Sun Newspaper or Other	Advertisement (Rates, TRBAA, etc..)	1,000	1,000
			<u>1,000</u>	<u>1,000</u>

Account No. 560010 - Utilities IT

	Name	Detailed Description	FY2020 Amount	FY2021 Budget
1	AT&T One Net	Telecommunication Charges	-	5,000
2	AT&T Business	Telecommunication Charges	-	5,000
			<u>-</u>	<u>10,000</u>

Account No. 550022 - Natural Gas Transportation Cost

	Name	Detailed Description	FY2020 Amount	FY2021 Budget
1	SoCal Gas Company	Gas Transportation, MGS, and Gas Transportation, H. Gonzales Units, Ret	1,605,468	1,949,148
			<u>1,605,468</u>	<u>1,949,148</u>

Account No. 593200- Legal

	Name	Detailed Description	FY2020 Amount	FY2021 Budget
1	Specialized Legal Services	Legal Services	150,000	350,000
			<u>150,000</u>	<u>350,000</u>

CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 9200 - RESOURCE PLANNING
SUPPLIES & SERVICES
2020-2021

Account No. 590000 - Repair & Maintenance

		Detailed Description	FY2020 Amount	FY2021 Budget
1	City of Vernon	City allocated cost	10,848	10,848
			10,848	10,848

Account No. 590110 - Repair & Maintenance IT

		Detailed Description	FY2020 Amount	FY2021 Budget
1	Stancil	Stancil Recording Maintenance (Moved to 055.9200.596200)	-	-
2	Settlecore	Settlecore Service Software (Moved to 055.9200.596200)	-	-
			-	-

Account No. 595200 - Professional Services Technical

	Name	Detailed Description	FY2020 Amount	FY2021 Budget
1	To be bid	Cost of Service and Rate Design		
2	To be bid	IRP Services		
			-	-

Account No. 596200 - Professional Services Other

	Name	Detailed Description	FY2020 Amount	FY2021 Budget
1	ICE	ICE	15,300	15,453
2	Bloomberg	Bloomberg (Resource & Finance terminal)	24,972	25,726
3	NGI	NGI	8,000	8,160
4	Open Access	Open Access Technology	9,862	10,137
5	Settlecore	Settlement service software	122,500	126,710
6	Stancil	recording device service	4,800	4,896
7	to be bid	IRP Valuation Software	100,000	
8	SCPPA Charges	Various SCPPA Service	158,416	161,584
			443,850	352,666

Account No. 596500 - Travel

	Type	Event Name	FY2020 Amount	FY2021 Budget
1	CEC/CAISO/SCPPA	CEC Workshops, ISO, SCPPA, CMUA, Hoover	9,996	9,996
			9,996	9,996

CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 9200 - RESOURCE PLANNING
SUPPLIES & SERVICES
2020-2021

Account No. 596550 - Membership Dues

Name	Detailed Description	FY2020 Amount	FY2021 Budget
1 Various	Membership Dues	2,000	2,000
		<u>2,000</u>	<u>2,000</u>

Account No. 596600 - Books & Publications

Name	Detailed Description	FY2020 Amount	FY2021 Budget
1 NGI Service, technical books	Books and Publications	2,004	2,004
		<u>2,004</u>	<u>2,004</u>

Account No. 596700 - Training

Type	Detailed Description	FY2020 Amount	FY2021 Budget
1 CAISO/SCPPA	Training (Gas and Power Trading, ISO Market design)	9,996	9,996
		<u>9,996</u>	<u>9,996</u>

CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 9200 - RESOURCE PLANNING
REVENUES
2020-2021

Account No. 450011 - Sale of Electricity Wholesale

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	Resource Adequacy Capac Wholesale sales of excess local resource adequacy capacity	1,020,000	3,000,000
	Ancillary Services Wholesale sales	1,720,237	1,245,011
	Congestion Revenues Congestion Revenue Right (CRR Settlements)	397,457	596,572
		<u>3,137,694</u>	<u>4,841,583</u>

Account No. 450031 - RPS Pass-Through

Name	Detailed Description	FY2020 Budget	FY2021 Budget
CAISO	Revenues for renewable energy scheduled into the CAISO grid	-	-
		<u>-</u>	<u>-</u>

Account No. 450340 - Transmission Revenue

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	CAISO Transmission Revenue Requirement	2,593,667	\$3,139,029
		<u>2,593,667</u>	<u>3,139,029</u>

Account No. 450030 - ARB Allocated Allowance

Name	Detailed Description	FY2020 Budget	FY2021 Budget
1	Air Resource Board ARB from the sale of freely allocated allowances	5,997,775	\$6,358,033
		<u>5,997,775</u>	<u>6,358,033</u>

Account No.500162 Biomethane Option Agreement Settlement

	Element Markets /Clean En Biomethane option agreement settlement	<u>1,500,000</u>	<u>1,500,000</u>
--	--	------------------	------------------

CITY OF VERNON
FUND 055 - LIGHT & POWER
DEPARTMENT 9200 - RESOURCE PLANNING
REVENUES
2020-2021

Account No. 450022 - Transportation Revenue - COV Retail

Detailed Description		FY2020 Budget	FY2021 Budget
COV Gas Retail	Transportation Revenue - COV Retail	426,888	582,863
		<u>426,888</u>	<u>582,863</u>

Account No. 450026 - Natural Gas Sales -COV Retail

Detailed Description		FY2020 Budget	FY2021 Budget
COV Gas Retail	Natural Gas Sales - COV Retail	8,427,093	7,846,559
		<u>8,427,093</u>	<u>7,846,559</u>

Account No. 450027 - Natural Gas Sales - Prepaid/COV Retail

Detailed Description		FY2020 Budget	FY2021 Budget
COV Gas Retail	Natural Gas Sales - Prepaid/COV Retail	-	-
		<u>-</u>	<u>-</u>

Account No. 450028 - Prepaid/SMUD Wholesale

Detailed Description		FY2020 Budget	FY2021 Budget
SMUD	Prepaid/SMUD Wholesale	11,636,245	8,390,076
		<u>11,636,245</u>	<u>8,390,076</u>

City Council Agenda Item Report

Agenda Item No. COV-142-2020
Submitted by: Sandra Dolson
Submitting Department: City Clerk
Meeting Date: May 5, 2020

SUBJECT

Approval of Minutes

Recommendation:

Approve the April 7, 2020 and April 21, 2020 Regular City Council meeting minutes.

Background:

Staff has prepared the draft minutes and hereby submits the minutes for approval.

Fiscal Impact:

There is no fiscal impact associated with this report.

Attachments:

1. [2020-04-07 City Council Minutes](#)
2. [2020-04-21 City Council Minutes](#)

**MINUTES
VERNON CITY COUNCIL
REGULAR MEETING
TUESDAY, APRIL 7, 2020
COUNCIL CHAMBER, 4305 SANTA FE AVENUE**

CALL TO ORDER

Mayor Ybarra called the meeting to order at 9:00 a.m.

FLAG SALUTE

Mayor Ybarra led the Flag Salute.

ROLL CALL

PRESENT: Melissa Ybarra, Mayor
Leticia Lopez, Mayor Pro Tem (via remote access)
William Davis, Council Member
Carol Menke, Council Member
Diana Gonzales, Council Member

STAFF PRESENT:

Carlos Fandino, City Administrator
Arnold Alvarez-Glasman, Interim City Attorney
Lisa Pope, City Clerk
Scott Williams, Finance Director (via remote access)
Jim Enriquez, Interim Fire Chief
Fredrick Agyin, Director of Health and Environmental Control
Michael Earl, Human Resources Director (via remote access)
Anthony Miranda, Police Chief (via remote access)
Dan Wall, Public Works Director (via remote access)

APPROVAL OF THE AGENDA

City Clerk Pope announced that Agenda Item No. 1 would be deferred.

MOTION

Council Member Davis moved and Council Member Menke seconded a motion to approve the agenda. The question was called and the motion carried unanimously.

PUBLIC COMMENT

None.

PUBLIC HEARINGS

1. General Fee Schedule for Fiscal Year 2020-2021

Recommendation:

Continue the public hearing to a date uncertain.

This item was deferred upon approval of the agenda.

PRESENTATIONS

2. Fiscal Year 2020/2021 Budget Study Session

Recommendation:

No action required by City Council. This is a presentation only.

City Administrator Fandino and Finance Director Williams presented a PowerPoint regarding the Fiscal Year 2020/2021 Budget Study Session.

City Administrator Fandino, Finance Director Williams, and Director of Health and Environmental Control Agyin responded to Council questions.

CONSENT CALENDAR

MOTION

Council Member Davis moved and Council Member Gonzales seconded a motion to approve the Consent Calendar. The question was called and the motion carried unanimously.

The Consent Calendar consisted of the following items:

3. Approval of Minutes

Recommendation: Approve meeting minutes for the March 12, 2020 Special City Council Meeting and the March 17, 2020 Regular and Special City Council Meetings.

4. Operating Account Warrant Register

Recommendation: Approve Operating Account Warrant Register No. 42, for the period of March 1 through March 21, 2020, which totals \$10,664,989.54 and consists of ratification of electronic payments totaling \$10,061,949.14 and ratification of the issuance of early checks totaling \$603,040.40.

5. Claims Against the City

Recommendation: Receive and file the claim submitted by Geo Plastics in the amount of \$10,000.

6. Public Works Monthly Building Report

Recommendation: Receive and file the February 2020 Building Report.

7. Second Reading of Ordinance No. 1264 - Development Agreement between the City of Vernon and the Southern California Curling Center, Inc.

Recommendation: A. Find that the proposed action is exempt under the California Environmental Quality Act ("CEQA") review, because it is a continuing administrative activity that will not result in any direct or indirect physical changes in the environment,

and therefore does not constitute a “project” as defined by CEQA Guidelines section 15378, and to the extent the Southern California Curling Center, Inc. seeks to engage in actual physical construction or development, such would be subject to separate and independent CEQA review and analysis; and B. Conduct second reading, and adopt Ordinance No. 1264 approving and authorizing the execution of a Development Agreement between the City of Vernon and the Southern California Curling Center, Inc for the purpose of facilitating the development of the Southern California Curling Centers’ program and facility located at 4545 Pacific Boulevard in the City of Vernon.

8. POST Entry-Level Dispatcher Selection Test Battery Security Agreement with the California Commission on Peace Officer Standards and Training

Recommendation: A. Find that the proposed action is exempt under the California Environmental Quality Act (CEQA) review, because it is an administrative activity that will not result in direct or indirect physical changes in the environment, and therefore does not constitute a "project" as defined by CEQA Guidelines section 15378; and B. Approve and authorize the Director of Human Resources to execute a POST Entry-Level Dispatcher Selection Test Battery Security Agreement between the City of Vernon and the California Commission on Peace Officer Standards and Training in substantially the same form as submitted.

9. Project Funded by Senate Bill 1: The Road Repair and Accountability Act of 2017

Recommendation: A. Find that the proposed action does not constitute a “project” pursuant to sections 15378(b)(2) and (4) of the Guidelines to the California Environmental Quality Act (“CEQA”), because it constitutes an administrative activity and government funding mechanism that does not involve any commitment to any specific project which may result in a potentially significant impact on the environment; and even if the adoption of the proposed resolution did constitute a project, it would be exempt from CEQA in accordance with CEQA Guidelines Sections 15302, because the proposed project consists of the replacement of existing structures and facilities where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced; and 15061(b)(3), the general rule that CEQA only applies to projects that may have a significant effect on the environment; and B. Adopt a resolution adopting a project funded by Senate Bill 1: The Road Repair and Accountability Act of 2017 for Fiscal Year 2020/2021.

10. Drug Enforcement Administration Agreement

Recommendation: A. Find that the approval of the proposed agreement is exempt from California Environmental Quality Act (“CEQA”) review, because it is a continuing administrative activity that will not result in direct or indirect physical changes in the environment, and therefore does not constitute a “project” as defined by CEQA Guidelines section 15378; and B. Approve and authorize the Police Chief to execute an agreement with the Drug Enforcement Administration, for continued participation in the Southwest Border Initiative (SWBI) taskforce with an effective date of April 7, 2020.

11. Authorized Agents for California Governor’s Office of Emergency Services (Cal OES) Public Assistance Grants

Recommendation: A. Find that approval of the proposed action is exempt from the California Environmental Quality Act (CEQA), because it is a general policy and procedure making activity that will not result in direct or indirect physical changes in the environment, and therefore does not constitute a “project” as defined by CEQA Guidelines section 15378; and B. Adopt a resolution recognizing the State of California Governor’s

Office of Emergency Services, Form 130, for designation of authorized agents for non-state agencies.

NEW BUSINESS

12. Agreement for Medicare Group Health Coverage

Recommendation: A. Find that the proposed action is exempt under the California Environmental Quality Act (CEQA) review, because it is an administrative activity that will not result in direct or indirect physical changes in the environment, and therefore does not constitute a "project" as defined by CEQA Guidelines section 15378; and B. Approve and authorize the City Administrator to execute the Medicare Advantage Group Agreement between the City of Vernon and Blue Cross of California doing business as Anthem Blue Cross in substantially the same form as submitted, for a total amount of approximately \$182,150, for calendar year 2020.

Human Resources Director Earl presented the staff report.

MOTION

Mayor Pro Tem Lopez moved and Council Member Davis seconded a motion to: A. Find that the proposed action is exempt under the California Environmental Quality Act (CEQA) review, because it is an administrative activity that will not result in direct or indirect physical changes in the environment, and therefore does not constitute a "project" as defined by CEQA Guidelines section 15378; and B. Approve and authorize the City Administrator to execute the Medicare Advantage Group Agreement between the City of Vernon and Blue Cross of California doing business as Anthem Blue Cross in substantially the same form as submitted, for a total amount of approximately \$182,150, for calendar year 2020. The question was called and the motion carried unanimously.

13. Temporary Emergency Moratorium on Evictions at Commercial Properties

Recommendation: A. Find that the proposed action is exempt under the California Environmental Quality Act (CEQA) review, because it is a continuing administrative activity that will not result in direct or indirect physical changes in the environment and, therefore, does not constitute a "project" as defined by CEQA Guidelines section 15378; and B. Adopt Emergency Ordinance No. 1267 pursuant to Chapter 4.4 of the City Charter, enacting a Temporary Emergency Moratorium on Evictions for renters and owners of commercial properties in the City, and late fee assessments and service shut-offs for rent and utility payments.

City Administrator Fandino presented the staff report.

City Administrator Fandino and Interim City Attorney Alvarez-Glasman responded to questions.

MOTION

Council Member Gonzales moved and Council Member Davis seconded a motion to: A. Find that the proposed action is exempt under the California Environmental Quality Act (CEQA) review, because it is a continuing administrative activity that will not result in

direct or indirect physical changes in the environment and, therefore, does not constitute a “project” as defined by CEQA Guidelines section 15378; and B. Adopt Emergency Ordinance No. 1267 pursuant to Chapter 4.4 of the City Charter, enacting a Temporary Emergency Moratorium on Evictions for renters and owners of commercial properties in the City, and late fee assessments and service shut-offs for rent and utility payments, amending Section 5.G. to change “residential” to “commercial”. The question was called and the motion carried unanimously.

14. Fund Allocation, Eligibility, and Criteria for Vernon CommUNITY Fund Grants

Recommendation: A. Find that the action is exempt under the California Environmental Quality Act (CEQA) review, because it is a continuing administrative activity that will not result in direct or indirect physical changes in the environment and, therefore, does not constitute a “project” as defined by CEQA Guidelines section 15378; and B. Introduce and conduct first reading of Ordinance No. 1265 amending Article XX of Chapter 2, Sections 2.162 and 2.164 through 2.166, of the Vernon Municipal Code to modify Vernon CommUNITY Fund grant fund allocation, eligibility, and criteria and direct staff to schedule second reading and adoption at the April 21, 2020 Council meeting.

City Administrator Fandino presented the staff report.

MOTION

Council Member Davis moved and Mayor Pro Tem Lopez seconded a motion to: A. Find that the action is exempt under the California Environmental Quality Act (CEQA) review, because it is a continuing administrative activity that will not result in direct or indirect physical changes in the environment and, therefore, does not constitute a “project” as defined by CEQA Guidelines section 15378; and B. Introduce and conduct first reading of Ordinance No. 1265 amending Article XX of Chapter 2, Sections 2.162 and 2.164 through 2.166, of the Vernon Municipal Code to modify Vernon CommUNITY Fund grant fund allocation, eligibility, and criteria and direct staff to schedule second reading and adoption at the April 21, 2020 Council meeting. The question was called and the motion carried unanimously.

15. First Responders Housing Priority

Recommendation: A. Find that approval of the proposed Ordinance is categorically exempt from California Environmental Quality Act (CEQA) review, because it is a continuing administrative activity that will not result in any direct or indirect physical change to the environment, and therefore does not constitute a "project" as defined by CEQA Guidelines section 15378; and B. Introduce and conduct first reading of Ordinance No. 1266 amending Chapter 2, Section 2.125 (b) of the Vernon Municipal Code to delete any reference to a "first responders" priority and direct staff to schedule second reading and adoption at the April 21, 2020 Council meeting.

Public Works Director Wall presented the staff report.

Marisa Olguin, Vernon Chamber of Commerce, indicated support for removing the first responder priority.

MOTION

Mayor Pro Tem Lopez moved and Council Member Gonzales seconded a motion to: A. Find that approval of the proposed Ordinance is categorically exempt from California Environmental Quality Act (CEQA) review, because it is a continuing administrative activity that will not result in any direct or indirect physical change to the environment, and therefor does not constitute a "project" as defined by CEQA Guidelines section 15378; and B. Introduce and conduct first reading of Ordinance No. 1266 amending Chapter 2, Section 2.125 (b) of the Vernon Municipal Code to delete any reference to a "first responders" priority and direct staff to schedule second reading and adoption at the April 21, 2020 Council meeting. The question was called and the motion carried unanimously.

16. COVID-19 Emergency Microloan Program

Recommendation: A. Find that the proposed action is exempt under the California Environmental Quality Act (CEQA) review, because it is an administrative activity that will not result in direct or indirect physical changes in the environment and, therefore, does not constitute a "project" as defined by CEQA Guidelines section 15378; and B. Approve the implementation of the City's COVID-19 Emergency Microloan Program that will offer support to Vernon restaurants with an objective to prevent staff reductions, offset losses related to COVID-19, and sustain operations through the COVID-19 crisis.

City Administrator Fandino presented the staff report.

Marisa Olguin, Vernon Chamber of Commerce, indicated the Chamber supported the proposed use of funds.

Council Member Menke asked if it was an appropriate use of the Community Fund. Mayor Pro Tem Lopez responded that it was a great way to give back to the community. City Administrator Fandino clarified that funds for the program would be taken from the Community Development Fund.

MOTION

Council Member Menke moved and Council Member Gonzales seconded a motion to: A. Find that the proposed action is exempt under the California Environmental Quality Act (CEQA) review, because it is an administrative activity that will not result in direct or indirect physical changes in the environment and, therefore, does not constitute a "project" as defined by CEQA Guidelines section 15378; and B. Approve the implementation of the City's COVID-19 Emergency Microloan Program that will offer support to Vernon restaurants with an objective to prevent staff reductions, offset losses related to COVID-19, and sustain operations through the COVID-19 crisis. The question was called and the motion carried unanimously.

17. Grant Agreement with AltaMed Health Services Corporation for COVID-19 Screening/Testing

Recommendation: A. Find that the proposed action is exempt under the California Environmental Quality Act (CEQA) review, because it is an administrative activity that will not result in direct or indirect physical changes in the environment, and therefore does not constitute a "project" as defined by CEQA Guidelines section 15378; and B. Approve

and authorize the City Administrator to execute a Grant Agreement between the City of Vernon and AltaMed Health Services Corporation (AltaMed) in substantially the same form as submitted, for a total amount of \$75,000 to support AltaMed's COVID-19 screening/testing services in the Southeast Los Angeles Area.

City Administrator Fandino presented the staff report.

Jennie Carreon, AltaMed, provided an overview of the services provided and responded to questions.

City Administrator Fandino stated staff would send postcard to residents and inform businesses of the available services.

MOTION

Mayor Pro Tem Lopez moved and Council Member Menke seconded a motion to: A. Find that the proposed action is exempt under the California Environmental Quality Act (CEQA) review, because it is an administrative activity that will not result in direct or indirect physical changes in the environment, and therefore does not constitute a "project" as defined by CEQA Guidelines section 15378; and B. Approve and authorize the City Administrator to execute a Grant Agreement between the City of Vernon and AltaMed Health Services Corporation (AltaMed) in substantially the same form as submitted, for a total amount of \$75,000 to support AltaMed's COVID-19 screening/testing services in the Southeast Los Angeles Area. The question was called and the motion carried unanimously.

18. Jaw Bone Canyon Property in Kern County

Recommendation: Hold a discussion and provide direction to staff.

City Administrator Fandino presented a PowerPoint regarding the Jaw Bone Canyon Property in Kern County.

City Administrator Fandino, Public Utilities General Manager Alemu, Consultant Peter Hervish and Finance Director Williams responded to questions regarding bond payments; bond debt; the covenant on the land; opposition by Kern County; and NextERA.

City Clerk Pope read written comments submitted by Ron Miller, Executive Secretary, Los Angeles/Orange Counties Building and Construction Trades Council.

William Barkett, Chairman of Silverado Company, discussed the company's work with various cities in public-private partnerships; experience with real estate projects; potential of the State overriding Kern County regulations; and their proposed development on the City's Kern County property.

Marisa Olguin, Vernon Chamber of Commerce, indicated the Chamber's support of the City's goals for renewable energy and recognized the value of the land and interest to outside groups; expressed surprise that a developer was presenting a proposed project during the pandemic and concern with the rush to do a project; presented articles of concern

on the proposed developer; and indicated opposition to the City moving forward with any project due to the current pandemic and state of the economy.

In response to Council Member Menke, Mr. Barkett confirmed the rush due to the April 1 California ISO application deadline. He provided an overview of the City of Industry litigation, and his firm's involvement with the City of Industry and City of Bell. Council Member Menke requested Mr. Barkett inform the Council of his proposal. Mr. Barkett requested the Council allow them to move forward to study the possibilities of the City's Kern County property.

Mayor Ybarra asked the State's position when the City previously went out to bid. City Administrator Fandino discussed Senate Bills 100 and 350 related to renewable energy and the City's current solar energy projects.

Council Member Menke stated the project would create a lot of jobs and confirmed that Mr. Barkett was not requesting money from the City. Mr. Barkett requested an exclusive right (lease) of the land and the opportunity to try to move forward.

Mayor Ybarra recommended holding off and bringing back additional information in a month.

Council Member Menke suggested moving ahead with a project.

Mayor Ybarra stated the City should go out to bid.

Mayor Pro Tem Lopez stated it was not responsible to move forward given the current pandemic and economic uncertainty.

Council Member Davis stated the City had already spent significant funds on the property.

Mayor Ybarra indicated timing was not good as other internal matters needed to be addressed and stated the City should go out to bid as required under the City's Good Governance Reform.

Council Member Menke asked if the City needed to go out to bid. Interim City Attorney Alvarez-Glasman stated it was generally within the discretion of the Council whether or not to go out to bid, therefore, it was not required.

Mayor Ybarra requested information on whether the bid requirement was part of the City's reform or its Charter. He indicated he would provide that information to the Council. City Administrator Fandino confirmed that the City's Good Governance Reform Measures and procedures adopted by the City Council required the City go out to bid for such projects. Public Utilities General Manager Alemu reminded the Council of the purchasing ordinance requirements.

MOTION

Mayor Ybarra moved and Mayor Pro Tem Lopez seconded a motion to defer action on any project.

Council Member Davis discussed the City's past efforts and issues with the property. City Administrator Fandino discussed the environmental issues, covenant restrictions, and opposition to projects in the area. He discussed the City's participation in SCPPA and the City's goal to have the lowest electrical rates. He recommended holding off on any project.

The question was called and the motion carried 4-1, Council Member Menke dissenting.

ORAL REPORTS

City Administrator Reports on Activities and other Announcements

City Administrator Fandino provided an update on COVID-19 actions.

City Council Reports on Activities, Announcements, or Directives to Staff

Mayor Ybarra requested information on residential housing evictions.

RECESS

Mayor Ybarra recessed the meeting at 12:03 p.m. The meeting reconvened at 12:21 p.m. and the Council recessed to Closed Session.

CLOSED SESSION

19. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Government Code Section 54956.9(d)(1)
Signal Hill v. Central Basin Municipal Water District, et al.
Los Angeles Superior Court Case No. 19STCP03882

20. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Government Code Section 54957(b)(1)
Title: City Administrator

RECONVENE

At 12:35 p.m., Mayor Ybarra adjourned Closed Session and reconvened the regular meeting.

CLOSED SESSION REPORT

Interim City Attorney Alvarez-Glasman reported that the Council met in Closed Session and discussed both items listed on the agenda. With regard to Item 19, the Council directed staff to not participate in the Brown Act litigation. Additionally, the Council discussed Item 20 and no reportable action was taken.

ADJOURNMENT

Mayor Ybarra adjourned the meeting at 12:36 p.m.

MELISSA YBARRA, Mayor

ATTEST:

LISA POPE, City Clerk
(seal)

**MINUTES
VERNON CITY COUNCIL
REGULAR MEETING
TUESDAY, APRIL 21, 2020
COUNCIL CHAMBER, 4305 SANTA FE AVENUE**

CALL TO ORDER

Mayor Ybarra called the meeting to order at 9:01 a.m.

FLAG SALUTE

Mayor Ybarra led the Flag Salute.

ROLL CALL

PRESENT: Melissa Ybarra, Mayor
Leticia Lopez, Mayor Pro Tem (via remote access)
William Davis, Council Member
Carol Menke, Council Member (via remote access)
Diana Gonzales, Council Member

STAFF PRESENT:

Carlos Fandino, City Administrator
Arnold Alvarez-Glasman, Interim City Attorney
Lisa Pope, City Clerk
Scott Williams, Finance Director (via remote access)
Jim Enriquez, Interim Fire Chief
Abraham Alemu, Public Utilities General Manager (via remote access)
Fredrick Agyin, Director of Health and Environmental Control
Michael Earl, Human Resources Director (via remote access)
Anthony Miranda, Police Chief
Dan Wall, Public Works Director (via remote access)

APPROVAL OF THE AGENDA

MOTION

Council Member Davis moved and Council Member Gonzales seconded a motion to approve the agenda. The question was called and the motion carried unanimously.

PUBLIC COMMENT

None.

ELECTION

1. Results of the City of Vernon April 14, 2020 General Municipal Election

Recommendation:

- A. Find that the approval of the proposed action is exempt under the California Environmental Quality Act (CEQA) because it is an administrative activity that will not result in direct or indirect physical changes to the environment and therefore does not constitute a "project" as defined by CEQA Guidelines Section 15378; and
- B. Adopt a Resolution reciting the facts of the General Municipal Election held on April 14, 2020, declaring the results and such other matters as provided by law.

City Clerk Pope presented the staff report.

MOTION

Council Member Davis moved and Mayor Pro Tem Lopez seconded a motion to: A. Find that the approval of the proposed action is exempt under the California Environmental Quality Act (CEQA) because it is an administrative activity that will not result in direct or indirect physical changes to the environment and therefore does not constitute a "project" as defined by CEQA Guidelines Section 15378; and B. Adopt a Resolution reciting the facts of the General Municipal Election held on April 14, 2020, declaring the results and such other matters as provided by law. The question was called and the motion carried unanimously.

2. Designation of Mayor and Mayor Pro Tempore

Recommendation:

- A. Find that the approval of the proposed action is exempt under the California Environmental Quality Act (CEQA) because it is an administrative activity that will not result in direct or indirect physical changes to the environment and therefore does not constitute a "project" as defined by CEQA Guidelines Section 15378;
- B. Designate Leticia Lopez as Mayor based on rotation schedule according to year of election; and
- C. Designate Melissa Ybarra as Mayor Pro Tempore based on rotation schedule according to year of election.

City Clerk Pope presented the staff report.

MOTION

Council Member Davis moved and Council Member Gonzales seconded a motion to: A. Find that the approval of the proposed action is exempt under the California Environmental Quality Act (CEQA) because it is an administrative activity that will not result in direct or indirect physical changes to the environment and therefore does not constitute a "project" as defined by CEQA Guidelines Section 15378; B. Designate Leticia Lopez as Mayor based on rotation schedule according to year of election; and C. Designate Melissa Ybarra as Mayor Pro Tempore based on rotation schedule according to year of election. The question was called and the motion carried unanimously.

PRESENTATIONS

3. Fiscal Year 2020/2021 Budget Study Session

Recommendation:

No action required by City Council. This is a presentation only.

City Administrator Fandino and Finance Director Williams presented a PowerPoint regarding the Fiscal Year 2020/2021 Budget Study Session.

Finance Director Williams responded to Council questions regarding estimated sales tax revenue and Federal aid due to COVID-19. He explained the impact of the pandemic to Vernon due to its unique environment.

City Administrator Fandino discussed quarterly reviews of the budget, drop in utility load and goal to present a balanced budget. He addressed the impacts of COVID-19 on Vernon businesses.

Mayor Pro Tem Ybarra requested deferral of capital improvement projects and a decrease in anticipated utility revenue.

Public Utilities General Manager Alemu discussed the temporary attrition rate and energy efficiency rebate programs.

Public Works Director Wall explained the proposed \$350,000 for a West Side Development Plan. City Administrator Fandino discussed the proposed development on the west side of town.

CONSENSUS

By consensus, the Council directed staff to bring back the draft budget with a reduction on utility load forecasting; potential deferral of capital improvement projects; and adjustment to grant funds.

4. Employee Service Pin Awards for March 2020

Recommendation:

No action required by City Council. This is a presentation only.

Human Resources Director Earl acknowledged recipients of the Employee Service Pin Awards for March 2020 including: Allen Castro, Shahram Sharifzadeh, Ronald Bustamante, Brian Byun, Jessica Davis, and Melissa Ybarra.

CONSENT CALENDAR

MOTION

Mayor Pro Tem Ybarra moved and Council Member Davis seconded a motion to approve the Consent Calendar. The question was called and the motion carried unanimously.

The Consent Calendar consisted of the following items:

- 5. Second Reading of Ordinance No. 1265 - Fund Allocation, Eligibility, and Criteria for Vernon CommUNITY Fund Grants**
Recommendation: Conduct second reading and adopt Ordinance No. 1265 amending Article XX of Chapter 2, Sections 2.162 and 2.164 through 2.166, of the Vernon Municipal Code to modify Vernon CommUNITY Fund grant fund allocation, eligibility, and criteria.
- 6. Second Reading of Ordinance No. 1266 - First Responders Housing Priority**
Recommendation: Conduct second reading and adopt Ordinance No. 1266 amending Section 2.125(b) of Article XVII of Chapter 2 of the Vernon Municipal Code to delete any reference to a "first responders" priority.
- 7. City Payroll Warrant Register**
Recommendation: Approve City Payroll Warrant Register No. 766, for the period of March 1 through March 31, 2020, which totals \$3,469,588.34 and consists of ratification of direct deposits, checks and taxes totaling \$2,433,298.83 and ratification of checks and electronic fund transfers (EFT) for payroll related disbursements totaling \$1,036,289.51 paid through operating bank account.
- 8. Operating Account Warrant Register**
Recommendation: Approve Operating Account Warrant Register No. 43, for the period of March 22 through April 4, 2020, which totals \$4,682,526.89 and consists of ratification of electronic payments totaling \$4,525,694.15 and ratification of the issuance of early checks totaling \$156,832.74.
- 9. Fire Department Activity Report**
Recommendation: Receive and file the February 2020 Report.
- 10. Police Department Activity Report**
Recommendation: Receive and file the February 2020 Report.
- 11. Side Letter to Resolution No. 2020-06 Ratifying Emergency Proclamation 2020-01 (Novel Coronavirus - COVID-19)**
Recommendation: A. Find that the approval of the proposed action is exempt under the California Environmental Quality Act (CEQA) because it is an administrative activity that will not result in direct or indirect physical changes to the environment and therefore does not constitute a "project" as defined by CEQA Guidelines Section 15378; and B. Receive and file the report.

NEW BUSINESS

- 12. Temporary Emergency Moratorium on Evictions at Residential Properties**
Recommendation:
A. Find that the proposed action is exempt under the California Environmental Quality Act (CEQA) review, because it is a continuing administrative activity that will not result in direct or indirect physical changes in the environment and, therefore, does not constitute a "project" as defined by CEQA Guidelines section 15378; and
B. Adopt Emergency Ordinance No. 1268, pursuant to Chapter 4.4 of the City Charter, enacting a Temporary Emergency Moratorium on Evictions for renters and owners of residential properties in the City, late fee assessments for rent and utility payments, and service shut-offs.

City Administrator Fandino presented the staff report.

MOTION

Council Member Gonzales moved to forgive rent for 90 days to assist residents with hardship. The motion was withdrawn.

MOTION

Mayor Pro Tem Ybarra moved and Council Member Gonzales seconded a motion to: A. Find that the proposed action is exempt under the California Environmental Quality Act (CEQA) review, because it is a continuing administrative activity that will not result in direct or indirect physical changes in the environment and, therefore, does not constitute a "project" as defined by CEQA Guidelines section 15378; B. Adopt Emergency Ordinance No. 1268, pursuant to Chapter 4.4 of the City Charter, enacting a Temporary Emergency Moratorium on Evictions for renters and owners of residential properties in the City, late fee assessments for rent and utility payments, and service shut-offs, with a status update in three months; and C. Refer discussion of rent forgiveness to the Housing Commission. The question was called and the motion carried unanimously.

13. Grant Agreement with YMCA Metropolitan Los Angeles for COVID-19 Emergency Community Services

Recommendation:

A. Find that the proposed action is exempt under the California Environmental Quality Act (CEQA) review, because it is an administrative activity that will not result in direct or indirect physical changes in the environment, and therefore does not constitute a "project" as defined by CEQA Guidelines section 15378; and

B. Approve and authorize the City Administrator to execute a Grant Agreement between the City of Vernon and YMCA Metropolitan Los Angeles (YMCA) in substantially the same form as submitted, for a total amount of \$60,000 to support YMCA's COVID-19 centric emergency services in the Southeast Los Angeles Area.

City Administrator Fandino presented the staff report.

In response to Council questions, City Administrator Fandino explained the Community Grant Fund.

Mayor Pro Tem Ybarra expressed concern about whether the proposed services would benefit Vernon residents.

Mayor Lopez stated meal delivery was beneficial to Vernon residents.

CONSENSUS

By consensus, the Council deferred the item to determine the benefits to Vernon residents.

ORAL REPORTS

City Administrator Reports on Activities and other Announcements

City Administrator Fandino provided an update on recent Police Department and Fire Department activities. He announced that Vernon Public Utilities had received the American Public Power Association 2019 Certificate of Excellence in Reliability. He discussed the outages, water system bonds and transition of MGS staff to the Alternate Control Center. He summarized the COVID-19 response and provided an update on LA County's Project Room Key.

Interim City Attorney Alvarez-Glasman provided an overview of Los Angeles County Project Room Key, litigation and lack of communication to local jurisdictions.

Chief Miranda discussed law enforcement collaboration on homeless issues.

City Council Reports on Activities, Announcements, or Directives to Staff

None.

RECESS

Mayor Lopez recessed the meeting to Closed Session at 10:40 a.m.

CLOSED SESSION

14. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant Exposure to Litigation

Government Code Section 54956.9(d)(2)

Number of potential cases: One

Facts and Circumstances: Pursuant to Government Code Section 54956.9(e)(3), the City has received written communication threatening litigation on behalf of former employee Jerrick Torres related to his termination, in the form of a Complaint of Discrimination filed with the Department of Fair Employment and Housing (DFEH). The DFEH Complaint (DFEH No. 201910-08099730) is made available for public inspection pursuant to Section 54957.5.

15. CONFERENCE WITH LABOR NEGOTIATORS

Government Code Section 54957.6

Agency Designated Representative: Carlos Fandino, City Administrator

Employee Organizations: Vernon Professional Firefighters Association and Vernon Fire Management Association

16. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Government Code Section 54957(b)(1)

Title: City Administrator

RECONVENE

At 11:54 a.m., Mayor Lopez adjourned Closed Session and reconvened the regular meeting.

CLOSED SESSION REPORT

Interim City Attorney Alvarez-Glasman reported that the Council met in Closed Session and discussed all items listed on the agenda and no reportable action was taken.

ADJOURNMENT

Mayor Lopez adjourned the meeting at 11:55 a.m.

LETICIA LOPEZ, Mayor

ATTEST:

LISA POPE, City Clerk
(seal)

City Council Agenda Item Report

Agenda Item No. COV-162-2020

Submitted by: John Lau

Submitting Department: Finance/Treasury

Meeting Date: May 5, 2020

SUBJECT

Operating Account Warrant Register

Recommendation:

Approve Operating Account Warrant Register No. 44, for the period of April 5 through April 18, 2020, which totals \$3,431,393.50 and consists of ratification of electronic payments totaling \$3,333,481.48 and ratification of the issuance of early checks totaling \$97,912.02.

Background:

Section 2.13 of the Vernon Municipal Code indicates the City Treasurer, or an authorized designee, shall prepare warrants covering claims or demands against the City which are to be presented to City Council for its audit and approval. Pursuant to the aforementioned code section, the City Treasurer has prepared Operating Account Warrant Register No. 44 covering claims and demands presented during the period of April 5 through April 18, 2020, drawn, or to be drawn, from East West Bank for City Council approval.

Fiscal Impact:

The fiscal impact of approving Operating Account Warrant Register No. 44, totals \$3,431,393.50. The Finance Department has determined that sufficient funds to pay such claims/demands, are available in the respective accounts referenced on Operating Account Warrant Register No. 44.

Attachments:

1. [Operating Account Warrant Register No. 44](#)



**CITY OF VERNON
OPERATING ACCOUNT
WARRANT REGISTER NO. 44
MAY 5, 2020**

I hereby certify that claims and/or demands included in above listed warrant register have been audited for accuracy and availability of funds for payments and that said claims and/or demands are accurate and that the funds are available for payments thereof.

Scott Williams

Scott Williams
Director of Finance / City Treasurer

Date: 4/22/2020

This is to certify that the claims or demands covered by the above listed warrants have been audited by the City Council of the City of Vernon and that all of said warrants are approved for payments except Warrant Numbers:

**CITY OF VERNON
OPERATING ACCOUNT
WARRANT REGISTER NO. 44
MAY 5, 2020**

ELECTRONIC

VENDOR NAME AND NUMBER	ACCOUNT NUMBER	INVOICE AMOUNT	DESCRIPTION	INVOICE	P.O.#	PAYMENT DATE	PAYMENT NUMBER	PAYMENT AMOUNT
000147 - GENERAL PUMP COMPANY, INC	020.1084.590000	\$ 1,350.00	Well & Booster Pump Repairs	27681		04/07/2020	9594	\$ 1,350.00
006571 - NATIONAL READY MIXED CONCRETE	011.1004.401250	\$ 56,901.60	Sales Tax Sharing Agreement~	040220		04/07/2020	9595	\$ 56,901.60
005709 - NOBEL SYSTEMS, INC	011.9019.590110	\$ 10,000.00	Geo Viewer online annual subscription	14693	011.0014262	04/07/2020	9596	\$ 10,000.00
001079 - SIEMENS MOBILITY, INC	011.1043.590000	\$ 3,239.00	Traffic Signal Maintenance	5610213508		04/07/2020	9597	\$ 8,444.12
	011.1043.590000	\$ 2,718.40	Traffic Signal Maintenance	5620029146				
	011.1043.590000	\$ 2,486.72	Traffic Signal Maintenance	5620029200				
001658 - WATER REPLENISHMENT DISTRICT	020.1084.500110	\$ 205,783.35	Groundwater Production & Assessment	031120		04/07/2020	9598	\$ 205,783.35
006601 - CLINIC MSR. OSCAR A. ROMERO	011.200200	\$ 33,000.00	CommUNITY Fund Grant~	032320		04/09/2020	9600	\$ 33,000.00

**CITY OF VERNON
OPERATING ACCOUNT
WARRANT REGISTER NO. 44
MAY 5, 2020**

ELECTRONIC

VENDOR NAME AND NUMBER	ACCOUNT NUMBER	INVOICE AMOUNT	DESCRIPTION	INVOICE	P.O.#	PAYMENT DATE	PAYMENT NUMBER	PAYMENT AMOUNT
001441 - MORGAN, LEWIS & BOCKIUS, LLP	055.9000.595200	\$ 209,109.62	Re: Bicent PPA Outage	4342831				
	055.9000.595200	\$ 252,595.28	Re: Bicent PPA Outage	4386211				
	055.9000.595200	\$ 156,220.08	Re: Bicent PPA Outage	4386512				
						04/09/2020	9601	\$ 617,924.98

**CITY OF VERNON
OPERATING ACCOUNT
WARRANT REGISTER NO. 44
MAY 5, 2020**

ELECTRONIC

VENDOR NAME AND NUMBER	ACCOUNT NUMBER	INVOICE AMOUNT	DESCRIPTION	INVOICE	P.O.#	PAYMENT DATE	PAYMENT NUMBER	PAYMENT AMOUNT
002412 - CALIFORNIA ISO	055.9200.500150	\$ -280.35	Recalculation Charges 06/17	202004073145217				
				458				
	055.9200.500190	\$ -1,493.50	Recalculation Charges 06/17	202004073145217				
				458				
	055.9200.500150	\$ 24,229.32	Initial Charges 04/20	202004073145217				
				458				
	055.9200.500170	\$ 2,503.53	Initial Charges 04/20	202004073145217				
				458				
	055.9200.500190	\$ 9,722.04	Initial Charges 04/20	202004073145217				
				458				
	055.9200.500190	\$ -1,299.22	Initial Charges 04/20	202004073145217				
				458				
	055.9200.500151	\$ -0.92	Initial Charges 04/20	202004073145217				
				458				
	055.9200.500150	\$ 30,660.65	Recalculation Charges 03/20	202004073145217				
				458				
	055.9200.500190	\$ 1,100.88	Recalculation Charges 03/20	202004073145217				
				458				
	055.9200.500210	\$ 413.20	Recalculation Charges 03/20	202004073145217				
				458				
	055.9200.500151	\$ -0.07	Recalculation Charges 03/20	202004073145217				
				458				
	055.9200.500170	\$ -1,163.18	Recalculation Charges 03/20	202004073145217				
				458				
	055.9200.500150	\$ 17,986.35	Initial Charges 03/20	202004073145217				
				458				
	055.9200.500170	\$ 1,145,106.46	Initial Charges 03/20	202004073145217				
				458				

**CITY OF VERNON
OPERATING ACCOUNT
WARRANT REGISTER NO. 44
MAY 5, 2020**

ELECTRONIC

VENDOR NAME AND NUMBER	ACCOUNT NUMBER	INVOICE AMOUNT	DESCRIPTION	INVOICE	P.O.#	PAYMENT DATE	PAYMENT NUMBER	PAYMENT AMOUNT
002412 - CALIFORNIA ISO	055.9200.500210	\$ 5,178.92	Initial Charges 03/20	202004073145217				
				458				
	055.9200.500240	\$ 6,905.82	Initial Charges 03/20	202004073145217				
				458				
	055.9200.500151	\$ -0.10	Initial Charges 03/20	202004073145217				
				458				
	055.9200.500190	\$ -5,610.95	Initial Charges 03/20	202004073145217				
				458				
	055.9200.500150	\$ 1,988.89	Recalculation Charges 09/18	202004073145217				
				458				
	055.9200.500180	\$ 86.80	Recalculation Charges 09/18	202004073145217				
				458				
	055.9200.500150	\$ 4,359.38	Recalculation Charges 06/19	202004073145217				
				458				
	055.9200.500180	\$ 144.59	Recalculation Charges 06/19	202004073145217				
				458				
	055.9200.500190	\$ 885.99	Recalculation Charges 06/19	202004073145217				
				458				
	055.9200.500151	\$ -0.01	Recalculation Charges 06/19	202004073145217				
				458				
	055.9200.500170	\$ -206.56	Recalculation Charges 06/19	202004073145217				
				458				
	055.9200.500150	\$ -1.54	Recalculation Charges 03/17	202004073145217				
				458				
						04/13/2020	9602	\$ 1,241,216.42
005831 - ARKADIN, INC	011.9019.560010	\$ 857.61	Conferencing Charges	USINV2003101292				
						04/14/2020	9603	\$ 857.61

**CITY OF VERNON
OPERATING ACCOUNT
WARRANT REGISTER NO. 44
MAY 5, 2020**

ELECTRONIC

VENDOR NAME AND NUMBER	ACCOUNT NUMBER	INVOICE AMOUNT	DESCRIPTION	INVOICE	P.O.#	PAYMENT DATE	PAYMENT NUMBER	PAYMENT AMOUNT
001479 - BLOOMBERG FINANCE, LP	055.9200.596200	\$ 5,910.00	Bloomberg Terminal	5605449785		04/14/2020	9604	\$ 5,910.00
001413 - BLX GROUP, LLC	055.9000.595200	\$ 3,250.00	Financial Advisory Services~	416121085203242 0		04/14/2020	9605	\$ 3,250.00
000267 - BROADBAND LLC	057.1057.500173	\$ 4,139.00	Internet Access Services	415202003744		04/14/2020	9606	\$ 4,139.00
006518 - CARASOFT TECHNOLOGY CORPORATI	011.9019.520010	\$ 7,225.30	DocuSign Enterprise Pro Edition - Seat	IN752953	011.0014319	04/14/2020	9607	\$ 10,104.33
	011.9019.520010	\$ 1,589.56	Enterprise Premier Support 22% of	IN752953	011.0014319			
	011.9019.520010	\$ 1,289.47	Adoption Consulting~	IN752953	011.0014319			
000947 - DAILY JOURNAL CORPORATION	011.1003.550000	\$ 80.00	Publication Services	B3357269		04/14/2020	9608	\$ 80.00
005108 - JEMMOTT ROLLINS GROUP, INC	011.1021.797000	\$ 13,750.00	Professional Services~	MAR20		04/14/2020	9609	\$ 13,750.00
001605 - LUZ MARTINEZ	011.1048.530015	\$ 265.34	Reimb. Possessory Interest Tax~	040620		04/14/2020	9610	\$ 265.34

**CITY OF VERNON
OPERATING ACCOUNT
WARRANT REGISTER NO. 44
MAY 5, 2020**

ELECTRONIC

VENDOR NAME AND NUMBER	ACCOUNT NUMBER	INVOICE AMOUNT	DESCRIPTION	INVOICE	P.O.#	PAYMENT DATE	PAYMENT NUMBER	PAYMENT AMOUNT
000209 - MERRIMAC ENERGY GROUP	011.120030	\$ 5,423.05	Diesel Fuel	2201244	011.0014323			
	011.120030	\$ 7.49	Ca Enviro / Federal Oil Spill Tax	2201244	011.0014323			
	011.120030	\$ 16.14	AB32 Fee	2201244	011.0014323			
	011.120030	\$ 1,260.36	State Diesel Tax	2201244	011.0014323			
	011.120030	\$ 3.50	Lust Fee	2201244	011.0014323			
	011.120030	\$ 831.16	Clear Diesel Sales Tax	2201244				
	011.120030	\$ 4,437.64	Unleaded Fuel	2201245	011.0014323			
	011.120030	\$ 15.79	Ca Enviro / Federal Oil Spill Tax	2201245	011.0014323			
	011.120030	\$ 6.73	Ca. Childhood Lead Fee	2201245	011.0014323			
	011.120030	\$ 17.41	AB32 Fee	2201245	011.0014323			
	011.120030	\$ 2,122.35	State Gasoline Tax	2201245	011.0014323			
	011.120030	\$ 4.49	Lust Fee	2201245	011.0014323			
	011.120030	\$ 297.19	Fuel Sales Tax 4.50%	2201245				
							04/14/2020	9611
005968 - NAVEX GLOBAL, INC	011.1004.596200	\$ 2,070.00	Suite Hotline Upgrade	INV226385				
						04/14/2020	9612	\$ 2,070.00
005614 - NORTHWEST ELECTRICAL SERVICES,	020.1084.900000	\$ 460.88	Technical Design Services	1768				
	020.1084.900000	\$ 57,618.16	Technical Design Services	1768				
	055.8200.596200	\$ 362.80	Technical Design Services	1768				
	055.8000.595200	\$ 1,380.96	Technical Design Services	1768				
						04/14/2020	9613	\$ 59,822.80

**CITY OF VERNON
OPERATING ACCOUNT
WARRANT REGISTER NO. 44
MAY 5, 2020**

ELECTRONIC

VENDOR NAME AND NUMBER	ACCOUNT NUMBER	INVOICE AMOUNT	DESCRIPTION	INVOICE	P.O.#	PAYMENT DATE	PAYMENT NUMBER	PAYMENT AMOUNT
002517 - SO CAL PUBLIC POWER AUTHORITY	055.9200.500154	\$ 276,456.65	Astoria 2 Solar Project	ATSP0420		04/14/2020	9614	\$ 276,456.65
006483 - SMUD	055.9200.500180	\$ 3,000.00	Power Sale 04/20	100499		04/14/2020	9615	\$ 3,000.00
006236 - SUEZ WTS SERVICES USA, INC	011.1033.590000	\$ 179.03	Water Purification Services	900313839		04/14/2020	9616	\$ 298.39
	011.1033.590000	\$ 119.36	Water Purification Services	900313840				
003584 - WILLIAMS DATA MANAGEMENT	011.1003.596200	\$ 375.00	Storage Services	502224		04/14/2020	9617	\$ 1,714.59
	011.1003.596200	\$ 1,339.59	Storage Services	503151				
006793 - SCOTT WILLIAMS	011.1004.596500	\$ 504.96	Bond Rating Presentations~	022520		04/14/2020	9618	\$ 504.96
005784 - ZONES, INC	020.1084.900000	\$ 31,024.00	PowerEdge R540 Tailor Made Instant	K14615040101	011.0014266	04/14/2020	9619	\$ 43,025.96
	020.1084.900000	\$ 2,947.28	Sales Tax 9.5%	K14615040101				
	020.1084.900000	\$ 4,080.15	VMware vSphere 6 Essentials Plus Kit	K14662810101	011.0014265			
	020.1084.900000	\$ 1,079.80	Production Support/Subsription Vmware	K14662810101	011.0014265			
	011.9019.520010	\$ 3,440.79	Quantum - LTO Ultrium 7 x 20 - 6 TB -	K14901730101	011.0014307			
	011.9019.520010	\$ 116.04	Quantum LTO Ultrium x 1~	K14901730101	011.0014307			
	011.9019.520010	\$ 337.90	Sales Tax 9.5%	K14901730101				

**CITY OF VERNON
OPERATING ACCOUNT
WARRANT REGISTER NO. 44
MAY 5, 2020**

ELECTRONIC

VENDOR NAME AND NUMBER	ACCOUNT NUMBER	INVOICE AMOUNT	DESCRIPTION	INVOICE	P.O.#	PAYMENT DATE	PAYMENT NUMBER	PAYMENT AMOUNT
000147 - GENERAL PUMP COMPANY, INC	020.1084.900000	\$ 39,835.22	Well & Booster Pump Repairs	27729		04/16/2020	9623	\$ 39,835.22
003055 - JOAQUIN LEON	011.1004.520000	\$ 40.50	Envelopes for PR Checks	041320		04/16/2020	9624	\$ 40.50

**CITY OF VERNON
OPERATING ACCOUNT
WARRANT REGISTER NO. 44
MAY 5, 2020**

ELECTRONIC

VENDOR NAME AND NUMBER	ACCOUNT NUMBER	INVOICE AMOUNT	DESCRIPTION	INVOICE	P.O.#	PAYMENT DATE	PAYMENT NUMBER	PAYMENT AMOUNT
000714 - CALPERS	011.1001.502020	\$ 1,259.95	Monthly Expense of UAL~	100000015966770				
	011.1002.502020	\$ 8,106.46	Monthly Expense of UAL~	100000015966770				
	011.1003.502020	\$ 5,111.11	Monthly Expense of UAL~	100000015966770				
	011.1004.502020	\$ 18,542.63	Monthly Expense of UAL~	100000015966770				
	011.1024.502020	\$ 11,054.26	Monthly Expense of UAL~	100000015966770				
	011.1026.502020	\$ 8,534.36	Monthly Expense of UAL~	100000015966770				
	011.1031.502020	\$ 14,572.60	Monthly Expense of UAL~	100000015966770				
	011.1033.502020	\$ 3,993.80	Monthly Expense of UAL~	100000015966770				
	011.1040.502020	\$ 6,180.88	Monthly Expense of UAL~	100000015966770				
	011.1041.502020	\$ 2,210.85	Monthly Expense of UAL~	100000015966770				
	011.1043.502020	\$ 25,912.13	Monthly Expense of UAL~	100000015966770				
	011.1046.502020	\$ 5,182.43	Monthly Expense of UAL~	100000015966770				
	011.1048.502020	\$ 2,472.35	Monthly Expense of UAL~	100000015966770				
	011.1049.502020	\$ 5,134.88	Monthly Expense of UAL~	100000015966770				
	057.1057.502020	\$ 927.13	Monthly Expense of UAL~	100000015966770				
	011.1060.502020	\$ 7,369.51	Monthly Expense of UAL~	100000015966770				
	020.1084.502020	\$ 19,945.21	Monthly Expense of UAL~	100000015966770				
	056.5600.502020	\$ 7,393.28	Monthly Expense of UAL~	100000015966770				
	055.7100.502020	\$ 3,494.57	Monthly Expense of UAL~	100000015966770				
	055.7200.502020	\$ 523.00	Monthly Expense of UAL~	100000015966770				
	055.8000.502020	\$ 7,916.28	Monthly Expense of UAL~	100000015966770				
	055.8100.502020	\$ 21,181.39	Monthly Expense of UAL~	100000015966770				
	055.9000.502020	\$ 14,192.23	Monthly Expense of UAL~	100000015966770				

**CITY OF VERNON
OPERATING ACCOUNT
WARRANT REGISTER NO. 44
MAY 5, 2020**

ELECTRONIC

VENDOR NAME AND NUMBER	ACCOUNT NUMBER	INVOICE AMOUNT	DESCRIPTION	INVOICE	P.O.#	PAYMENT DATE	PAYMENT NUMBER	PAYMENT AMOUNT	
000714 - CALPERS	011.9019.502020	\$ 7,131.78	Monthly Expense of UAL~	100000015966770					
	055.9100.502020	\$ 14,073.38	Monthly Expense of UAL~	100000015966770					
	055.9200.502020	\$ 13,170.02	Monthly Expense of UAL~	100000015966770					
	011.1047.502020	\$ 2,139.53	Monthly Expense of UAL~	100000015966770					
	011.1031.502020	\$ 162,743.33	Monthly Expense of UAL~	100000015966782					
	011.1033.502020	\$ 278,534.67	Monthly Expense of UAL~	100000015966782					
						03/27/2020	9625	\$ 679,004.00	
004075 - THE DEPARTMENT OF THE TREASURY	011.210210	\$ 1.89	Medicare Tax: 3rd Party Sick Pay	030420					
						03/17/2020	9626	\$ 1.89	
000059 - SO CAL EDISON	011.1043.560000	\$ 36.18	Period: 03/20	033120					
	011.1042.560000	\$ 250.29	Period: 03/20	040220					
						04/17/2020	9627	\$ 286.47	
TOTAL ELECTRONIC									\$ 3,333,481.48

**CITY OF VERNON
OPERATING ACCOUNT
WARRANT REGISTER NO. 44
MAY 5, 2020**

EARLY CHECKS

VENDOR NAME AND NUMBER	ACCOUNT NUMBER	INVOICE AMOUNT	DESCRIPTION	INVOICE	P.O.#	PAYMENT DATE	CHECK NUMBER	PAYMENT AMOUNT
000005 - A THRONE CO, INC	011.1033.596200	\$ 122.43	Portable Restrooms	629051		04/07/2020	605319	\$ 122.43
000314 - ANGEL CITY DATA, INC	011.9019.590110	\$ 50.00	Fire Station Inspection Database System	17581		04/07/2020	605320	\$ 50.00
005366 - BLACK & WHITE EMERGENCY VEHICL	011.1031.570000	\$ 1,593.99	Push Bumper Unit#31	3439		04/07/2020	605321	\$ 1,593.99
003037 - CAL AIR RESOURCES BOARD	011.240010	\$ 1,020.00	1st Qtr FY 18/19 Surcharge Transmittal	091219				
	011.240020	\$ 16,779.00	1st Qtr FY 18/19 Surcharge Transmittal	091219				
	011.240021	\$ 8,640.00	1st Qtr FY 18/19 Surcharge Transmittal	091219				
	011.240022	\$ 1,066.00	1st Qtr FY 18/19 Surcharge Transmittal	091219				
	011.240020	\$ 980.00	2nd Qtr FY 18/19 Surcharge Transmittal	091219(2)				
	011.240021	\$ 810.00	2nd Qtr FY 18/19 Surcharge Transmittal	091219(2)				
	011.240022	\$ 26.00	2nd Qtr FY 18/19 Surcharge Transmittal	091219(2)				
	011.240020	\$ 245.00	3rd Qtr FY 18/19 Surcharge Transmittal	091219(3)				
	011.240022	\$ 26.00	3rd Qtr FY 18/19 Surcharge Transmittal	091219(3)				
	011.240021	\$ 270.00	4th Qtr FY 18/19 Surcharge Transmittal	091219(4)				
						04/07/2020	605322	\$ 29,862.00
003511 - CITY OF LAKEWOOD	020.1084.593200	\$ 12.99	Proportional Amount~	4904		04/07/2020	605323	\$ 12.99

**CITY OF VERNON
OPERATING ACCOUNT
WARRANT REGISTER NO. 44
MAY 5, 2020**

EARLY CHECKS

VENDOR NAME AND NUMBER	ACCOUNT NUMBER	INVOICE AMOUNT	DESCRIPTION	INVOICE	P.O.#	PAYMENT DATE	CHECK NUMBER	PAYMENT AMOUNT
005350 - HAUL AWAY RUBBISH SERVICE CO,	011.1033.520000	\$ 67.50	Disposal & Recycling Services	02X02683				
	011.1033.520000	\$ 67.50	Disposal & Recycling Services	02X02684				
	011.1033.520000	\$ 67.50	Disposal & Recycling Services	02X02685				
	011.1033.520000	\$ 67.50	Disposal & Recycling Services	02X02686				
						04/07/2020	605324	\$ 270.00
000475 - JETRO	011.1033.520000	\$ 1,198.80	Gatorade & Bottled Water~	246755	011.0013951			
						04/07/2020	605325	\$ 1,198.80
001800 - JSB FIRE PROTECTION, LLC	011.1033.595200	\$ 3,413.65	Plan Check Services	20202				
						04/07/2020	605326	\$ 3,413.65
006567 - LACHER, DONALD	011.1031.596200	\$ 1,200.00	Background Investigation	2020VPD001				
						04/07/2020	605327	\$ 1,200.00
003428 - LUBE SYSTEMS OF CALIFORNIA, IN	020.1084.590000	\$ 1,843.82	Grease System Inspection & Repair	6230				
						04/07/2020	605328	\$ 1,843.82
006422 - MARIPOSA LANDSCAPES, INC	011.1049.590000	\$ 3,582.00	Grounds Maintenance Services	88074				
						04/07/2020	605329	\$ 3,582.00
003167 - PREFERRED AERIAL & CRANE TECHN	011.1049.590000	\$ 1,875.00	Crane Inspections	18115				
						04/07/2020	605330	\$ 1,875.00

**CITY OF VERNON
OPERATING ACCOUNT
WARRANT REGISTER NO. 44
MAY 5, 2020**

EARLY CHECKS

VENDOR NAME AND NUMBER	ACCOUNT NUMBER	INVOICE AMOUNT	DESCRIPTION	INVOICE	P.O.#	PAYMENT DATE	CHECK NUMBER	PAYMENT AMOUNT
006416 - PRIORITY BUILDING SERVICES, LL	011.1049.590000	\$ 9,005.38	Janitorial Services	68066		04/07/2020	605331	\$ 9,005.38
006486 - QUENCH USA, INC	011.1049.520000	\$ 2,329.07	Water Filtration Units	INV02204471		04/07/2020	605332	\$ 2,329.07
000449 - UNDERGROUND SERVICE ALERT	055.8300.596200	\$ 117.25	New Ticket Charges	320200771				
	055.8300.596200	\$ 65.43	CA State Fee for Regulatory Costs	DSB20191862		04/07/2020	605333	\$ 182.68
005699 - WEBCO LB, LLC	011.1043.590000	\$ 10,250.00	Street Sweeping Services 02/20	LB5205		04/07/2020	605334	\$ 10,250.00
005348 - AGILITY RECOVERY SOLUTIONS	011.9019.590110	\$ 415.00	Disaster Recovery Services	119873		04/14/2020	605335	\$ 415.00
000314 - ANGEL CITY DATA, INC	011.9019.590110	\$ 50.00	Fire Station Inspection Database System	17503		04/14/2020	605336	\$ 50.00
002308 - ASBURY ENVIRONMENTAL SERVICES	055.8400.590000	\$ 510.98	Environmental Services	I50000527881		04/14/2020	605337	\$ 510.98
001948 - AT&T	011.9019.560010	\$ 943.43	Period: 02/20/20 - 03/19 /19	032020		04/14/2020	605338	\$ 943.43

**CITY OF VERNON
OPERATING ACCOUNT
WARRANT REGISTER NO. 44
MAY 5, 2020**

EARLY CHECKS

VENDOR NAME AND NUMBER	ACCOUNT NUMBER	INVOICE AMOUNT	DESCRIPTION	INVOICE	P.O.#	PAYMENT DATE	CHECK NUMBER	PAYMENT AMOUNT
001948 - AT&T	055.9200.560010	\$ 152.00	Period: 02/19/20 - 03/18/20	341553502		04/14/2020	605339	\$ 152.00
002889 - AT&T MOBILITY	011.9019.560010	\$ 46.23	Period: 02/09/20 - 03/08/20	832176480X03162 020		04/14/2020	605340	\$ 46.23
001717 - AUL PIPE TUBING & STEEL, INC	020.1084.900000	\$ 2,003.00	ITEM# CH11230~	151349	011.0014259			
	020.1084.900000	\$ 190.29	Sales Tax 9.5%	151349		04/14/2020	605341	\$ 2,193.29
000778 - CALIFORNIA WATER SERVICE CO	011.1043.560000	\$ 42.80	Period: 03/20	032320		04/14/2020	605342	\$ 42.80
005113 - COLANTUONO, HIGHSMITH & WHATLE	011.1003.593200	\$ 155.00	Re: Election Advice	41158				
	011.1003.593200	\$ 922.50	Re: Election Advice	41442		04/14/2020	605343	\$ 1,077.50
000310 - CRAIG WELDING SUPPLY, CO	055.8400.590000	\$ 53.09	Cylinder Refills~	634881	055.0002739			
	055.8400.590000	\$ 165.77	Cylinder Refills~	635091	055.0002739	04/14/2020	605344	\$ 218.86

**CITY OF VERNON
OPERATING ACCOUNT
WARRANT REGISTER NO. 44
MAY 5, 2020**

EARLY CHECKS

VENDOR NAME AND NUMBER	ACCOUNT NUMBER	INVOICE AMOUNT	DESCRIPTION	INVOICE	P.O.#	PAYMENT DATE	CHECK NUMBER	PAYMENT AMOUNT
001336 - CURRENT WHOLESALE ELECTRIC SUP	011.1049.520000	\$ 73.90	Electrical Supplies & Hardware~	261933	011.0013889			
	011.1049.520000	\$ 100.74	Electrical Supplies & Hardware~	262175	011.0013889			
	011.1049.520000	\$ 302.93	Electrical Supplies & Hardware~	262176	011.0013889			
						04/14/2020	605345	\$ 477.57
001402 - HUNTINGTON PARK RUBBER STAMP C	011.1004.520000	\$ 165.88	N82 X-Stamper Daters~	BB023628	011.0014216			
	011.1004.520000	\$ 16.99	Sales Tax 10.25	BB023628				
						04/14/2020	605347	\$ 182.87
006399 - JOE MAR POLYGRAPH & INV SVC, I	011.1031.596200	\$ 225.00	Pre-Employment Polygraph Exam	202003026				
						04/14/2020	605348	\$ 225.00
005340 - LA POOL GUYS	011.1049.590000	\$ 210.00	Pool Maintenance	4678				
						04/14/2020	605349	\$ 210.00
003272 - LANGUAGE LINE SERVICES, INC	011.1031.594200	\$ 37.66	Interpretation Services	4776548				
						04/14/2020	605350	\$ 37.66
000804 - LB JOHNSON HARDWARE CO #1	011.1046.520000	\$ 22.97	Plumbing & Building Hardware~	106722	011.0013893			
	011.1049.520000	\$ 63.31	Plumbing & Building Hardware~	106815	011.0013893			
	011.1049.520000	\$ 7.65	Plumbing & Building Hardware~	106856	011.0013893			
						04/14/2020	605351	\$ 93.93

**CITY OF VERNON
OPERATING ACCOUNT
WARRANT REGISTER NO. 44
MAY 5, 2020**

EARLY CHECKS

VENDOR NAME AND NUMBER	ACCOUNT NUMBER	INVOICE AMOUNT	DESCRIPTION	INVOICE	P.O.#	PAYMENT DATE	CHECK NUMBER	PAYMENT AMOUNT
006586 - OCCUPATIONAL HEALTH CENTERS OF	011.1026.597000	\$ 138.00	Medical Services	67439471		04/14/2020	605352	\$ 138.00
006416 - PRIORITY BUILDING SERVICES, LL	011.1049.590000	\$ 9,005.38	Janitorial Services 04/20	68429		04/14/2020	605353	\$ 9,005.38
000163 - PROFORMA EXPRESS GRAPHICS	011.1031.520000	\$ 98.70	Resealable Plastic Bag	735021338		04/14/2020	605354	\$ 138.38
	011.1031.520000	\$ 30.30	Freight	735021338				
	011.1031.520000	\$ 9.38	Sales Tax 9.5%	735021338				
005217 - PUMP CHECK	020.1084.590000	\$ 5,312.00	Pump Efficiency Testing	7913		04/14/2020	605355	\$ 5,312.00
006612 - QUALIFIED MOBILE, INC	011.1046.590000	\$ 357.00	Car Wash Services	268203		04/14/2020	605356	\$ 782.00
	011.1046.590000	\$ 170.00	Car Wash Services	268443				
	011.1046.590000	\$ 255.00	Car Wash Services	268890				
003787 - RW LYALL & COMPANY, INC	056.5600.590000	\$ 4,552.20	Item No. SPL0189~	165169	056.0000594	04/14/2020	605357	\$ 4,984.65
	056.5600.590000	\$ 432.45	Sales Tax 9.5%	165169				
001158 - SOUTH COAST AQMD	055.8200.500230	\$ 523.61	Hot Spots Program Fee	3612685		04/14/2020	605358	\$ 523.61

**CITY OF VERNON
OPERATING ACCOUNT
WARRANT REGISTER NO. 44
MAY 5, 2020**

EARLY CHECKS

VENDOR NAME AND NUMBER	ACCOUNT NUMBER	INVOICE AMOUNT	DESCRIPTION	INVOICE	P.O.#	PAYMENT DATE	CHECK NUMBER	PAYMENT AMOUNT	
006711 - SOUTHERN COMPUTER WAREHOUSE, I	020.1084.900000	\$ 953.00	Tdsourcing New Eol Sandi 1Tb ~	IN000628859	011.0014294				
	020.1084.900000	\$ 90.54	Sales Tax 9.5%	IN000628859					
	020.1084.900000	\$ 1,906.00	Tdsourcing New Eol Sandi 1Tb ~	IN000629088	011.0014294				
	020.1084.900000	\$ 181.07	Sales Tax 9.5%	IN000629088					
						04/14/2020	605359	\$ 3,130.61	
000380 - STACY MEDICAL CENTER	011.1031.596200	\$ 192.00	Medical Services	521137395		04/14/2020	605360	\$ 192.00	
000191 - STATE STREET LAUNDRY	011.1031.520000	\$ 5.40	Laundry Services~	11930	011.0013958				
	011.1031.520000	\$ 9.00	Laundry Services~	11932	011.0013958				
	011.1031.520000	\$ 10.80	Laundry Services~	1931	011.0013958				
						04/14/2020	605361	\$ 25.20	
001481 - VERIZON WIRELESS	055.9000.560010	\$ 11.26	Period: 02/24/20 - 03/23/20	9851201690		04/14/2020	605362	\$ 11.26	
TOTAL EARLY CHECKS									\$ 97,912.02

**CITY OF VERNON
OPERATING ACCOUNT
WARRANT REGISTER NO. 44
MAY 5, 2020**

RECAP BY FUND

<u>FUND</u>	<u>ELECTRONIC TOTAL</u>	<u>EARLY CHECK TOTAL</u>	<u>WARRANT TOTAL</u>	<u>GRAND TOTALS</u>
011 - GENERAL	\$ 732,845.34	\$ 78,835.27	\$ 0.00	\$ 811,680.61
020 - WATER	364,124.05	12,492.71	0.00	376,616.76
055 - LIGHT & POWER	2,224,052.68	1,599.39	0.00	2,225,652.07
056 - NATURAL GAS	7,393.28	4,984.65	0.00	12,377.93
057 - FIBER OPTIC	5,066.13	0.00	0.00	5,066.13
GRAND TOTAL	\$ 3,333,481.48	\$ 97,912.02	\$ 0.00	\$ 3,431,393.50

TOTAL CHECKS TO BE PRINTED 0

City Council Agenda Item Report

Agenda Item No. COV-161-2020

Submitted by: John Lau

Submitting Department: Finance/Treasury

Meeting Date: May 5, 2020

SUBJECT

Redevelopment Agency Obligation Retirement Account Warrant Register

Recommendation:

Approve Redevelopment Agency Obligation Retirement Account Warrant Register No. 58, for the period of March 22 through April 18, 2020, consisting of ratification of electronic payments totaling \$2,432.00.

Background:

Section 2.13 of the Vernon Municipal Code indicates the City Treasurer, or an authorized designee, shall prepare warrants covering claims or demands against the City which are to be presented to City Council for its audit and approval. Pursuant to the aforementioned code section, the City Treasurer has prepared Redevelopment Agency Obligation Retirement Account Warrant Register No. 58 covering claims and demands presented during the period of March 22 through April 18, 2020, drawn, or to be drawn, from East West Bank for City Council approval.

Fiscal Impact:

The fiscal impact of approving Redevelopment Agency Obligation Retirement Account Warrant Register No. 58, totals \$2,432.00. The Finance Department has determined that sufficient funds to pay such claims/demands, are available in the respective accounts referenced on Redevelopment Agency Obligation Retirement Account Warrant Register No. 58.

Attachments:

1. [Redevelopment Agency Obligation Retirement Account Warrant Register No. 58](#)



**CITY OF VERNON
RDA OBLIGATION RETIREMENT ACCOUNT
WARRANT REGISTER NO. 58
MAY 5, 2020**

I hereby certify that claims and/or demands included in above listed warrant register have been audited for accuracy and availability of funds for payments and that said claims and/or demands are accurate and that the funds are available for payments thereof.

Scott Williams

Scott Williams
Director of Finance / City Treasurer

Date: 4/22/2020

This is to certify that the claims or demands covered by the above listed warrants have been audited by the City Council of the City of Vernon and that all of said warrants are approved for payments except Warrant Numbers:

CITY OF VERNON
RDA OBLIGATION RETIREMENT ACCOUNT
WARRANT REGISTER NO. 58
MAY 5, 2020

ELECTRONIC

VENDOR NAME AND NUMBER	ACCOUNT NUMBER	INVOICE AMOUNT	DESCRIPTION	INVOICE	P.O.#	PAYMENT DATE	PAYMENT NUMBER	PAYMENT AMOUNT
002533 - BANK OF NEW YORK MELLON	022.1022.592010	\$ 2,432.00	Administration & Audit Confirmation Fees	2522273198		03/31/2020	39	\$ 2,432.00
TOTAL ELECTRONIC								\$ 2,432.00

**CITY OF VERNON
RDA OBLIGATION RETIREMENT ACCOUNT
WARRANT REGISTER NO. 58
MAY 5, 2020**

RECAP BY FUND

<u>FUND</u>	<u>ELECTRONIC TOTAL</u>	<u>EARLY CHECK TOTAL</u>	<u>WARRANT TOTAL</u>	<u>GRAND TOTALS</u>
022 - VERNON REDEVELOPMENT AGENCY	\$ 2,432.00	\$ 0.00	\$ 0.00	\$ 2,432.00
GRAND TOTAL	\$ 2,432.00	\$ 0.00	\$ 0.00	\$ 2,432.00

TOTAL CHECKS TO BE PRINTED 0

City Council Agenda Item Report

Agenda Item No. COV-145-2020
Submitted by: Cynthia Cano
Submitting Department: Public Works
Meeting Date: May 5, 2020

SUBJECT

Public Works Monthly Building Report

Recommendation:

Receive and file the March 2020 Building Report.

Background:

The attached building report consist of total issued permits, major projects, demolition permits, new building permits and Certificate of Occupancy status reports for the month of March 2020.

There was a significant decrease in the number of building permits and the value of permitted construction In March 2020 compared to March 2019. While construction is an essential activity, it appears that this decrease in construction is Covid-19 related. Building Division revenues for March 2020 were 60% lower than revenues in March 2019. \$47,734.63 was collected in March 2020 versus \$118,626.85 collected in March 2019.

Fiscal Impact:

There is no fiscal impact associated with this report.

Attachments:

1. [Public Works Department March 2020 Building Report](#)

City of Vernon
Building Division
Monthly Report Summary

	2019				2020				Year to Date	
	Construction Value	Number of Permits	Year to Date Value	Year to Date Permits	Construction Value	Number of Permits	Year to Date Value	Year to Date Permits	Permit Difference	Valuation Difference
January	\$ 6,968,160	49	\$ 6,968,160	49	\$ 8,046,145	43	\$ 8,046,145	43	-12%	15%
February	\$ 4,923,135	63	\$ 11,891,295	112	\$ 2,979,923	48	\$ 11,026,068	91	-19%	-7%
March	\$ 10,949,664	47	\$ 22,840,960	159	\$ 2,808,127	16	\$ 13,834,195	107	-33%	-39%
April										
May										
June										
July										
August										
September										
October										
November										
December										

Monthly



Year to Date





City of Vernon
Building Department
Monthly Report from 3/1/2020 to 3/31/2020

Type	Value	# of Permits
Electrical	\$445,627.00	6
Industrial - New	\$1,200,000.00	1
Industrial - Remodel	\$400,000.00	1
Mechanical	\$20,000.00	3
Miscellaneous	\$142,500.00	4
Roof	\$600,000.00	1
March 2020 TOTALS PERMITS:	\$2,808,127.00	16
PREVIOUS MONTHS TOTAL	\$11,026,068.00	91
YEAR TO DATE TOTAL	\$13,834,195.00	107
March 2019 TOTALS PERMITS:	\$10,949,664.22	47
PREVIOUS MONTHS TOTAL	\$11,891,295.42	112
PRIOR YEAR TO DATE TOTAL	\$22,840,959.64	159

Daniel Wall

Daniel Wall

Director of Public Works Department



City of Vernon
Building Department
New Buildings Report - March 2020

4820 50th Street
Nile Financial LP
Cold storage building
13,500 S.F.

Daniel Wall

Daniel Wall
Director Public Works



City of Vernon
Building Department
Demolition Report - March 2020

None

**Please ...
SIGN HERE**

A handwritten signature in black ink that reads "Daniel Wall".

Daniel Wall
Director of Public Works



**City of Vernon
Building Department
Major Projects from 3/1/2020 to 3/31/2020
Valuations > 20,000**

Permit No.	Project Address	Tenant	Description	Job Value
Electrical				
B-2020-3966	5100 BOYLE AVE APN 6303028014		Install a new 3000 amp switchboard from new transformer provided by petrelli electric	100000
B-2019-3901	5300 BOYLE AVE APN 6310008020	R Planet Earth	Electrical installation to new and retrofit equipment	282600
B-2020-4015	2825 54TH ST APN 6310009010		Electrical for new refrigeration cooler	40000
3	Record(s)			\$422,600.00
Industrial - New				
B-2019-3775	4820 50TH ST APN 6304011006	Bon Appetite	Cold storage building 13500 sf	1200000
1	Record(s)			\$1,200,000.00
Industrial - Remodel				
B-2020-3964	2825 54TH ST APN 6310009010	Plump engineering	Convert existing 23,000 sf of dry space to new 35f cooler with a 4k sf dry packing room	400000
1	Record(s)			\$400,000.00
Miscellaneous				
B-2020-3938	5685 ALCOA AVE APN 6310008009		Storage racks	120000
1	Record(s)			\$120,000.00
Roof				
B-2019-3703	5353 DOWNEY RD APN 6310002029		Re-roofing 218 squares	600000
	Record(s)			\$600,000.00
7	Permit(s)		Total	\$2,742,600.00

Daniel Wall

Daniel Wall
Director of Public Works Department



City of Vernon
Building Department
Status of Certificates of Occupancy Requests
Month of March 2020

Request for Inspection	15
Approved	13
Pending	369
Temporary Occupancies	12

Daniel Wall

Daniel Wall
Director of Public Works

City of Vernon
Certificate of Occupancy
Applications Date From 3/1/2020 to 3/31/2020

Issued	Permit No.	Project Address	Tenant	Description	Fees Paid	Square Feet
	C-2020-1454	3730 26TH ST APN 5192030004	L + Y USA, INC.	TOYS WAREHOUSING	885.00	1128
	C-2020-1455	2301 55TH ST APN 6308016028	MI Logix Inc	logistics distribution, warehousing	885.00	3600
	C-2020-1457	4903 EVERETT CT APN 6304026005	The Best P & D	Warehouse general merchandise	885.00	900
	C-2020-1459	2050 37TH ST APN 6302012005	Alveole Inc.	Warehouse and manufacture honey	385.00	500
	C-2020-1460	4328 ALCOA AVE APN 6303010038	MCGN SEAFOOD	Wholesale business for seafood	0.00	1500
	C-2020-1461	4328 ALCOA AVE APN 6303010038	Pasta Uovo LLC	Food processing facility	0.00	1000
	C-2020-1462	4328 ALCOA AVE APN 6303010038	Sushi Nozawa LLC	Food processing facility	0.00	2142
	C-2020-1463	2929 54TH ST APN 6310009021	XPO Last Mile, Inc.	Warehousing	1,207.00	11395
	C-2020-1464	6118 ALCOA AVE APN 6310027031	TK Services Inc. Dba Sonsray Fleet Services	Transport refrigeration sale and repair	385.00	3800
	C-2020-1465	4100 BANDINI BLVD APN 6304005019	Lineage Logistics Services, LLC	Warehousing	385.00	13694
	C-2020-1466	3001 SIERRA PINE APN 6303002028	Lineage Logistics Services, LLC	Warehouse	385.00	15659
	C-2020-1467	3200 VERNON AVE APN 6303013055	Lineage Lgoistics PFS, LLC	Warehousing	385.00	15041
	C-2020-1468	4901 BANDINI BLVD APN 6332001005	Lineage Logistics PFS	Warehouse	385.00	18131
	C-2020-1458	1890 25TH ST APN	Marquez Produce, Inc.	Wholesale an distribute fruit and veggies	885.00	2599
	C-2020-1456	6099 MALBURG WAY APN 6310027042	Hawthorne Distribution	Warehousing and distribution of dry foods	885.00	1409
Total for Certificate of Occupancy:					7,942.00	925,019.00
					Total Fees Paid	7,942.00
15 Permits(s)						

City of Vernon
Certificate of Occupancy
Issued Date From 3/1/2020 to 3/31/2020

Issued	Permit No.	Project Address	Tenant	Description	Fees Paid	Square Feet
3/4/2020	C-2020-1419	2760 FRUITLAND AVE APN	MONTAGE FULFILLMENT LLC	Warehousing and distribution of clothing	1,207.00	51910
3/4/2020	C-2018-1146	4900 SOTO ST APN 6303023008	S.R. STUDIO. LA. CA. LLC	Clothing design	385.00	500
3/4/2020	C-2018-0975	4665 49TH ST APN 6304018022	GLOBAL BEST PRODUCE INC	Refrigerated warehouse - produce	885.00	49250
3/9/2020	C-2019-1411	4423 DISTRICT BLVD APN 6304022042	A Plus Vegetable, Inc.	Dry warehousing of fruits and vegetables	885.00	32729
3/11/2020	C-2020-1437	2825 SANTA FE AVE APN 6302006025	Bigger Farther Faster LLC DBA Ramp Logistics	Warehousing of garments	385.00	47006
3/18/2020	C-2020-1423	5041 SANTA FE AVE APN 6308015019	JW Clothing Corporation	Warehousing and distribution of clothing	885.00	8772
3/18/2020	C-2019-1398	4875 PACIFIC BLVD APN 6308009024	Romero's Engineering Inc. DBA American Turnkey Fabricators	Manufacturing machine parts	885.00	15794
3/18/2020	C-2019-1409	3844 SANTA FE AVE APN 6302018010	Rebirth Of Art LLC	Office use	385.00	600
3/18/2020	C-2018-1026	2890 SIERRA PINE APN 6303001007	VIG Furniture	Storage and distribution furniture	885.00	30000
3/18/2020	C-2020-1446	3305 VERNON AVE APN 6303006071	Hana Meat Processing Company	Processing and distribution	885.00	5451
3/18/2020	C-2018-1127	4481 SANTA FE AVE APN 6308012016	Wow Factor Cosmetics	Warehousing and distribution of cosmetics	385.00	5000
3/18/2020	C-2019-1188	2131 51ST ST APN 6308015017	RGGD, Inc. DBA Crystal Art Gallery	Warehousing of art	885.00	30000
3/19/2020	C-2020-1458	1890 25TH ST APN	Marquez Produce, Inc.	Wholesale an distribute fruit and veggies	885.00	25994
Total for Certificate of Occupancy:					9,827.00	303,006.00
					Total Fees Paid	9,827.00
13 Permits(s)						

City Council Agenda Item Report

Agenda Item No. COV-156-2020

Submitted by: Scott Williams

Submitting Department: Finance/Treasury

Meeting Date: May 5, 2020

SUBJECT

Agreement with White Nelson Diehl Evans LLP for Professional Auditing Services

Recommendation:

A. Find that approval of the proposed action is exempt from the California Environmental Quality Act (CEQA) because it is a continuing administration activity that will not result in direct or indirect physical changes in the environment, and therefore does not constitute a "project" as defined by CEQA Guidelines section 15378. Even if such were a project it would be exempt from CEQA review in accordance with Section 15061(b)(3), the general is that CEQA only applies to activities that may have a significant effect on the environment; and

B. Approve and authorize the City Administrator to execute a professional services agreement for a not-to-exceed amount of \$330,375 with the public accounting firm White Nelson Diehl Evans LLC, in substantially the same form as submitted, to perform annual audits of the financial statements of the City of Vernon and its Enterprise Funds.

Background:

On September 5, 2019, the City issued a Request for Proposal (RFP) for an audit firm to audit its financial statements for the fiscal year ending June 30, 2020, with the option of auditing its financial statements for each of three (3) subsequent years. The audits are to be performed in accordance with the standards set forth for financial audits by the Governmental Accounting Standards Board (GASB), in the General Accounting Office (GAO). In addition, Article VIII Section 8.11 of the City Charter requires City Council to appoint a California certified public accounting firm to provide an independent, annual audit of all City accounts, including the accounts of all departments, officers, and employees who receive, handle or disburse public funds. The City Council may require more frequent audits as it deems advisable.

In order to select a firm to provide the City with professional audit services, a thorough solicitation process was conducted. The RFP was provided to seven professional accounting firms specializing in government auditing and placement of the RFP on the City's website for other interested firms to participate. On September 19, 2019, a total of two responses were received from Vasquez & Company LLP (Vasquez), the City's incumbent professional auditing firm; and White Nelson Diehl Evans LLP (WNDE). Both firms were evaluated through a competitive selection process, including pricing, technical merit, firm expertise, and capacity. Each of the proposals was deemed responsive to the RFP.

Because of Vasquez's continued and unfinished report for the infrastructure assets under GASB 34 and 51, the recommendation was made to not change auditors halfway through the project. Doing so, would delay the recognition of these assets and prolong the credit concerns for the City. On October 1, 2019 City Council approved the recommendation to grant a direct award and amend (Amendment No. 2) the service agreement with Vasquez. The approval was to extend the agreement through August 6, 2020, for the total not to exceed amount of \$110,000 for the renewal term in order to allow sufficient time for Vasquez to complete its work on the City's infrastructure assets and audit. Vasquez completed its work

for the City on March 31, 2020, thus ending the need to continue the existing agreement with Vasquez. As such, the contract with Vasquez has been terminated, effective May 5, 2020.

It is a best practice for organizations to change auditors every three to four years. Given that Vasquez has served as the City's auditor for more than five years, it would be prudent for the City to select a different auditor. Based on the responsive proposal received from WNDE, staff recommends the award of a contract to WNDE to serve as the City's auditor for fiscal year ending June 30, 2020. WNDE is a California certified public accounting (CPA) and consulting firm with offices in Irvine and Carlsbad. It has specialized in providing services to the governmental industry for over 90 years. The firm is committed to providing an effective and efficient audit that will meet the proposal timing of the project deliverables by assigning experienced governmental auditors. The engagement team is capable to meet the projects timeline as the firm is experienced in governmental audits, utilities, and familiar with municipal procedures.

The City Attorney's Office has reviewed and approved the proposed agreement as to form.

Since evaluating WNDE's proposal received in September 2019, City Staff asked WNDE to expand the scope to include the full assembly of the Comprehensive Annual Financial Report. The scope of services includes:

- A financial audit of the basic financial statements of the City in accordance with auditing standards generally accepted in the United States of America and Government Auditing Standards, issued by the Comptroller General of the United States, to be included in the Comprehensive Annual Financial Report (CAFR); we will be responsible for the preparation and word processing of the CAFR and related reports
- Financial audits for each of the following: Vernon Public Utilities Funds, Electric Fund, and Water Fund
- A Single Audit of Federal Grants to be performed to meet the requirements of Title 2 US Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirement for Federal Awards (Uniform Guidance) for the City
- Compilation of the City's Annual Report of Financial Transactions to the State Controller's Office
- An agreed-upon procedures review of the calculation of the City's GANN Appropriations Limit (GANN), as required by Section 1.5 of Article XIII B of the California Constitution
- A report on internal control over financial reporting and on compliance and other matters based on an audit of financial statements in accordance with Government Auditing Standards
- A management letter containing any comments or recommendations resulting from our review of the systems of internal controls in connection with the financial audits
- A report communicating information related to the audit to those in charge of governance at the conclusion of the audits
- Guidance throughout the year with the implementation of Governmental Accounting Standards Board (GASB) standards and with the impact of new federal and state regulations.

Fiscal Impact:

The total not-to-exceed value of the agreement with White Nelson Diehl Evans is \$110,125 per year for a three-year term, equating to a total contract value of \$330,375. Funds have been budgeted under 011.1004.595200 for fiscal year 2020/2021 and will be budgeted for subsequent years.

Attachments:

1. [Service Agreement - White Nelson Diehl Evans LLP](#)

SERVICES AGREEMENT BETWEEN THE CITY OF VERNON AND WHITE NELSON
DIEHL EVANS LLP FOR PROFESSIONAL AUDITING SERVICES

COVER PAGE

Contractor:	White Nelson Diehl Evans LLP
Responsible Principal of Contractor:	Robert J. Callanan, CPA
Notice Information - Contractor:	White Nelson Diehl Evans LLP 2875 Michelle Drive, Suite 300 Irvine, CA 92606-5165 Attention: Robert J. Callanan, CPA Phone: (714) 978-1300 Facsimile: (714) 978-7893
Notice Information - City:	City of Vernon 4305 Santa Fe Avenue Vernon, CA 90058 Attention: Scott Williams, Finance Director Telephone: (323) 583-8811 ext. 849 Facsimile: (323) 826-1433
Commencement Date:	May 5, 2020
Termination Date:	May 4, 2023
Consideration:	Total not to exceed \$110,125.00 per fiscal year or a grand total of \$330,375.00 for three years (includes all applicable sales tax); and more particularly described in Exhibit C
Records Retention Period	Three (3) years, pursuant to Section 11.20

SERVICES AGREEMENT BETWEEN THE CITY OF VERNON AND WHITE NELSON DIEHL EVANS LLP FOR PROFESSIONAL AUDITING SERVICES

This Contract is made between the City of Vernon ("City"), a California charter City and California municipal corporation ("City"), and White Nelson Diehl Evans LLP, a limited liability partnership ("Contractor").

The City and Contractor agree as follows:

1.0 EMPLOYMENT OF CONTRACTOR. City agrees to engage Contractor to perform the services as hereinafter set forth as authorized by the City Council on May 5, 2020.

2.0 SCOPE OF SERVICES.

2.1 Contractor shall perform all work necessary to complete the services set forth in the Request for Proposals issued on or about September 5, 2019, Exhibit "A", and Contractor's proposal to the City ("Proposal") dated March 13, 2020, Exhibit "B", both of which are attached to and incorporated into this Contract, by reference.

2.2 All services shall be performed to the satisfaction of City.

2.3 All services shall be performed in a competent, professional, and satisfactory manner in accordance with the prevailing industry standards for such services.

3.0 PERSONNEL.

3.1 Contractor represents that it employs, or will employ, at its own expense, all personnel required to perform the services under this Contract.

3.2 Contractor shall not subcontract any services to be performed by it under this Contract without prior written approval of City.

3.3 All of the services required hereunder will be performed by Contractor or by City-approved subcontractors. Contractor, and all personnel engaged in the work, shall be fully qualified and authorized or permitted under State and local law to perform such services and shall be subject to approval by the City.

4.0 TERM. The term of this Contract shall commence on May 5, 2020 and it shall continue until May 4, 2023, unless terminated at an earlier date pursuant to the provisions thereof.

5.0 COMPENSATION AND FEES.

5.1 Contractor has established rates for the City of Vernon which are comparable to and do not exceed the best rates offered to other governmental entities in and around Los Angeles County for the same services. For satisfactory and timely performance of the services, the City will pay Contractor in accordance with the payment schedule set forth in Exhibit "C" attached hereto and incorporated herein by reference.

5.2 Contractor's grand total compensation for the entire term of this Contract, shall not exceed \$330,375.00 without the prior authorization of the City, as appropriate, and written amendment of this Contract.

5.3 Contractor shall, at its sole cost and expense, furnish all necessary and incidental labor, material, supplies, facilities, equipment, and transportation which may be required for furnishing services pursuant to this Contract. The above Contract fee shall include all staff time and all clerical, administrative, overhead, insurance, reproduction, telephone, air travel, auto rental, subsistence, and all related costs and expenses.

5.4 City shall reimburse Contractor only for those costs or expenses specifically approved in this Agreement, or specifically approved in writing in advance by City. Unless otherwise approved, such costs shall be limited and include nothing more than the following costs incurred by Contractor:

5.4.1 The actual costs of subcontractors for performance of any of the services that Contractor agrees to render pursuant to this Agreement, which have been approved in advance by City and awarded in accordance with this Agreement.

5.4.2 Approved reproduction charges.

5.4.3 Actual costs and/or other costs and/or payments specifically authorized in advance in writing and incurred by Contractor in the performance of this Agreement.

5.5 Contractor shall not receive any compensation for extra work performed without the prior written authorization of City. As used herein, "extra work" means any work that

is determined by City to be necessary for the proper completion of the Project, but which is not included within the Scope of Services and which the parties did not reasonably anticipate would be necessary at the time of execution of this Agreement. Compensation for any authorized extra work shall be paid in accordance with the payment schedule as set forth in Exhibit "C," if the extra work has been approved by the City.

5.6 Licenses, Permits, Fees, and Assessments. Contractor shall obtain, at Contractor's sole cost and expense, such licenses, permits, and approvals as may be required by law for the performance of the services required by this Agreement. Contractor shall have the sole obligation to pay for any fees, assessments, and taxes, plus applicable penalties and interest, which may be imposed by law and which arise from or are necessary for the performance of the Services by this Agreement.

6.0 PAYMENT.

6.1 As scheduled services are completed, Contractor shall submit to the City an invoice for the services completed, authorized expenses, and authorized extra work actually performed or incurred according to said schedule.

6.2 Each such invoice shall state the basis for the amount invoiced, including a detailed description of the services completed, the number of hours spent, reimbursable expenses incurred and any extra work performed.

6.3 Contractor shall also submit a progress report with each invoice that describes in reasonable detail the services and the extra work, if any, performed in the immediately preceding calendar month.

6.4 Contractor understands and agrees that invoices which lack sufficient detail to measure performance will be returned and not processed for payment.

6.5 City will pay Contractor the amount invoiced within thirty (30) days after the City approves the invoice.

6.6 Payment of such invoices shall be payment in full for all services, authorized costs, and authorized extra work covered by that invoice.

7.0 CITY'S RESPONSIBILITY. City shall cooperate with Contractor as may be reasonably necessary for Contractor to perform its services; and will give any required decisions as promptly as practicable so as to avoid unreasonable delay in the progress of Contractor's services.

8.0 COORDINATION OF SERVICES. Contractor agrees to work closely with City staff in the performance of Services and shall be available to City's staff, consultants, and other staff at all reasonable times.

9.0 INDEMNITY. Contractor agrees to indemnify City, its officers, elected officials, employees and agents against, and will hold and save each of them harmless from, any and all actions, suits, claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities (herein "claims or liabilities"), including but not limited to professional negligence, that may be asserted or claimed by any person, firm or entity arising out of or in connection with the work, operations or activities of Contractor, its agents, employees, subcontractors, or invitees, provided for herein, or arising from the acts or omissions of Contractor hereunder, or arising from Contractor's performance of or failure to perform any term, provision, covenant or condition of this Agreement, except to the extent such claims or liabilities arise from the gross negligence or willful misconduct of City, its officers, elected officials, agents or employees.

10.0 INSURANCE. Contractor shall, at its own expense, procure and maintain policies of insurance of the types and in the amounts set forth below, for the duration of the Contract, including any extensions thereto. The policies shall state that they afford primary coverage.

i. Automobile Liability with minimum limits of at least \$1,000,000 combined single limit, including owned, hired, and non-owned liability coverage.

ii. Contractor agrees to subrogate automobile liability resulting from performance under this agreement by agreeing to defend, indemnify and hold harmless, the City, and its respective employees, agents, and City Council from and against all claims, liabilities, suits,

losses, damages, injuries and expenses, including all costs and reasonable attorney's fees ("Claims"), which are attributable to any act or omission by the City under the performance of the services.

iii. General Liability with minimum limits of at least \$1,000,000 per occurrence and \$2,000,000 aggregate written on an Insurance Services Office (ISO) Comprehensive General Liability "occurrence" form or its equivalent for coverage on an occurrence basis.

Premises/Operations and Personal Injury coverage is required. The City of Vernon, its directors, commissioners, officers, employees, agents, and volunteers must be endorsed on the policy as additional insureds as respects liability arising out of the Contractor's performance of this Contract.

(1) If Contractor employs other contractors as part of the services rendered, Contractor's Protective Coverage is required. Contractor may include all subcontractors as insureds under its own policy or shall furnish separate insurance for each subcontractor, meeting the requirements set forth herein.

(2) Contractor agrees to subrogate General Liability resulting from performance under this agreement by agreeing to defend, indemnify and hold harmless, the City, and its respective employees, agents, and City Council from and against all claims, liabilities, suits, losses, damages, injuries and expenses, including all costs and reasonable attorney's fees ("Claims"), which are attributable to any act or omission by the City under the performance of the services.

iv. Professional Errors and Omissions coverage in a sum of at least \$1,000,000, where such risk is applicable. Applicable aggregates must be identified and claims history provided to determine amounts remaining under the aggregate. Contractor shall maintain such coverage for at least one (1) year after the termination of this Agreement.

v. Contractor shall comply with the applicable sections of the California Labor Code

concerning workers' compensation for injuries on the job. In addition, Contractor shall require each subcontractor to similarly maintain workers' compensation insurance in accordance with the laws for California for all of the subcontractor's employees. Compliance is accomplished in one of the following manners:

- (1) Provide copy of permissive self-insurance certificate approved by the State of California; or
- (2) Secure and maintain in force a policy of workers' compensation insurance with statutory limits and Employer's Liability Insurance with a minimal limit of \$1,000,000 per accident. The policy shall be endorsed to waive all rights of subrogation against City, its directors, commissioners, officers, employees, and volunteers for losses arising from performance of this Contract; or
- (3) Provide a "waiver" form certifying that no employees subject to the Labor Code's Workers' Compensation provision will be used in performance of this Contract.

vi. Each insurance policy included in this clause shall be endorsed to state that coverage shall not be cancelled except after thirty (30) days' prior written notice to City.

vii. Insurance shall be placed with insurers with a Best's rating of no less than A-VIII.

viii. Prior to commencement of performance, Contractor shall furnish City with a certificate of insurance for each policy. Each certificate is to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificate(s) must be in a form approved by City. City may require complete, certified copies of any or all policies at any time.

ix. Failure to maintain required insurance at all times shall constitute a default and material breach. In such event, Contractor shall immediately notify City and cease all performance under this Contract until further directed by the City. In the absence of satisfactory insurance coverage, City may, at its option: (a) procure insurance with collection rights for premiums, attorney's fees and costs against Contractor by way of set-off or recoupment from

sums due to Contractor, at City's option; (b) immediately terminate this Contract and seek damages from the Contract resulting from said breach; or (c) self-insure the risk, with all damages and costs incurred, by judgment, settlement or otherwise, including attorney's fees and costs, being collectible from Contractor, by way of set-off or recoupment from any sums due to Contractor.

11.0 GENERAL TERMS AND CONDITIONS.

11.1 INDEPENDENT CONTRACTOR.

11.1.1 It is understood that in the performance of the services herein provided for, Contractor shall be, and is, an independent contractor, and is not an agent, officer or employee of City and shall furnish such services in its own manner and method except as required by this Contract, or any applicable statute, rule, or regulation. Further, Contractor has and shall retain the right to exercise full control over the employment, direction, compensation and discharge of all persons employed by Contractor in the performance of the services hereunder. City assumes no liability for Contractor's actions and performance, nor assumes responsibility for taxes, bonds, payments, or other commitments, implied or explicit, by or for Contractor. Contractor shall be solely responsible for, and shall indemnify, defend and save City harmless from all matters relating to the payment of its employees, subcontractors and independent contractors, including compliance with social security, withholding and all other wages, salaries, benefits, taxes, exactions, and regulations of any nature whatsoever.

11.1.2 Contractor acknowledges that Contractor and any subcontractors, agents or employees employed by Contractor shall not, under any circumstances, be considered employees of the City, and that they shall not be entitled to any of the benefits or rights afforded employees of City, including, but not limited to, sick leave, vacation leave, holiday pay, Public Employees Retirement System benefits, or health, life, dental, long-term disability or workers' compensation insurance benefits.

11.2 CONTRACTOR NOT AGENT. Except as the City may authorize in writing, Contractor and its subcontractors shall have no authority, express or implied, to act

on behalf of or bind the City in any capacity whatsoever as agents or otherwise.

11.3 OWNERSHIP OF WORK. All documents and materials furnished by the City to Contractor shall remain the property of the City and shall be returned to the City upon termination of this Agreement. All reports, drawings, plans, specifications, computer tapes, floppy disks and printouts, studies, memoranda, computation sheets, and other documents prepared by Contractor in furtherance of the work shall be the sole property of City and shall be delivered to City whenever requested at no additional cost to the City. Contractor shall keep such documents and materials on file and available for audit by the City for at least three (3) years after completion or earlier termination of this Contract. Contractor may make duplicate copies of such materials and documents for its own files or for such other purposes as may be authorized in writing by the City.

11.4 CORRECTION OF WORK. Contractor shall promptly correct any defective, inaccurate or incomplete tasks, deliverables, goods, services and other work, without additional cost to the City. The performance or acceptance of services furnished by Contractor shall not relieve the Contractor from the obligation to correct subsequently discovered defects, inaccuracy, or incompleteness.

11.5 RESPONSIBILITY FOR ERRORS. Contractor shall be responsible for its work and results under this Agreement. Contractor, when requested, shall furnish clarification and/or explanation as may be required by the City, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Contractor occurs, then Contractor shall, at no cost to City, provide all necessary design drawings, estimates and other Contractor professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

11.6 WAIVER. The City's waiver of any term, condition, breach, or default of this Contract shall not be considered to be a waiver of any other term, condition, default or breach, nor of a subsequent breach of the one waived. The delay or failure of either party at any

time to require performance or compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought.

11.7 SUCCESSORS. This Contract shall inure to the benefit of, and shall be binding upon, the parties hereto and their respective heirs, successors, and/or assigns.

11.8 NO ASSIGNMENT. Contractor shall not assign or transfer this Contract or any rights hereunder without the prior written consent of the City and approval by the City Attorney, which may be withheld in the City's sole discretion. Any unauthorized assignment or transfer shall be null and void and shall constitute a material breach by the Contractor of its obligations under this Contract. No assignment shall release the original parties from their obligations or otherwise constitute a novation.

11.9 COMPLIANCE WITH LAWS. Contractor shall comply with all Federal, State, County and City laws, ordinances, rules and regulations, which are, as amended from time to time, incorporated herein and applicable to the performance hereof, including but without limitation, the Vernon Living Wage Ordinance. Violation of any law material to performance of this Contract shall entitle the City to terminate the Contract and otherwise pursue its remedies. Further, if the Contractor performs any work knowing it to be contrary to such laws, rules, and regulations Contractor shall be solely responsible for all costs arising therefrom.

11.10 ATTORNEY'S FEES. If any action at law or in equity is brought to enforce or interpret the terms of this Contract, the prevailing party shall be entitled to reasonable attorney's fees, costs, and necessary disbursements in addition to any other relief to which such party may be entitled.

11.11 INTERPRETATION.

11.11.1 Applicable Law. This Contract shall be deemed a contract and shall be governed by and construed in accordance with the laws of the State of California. Contractor agrees that the State and Federal courts which sit in the State of California shall

have exclusive jurisdiction over all controversies and disputes arising hereunder, and submits to the jurisdiction thereof.

11.11.2 Entire Agreement. This Contract, including any exhibits attached hereto, constitutes the entire agreement and understanding between the parties regarding its subject matter and supersedes all prior or contemporaneous negotiations, representations, understandings, correspondence, documentation, and agreements (written or oral).

11.11.3 Written Amendment. This Contract may only be changed by written amendment signed by Contractor and the City Administrator or other authorized representative of the City, subject to any requisite authorization by the City Council. Any oral representations or modifications concerning this Contract shall be of no force or effect.

11.11.4 Severability. If any provision in this Contract is held by any court of competent jurisdiction to be invalid, illegal, void, or unenforceable, such portion shall be deemed severed from this Contract, and the remaining provisions shall nevertheless continue in full force and effect as fully as though such invalid, illegal, or unenforceable portion had never been part of this Contract.

11.11.5 Order of Precedence. In case of conflict between the terms of this Contract and the terms contained in any document attached as an Exhibit or otherwise incorporated by reference, the terms of this Contract shall strictly prevail. The terms of the City's Request for Proposals shall control over the Contractor's Proposal.

11.11.6 Duplicate Originals. There shall be two (2) fully signed copies of this Contract, each of which shall be deemed an original.

11.11.7 Construction. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

11.12 TIME OF ESSENCE. Time is strictly of the essence of this contract and each and every covenant, term, and provision hereof.

11.13 AUTHORITY OF CONTRACTOR. The Contractor hereby represents and warrants to the City that the Contractor has the right, power, legal capacity, and authority to enter into and perform its obligations under this Contract, and its execution of this Contract has been duly authorized.

11.14 ARBITRATION OF DISPUTES. Any dispute for under \$25,000 arising out of or relating to the negotiation, construction, performance, non-performance, breach, or any other aspect of this Contract, shall be settled by binding arbitration in accordance with the Commercial Rules of the American Arbitration Association at Los Angeles, California and judgment upon the award rendered by the Arbitrators may be entered in any court having jurisdiction thereof. The City does not waive its right to object to the timeliness or sufficiency of any claim filed or required to be filed against the City and reserves the right to conduct full discovery.

11.15 NOTICES. Any notice or demand to be given by one party to the other must be given in writing and by personal delivery or prepaid first-class, registered or certified mail, addressed as follows. Notice simply to the City of Vernon or any other City department is not adequate notice.

If to the City:

City of Vernon
Scott Williams, Finance Director
4305 Santa Fe Avenue
Vernon, CA 90058

If to the Contractor:

White Nelson Diehl Evans LLP
Robert J. Callanan, CPA
2875 Michelle Drive, Suite 300
Irvine, CA 92606-5165

Any such notice shall be deemed to have been given upon delivery, if personally delivered, or, if mailed, upon receipt, or upon expiration of three (3) business days from the date

of posting, whichever is earlier. Either party may change the address at which it desires to receive notice upon giving written notice of such request to the other party.

11.16 NO THIRD PARTY RIGHTS. This Agreement is entered into for the sole benefit of City and Contractor and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right or remedy in, under, or to this Agreement.

11.17 TERMINATION FOR CONVENIENCE (Without Cause). City may terminate this Contract in whole or in part at any time, for any cause or without cause, upon fifteen (15) calendar days' written notice to Contractor. If the Contract is thus terminated by City for reasons other than Contractor's failure to perform its obligations, City shall pay Contractor a prorated amount based on the services satisfactorily completed and accepted prior to the effective date of termination. Such payment shall be Contractor's exclusive remedy for termination without cause.

11.18 DEFAULT. In the event either party materially defaults in its obligations hereunder, the other party may declare a default and terminate this Contract by written notice to the defaulting party. The notice shall specify the basis for the default. The Contract shall terminate unless such default is cured before the effective date of termination stated in such notice, which date shall be no sooner than ten (10) days after the date of the notice. In case of default by Contractor, the City reserves the right to procure the goods or services from other sources and to hold the Contractor responsible for any excess costs occasioned to the City thereby. Contractor shall not be held accountable for additional costs incurred due to delay or default as a result of Force Majeure. Contractor must notify the City immediately upon knowing that non-performance or delay will apply to this Contract as a result of Force Majeure. At that time Contractor is to submit in writing a Recovery Plan for this Contract. If the Recovery Plan is not acceptable to the City or not received within 10 days of the necessary notification of Force Majeure default, then the city may cancel this order in its entirety at no cost to the City, owing only for goods and services completed to that point.

11.19 TERMINATION FOR CAUSE. Termination for cause shall relieve the terminating party of further liability or responsibility under this Contract, including the payment of money, except for payment for services satisfactorily and timely performed prior to the service of the notice of termination, and except for reimbursement of (1) any payments made by the City for service not subsequently performed in a timely and satisfactory manner, and (2) costs incurred by the City in obtaining substitute performance. If this Agreement is terminated as provided herein, City may require, at no additional cost to City, that Contractor provide all finished or unfinished documents, data, and other information of any kind prepared by Contractor in connection with the performance of Services under this Agreement. Contractor shall be required to provide such document and other information within fifteen (15) days of the request.

11.19.1 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, City may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

11.20 MAINTENANCE AND INSPECTION OF RECORDS.

The City, or its authorized auditors or representatives, shall have access to and the right to audit and reproduce any of the Contractor's records to the extent the City deems necessary to insure it is receiving all money to which it is entitled under the Contract and/or is paying only the amounts to which Contractor is properly entitled under the Contract or for other purposes relating to the Contract.

The Contractor shall maintain and preserve all such records for a period of at least three (3) years after termination of the Contract.

The Contractor shall maintain all such records in the City of Vernon. If not, the Contractor shall, upon request, promptly deliver the records to the City of Vernon or reimburse the City for all reasonable and extra costs incurred in conducting the audit at a location other than the City of Vernon, including, but not limited to, such additional (out of the City) expenses for personnel, salaries, private auditors, travel, lodging, meals, and overhead.

11.21 CONFLICT. Contractor hereby represents, warrants, and certifies that no member, officer, or employee of the Contractor is a director, officer, or employee of the City of Vernon, or a member of any of its boards, commissions, or committees, except to the extent permitted by law.

11.22 HEADINGS. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

11.23 ENFORCEMENT OF WAGE AND HOUR LAWS. Eight hours labor constitutes a legal day's work. The Contractor, or subcontractor, if any, shall forfeit twenty-five dollars (\$25) for each worker employed in the execution of this Agreement by the respective Contractor or subcontractor for each calendar day during which the worker is required or permitted to work more than 8 hours in any one calendar day and 40 hours in any one calendar week in violation of the provisions of Sections 1810 through 1815 of the California Labor Code as a penalty paid to the City; provided, however, work performed by employees of contractors in excess of 8 hours per day, and 40 hours during any one week, shall be permitted upon compensation for all hours worked in excess of 8 hours per day at not less than 1½ times the basic rate of pay.

11.24 LIVING WAGES. Contractor, and any Subcontractor(s), shall comply with the City's Living Wage Ordinance. The current Living Wage Standards are set forth in Exhibit "D". Upon the City's request, certified payroll records shall promptly be provided to the City.

11.25 EQUAL EMPLOYMENT OPPORTUNITY PRACTICES. Contractor certifies and represents that, during the performance of this Contract, it and any other parties with whom it may subcontract shall adhere to equal employment opportunity practices to assure that applicants, employees and recipients of service are treated equally and are not discriminated against because of their race, religion, color, national origin, ancestry, disability, sex, age, medical condition, sexual orientation or marital status. Contractor further certifies that

it will not maintain any segregated facilities. Contractor further agrees to comply with The Equal Employment Opportunity Practices provisions as set forth in Exhibit "E".

[Signatures Begin on Next Page].

IN WITNESS WHEREOF, the Parties have signed this Agreement as of the Commencement Date stated on the cover page.

City of Vernon, a California charter City and California municipal corporation

White Nelson Diehl Evan LLP, a limited liability partnership

By: _____
Melissa Ybarra, Mayor

By: _____

Name: _____

Title: _____

ATTEST:

By: _____

Lisa Pope, City Clerk

Name: _____

Title: _____

APPROVED AS TO FORM:

Zaynah Moussa,
Senior Deputy City Attorney

EXHIBIT A
REQUEST FOR PROPOSALS

**City of Vernon
Request for Proposals (RFP)**

Professional Auditing Services



**City of Vernon
Finance Department
4305 Santa Fe Avenue, Vernon, CA 90058
Phone: (323) 583-8811**

City of Vernon Professional Auditing Services Request for Proposals

1. **INTRODUCTION AND PROJECT**

The City of Vernon is requesting proposals for Professional Auditing Services to conduct audits of financial statements for the fiscal years ended June 30, 2020, 2021, and 2022.

The City will select one firm, based on demonstrated competence and a cost effective approach.

2. **BACKGROUND**

The City of Vernon was founded in 1905, is approximately 5.2 square miles in size and is located approximately 5 miles southeast of downtown Los Angeles California. Over its long history, Vernon has been developed as an industrial community. At the turn of the 20th century the lands that make up Vernon were comprised largely of farmlands. The presence of three major rail lines in the area led influential business and property owners to encourage the railroad companies to run spur lines onto the farmlands. These rail extensions enabled the creation of an “exclusively industrial” city. By the 1920’s, Vernon was attracting large stockyards and meatpacking facilities. In the 1930’s, Vernon became the location of choice for many heavy industrial plants. As economic conditions changed over the decades, these large scale industrial operations have relocated out of Southern California and Vernon has attracted smaller, lighter industrial facilities. The City’s business friendly environment, low cost utilities and key location for trucking and rail transport continue to position Vernon as an ideal location for industrial uses.

City Government: The City Council consists of five members, elected at-large, who serve five-year staggered terms. The City Council annually appoints a Mayor and a Mayor Pro Tem from its own membership to serve one-year terms.

Labor Force: Vernon has approximately 280 employees, and its departments include a Fire Department, Police Department, Finance Department, Public Works Department, Public Utilities Department and Health and Environmental Control Department. Present bargaining units recognized include the Vernon Police Officers Benefit Association, Vernon Police Management Association, Vernon Firemen’s Association, the Vernon Fire Management Association, International Brotherhood of Electrical Workers Local 47, and Teamsters Local 911.

3. **SCOPE OF SERVICES REQUIRED**

The City of Vernon is seeking the services of a highly qualified Certified Public Accounting firm (“audit firm”) to provide audit services, including but not limited to the following tasks:

1. The audit firm will perform an audit of all funds of the City. The audit will be conducted in accordance with auditing standards generally accepted in the United States of America and Government Auditing Standards, issued by the Comptroller of the United States.
2. The City’s Annual Financial Report will be prepared and word processed by the audit firm. The audit firm will render their auditors’ report on the basic

City of Vernon Professional Auditing Services Request for Proposals

financial statements which will include both Government-Wide Financial Statements and Fund Financial Statements. The audit firm will also apply limited audit procedures to Management's Discussion and Analysis (MD&A) and required supplementary information (RSI) required by the Governmental Accounting Standards Board as mandated by generally accepted auditing standards. The audit firm will also audit and provide a separate opinion on the Vernon Public Utilities, Electric Utility, and Water Utility stand-alone annual financial reports.

3. When required, the audit firm will perform a single audit on the expenditures of federal grants in accordance with OMB Circular A-133 and render the appropriate audit reports on Internal Control over Financial Reporting based upon the audit of the City's financial statements in accordance with *Government Auditing Standards* and the appropriate reports on compliance with Requirements Applicable to each Major Program, Internal Control over Compliance and on the Schedule of Expenditures of Federal Awards in Accordance with OMB Circular A-133. The single audit report will include appropriate schedule of expenditures of federal awards, footnotes, findings and questioned costs, including reportable conditions and material weaknesses, and follow up on prior audit findings where required.
4. The audit firm will prepare the annual report of Financial Transactions to the State Controller's office, also referred to as the State Controller's Report for the City.
5. The audit firm shall perform agreed-upon auditing procedures pertaining to the City's GANN Limit (Appropriations Limit) and render a letter annually to the City regarding compliance.
6. Submit a report on auditor's examination of the City's financial statements for the fiscal year which will express an opinion as to the fairness of their presentation in conformity with generally accepted accounting principles applicable to the various funds of the City, or state the reasons for any exceptions to said principles. This opinion is in support of the Annual Financial Report of the City and its utilities' stand-alone annual financial reports.
7. The audit firm will identify and evaluate the City's internal control over financial reporting and report in writing to the City Council any control deficiencies found during the audit that are considered significant deficiencies and/or material weaknesses based on the standards and guideline established by Statement on Auditing Standards (SAS) No. 112, Communicating Internal Control Related Matters Identified in an Audit.
8. The audit firm shall communicate with the City Council matters related to the financial statement audit, in the auditor's professional judgment, significant and relevant to the governing body, according to the standards and guideline established by Statement on Auditing Standard (SAS) No. 114, *The Auditor's Communication With Those Charged With Governance*.

City of Vernon Professional Auditing Services Request for Proposals

9. The audit firm shall provide full report production responsibility of the City's Annual Financial Report, utilities stand-alone annual financial reports, and the Single Audit Report.
10. The audit firm may be consulted throughout the year as an information resource and may be asked to provide guidance on implementing new GASB Standards, Federal, and State regulations as they may affect local government accounting.
11. Working Paper Retention: All working papers and reports must be retained at the auditor's expense for a minimum of five (5) years, unless the firm is notified in writing by the City of the need to extend the retention period. The auditor will be required to make working papers available to the City or any government agencies included in the audit of federal grants. In addition, the firm shall respond to the reasonable inquiries of successor auditors and allow successor auditors to review working papers relating to matters of continuing accounting significance.
12. Irregularities and Illegal Acts: Auditors shall be required to make an immediate, written report of all irregularities and illegal acts or indications of illegal acts of which they become aware to the following parties: Mayor; City Administrator; City Attorney; and Director of Finance.

4. QUALIFICATIONS & CRITERIA

- A. **Qualifications:** The City of Vernon will select one audit firm for all of the outlined Scope of Service on the basis of qualifications, experience, and cost. The following are the minimum qualifications to be used to evaluate responses to this Request for Proposals:
 1. To qualify, the audit firm must have extensive experience in governmental audits of cities in the State of California, as well as experience with preparation of the Comprehensive Annual Financial Statements. The Proposer should state the size of the firm, the size of the firm's governmental audit staff, the location of the office from which the work on this engagement is to be performed, and the number and nature of the professional staff to be employed in this engagement on a full-time basis and the number and nature of the staff to be so employed on a part-time basis. Staff consistency is an important consideration.
 2. The Proposer is also required to submit a copy of a report on its most recent external quality control review (peer review), with a statement whether that quality control review included a review of specific government engagements.
 3. The Proposer shall also provide information on the results of any Federal or State desk reviews or field reviews of its audits during the past three (3) years. In addition, the Proposer shall provide information on the circumstances and status of any disciplinary action taken or pending against the firm during the past three (3) years with State regulatory bodies or

City of Vernon Professional Auditing Services Request for Proposals

professional organizations.

- B. **Selection Criteria:** The City will conduct a comprehensive, fair, and impartial evaluation of proposals received in response to this RFP. All proposals received will be reviewed and evaluated by a committee of qualified personnel. The name, information, or experience of the individual members will not be made available to any proposer. The Evaluation Committee will first review and screen all proposals submitted, except for the cost proposals, according to the minimum qualifications set forth above. The following criteria will be used in reviewing and comparing the proposals and in determining the highest scoring bid:

1. 40% Qualifications, background and prior experience of the firm in the Service Area(s) being proposed, experience of key staff assigned to oversee services provided to Vernon, evaluation of size and scope of similar work performed and success on that work.
2. 30% Cost and fees to the City for handling matters. Cost is not the sole determining factor but will be taken into consideration. Proposer must offer services at a rate comparable to the rate proposer offers to other governmental entities for similar work. Offering a higher rate to the City than the comparable rate is grounds for disqualification of the Proposer. If rates differ for different types or levels of service, or for different Service Areas, the Proposer should so state.
3. 10% Responsiveness to the RFP, and quality and responsiveness of the proposal.
4. 20% References including past performance of proposer.

5. **FORMAT AND DELIVERY OF RESPONSE**

Respondents are asked to submit one (1) unbound original, three (3) hard copies and one (1) electronic copy (via email to mhiga@ci.vernon.ca.us) of their proposals in sufficient detail to allow for a thorough evaluation and comparative analysis. The proposal should include, at a minimum, the following information in sectionalized format addressing all phases of the work in the RFP.

- A. **Format:** Limit your proposal to 20 typed 8.5" X 11" pages, or fewer, on white bond paper of at least 20-pound weight single sided (excluding cover letter and attachments). You may attach a firm brochure if you wish, but it must be as a separate attachment and independent from the required elements noted above.

1. Use a conventional typeface with a minimum font size of 12 points. Use a 1" margin on all borders.
2. Organize your submittal in the order described above.
3. Prominently label the package: "Professional Auditing Services" and include the name of the primary contact for the respondent.

Deliver the response to:
City of Vernon

City of Vernon Professional Auditing Services Request for Proposals

Attention: Masami Higa, Assistant Finance Director
4305 Santa Fe Avenue
Vernon, CA 90058

4. Responses are due on or **before 5:00 p.m. on September 19, 2019**. Late response will not be accepted.
 5. If you have any questions about this RFP, please contact Masami Higa at (323) 583-8811 ext. 254. Please note that any questions asked and any response provided by Vernon will be sent to every person who will be submitting a proposal, to the extent the City is aware of them.
- B. **Cover Letter:** All proposals shall include a cover letter which states that the proposal shall remain valid for a period of not less than ninety (90) days from the date of submittal. If the proposal contemplates the use of sub-contractors, the sub-contractors shall be identified in the cover letter. If the proposal is submitted by a business entity, the cover letter shall be signed by an officer authorized to contractually bind the business entity. With respect to the business entity, the cover letter shall also include: the identification of the business entity, including the name, address and telephone number of the business entity; and the name, title, address and telephone number of a contact person during the proposal evaluation period.
- C. **Introduction:** Present an introduction of the proposal and your understanding of the assignment and significant steps, methods and procedures to be employed by the proposer to ensure quality deliverables that can be delivered within the required time frames and your identified budget.
- D. **General Scope of Work:** Briefly summarize the scope of work as the proposer perceives or envisions it for each Service Area proposed.
- E. **Work Plan:** Present concepts for conducting the work plan and interrelationship of all projects. Define the scope of each task including the depth and scope of analysis or research proposed.
- F. **Fees and costs:** Although an important aspect of consideration, the financial cost estimate will not be the sole justification for consideration. Negotiations may or may not be conducted with the proposer; therefore, the proposal submitted should contain the proposer's most favorable terms and conditions, since selection and award may be made without discussion with any firm. All prices should reflect "not to exceed" amounts per item. Proposer must offer services at a rate comparable to the rate proposer offers to other governmental entities for similar work. Offering a higher rate to the City than the comparable rate is grounds for disqualification of the Proposer.
- G. **Ability of the Proposer to Perform:** Provide a detailed description of the proposer and his/her/its qualifications, including names, titles, detailed professional resumes and past experience in similar work efforts/products of key personnel who will be working on the assignment. Provide a list of specific related work projects that have been completed by the proposer which are directly related to the assignment described in this RFP. Note the specific individuals who completed such project(s).

City of Vernon Professional Auditing Services Request for Proposals

Identify role and responsibility of each member of the project team. Include the amount of time key personnel will be involved in the respective portions of the assignment. Respondents are encouraged to supply relevant examples of their professional product. Provide a list of references.

The selected firm shall not subcontract any work under the RFP nor assign any work without the prior written consent of the City.

- H. **Affidavit of Non-Collusion.** Proposer must submit a completed and signed, "Affidavit of Non-Collusion." (Copy attached as Exhibit A).

7. **ADDENDA, CHANGES, AND AMENDMENTS TO THIS SOLICITATION**

At any time prior to the due date for responses, the City may make changes, amendments, and addenda to this solicitation, including changing the date due to allow respondents time to address such changes. Addenda, changes, and amendments, if made, will be posted on the City's website (www.cityofvernon.org), which is deemed adequate notice. A proposer may make a request to the City's project coordinator to be placed on a list of persons to receive notice of any such addenda, changes, or amendments. The preferred manner of communications is via e-mail due to its timeliness.

8. **CONDITIONS FOR RESPONSES TO RFP**

The following conditions apply to this RFP process:

- A. Nothing contained in this RFP shall create any contractual relationship between the respondent and the City.
- B. This RFP does not obligate the City to establish a list of service providers qualified as prime contractors, or award a contract to any respondent. The City reserves the right to amend or cancel this RFP without prior notice, at any time, at its sole discretion.
- C. The City shall not be liable for any expenses incurred by any individual or organization in connection with this RFP.
- D. No conversations or agreements with any officer, agent, or employee of the City shall affect or modify any terms of this RFP. Oral communications or any written/e-mail materials provided by any person other than designated contact staff of City shall not be considered binding.
- E. The City reserves the right, in its sole discretion, to accept or reject any or all Proposals without prior notice and to waive any minor irregularities or defects in a Proposal. The City reserves the right to seek clarification on a Proposal with any source.
- F. The dates, times, and sequence of events related to this RFP shall ultimately be determined by the City. The schedule shown above

City of Vernon Professional Auditing Services Request for Proposals

is subject to change, at the sole discretion of the City, although the City will attempt to follow it and, if it must be altered, will attempt to provide reasonable notice of the changes.

- G. Respondents shall not issue any news release pertaining to this RFP, or the City without prior written approval of the City.
- H. All submitted proposals and information included therein or attached thereto shall become public record upon delivery to the City.

9. RIGHT BY THE CITY TO WITHDRAW THIS REQUEST

The City may, at its sole discretion and for any reason whatsoever, withdraw this solicitation at any time.

10. LIVING WAGE ORDINANCE [AND PREVAILING WAGE WHERE APPLICABLE]

The selected audit firm shall pay qualifying employees a wage of not less than \$10.30 per hour with health benefits, or \$11.55 per hour without health benefits. The audit firm shall also provide qualifying employees at least twelve days off per year for sick leave, vacation or personnel necessity, and an additional ten days a year of uncompensated time for sick leave. There shall be a prohibition on an employer retaliation against an employee's complaining to the City with regard to the employer's compliance with the living wage ordinance. Contractor, and any Subcontractor(s), shall comply with the City's Living Wage Ordinance. The current Living Wage Standards are set forth in Exhibit "D" of the standard form contract, attached hereto as Exhibit B. Upon the City's request, certified payroll records shall promptly be provided to the City.

11. STANDARD TERMS AND CONDITIONS

Prior to the award of any work hereunder, City and proposer shall enter into the written contract for services attached hereto as Exhibit B. Proposers responding to this RFP are strongly advised to review all the terms and conditions of the Contract. The term of the Contract shall not exceed three (3) years.

EXHIBIT A
AFFIDAVIT OF NON-COLLUSION

EXHIBIT B
STANDARD FORM CONTRACT

SERVICES AGREEMENT BETWEEN THE CITY OF VERNON AND [CONTRACTOR'S NAME] FOR [BRIEF DESCRIPTION OF SERVICES]

COVER PAGE

Contractor: [insert name of contractor]

Responsible Principal of Contractor: [insert name, title]

Notice Information - Contractor: [insert name of contractor]
[insert street address]
[insert city, state, zip code]
Attention: [insert name, title]
Phone: [insert phone number]
Facsimile: [insert fax number]

Notice Information - City: City of Vernon
4305 Santa Fe Avenue
Vernon, CA 90058
Attention: [insert department head]
[insert department head title]
Telephone: (323) 583-8811 ext. [insert]
Facsimile: [insert fax number]

Commencement Date: [insert commencement date]

Termination Date: [insert termination date]

Consideration: Total not to exceed \$[insert amount]
(includes all applicable sales tax); and more particularly described in Exhibit C

Records Retention Period Three (3) years, pursuant to Section 11.20

SERVICES AGREEMENT BETWEEN THE CITY OF VERNON AND [CONTRACTOR'S NAME]
FOR [BRIEF DESCRIPTION OF SERVICES]

This Contract is made between the City of Vernon ("City"), a California charter City and California municipal corporation ("City"), and [Contractor's Name], a [State incorporated in] corporation ("Contractor").

The City and Contractor agree as follows:

1.0 EMPLOYMENT OF CONTRACTOR. City agrees to engage Contractor to perform the services as hereinafter set forth as authorized by the City Council on _____, _____.

2.0 SCOPE OF SERVICES.

2.1 Contractor shall perform all work necessary to complete the services set forth in the Request for Proposals dated _____, Exhibit "A", and Contractor's proposal to the City ("Proposal") dated _____, Exhibit "B", both of which are attached to and incorporated into this Contract, by reference.

2.2 All services shall be performed to the satisfaction of City.

2.3 All services shall be performed in a competent, professional, and satisfactory manner in accordance with the prevailing industry standards for such services.

3.0 PERSONNEL.

3.1 Contractor represents that it employs, or will employ, at its own expense, all personnel required to perform the services under this Contract.

3.2 Contractor shall not subcontract any services to be performed by it under this Contract without prior written approval of City.

3.3 All of the services required hereunder will be performed by Contractor or by City-approved subcontractors. Contractor, and all personnel engaged in the work, shall be fully qualified and authorized or permitted under State and local law to perform such services and shall be subject to approval by the City.

4.0 TERM. The Contractor shall commence the delivery of services on receipt of a written notice to proceed and shall complete the services on the schedule set forth in Exhibit “___”.

The term of this Contract shall commence on **[state date]**, and it shall continue until **[state date which may not be more than three years from the commencement date]**, unless terminated at an earlier date pursuant to the provisions thereof.

5.0 COMPENSATION AND FEES.

5.1 Contractor has established rates for the City of Vernon which are comparable to and do not exceed the best rates offered to other governmental entities in and around Los Angeles County for the same services. For satisfactory and timely performance of the services, the City will pay Contractor in accordance with the payment schedule set forth in Exhibit “C” attached hereto and incorporated herein by reference.

5.2 Contractor's grand total compensation for the entire term of this Contract, shall not exceed [state amount] without the prior authorization of the City, as appropriate, and written amendment of this Contract.

5.3 Contractor shall, at its sole cost and expense, furnish all necessary and incidental labor, material, supplies, facilities, equipment, and transportation which may be required for furnishing services pursuant to this Contract. Materials shall be of the highest quality. The above Contract fee shall include all staff time and all clerical, administrative, overhead, insurance, reproduction, telephone, air travel, auto rental, subsistence, and all related costs and expenses.

5.4 City shall reimburse Contractor only for those costs or expenses specifically approved in this Agreement, or specifically approved in writing in advance by City. Unless otherwise approved, such costs shall be limited and include nothing more than the following costs incurred by Contractor:

5.4.1 The actual costs of subcontractors for performance of any of the

services that Contractor agrees to render pursuant to this Agreement, which have been approved in advance by City and awarded in accordance with this Agreement.

5.4.2 Approved reproduction charges.

5.4.3 Actual costs and/or other costs and/or payments specifically authorized in advance in writing and incurred by Contractor in the performance of this Agreement.

5.5 Contractor shall not receive any compensation for extra work performed without the prior written authorization of City. As used herein, "extra work" means any work that is determined by City to be necessary for the proper completion of the Project, but which is not included within the Scope of Services and which the parties did not reasonably anticipate would be necessary at the time of execution of this Agreement. Compensation for any authorized extra work shall be paid in accordance with the payment schedule as set forth in Exhibit "C," if the extra work has been approved by the City.

5.6 Licenses, Permits, Fees, and Assessments. Contractor shall obtain, at Contractor's sole cost and expense, such licenses, permits, and approvals as may be required by law for the performance of the services required by this Agreement. Contractor shall have the sole obligation to pay for any fees, assessments, and taxes, plus applicable penalties and interest, which may be imposed by law and which arise from or are necessary for the performance of the Services by this Agreement.

6.0 PAYMENT.

6.1 As scheduled services are completed, Contractor shall submit to the City an invoice for the services completed, authorized expenses, and authorized extra work actually performed or incurred according to said schedule.

6.2 Each such invoice shall state the basis for the amount invoiced, including a detailed description of the services completed, the number of hours spent, reimbursable expenses incurred and any extra work performed.

6.3 Contractor shall also submit a progress report with each invoice that

describes in reasonable detail the services and the extra work, if any, performed in the immediately preceding calendar month.

6.4 Contractor understands and agrees that invoices which lack sufficient detail to measure performance will be returned and not processed for payment.

6.5 City will pay Contractor the amount invoiced within thirty (30) days after the City approves the invoice.

6.6 Payment of such invoices shall be payment in full for all services, authorized costs, and authorized extra work covered by that invoice.

7.0 CITY'S RESPONSIBILITY. City shall cooperate with Contractor as may be reasonably necessary for Contractor to perform its services; and will give any required decisions as promptly as practicable so as to avoid unreasonable delay in the progress of Contractor's services.

8.0 COORDINATION OF SERVICES. Contractor agrees to work closely with City staff in the performance of Services and shall be available to City's staff, consultants, and other staff at all reasonable times.

9.0 INDEMNITY. Contractor agrees to indemnify City, its officers, elected officials, employees and agents against, and will hold and save each of them harmless from, any and all actions, suits, claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities (herein "claims or liabilities"), including but not limited to professional negligence, that may be asserted or claimed by any person, firm or entity arising out of or in connection with the work, operations or activities of Contractor, its agents, employees, subcontractors, or invitees, provided for herein, or arising from the acts or omissions of Contractor hereunder, or arising from Contractor's performance of or failure to perform any term, provision, covenant or condition of this Agreement, except to the extent such claims or liabilities arise from the gross negligence or willful misconduct of City, its officers, elected officials, agents or employees.

10.0 INSURANCE. Contractor shall, at its own expense, procure and maintain

policies of insurance of the types and in the amounts set forth below, for the duration of the Contract, including any extensions thereto. The policies shall state that they afford primary coverage.

i. Automobile Liability with minimum limits of at least \$1,000,000 combined single limit, including owned, hired, and non-owned liability coverage.

ii. Contractor agrees to subrogate automobile liability resulting from performance under this agreement by agreeing to defend, indemnify and hold harmless, the City, and its respective employees, agents, and City Council from and against all claims, liabilities, suits, losses, damages, injuries and expenses, including all costs and reasonable attorney's fees ("Claims"), which are attributable to any act or omission by the City under the performance of the services.

iii. General Liability with minimum limits of at least \$1,000,000 per occurrence and \$2,000,000 aggregate written on an Insurance Services Office (ISO) Comprehensive General Liability "occurrence" form or its equivalent for coverage on an occurrence basis.

Premises/Operations and Personal Injury coverage is required. The City of Vernon, its directors, commissioners, officers, employees, agents, and volunteers must be endorsed on the policy as additional insureds as respects liability arising out of the Contractor's performance of this Contract.

(1) If Contractor employs other contractors as part of the services rendered, Contractor's Protective Coverage is required. Contractor may include all subcontractors as insureds under its own policy or shall furnish separate insurance for each subcontractor, meeting the requirements set forth herein.

(2) Contractor agrees to subrogate General Liability resulting from performance under this agreement by agreeing to defend, indemnify and hold harmless, the City, and its respective employees, agents, and City Council from and against all claims, liabilities, suits, losses, damages,

injuries and expenses, including all costs and reasonable attorney's fees ("Claims"), which are attributable to any act or omission by the City under the performance of the services.

iv. Professional Errors and Omissions coverage in a sum of at least \$1,000,000, where such risk is applicable. Applicable aggregates must be identified and claims history provided to determine amounts remaining under the aggregate. Contractor shall maintain such coverage for at least one (1) year after the termination of this Agreement.

v. Contractor shall comply with the applicable sections of the California Labor Code concerning workers' compensation for injuries on the job. In addition, Contractor shall require each subcontractor to similarly maintain workers' compensation insurance in accordance with the laws for California for all of the subcontractor's employees. Compliance is accomplished in one of the following manners:

- (1) Provide copy of permissive self-insurance certificate approved by the State of California; or
- (2) Secure and maintain in force a policy of workers' compensation insurance with statutory limits and Employer's Liability Insurance with a minimal limit of \$1,000,000 per accident. The policy shall be endorsed to waive all rights of subrogation against City, its directors, commissioners, officers, employees, and volunteers for losses arising from performance of this Contract; or
- (3) Provide a "waiver" form certifying that no employees subject to the Labor Code's Workers' Compensation provision will be used in performance of this Contract.

vi. Each insurance policy included in this clause shall be endorsed to state that coverage shall not be cancelled except after thirty (30) days' prior written notice to City.

vii. Insurance shall be placed with insurers with a Best's rating of no less than A-VIII.

viii. Prior to commencement of performance, Contractor shall furnish City with a

certificate of insurance for each policy. Each certificate is to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificate(s) must be in a form approved by City. City may require complete, certified copies of any or all policies at any time.

ix. Failure to maintain required insurance at all times shall constitute a default and material breach. In such event, Contractor shall immediately notify City and cease all performance under this Contract until further directed by the City. In the absence of satisfactory insurance coverage, City may, at its option: (a) procure insurance with collection rights for premiums, attorney's fees and costs against Contractor by way of set-off or recoupment from sums due to Contractor, at City's option; (b) immediately terminate this Contract and seek damages from the Contract resulting from said breach; or (c) self-insure the risk, with all damages and costs incurred, by judgment, settlement or otherwise, including attorney's fees and costs, being collectible from Contractor, by way of set-off or recoupment from any sums due to Contractor.

11.0 GENERAL TERMS AND CONDITIONS.

11.1 INDEPENDENT CONTRACTOR.

11.1.1 It is understood that in the performance of the services herein provided for, Contractor shall be, and is, an independent contractor, and is not an agent, officer or employee of City and shall furnish such services in its own manner and method except as required by this Contract, or any applicable statute, rule, or regulation. Further, Contractor has and shall retain the right to exercise full control over the employment, direction, compensation and discharge of all persons employed by Contractor in the performance of the services hereunder. City assumes no liability for Contractor's actions and performance, nor assumes responsibility for taxes, bonds, payments, or other commitments, implied or explicit, by or for Contractor. Contractor shall be solely responsible for, and shall indemnify, defend and save City harmless from all matters relating to the payment of its employees, subcontractors and

independent contractors, including compliance with social security, withholding and all other wages, salaries, benefits, taxes, exactions, and regulations of any nature whatsoever.

11.1.2 Contractor acknowledges that Contractor and any subcontractors, agents or employees employed by Contractor shall not, under any circumstances, be considered employees of the City, and that they shall not be entitled to any of the benefits or rights afforded employees of City, including, but not limited to, sick leave, vacation leave, holiday pay, Public Employees Retirement System benefits, or health, life, dental, long-term disability or workers' compensation insurance benefits.

11.2 CONTRACTOR NOT AGENT. Except as the City may authorize in writing, Contractor and its subcontractors shall have no authority, express or implied, to act on behalf of or bind the City in any capacity whatsoever as agents or otherwise.

11.3 OWNERSHIP OF WORK. All documents and materials furnished by the City to Contractor shall remain the property of the City and shall be returned to the City upon termination of this Agreement. All reports, drawings, plans, specifications, computer tapes, floppy disks and printouts, studies, memoranda, computation sheets, and other documents prepared by Contractor in furtherance of the work shall be the sole property of City and shall be delivered to City whenever requested at no additional cost to the City. Contractor shall keep such documents and materials on file and available for audit by the City for at least three (3) years after completion or earlier termination of this Contract. Contractor may make duplicate copies of such materials and documents for its own files or for such other purposes as may be authorized in writing by the City.

11.4 CORRECTION OF WORK. Contractor shall promptly correct any defective, inaccurate or incomplete tasks, deliverables, goods, services and other work, without additional cost to the City. The performance or acceptance of services furnished by Contractor shall not relieve the Contractor from the obligation to correct subsequently discovered defects, inaccuracy, or incompleteness.

11.5 RESPONSIBILITY FOR ERRORS. Contractor shall be responsible for its work and results under this Agreement. Contractor, when requested, shall furnish clarification and/or explanation as may be required by the City, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Contractor occurs, then Contractor shall, at no cost to City, provide all necessary design drawings, estimates and other Contractor professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

11.6 WAIVER. The City's waiver of any term, condition, breach, or default of this Contract shall not be considered to be a waiver of any other term, condition, default or breach, nor of a subsequent breach of the one waived. The delay or failure of either party at any time to require performance or compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought.

11.7 SUCCESSORS. This Contract shall inure to the benefit of, and shall be binding upon, the parties hereto and their respective heirs, successors, and/or assigns.

11.8 NO ASSIGNMENT. Contractor shall not assign or transfer this Contract or any rights hereunder without the prior written consent of the City and approval by the City Attorney, which may be withheld in the City's sole discretion. Any unauthorized assignment or transfer shall be null and void and shall constitute a material breach by the Contractor of its obligations under this Contract. No assignment shall release the original parties from their obligations or otherwise constitute a novation.

11.9 COMPLIANCE WITH LAWS. Contractor shall comply with all Federal, State, County and City laws, ordinances, rules and regulations, which are, as amended from time to time, incorporated herein and applicable to the performance hereof, including but without limitation, the Vernon Living Wage Ordinance. Violation of any law material to performance of

this Contract shall entitle the City to terminate the Contract and otherwise pursue its remedies. Further, if the Contractor performs any work knowing it to be contrary to such laws, rules, and regulations Contractor shall be solely responsible for all costs arising therefrom.

11.10 ATTORNEY'S FEES. If any action at law or in equity is brought to enforce or interpret the terms of this Contract, the prevailing party shall be entitled to reasonable attorney's fees, costs, and necessary disbursements in addition to any other relief to which such party may be entitled.

11.11 INTERPRETATION.

11.11.1 Applicable Law. This Contract shall be deemed a contract and shall be governed by and construed in accordance with the laws of the State of California. Contractor agrees that the State and Federal courts which sit in the State of California shall have exclusive jurisdiction over all controversies and disputes arising hereunder, and submits to the jurisdiction thereof.

11.11.2 Entire Agreement. This Contract, including any exhibits attached hereto, constitutes the entire agreement and understanding between the parties regarding its subject matter and supersedes all prior or contemporaneous negotiations, representations, understandings, correspondence, documentation, and agreements (written or oral).

11.11.3 Written Amendment. This Contract may only be changed by written amendment signed by Contractor and the City Administrator or other authorized representative of the City, subject to any requisite authorization by the City Council. Any oral representations or modifications concerning this Contract shall be of no force or effect.

11.11.4 Severability. If any provision in this Contract is held by any court of competent jurisdiction to be invalid, illegal, void, or unenforceable, such portion shall be deemed severed from this Contract, and the remaining provisions shall nevertheless continue in full force and effect as fully as though such invalid, illegal, or unenforceable portion had never been part of this Contract.

11.11.5 Order of Precedence. In case of conflict between the terms of this Contract and the terms contained in any document attached as an Exhibit or otherwise incorporated by reference, the terms of this Contract shall strictly prevail. The terms of the City's Request for Proposals shall control over the Contractor's Proposal.

11.11.6 Duplicate Originals. There shall be two (2) fully signed copies of this Contract, each of which shall be deemed an original.

11.11.7 Construction. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

11.12 TIME OF ESSENCE. Time is strictly of the essence of this contract and each and every covenant, term, and provision hereof.

11.13 AUTHORITY OF CONTRACTOR. The Contractor hereby represents and warrants to the City that the Contractor has the right, power, legal capacity, and authority to enter into and perform its obligations under this Contract, and its execution of this Contract has been duly authorized.

11.14 ARBITRATION OF DISPUTES. Any dispute for under \$25,000 arising out of or relating to the negotiation, construction, performance, non-performance, breach, or any other aspect of this Contract, shall be settled by binding arbitration in accordance with the Commercial Rules of the American Arbitration Association at Los Angeles, California and judgment upon the award rendered by the Arbitrators may be entered in any court having jurisdiction thereof. The City does not waive its right to object to the timeliness or sufficiency of any claim filed or required to be filed against the City and reserves the right to conduct full discovery.

11.15 NOTICES. Any notice or demand to be given by one party to the other

must be given in writing and by personal delivery or prepaid first-class, registered or certified mail, addressed as follows. Notice simply to the City of Vernon or any other City department is not adequate notice.

If to the City:

City of Vernon
Attention:
4305 Santa Fe Avenue
Vernon, CA 90058

If to the Contractor:

Any such notice shall be deemed to have been given upon delivery, if personally delivered, or, if mailed, upon receipt, or upon expiration of three (3) business days from the date of posting, whichever is earlier. Either party may change the address at which it desires to receive notice upon giving written notice of such request to the other party.

11.16 NO THIRD PARTY RIGHTS. This Agreement is entered into for the sole benefit of City and Contractor and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right or remedy in, under, or to this Agreement.

11.17 TERMINATION FOR CONVENIENCE (Without Cause). City may terminate this Contract in whole or in part at any time, for any cause or without cause, upon fifteen (15) calendar days' written notice to Contractor. If the Contract is thus terminated by City for reasons other than Contractor's failure to perform its obligations, City shall pay Contractor a prorated amount based on the services satisfactorily completed and accepted prior to the effective date of termination. Such payment shall be Contractor's exclusive remedy for termination without cause.

11.18 DEFAULT. In the event either party materially defaults in its obligations hereunder, the other party may declare a default and terminate this Contract by written notice to

the defaulting party. The notice shall specify the basis for the default. The Contract shall terminate unless such default is cured before the effective date of termination stated in such notice, which date shall be no sooner than ten (10) days after the date of the notice. In case of default by Contractor, the City reserves the right to procure the goods or services from other sources and to hold the Contractor responsible for any excess costs occasioned to the City thereby. Contractor shall not be held accountable for additional costs incurred due to delay or default as a result of Force Majeure. Contractor must notify the City immediately upon knowing that non-performance or delay will apply to this Contract as a result of Force Majeure. At that time Contractor is to submit in writing a Recovery Plan for this Contract. If the Recovery Plan is not acceptable to the City or not received within 10 days of the necessary notification of Force Majeure default, then the city may cancel this order in its entirety at no cost to the City, owing only for goods and services completed to that point.

11.19 TERMINATION FOR CAUSE. Termination for cause shall relieve the terminating party of further liability or responsibility under this Contract, including the payment of money, except for payment for services satisfactorily and timely performed prior to the service of the notice of termination, and except for reimbursement of (1) any payments made by the City for service not subsequently performed in a timely and satisfactory manner, and (2) costs incurred by the City in obtaining substitute performance. If this Agreement is terminated as provided herein, City may require, at no additional cost to City, that Contractor provide all finished or unfinished documents, data, and other information of any kind prepared by Contractor in connection with the performance of Services under this Agreement. Contractor shall be required to provide such document and other information within fifteen (15) days of the request.

11.19.1 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, City may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

11.20 MAINTENANCE AND INSPECTION OF RECORDS.

The City, or its authorized auditors or representatives, shall have access to and the right to audit and reproduce any of the Contractor's records to the extent the City deems necessary to insure it is receiving all money to which it is entitled under the Contract and/or is paying only the amounts to which Contractor is properly entitled under the Contract or for other purposes relating to the Contract.

The Contractor shall maintain and preserve all such records for a period of at least three (3) years after termination of the Contract.

The Contractor shall maintain all such records in the City of Vernon. If not, the Contractor shall, upon request, promptly deliver the records to the City of Vernon or reimburse the City for all reasonable and extra costs incurred in conducting the audit at a location other than the City of Vernon, including, but not limited to, such additional (out of the City) expenses for personnel, salaries, private auditors, travel, lodging, meals, and overhead.

11.21 CONFLICT. Contractor hereby represents, warrants, and certifies that no member, officer, or employee of the Contractor is a director, officer, or employee of the City of Vernon, or a member of any of its boards, commissions, or committees, except to the extent permitted by law.

11.22 HEADINGS. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

11.23 ENFORCEMENT OF WAGE AND HOUR LAWS. Eight hours labor constitutes a legal day's work. The Contractor, or subcontractor, if any, shall forfeit twenty-five dollars (\$25) for each worker employed in the execution of this Agreement by the respective Contractor or subcontractor for each calendar day during which the worker is required or permitted to work more than 8 hours in any one calendar day and 40 hours in any one calendar week in violation of the provisions of Sections 1810 through 1815 of the California Labor Code as a penalty paid to the City; provided, however, work performed by employees of contractors in

excess of 8 hours per day, and 40 hours during any one week, shall be permitted upon compensation for all hours worked in excess of 8 hours per day at not less than 1½ times the basic rate of pay.

11.24 LIVING WAGES Contractor, and any Subcontractor(s), shall comply with the City's Living Wage Ordinance. The current Living Wage Standards are set forth in Exhibit "D". Upon the City's request, certified payroll records shall promptly be provided to the City.

11.25 EQUAL EMPLOYMENT OPPORTUNITY PRACTICES. Contractor certifies and represents that, during the performance of this Contract, it and any other parties with whom it may subcontract shall adhere to equal employment opportunity practices to assure that applicants, employees and recipients of service are treated equally and are not discriminated against because of their race, religion, color, national origin, ancestry, disability, sex, age, medical condition, sexual orientation or marital status. Contractor further certifies that it will not maintain any segregated facilities. Contractor further agrees to comply with The Equal Employment Opportunity Practices provisions as set forth in Exhibit "E".

[Signatures Begin on Next Page].

IN WITNESS WHEREOF, the Parties have signed this Agreement as of the Commencement Date stated on the cover page.

City of Vernon, a California charter City and California municipal corporation

[CONTRACTOR'S NAME, a [State incorporated in] corporation

By: _____
[Insert Name and Title]

By: _____

Name: _____

Title: _____

ATTEST:

By: _____

, City Clerk

Name: _____

Title: _____

APPROVED AS TO FORM:

Hema Patel, City Attorney

EXHIBIT B
PROPOSAL

CITY OF VERNON

PROFESSIONAL AUDITING SERVICES PROPOSAL

**FOR THE THREE FISCAL YEARS ENDING
JUNE 30, 2022**

Submitted by:



**2875 MICHELLE DRIVE, SUITE 300
IRVINE, CALIFORNIA 92606
(714) 978-1300**

TITLE PAGE

RFP Subject: Certified Audit Services for the City of Vernon
for the Three Fiscal Years Ending June 30, 2022

Name of Proposer: White Nelson Diehl Evans LLP
Certified Public Accountants and Consultants

Local Address: 2875 Michelle Drive, Suite 300
Irvine, CA 92606-5165

Telephone: (714) 978-1300

Fax: (714) 978-7893

Federal Identification Number: 33-0686301

California CPA License Number: PAR 6123

Website: www.wndecpa.com

Contact Persons: Robert J. Callanan, CPA
Engagement Partner

Nitin P. Patel, CPA
Technical Review Partner

Email: rcallanan@wndecpa.com

Date: March 13, 2020



March 13, 2020

City of Vernon
Mr. Scott Williams
Director of Finance
4305 Santa Fe Avenue
Vernon, CA 90058

Dear Mr. Williams:

We are pleased to present our proposal to serve as independent auditors for the City of Vernon (the City). We have prepared this information in accordance with the guidelines set forth in your request for proposal.

Who We Are

White Nelson Diehl Evans LLP (WNDE) is a California certified public accounting (CPA) and consulting firm with offices in Irvine and Carlsbad. Our firm has specialized in providing services to the governmental industry for over 90 years and has no intentions of discontinuing these services.

Why We Are the Best Qualified Firm

We consider ourselves to be the best qualified firm to perform auditing and accounting for the City of Vernon. Please consider these qualifications:

- A significant part of our practice is devoted to providing professional services to the governmental industry, and, over the past year, the firm provided services to approximately 100 governmental organizations. On an annual basis, our firm issues over 150 reports on audits of local governmental agencies, including cities, the successor agency to redevelopment agencies, special districts, nonprofit organizations, and joint power authorities.
- Our firm has devoted a substantial amount of time and resources in order to provide governmental agencies with quality audits. Our knowledge of the industry is best demonstrated by the fact that our clients who apply for the “Certificate of Achievement in Financial Reporting,” issued by the Government Finance Officers Association (GFOA), consistently receive that award. A list of these clients is presented on page 3 of this proposal.
- We are in a professional alliance with BDO USA, LLP (BDO), a national accounting firm, and a network of accounting firms thereby allowing us the ability to provide quality attestation services. The BDO alliance provides us access to BDO’s personnel and technical resources, which allows WNDE to deliver the range of services and capabilities of a large national firm, including the use of specialists to support the needs of our clients.
- We are a full-service CPA firm. Our firm can provide the City with a variety of services, including investment policy compliance reviews and agreed-upon procedures reviews, and consulting on a wide array of governmental issues.

Why We Are the Best Qualified Firm (Continued)

We understand that we provide a service to the City. We are committed to providing an effective and efficient audit that will meet the proposed timing of the project deliverables by assigning experienced governmental auditors. We are confident that the proposed staffing plan with an engagement team experienced in governmental audits and familiar with municipal procedures will result in an effective and efficient audit that meets the project timing and deliverables requirements with minimum disruption to your staff.

The scope of our services would be as follows:

- A financial audit of the basic financial statements of the City in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States, to be included in the Comprehensive Annual Financial Report (CAFR); we will be responsible for the preparation and word processing of the CAFR and related reports
- Financial audits for each of the following: Vernon Public Utilities Funds, Electric Fund, and Water Fund
- A Single Audit of Federal Grants to be performed to meet the requirements of Title 2 US *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirement for Federal Awards* (Uniform Guidance) for the City
- Compilation of the City's Annual Report of Financial Transactions to the State Controller's Office
- An agreed-upon procedures review of the calculation of the City's GANN Appropriations Limit (GANN), as required by Section 1.5 of Article XIII B of the California Constitution
- A report on internal control over financial reporting and on compliance and other matters based on an audit of financial statements in accordance with *Government Auditing Standards*
- A management letter containing any comments or recommendations resulting from our review of the systems of internal controls in connection with the financial audits
- A report communicating information related to the audit to those in charge of governance at the conclusion of the audits
- Guidance throughout the year with the implementation of Governmental Accounting Standards Board (GASB) standards and with the impact of new federal and state regulations

We make a commitment to deliver all necessary reports based on the timetable presented herein on page 10. Also, a more detailed discussion of our understanding of the work to be performed is set forth on pages 11 through 17.

Our goal is to provide the City with the highest quality of service, including a CAFR, which meets all required reporting standards. We are confident that our service and experience will be of benefit to the City and will provide added value over and above the performance of the audit itself. Throughout the year, you should feel comfortable calling us for advice regarding accounting and auditing, as we are never too busy to meet the needs of our clients.

We thank the City of Vernon for the opportunity to present our proposal. Please feel free to contact me or Mr. Nitin P. Patel at (714) 978-1300 if you have any questions. This proposal constitutes a firm and irrevocable offer for 90 days from the date of this letter. I am authorized to represent our firm and bind the firm to contract.

Very truly yours,



Robert J. Callanan, CPA
Engagement Partner

	<u>Page Number</u>
Qualifications, Related Experience, and References	
Licensing and Independence	1
Size and Location of the Firm	1
Range of Activities	1
Similar Engagements with Government Entities	2
GFOA Award Program	3
Nonprofit Corporation and Joint Power Authority Experience	3
Single Audit Experience	4
Participation in “Quality Review” Programs	4
Peer Review Report	5
Proposed Staffing and Project Organization	
Audit Team	6
Audit Team Organization Chart	7
Education Programs	8
Participation in Professional Organizations	9
Understanding of Project	
Entities to Be Included in Audit	10
Reports to Be Issued and Due Dates	10
Audit Timing	11
Commitment to Deliver Reports on a Timely Basis	11
Audits to Be in Accordance with GAAS and Other Requirements	11
Approach to Internal Control	12
Audit Approach	12 - 14
Single Audit Approach	14
Work Required by City Staff	15
Determining Laws and Regulations Subject to Audit	15
Irregularities and Illegal Acts	15
Computer Auditing Capabilities	16
Method of Sampling	16
Analytical Procedures	17
Management Letters	17
Potential Audit Problems	17
Retention of and Access to Audit Work Papers	17
Other Professional Services	17

City of Vernon
Table of Contents
March 13, 2020

	<u>Page Number</u>
Schedule of Professional Fees	
Segmentation of the Audit Hours by Partner and Staff Level	18
Segmentation of the Audit Hours by Phases of the Audit	18
Audit Staff Standard Hourly Billing Rates	18
Schedule of Audit Work Cost	19
2019-2020 City CAFR Audit and Related Reports	19
Insurance	20
Appendix A	
Lists of Municipal and Special District Engagements - Performed in the Past Three Years, Including List of Current Client References	
Appendix B	
WNDE Professional Resumes	
Appendix C	
Affidavit of Noncollusion	

QUALIFICATIONS, RELATED EXPERIENCE, AND REFERENCES

LICENSING AND INDEPENDENCE

WNDE and all of our certified personnel are properly licensed to practice public accounting in California. In addition, we meet the independence requirements of *Government Auditing Standards*, as published by the US General Accountability Office (GAO).

We have no conflict of interest with the City and will provide written notice to the City of any professional relationships contemplated with the City during our term as auditors.

Additionally, there is no pending or threatened litigation, debarment, suspension, or declaration of ineligibility to contract with any federal, state, or local public agency against WNDE.

SIZE AND LOCATION OF THE FIRM

WNDE is a California accounting firm with offices in Irvine and Carlsbad. The firm is a result of a merger between Diehl Evans and Company LLP and White, Nelson & Company, LLP in September 2011. As a limited liability partnership, there are 15 equity partners that share co-ownership of WNDE.



Our firm has approximately 150 employees, which includes 21 partners with separate assurance and tax departments. The City would be served by the assurance department from our Irvine office, which has approximately 50 professional staff members, including 11 partners and 13 managers and supervisors. The Irvine office assurance department staff with governmental experience consists of 5 partners, 6 managers, 3 supervisors, and 29 seniors and staff accountants. Our hours of operation are from 8:30 a.m. to 5:30 p.m.

WNDE has extensive experience in providing auditing, accounting, and consulting services in the governmental sector. Over 20,000 hours per year are devoted to this area of our practice for over 100 governmental units, including cities, successor agencies, special districts, nonprofit corporations, and joint power authorities.

RANGE OF ACTIVITIES

As a full-service CPA firm, we offer a broad range of services, which include the following:

Certified Audits
Compilations and Reviews
Agreed-Upon Procedure Reviews
Financial Services
Bookkeeping Services

Tax Planning and Consulting
Income Tax Preparation and Representation
Consulting Services
Litigation Support Services

SIMILAR ENGAGEMENTS WITH GOVERNMENT ENTITIES

Your request for proposal called for a list governmental clients for which our firm has been providing services in recent years. These are set forth below:

<u>Government Entity</u>	<u>Dates of Service</u>	<u>Total Hours</u>	<u>Scope of Work</u>
City of Burbank	2013 - Present	790	City and Single Audits; Air Quality Management District Audit; Enterprise Funds
City of Monterey Park	2016 - Present	610	City and Single Audits; Successor Agency Audit; State Controller's Report
City of Colton	2014 - Present	550	City and Single Audits; Child Care; Enterprise Funds; State Controller's Report
City of Norwalk	2015 - Present	505	City and Single Audits; Air Quality Management District Audit; Public Financing Authority; City & Transit, Transportation; Other Component Unit Audits; Child Care; State Controller's Report
City of Alhambra	2005 - Present	425	City and Single Audits; Former Redevelopment Agency Audit; State Controller's Report

Certified audits were performed on the financial statements to comply with GASB Statement No. 34 and the GFOA Award Program of these cities and their component units.

Client references for these governmental entities are included below:

City of Burbank

Mr. Dino Balos
Accounting Manager
(818) 238-5518
dbalos@burbankca.gov

City of Monterey Park

Ms. Annie Yaung
Director of Management Services
(626) 307-1349
ayaung@montereypark.ca.gov

City of Colton

Ms. Stacey Dabbs
Finance Director
(909) 370-5036
sdabbs@coltonca.gov

City of Norwalk

Ms. Jana Stuard
Director of Finance
(562) 929-5056
jstuard@nowalkca.gov

City of Alhambra

Mr. Dean Johnson
Assistant Finance Director
(626) 570-5017
djohnson@cityofalhambra.org

In Appendix A, we have included a list of our municipal and special district engagements that we have audited over the past three years, which also includes a list of current client references.

GFOA AWARD PROGRAM

The partner and manager will be involved in all phases of report preparation or review. Reporting checklists will be used to assure compliance with all reporting requirements. In addition, another member of the firm, not associated with the audit, and with extensive governmental auditing and accounting experience, will review each financial statement audited and related reports. Based on the high quality of our review process, we have been able to assist various clients in obtaining the GFOA “Certificate of Achievement for Excellence in Financial Reporting.” Recent clients who have received the award are as follows:

Special Districts:

Chino Basin Desalter Authority	Rancho California Water District
Inland Empire Utilities Agency	Santa Ana Watershed Project Authority
Las Virgenes Municipal Water District	Vista Irrigation District
Olivenhain Municipal Water District	Western Municipal Water District
Orange County Water District	Yorba Linda Water District
Otay Water District	

Cities:

Alhambra	Hawaiian Gardens	Orange
Bellflower	Hesperia	Palos Verdes Estates
Beverly Hills	Highland	Pico Rivera
Burbank	Irvine	Rancho Santa Margarita
Camarillo	La Habra	San Buenaventura
Campbell	Laguna Beach	San Gabriel
Chino	Laguna Hills	San Juan Capistrano
Colton	Laguna Woods	Santa Ana
Costa Mesa	Lake Forest	Stanton
Del Mar	Lancaster	Torrance
Fountain Valley	Newport Beach	Tustin
Gilroy	Norco	West Hollywood
Goleta	Norwalk	Westminster

NONPROFIT CORPORATION AND JOINT POWER AUTHORITY EXPERIENCE

Noted below is a partial listing of nonprofit corporations and joint power authorities audited by our firm over the past year. Some of these entities are component units, which are combined into the basic financial statements of governmental organizations that exercise oversight responsibility.

American Family Housing	Public Cable Television Authority
Cal State L.A. Metrolink Authority	Trinity Children’s Foundation
Casa Romantica Cultural Center	Trinity Youth Services
Casa de las Campanas	United Cerebral Palsy Association
Child Abuse Prevention Center	Valencia Heights Water Company
Mariners Christian School	West Hollywood Marketing Corporation
Palm Desert Recreational Facilities Corporation	Westview Services, Inc.
Pomona-Walnut-Rowland Joint Water Line Commission	

SINGLE AUDIT EXPERIENCE

We perform single audit services for most of our cities and special districts that receive federal funds as required by the Uniform Guidance. In recent years, single audits were performed for the following cities and special districts.

Cities:

Alhambra	Hawaiian Gardens	Orange
Bellflower	Hesperia	Palos Verdes Estates
Beverly Hills	Highland	Pico Rivera
Burbank	Irvine	Rancho Santa Margarita
Camarillo	La Habra	San Buenaventura
Campbell	Laguna Beach	San Gabriel
Carson	Laguna Hills	San Juan Capistrano
Chino	Laguna Woods	Santa Ana
Colton	Lake Forest	Stanton
Costa Mesa	Lancaster	Torrance
Del Mar	Newport Beach	Tustin
Fountain Valley	Norco	West Hollywood
Goleta	Norwalk	Westminster

Special Districts:

Inland Empire Utilities Agency	Rancho California Water District
Heber Public Utilities District	Valley Wide Recreation and Park District
Olivenhain Municipal Water District	

PARTICIPATION IN “QUALITY REVIEW” PROGRAMS

In July 2018, our firm underwent a quality review by an independent CPA firm under the provisions of the American Institute of Certified Public Accountants (AICPA) Quality Review Program. This review is required every three years and covers our audits of governmental agencies. A final report dated August 15, 2018, with a pass rating on our systems and procedures, was received. A copy of the independent CPA firm’s report is included on the following page. Accordingly, we are confident that our current auditing standards and techniques meet all existing requirements. No regulatory action has ever been taken against any office of our firm due to substandard work. We had no significant deficiencies noted in any federal or state desk reviews over the past five years.

Report on the Firm's System of Quality Control

August 15, 2018

To the Owners of
White Nelson Diehl Evans LLP
and the Peer Review Committee of the CA Society of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of White Nelson Diehl Evans LLP (the firm) in effect for the year ended March 31, 2018. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included an engagement performed under *Government Auditing Standards*, a compliance audit under the Single Audit Act and audits of employee benefit plans.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of White Nelson Diehl Evans LLP in effect for the year ended March 31, 2018, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. White Nelson Diehl Evans LLP has received a peer review rating of *pass*.

Heidenreich & Heidenreich CPAs PLLC

Heidenreich & Heidenreich, CPAs, PLLC

PROPOSED STAFFING AND PROJECT ORGANIZATION

AUDIT TEAM

The audit team assembled consists of individuals who have extensive experience auditing governmental agencies and who are familiar with municipal accounting. In addition, each team member's skill and experience, developed while working in other industries our firm serves, can be applied to the individual requirements of the City.

The personnel assigned to the engagement team are as follows:

The engagement partner will be Mr. Robert J. Callanan, CPA. Mr. Callanan has 29 years of experience with audits of local governments. He will be the primary contact for the City and related audits. He will be involved with all phases of the audit including (a) the planning phase of the audit to assess risks related to the audit, (b) the final review of all the work papers and financial reports, and (c) attendance at any meetings with City's management and City Council at the conclusion of the audit. He will be responsible for assuring that all work for the City is performed in a complete and timely manner.

Mr. Nitin P. Patel, CPA, will be the technical review partner and will perform a quality review of all reports issued in connection with the audit. Mr. Patel has more than 34 years of experience with audits of local governments. He will also consult on the accounting treatment of any unusual transactions or audit issues.

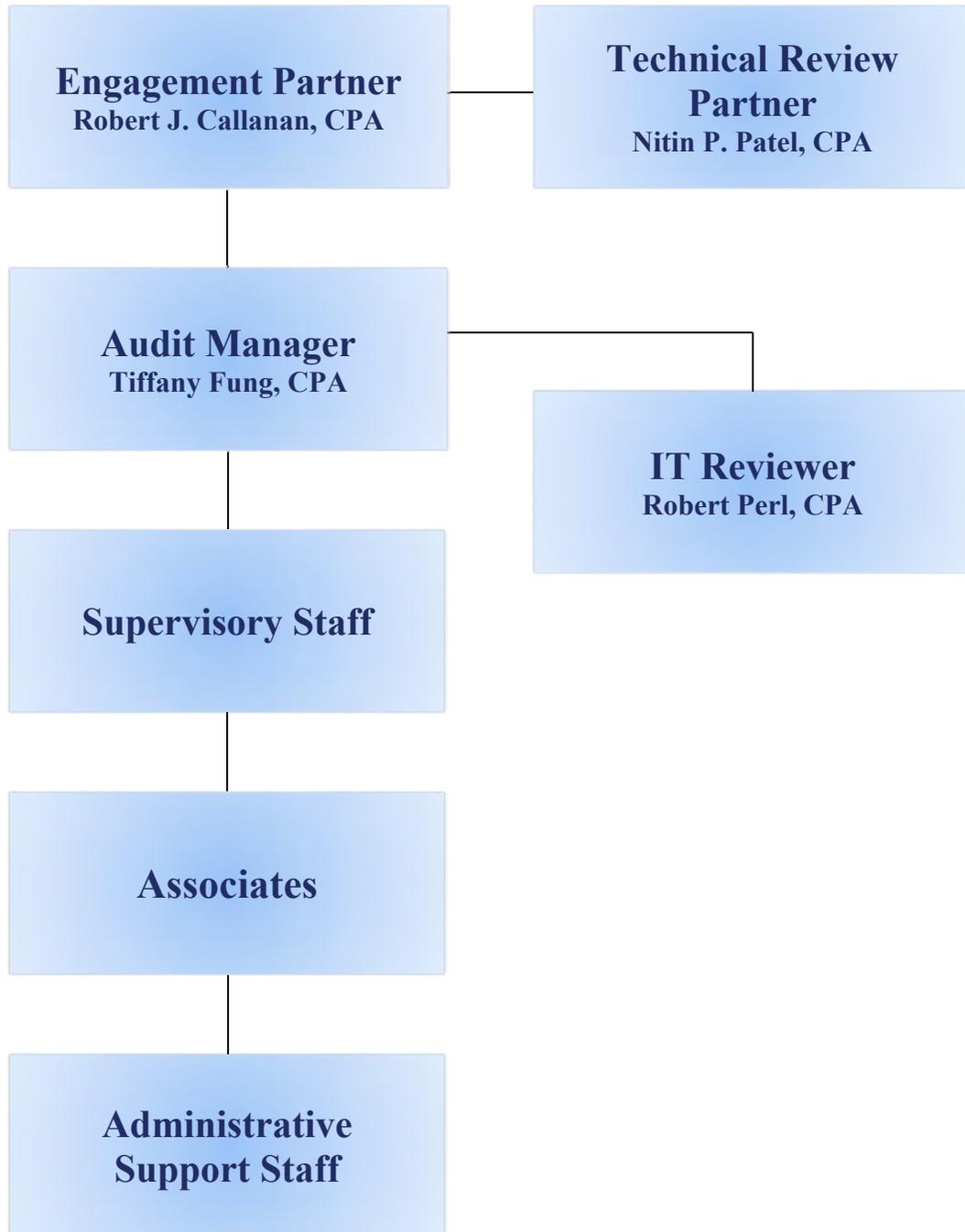
Ms. Tiffany Fung, CPA, will serve as the audit manager. Ms. Fung has 9 years of experience with audits of local governments. She will be the primary contact for the City and related audits. She will (a) perform the initial review of the workpapers, including a review of the work completed related to internal controls, (b) supervise the completion of the financial reports and management letter, and (c) assist in the audit of any complex or unusual audit areas.

We make a commitment to retain the same personnel for the City from year to year, except where such personnel leave the firm or where the change is approved by the City. Our turnover rate is low in comparison to firms of our size and volume of clientele. If a staff member is replaced, we make a commitment to replace that person with staff of at least equal experience. Our turnover rate is low in comparison to firms of our size.

Our firm has a policy to provide equal employment opportunities to all qualified persons without regard to race, color, age, sex, religion, national origin, or disability.

Resumes for the above partners and personnel are included in Appendix B.

AUDIT TEAM ORGANIZATION CHART



EDUCATION PROGRAMS

WNDE has a formal continuing education program. All firm auditors are required to obtain 80 hours of continuing education every two years in the accounting and auditing area as required by *Government Auditing Standards*, and at least 24 hours of government-related continuing education courses. Our staff is continually expanding their knowledge of the governmental industry through our in-house training programs, programs offered by the AICPA, Government Finance Officers Association, the California Society of Certified Public Accountants, and other professional organizations and through on-the-job training.

Noted below is a description of certain in-house education courses taken by our partners and staff to meet the governmental continuing education requirements. All personnel involved with governmental auditing are required to attend these courses.

- Understanding the Risk Assessment Standards
- Understanding of Governmental Accounting Standards Board (GASB) Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*
- Understanding and Auditing Deposits and Investments of California Governmental Units
- Reviews of Internal Controls in Accordance with Statements on Auditing Standards
- Assessing Audit Risk and Materiality in Conducting an Audit
- Consideration of Fraud in a Financial Statement Audit
- Computer Auditing in the Governmental Environment
- The Single Audit - New Provisions under Title 2 US Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirement for Federal Awards* (Uniform Guidance)
- Laws and Regulations in the Government Sector
- Understanding GASB Statement No. 54 Related to Fund Balance Reporting and Governmental Fund Type Definitions
- Understanding GASB Statement No. 65 Related to Reporting of Deferred Outflows and Deferred Inflows of Resources
- Understanding of GASB Statement No. 68, *Accounting and Financial Reporting for Pensions, an Amendment of GASB Statement No. 27*
- Understanding of GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*
- Understanding of GASB Statement No. 84, *Fiduciary Activities*
- Understanding of GASB Statement No. 87, *Leases*

PARTICIPATION IN PROFESSIONAL ORGANIZATIONS

Our partners and staff are actively involved in professional organizations in the governmental accounting field. Noted below is a summary of our participation in various national and California governmental organizations.

AICPA

Our firm is a member of the AICPA Governmental Audit Quality Center (the Center). The Center is a firm-based voluntary membership center whose primary purpose is to promote the importance of quality governmental audits to purchasers of governmental audit services. The Center provides members with an online forum tool for sharing best practices, as well as discussions on audit, accounting, and regulatory issues. As a member of the Center, the firm receives updates on changes in auditing and accounting standards that affect governmental audits. The quality control partner is required to attend an annual webcast to discuss auditing and reporting issues affecting governmental audits. Our firm uses the resources of the Center to maintain the quality of our governmental audits.

GFOA, GASB, and FASB

Our firm is an associate member of the Government Finance Officers Association of the United States and Canada (GFOA). Also, we have web-based access to the latest pronouncements issued by the GASB and the Financial Accounting Standard Board (FASB), including interpretations, technical pronouncements, and newsletters. We regularly analyze these pronouncements and advise our governmental clients of changes in accounting rules.

CSMFO

Our Irvine office partners are associate members of the California Society of Municipal Finance Officers (CSMFO). Our personnel regularly attend local CSMFO chapter meetings throughout Southern California and the annual statewide conference. We often provide public speakers for these meetings.

CSCPA

Several partners and principals of the firm have been members of the Governmental Accounting and Auditing (GAA) Committee of the Orange County Chapter of the California Society of Certified Public Accountants (CSCPA). Mr. Patel has served as chairman of this committee. Firm personnel have been involved over the years in preparing position papers issued for professional organizations on governmental accounting matters. Currently, Mr. Patel and Mr. Robert J. Callanan are members of the State Governmental Accounting and Auditing Committee. Mr. Callanan is also a member of the California Committee on Municipal Accounting (CCMA).

UNDERSTANDING OF PROJECT

ENTITIES TO BE INCLUDED IN AUDIT

City of Vernon (City)

REPORTS TO BE ISSUED AND DUE DATES

	Draft Due Date	Final Draft Due Date
City of Vernon:		
Comprehensive Annual Financial Report	November 29	December 20
Management Letter	November 29	December 20
Communication to Those in Charge of Governance	November 29	December 20
Independent Auditors’ Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	November 29	December 20
Report on Compliance with Article XIII B Appropriation Limit	November 29	December 20
Single Audit Report:		
• Independent Auditors’ Report on Compliance for Each Major Program and Internal Control Over Compliance Required by OMB Circular A-133	November 29	December 20
Financial Audits for the Following Funds:		
Vernon Public Utilities Funds	November 29	December 20
Electric Fund	November 29	December 20
Water Fund	November 29	December 20
State Controller’s Report for the City	N/A	As required by SCO

AUDIT TIMING

Assuming that the City's books are closed and ready for examination and that all necessary schedules and documents are available for our use by the end of September each year, the suggested time schedule for the various phases of the audit would be approximately as follows:

	<u>Completed By</u>
Entrance conference with key City staff; discussion of any prior audit concerns and the performance of interim work	May 1
Interim audit fieldwork and management review	July 15
Final audit fieldwork and management review	October 31
Exit conference to summarize the results of the fieldwork and to review significant findings	October 31
Deliver draft and final reports	See page 10

COMMITMENT TO DELIVER REPORTS ON A TIMELY BASIS

If all books and records, schedules, and documents are made available to us by the end of September, we make a commitment to have audit team members available and to provide all reports by the due dates specified above.

AUDITS TO BE IN ACCORDANCE WITH GAAS AND OTHER REQUIREMENTS

We will audit the financial statements of the City and any component units. Our audit will be in accordance with auditing standards generally accepted in the United States of America (GAAS), as set forth by the AICPA, and will include such auditing procedures as we consider necessary under the circumstances. We will apply certain limited procedures, which consist principally of inquiries of management regarding methods of measurement and presentation of required supplementary information. However, we do not audit such information and do not express an opinion on it. Any supplemental financial statements will be subjected to auditing procedures as we consider necessary in relation to the financial statements taken as a whole. The scope of our audit will not include any statistical information, and we will not express an opinion concerning it.

Our audits will conform to the guidelines set forth in the AICPA's Industry Audit Guide, *Audits of State and Local Governmental Units*. Also, each examination will comply with the standards for financial and compliance audits contained in the *Government Auditing Standards*, issued by the US General Accounting Office, the provisions of the Single Audit Act, and the provisions of Title 2 US *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirement for Federal Awards* (Uniform Guidance).

APPROACH TO INTERNAL CONTROL

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Our understanding of the internal controls will be completed by completing narratives and checklists for various processes related to internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control, and accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by Title 2 US *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirement for Federal Awards* (Uniform Guidance), we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls, and accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

AUDIT APPROACH

Our audit approach is tailored to meet the technical requirements while maintaining professional skepticism without forgetting that we provide a service. The following aspects of our audit approach will add additional value to the audit services and minimize the amount of time spent by the City's staff in dealing with the audit.

- We will assign experienced staff auditors, including an in-charge field auditor with at least three years of experience. For first-year engagements, all other staff will have at least one year of experience. You will not spend time training our auditors.
- Whenever possible, we will use same format for audit supporting schedules used in prior years for the current-year audit. This will reduce time spent by the City staff in dealing with the audit when a different audit firm is chosen.
- Throughout the year, we are available as a resource to our clients in researching technical questions, dealing with new pronouncements, reviewing complex financial entries, and helping with any other issues as they arise.
- The work papers will be reviewed by the manager or partner as fieldwork is being completed to minimize additional questions after the fieldwork is completed.

AUDIT APPROACH (CONTINUED)

Our firm uses a governmental audit program that will be modified to the City's operations to accommodate specific client circumstances. Our audit programs are organized by the financial statement approach and general procedures. The requirements by the standards for assessing risk are utilized to modify the audit programs to focus on the higher risk areas of the financial statements.

1. Audit Planning Procedures

- Hold a preaudit conference with the City to establish process of communication between the audit team and City staff
- Discuss any new accounting pronouncements being implemented in the current year
- Establish scope of work and timing of fieldwork

2. Interim Fieldwork

Gather information about the City and its environment, including internal control:

- Evaluate the design of internal controls that are relevant to the audit and determine whether the control, either individually or in combination is capable of affecting, preventing, or detecting and correcting material misstatements
- Determine that the controls have been implemented, that is, that the controls exist and that the City is using them
- Specific areas to review include:
 - Accounts payable/cash disbursements
 - Accounts receivable/cash receipts
 - Payroll disbursements
 - Utility billing process
 - Investment compliance
 - Property and equipment
- Review of minutes of board meetings
- Review of important contracts and debt agreements
- Perform interim exit conference with the City to review results of interim fieldwork, including any findings

3. Final Audit Work

During the final audit work, we will assess "risk" of material misstatement based on an understanding of the City's audit environment, including its internal control, to identify account balances. Our audit programs will be specifically tailored to address any significant risks identified. The Prepared by Client list will be provided at least one month in advance of fieldwork.

AUDIT APPROACH (CONTINUED)

Our work may include the following:

- Confirm cash and investments balances and testing of bank reconciliations
- Confirm significant receivable balances or review subsequent cash receipts to verify receivable balance
- Search for unrecorded liabilities
- Test capital asset additions and depreciation expense
- Confirm long-term debt balances and review the accounting treatment of debt issued or refunded
- Test support for other significant assets or liabilities
- Perform analytical procedures on the balance sheet and revenue and expenditure accounts to evaluate and explain unusual fluctuations from prior-year balances or current-year budgeted amounts
- Review attorney letters for significant legal matters affecting the City's financial position
- Conduct an exit conference to review any significant adjustments or findings

The audit work papers will be reviewed by our management team as the work is being performed in the field so that at the conclusion of the fieldwork we are able to report any adjustments or findings.

SINGLE AUDIT APPROACH

The single audit will be performed in accordance with all the requirements of the Single Audit Act, the Uniform Guidance, and *Government Auditing Standards* issued by the GAO (the Yellow Book) for cities that expend greater than \$750,000 in federal awards in a fiscal year.

- We will identify the major and nonmajor federal programs of the City through the risk-based approach required by the Uniform Guidance. This approach includes consideration of current and prior audit experience, oversight by federal agencies and pass-through entities, and the inherent risk of the federal program.
- We will review all federal and industry-specific publications and guidance and inform the City of any recent changes.
- We will perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with applicable compliance requirements. If weaknesses in the internal controls are noted, we will modify our audit program as needed.
- Our audit will include tests of transactions related to major federal award programs for compliance with applicable compliance requirements and certain provisions of laws, regulations, contracts, and grant agreements.
- Our procedures will consist of the applicable procedures described in the Uniform Guidance for the types of compliance requirements that could have a direct and material effect on each of the City's major programs. The purpose of those procedures will be to express an opinion on the City's compliance with requirements applicable to major programs in our report on compliance issued pursuant to the Uniform Guidance.
- We will assist the City in completing and filing the Data Collection Form.

WORK REQUIRED BY CITY STAFF

Our fixed annual fees contemplate that conditions satisfactory to the normal progress and completion of the examination will be encountered and that City accounting personnel will furnish the agreed-upon assistance in connection with the audit. However, if unusual circumstances are encountered that make it necessary for us to do additional work, we shall report such conditions to the responsible City officials and provide the City with an estimate of the additional accounting fees involved.

Noted below is a listing of work required by City staff to assist in the audit.

1. Technical assistance in familiarizing our staff with:
 - The flow of information through the various departments and accounting systems
 - Reports generated by your accounting system
 - The system of internal controls
 - Controls established to monitor compliance with federal grants
2. Preparation of trial balances for all funds after posting of all year-end journal entries.
3. Preparation of schedules supporting all major balance sheet accounts and selected revenue and expenditure accounts.
4. Typing of all confirmation requests.
5. Pulling and refileing of all supporting documents required for audit verification.
6. Preparation of management's discussion and analysis, transmittal letter, and all statistical tables for the financial statements.

DETERMINING LAWS AND REGULATIONS SUBJECT TO AUDIT

Under provisions of AICPA auditing standards, management of the City is responsible for identifying to its outside auditors any laws and regulations that could have a significant effect on the audit. This would include federal laws (such as federal grant regulations), state laws (such as permitted investments under the California Government Code), and local laws (such as restrictions on special revenues levied by the City). After our selection as auditors, we will consult with City officials regarding these matters to determine what laws and regulations need to be evaluated in connection with our audit. If the City is not able to identify specific laws and regulations that affect it, we have references (California Government Code and Health and Safety Code) to the more common laws, rules, and regulations in our standard audit programs for the usual activities of a special district that will assist us in identifying laws and regulations to review in the audit.

IRREGULARITIES AND ILLEGAL ACTS

We will make an immediate written report of all irregularities, illegal acts, or indications of illegal acts of which we become aware to the following parties: the Mayor, City Administrator, City Attorney, and Director of Finance.

COMPUTER AUDITING CAPABILITIES

White Nelson Diehl Evans LLP uses technology to make the audit process more effective. We utilize a paperless audit software, ProSystem *fx* Engagement, which allows us to manage our audit documentation electronically. Some of the benefits of paperless audit are as follows:

- We can receive the City's schedules in either hard copy or electronic format.
- We can import and integrate trial balance data from virtually any accounting system. We avoid the time and expense of keying in account numbers, descriptions, and account balances; we simply take your electronic trial balance and import it directly into our audit software.
- We create our own lead sheets, which can include prior-year balances. This helps us to easily identify significant fluctuations between fiscal years.
- The CAFR is prepared using Word and Excel documents that are linked to our trial balance software. The CAFR is updated automatically for any last minute journal entries, if any.

WNDE has partnered with MindBridge Ai to incorporate the powerful tool of artificial intelligence into the audit process. For some clients who are able to provide the financial data in the format required, MindBridge Ai uses a suite of techniques, including business rules, statistical methods, machine learning, and cross-correlation, that analyze the financial data to provide a risk-based scoring on one hundred percent of transactions. This new method for identifying risks enhances the audit process in a manner not previously available.

Our approach also includes using Interactive Data Extraction and Analysis (IDEA), which is data analysis software that can be used to analyze large amounts of information. It allows the firm to extract data from the City's accounting records to tailor specific audit tests based on risk assessments. Some audit procedures that IDEA can be utilized for are as follows:

- Mechanical accuracy of worksheets or general ledgers
- Exception and gap/completeness testing for missing check numbers
- Cross checking different databases for common information such as employee names
- Duplicate testing of invoice numbers
- Completeness of general ledger balances

In addition, the firm has document management software that allows our clients to access our web portal. We utilize the web portal to transfer data files that are confidential or too large to be sent by email.

METHOD OF SAMPLING

Our approach is to utilize random sampling based on our testing of the internal control systems related to cash receipts, cash disbursements, payroll, and utility billings. Based on a statistical conclusion used by the firm our sample sizes can range from 25 to 60 transactions for each system. A random sample selection allows each item in the population an equal chance of being selected. In addition, for disbursements, we may select a stratified sample of all transactions over a specified dollar amount for review.

ANALYTICAL PROCEDURES

Analytical procedures are used in the planning and final stages of the audit. In the planning phase, we use analytical procedures to identify unusual financial transactions and compare relationships to expected results. We compare current-year information to the prior years for balance sheet items, revenues, and expenditures. In the final stages of the audit, the financial statements are reviewed to identify expected relationships, such as comparing debt paid to expenditures recorded on governmental funds, transfers between funds, depreciation expense, etc.

For all significant relationships identified, explanations are obtained as to why the situation occurred and additional audit procedures are applied to resolve any concerns.

MANAGEMENT LETTERS

In connection with each audit, a complete review of internal controls will be made of all significant accounting procedures. Our firm uses an internal control questionnaire, computer systems questionnaire, and narration to gain an understanding of the internal control process as part of our audit. We will identify weaknesses, and after discussion with the appropriate City staff, we will submit a management letter that will identify weaknesses observed during these reviews and throughout the audit. The management letter will also assess the effect of the management letter comments on the financial reporting process and recommend steps toward eliminating the weaknesses.

POTENTIAL AUDIT PROBLEMS

We do not anticipate any significant potential audit problems. If any potential audit problems are identified, we will immediately discuss them with the City's management. Our approach is to coordinate the resolution of any problems with the City's management. Considering our experience with auditing governmental entities, we expect minimal disruption to the City's management in resolving any identified audit problems.

RETENTION OF AND ACCESS TO AUDIT WORK PAPERS

In accordance with provisions of the Uniform Guidance, GAO requirements, and the California Board of Accountancy, our audit work papers will be maintained for at least seven years after the date of the report. These work papers will be made available as necessary to your cognizant audit agency (or its designee), to GAO representatives, or to any other federal or state agency needing access to the work papers. Also, our firm will respond to any reasonable inquiries of successor auditors, and we will allow any successor auditors to review our work papers.

OTHER PROFESSIONAL SERVICES

We will be available for any other professional assistance you require to research and answer accounting and reporting problems raised by the City, regardless of the time of year. We will provide other attestation engagements in the form of agreed-upon procedures as required by the City for a separate fee. We also will keep the City informed of new developments affecting municipal finance and reporting, changes in grant rules and regulations, etc.

SCHEDULE OF PROFESSIONAL FEES

SEGMENTATION OF THE AUDIT HOURS BY PARTNER AND STAFF LEVEL

	<u>Partner</u>	<u>Manager</u>	<u>Supervisor Staff</u>	<u>Professional Staff</u>	<u>Clerical</u>	<u>Total</u>
City of Vernon Audit	32	44	104	177	14	371
CAFR Preparation	-	2	10	17	11	40
Singe Audit Report	1	4	10	18	2	35
GANN Limit AUP	-	1	2	-	-	3
Vernon Public Utilities						
Funds Audit	27	32	45	77	4	185
Electric Fund Audit	14	16	18	22	2	72
Water Fund Audit	5	10	17	26	2	60
State Controller's Report	1	6	18	8	1	34
Total Hours	<u>80</u>	<u>115</u>	<u>224</u>	<u>345</u>	<u>36</u>	<u>800</u>

SEGMENTATION OF THE AUDIT HOURS BY PHASES OF THE AUDIT

	<u>Partner</u>	<u>Manager</u>	<u>Supervisor Staff</u>	<u>Professional Staff</u>	<u>Clerical</u>	<u>Total</u>
Planning	12	16	20	6	1	55
Interim Fieldwork	4	16	40	80	-	140
Final Fieldwork and Review	64	83	164	259	35	605
Total Hours	<u>80</u>	<u>115</u>	<u>224</u>	<u>345</u>	<u>36</u>	<u>800</u>

AUDIT STAFF STANDARD HOURLY BILLING RATES

	<u>Fiscal Year Ending June 30</u>		
	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>
Partner	\$ 260	\$ 260	\$ 265
Manager	195	195	199
Supervisory Staff	135	135	138
Professional Staff	100	100	102
Clerical	60	60	61

SCHEDULE OF AUDIT WORK COST

Description of Services	Cost for Fiscal Year Ending June 30		
	2019-2020	2020-2021	2021-2022
City of Vernon Audit	\$ 49,480	\$ 49,480	\$ 49,480
CAFR Preparation	4,100	4,100	4,100
Single Audit Report (1)	4,310	4,310	4,310
GANN Limit AUP	465	465	465
Vernon Public Utilities Funds Audit	27,275	27,275	27,275
Electric Fund Audit	11,510	11,510	11,510
Water Fund Audit	8,265	8,265	8,265
State Controller's Report	4,720	4,720	4,720
TOTAL	\$ 110,125	\$ 110,125	\$ 110,125

(1) This cost contemplates auditing one major program. Additional major programs will be audited for an additional cost of \$3,000 each.

2019-2020 CITY CAFR AUDIT AND RELATED REPORTS

Staff Level	Estimated Hours	Hourly Rate	Proposed Fee
Partner	80	\$ 260	\$ 20,800
Manager	115	195	22,425
Supervisory Staff	224	135	30,240
Professional Staff	345	100	34,500
Clerical	36	60	2,160
Subtotal	<u>800</u>		110,125
Other Costs			<u>-</u>
Not to Exceed Price			<u>\$ 110,125</u>

INSURANCE

Should our firm be selected for this engagement, we will carry all required insurance for the entire term of the engagement. We will provide the City with a fully compliant Insurance Certificate to the City's Risk Management Department before the execution of the audit contract.

The firm has the following insurance coverage:

<u>Insurance Type</u>	<u>Each Occurrence Limit</u>	<u>Aggregate Limit</u>	<u>Deductible</u>
Umbrella Policy	\$ 4,000,000	\$ 4,000,000	\$ 10,000
General Liability	1,000,000	2,000,000	-
Auto Liability - Hired and Nonowned	1,000,000	1,000,000	-
Workers' Compensation	1,000,000	1,000,000	-
Professional Liability	5,000,000	10,000,000	100,000

We will request that the City accepts the above deductible amounts for the insurance coverage.

APPENDIX A

**LISTS OF MUNICIPAL AND SPECIAL DISTRICT ENGAGEMENTS
PERFORMED IN THE PAST THREE YEARS
INCLUDING LIST OF CURRENT CLIENT REFERENCES**

LIST OF CITY ENGAGEMENTS

We have listed below the cities that were under contract with us during the past three fiscal years.

City	Period of Service		Scope of Work
	From	To	
Alhambra	2005	Present	CA, RDA, SA, SCR
Bellflower	2013	2017	CA, SA, SCR, Financing Authority, Public Facilities Corp.
Beverly Hills	2012	2016	CA, SA
Burbank	2013	Present	CA, AQMD, SA, Enterprise Funds
Camarillo	2012	2016	CA, RDA, SA
Campbell	2013	Present	CA, SA, T, Solid Waste Management Authority
Carson	2016	Present	CA, HA, JPA, SA, SCR, Successor Agency
Chino	2017	Present	CA, SA, Successor Agency
Colton	2014	Present	CA, SA, SCR, Child Care, Enterprise Funds
Costa Mesa	2012	Present	CA, HA, PFA, RDA, SA
Cypress	2012	2016	CA, RDA, RA, SA
Del Mar	2014	Present	CA, SA, SCR
Fountain Valley	2013	Present	CA, HA, SA, Financing Authority
Gilroy	2013	Present	CA, SA, T
Goleta	2013	2017	CA, SA, SCR, SR
Hawaiian Gardens	2012	2017	CA, PFA, RDA, SA
Hesperia	1997	Present	CA, HA, RDA, SA, SCR, Fire District, Water District
Highland	2012	2016	CA, SA
Irvine	2016	Present	CA, AQMD, OCU, PP, SA, Housing Successor
La Habra	2016	Present	CA, SA, Child Care
La Palma	2017	Present	CA, SA
Laguna Beach	2017	Present	CA, SA, T
Laguna Hills	2015	Present	CA, SA, SCR, SR
Laguna Woods	2015	2017	CA, SA
Lake Forest	2011	Present	CA, AQMD, HA, RDA, SA, TOT
Lancaster	2013	Present	CA, SA, SCR - City & Power Authority
Monterey Park	2016	Present	CA, SA, SCR, Successor Agency
Murrieta	2018	Present	CA, SA, SCR
Newport Beach	2011	Present	CA, SA
Norco	2015	Present	CA, SA, SCR
Norwalk	2015	Present	CA, AQMD, OCU, PFA, SA, SCR - City & Transit, T, Child Care
Orange	2016	Present	CA, AQMD, SA, Housing Successor
Palm Desert	2008	2016	CA, HA, RA, RDA, SA, TOT
Palos Verdes Estates	2016	Present	CA, SCR, Concessionaire Audits
Pico Rivera	2012	Present	CA, PFA, SA, Water Authority, SCR - City, PFA & Water
Rancho Palos Verdes	2018	Present	CA, SA, SCR, Improvement Authority
Rancho Santa Margarita	2012	2017	CA, SA
Rialto	2013	2017	CA, SA
San Buenaventura	2011	Present	CA, PFA, RDA, SA, SCR - City & PFA
San Gabriel	2013	Present	CA, SA
San Juan Capistrano	2016	Present	CA, HA, SA, SR, SCR - City & PFA
Santa Ana	2016	Present	CA, AQMD, HA, SA, SCR
Signal Hill	2018	Present	CA, SA
South El Monte	2018	Present	CA, SA, SCR
Stanton	2012	Present	CA, RDA, SA
Torrance	2016	Present	CA, AQMD, PFA, SA, Successor Agency, Enterprise Funds
Tustin	2011	Present	CA, AQMD, RDA, SA, SCR, Successor Agency
West Hollywood	2014	Present	CA, SA, SCR
Westminster	1997	Present	CA, AQMD, RDA, SA, Successor Agency

Legend:

AQMD - Air Quality Management District Audit
 CA - City Audit
 HA - Housing Authority
 OCU - Other Component Unit Audits
 PFA - Public Financing Authority
 PI - Public Improvement
 PP - Pension Plans

RA - Recreation Authority
 RDA - Former Redevelopment Agency Audit
 SA - Single Audit
 SCR - State Controller's Reports
 SR - Street Report
 T - Transportation
 TOT - Transient Occupancy Tax

Substantially all of the above engagements were performed through the firm's Irvine office.

LIST OF SPECIAL DISTRICT ENGAGEMENTS

We have listed below the special districts that were under contract with us during the past three fiscal years.

Client Name	Period of Service	
	From	To
Calleguas Municipal Water District	2015	Present
Chino Basin Desalter Authority	2011	Present
Cypress Recreation and Park District	2012	2016
Encina Wastewater Authority	2012	2016
Grossmont Healthcare District	2011	Present
Heber Public Utilities District	2014	Present
La Habra Heights County Water District	2002	Present
La Puente Valley County Water District	1986	2016
Laguna Beach County Water District	2002	Present
Lake Elsinore and San Jacinto Joint Powers Authority	2013	2017
Mesa Water District	2016	Present
Midway City Sanitary District	2012	Present
Monterey Peninsula Regional Park District	2015	Present
Olivenhain Municipal Water District	2009	Present
Orangeline Development Authority - Eco-Rapid Transit	2015	Present
Orange County Mosquito and Vector Control District	2013	Present
Orange County Water District	2017	Present
Orchard Dale Water District	2012	Present
Padre Dam Municipal Water District	2009	Present
Placentia Library District	2015	Present
Pomona-Walnut-Rowland Joint Water Line Commission	2002	Present
Rainbow Municipal Water District	2017	Present
Rancho California Water District	2012	2016
Rancho Santa Fe Community Service District	2011	Present
Rincon del Diablo Municipal Water District	2015	Present
Rowland Water District	2007	Present
Santa Ana Watershed Project Authority	2013	2017
Santa Fe Irrigation District	2014	Present
Santa Rosa Regional Resources Authority	2016	2016
Serrano Water District	2017	Present
South Bay Irrigation District	2012	2016
South County Regional Wastewater Authority	2013	Present
Sunset Beach Sanitary District	1986	Present
Surfside Colony Stormwater Protection District	2010	Present
Surfside Colony Community Services District	2010	Present
Sweetwater Authority	2012	2016
Valley Wide Recreation and Park District	1986	Present
Ventura Port District	2011	Present
Vista Irrigation District	2016	Present
Western Municipal Water District	2016	Present
Western Riverside County Regional Water Authority	2016	Present
Whispering Palms Community Service District	2011	Present
Yorba Linda Water District	2008	Present

City of Alhambra
Mr. Dean Johnson
Associate Finance Director
(626) 570-5017

City of Chino
Mr. Rob Burns
Director of Finance
(909) 334-3262

City of Fountain Valley
Mr. Jason Al-Imam
Finance Director/Treasurer
(714) 593-4501

City of Irvine
Ms. Teri Washle
Finance Officer
(949) 724-6031

City of La Habra
Mr. Melvin Shannon
Director of Finance
(562) 383-4050

City of La Palma
Ms. Sea Shelton
Administrative Services Director
(714) 690-3318

City of Newport Beach
Mr. Dan Matusiewicz
Director of Finance
(949) 644-3126

City of Orange
Mr. William Kolbow
Finance Director
(714) 744-2235

City of Rancho Palos Verdes
Ms. Deborah Cullen
Director of Finance
(310) 544-5278

City of San Juan Capistrano
Mr. Ken Al-Imam
Chief Financial Officer
(949) 443-6301

City of South El Monte
Mr. Carlos Carrasco
Finance Director
(626) 579-6540

City of Tustin
Ms. Jenny Leisz
Deputy Director - Financial Services
(323) 848-6513

City of Burbank
Mr. Dino Balos
Accounting Manager
(818) 238-5518

City of Colton
Ms. Stacey Dabbs
Finance Director
(909) 370-5171

City of Gilroy
Mr. Jim Forbis
Finance Director
(408) 846-0250

City of Laguna Beach
Mr. Gavin Curran
Director of Administrative Services
(949) 497-0315

City of Lake Forest
Mr. Keith Neves
Director of Finance
(949) 461-3400

City of Monterey Park
Ms. Annie Young
Controller
(626) 307-1349

City of Norco
Ms. Gina Schuchard
Finance Officer
(951) 270-5650

City of Palos Verdes Estates
Ms. Sharon Del Rosario
Finance Director
(310) 378-7820

City of San Buenaventura
Ms. Bridgette McNally
Accounting Manager
(805) 654-7892

City of Santa Ana
Mr. Sergio Vidal
Assistant Director of Finance
(714) 647-5295

City of Stanton
Mr. Stephen Parker
Director of Administrative Services
(714) 890-4226

City of West Hollywood
Ms. Lorena Quijano
Director of Finance and
Technology Services
(323) 848-6513

City of Carson
Mr. Hrant Manuelian
Accounting Manager
(310) 952-1788

City of Del Mar
Ms. Monica Molina
Finance Manager
(858) 704-3641

City of Hesperia
Mr. Casey Brooksher
Finance Director
(760) 947-1442

City of Laguna Hills
Ms. Janice Mateo-Reyes
Finance Manager
(949) 707-2623

City of Lancaster
Ms. Pamela Statsmann
Assistant Finance Director
(661) 723-6038

City of Murrieta
Mr. Javier Carcamo
Finance Director
(951) 461-6090

City of Norwalk
Ms. Jana Stuard
Director of Finance
(562) 929-5056

City of Pico Rivera
Mr. Michael Solorza
Director of Finance
(562) 801-4391

City of San Gabriel
Mr. Thomas Marston
Director of Finance
(626) 308-2812

City of Signal Hill
Mr. Scott Williams
Administrative Services Officer/
Finance Director
(562) 989-7319

City of Torrance
Ms. Joyce Reyes
Accounting Manager
(310) 781-7621

City of Westminster
Ms. Sherry Johnson
Finance Director
(714) 898-3311

APPENDIX B

WNDE PROFESSIONAL RESUMES

ROBERT J. CALLANAN, CPA



Position

Engagement Partner

Education

Aquinas College, Grand Rapids, Michigan
Bachelor of Arts, Business Administration, 1988
Bachelor of Science, Accounting, 1988

Licensing

Certified Public Accountant in California since 1993

Professional Organizations

American Institute of Certified Public Accountants - Member
California Society of Certified Public Accountants - Member
California Society of Municipal Finance Officers - Associate Member
California Governmental Accounting and Auditing Committee Member
California Committee on Municipal Accounting - Member

Range of Experience

Twenty-nine years with the firm specializing in governmental audit, accounting, and consulting services.

Two years of experience as Chief Financial Officer of a mortgage lending corporation.

GFOA Report Reviewer for Award Program - Certificate of Achievement for Excellence in Financial Reporting.

Mr. Callanan was the engagement partner on the following audits in 2018:

Cities:

Campbell
Carson
Del Mar
Fountain Valley
Irvine
Monterey Park
Norco
Pico Rivera
Rancho Palos Verdes
San Buenaventura
Signal Hill

Special Districts:

Pico Rivera Water Authority
Pomona-Walnut-Rowland Joint Water Line Commission
Rowland Water District
Southeast Water Coalition
Sunset Beach Sanitary District
Surfside Colony Stormwater Protection District
Surfside Community Services District
Ventura Port District

Continuing Professional Education

Total hours were 219 in the last three years, of which 165 hours were for meeting the requirements of the *Government Auditing Standards*.

NITIN P. PATEL, CPA



Position

Technical Review Partner

Education

University of California at Irvine, Bachelor of Arts in Economics
California State University at Long Beach Masters of Accounting Program

Licensing

Certified Public Accountant in California since 1988

Professional Organizations

American Institute of Certified Public Accountants
California Society of Certified Public Accountants
California Society of Municipal Finance Officers - Associate Member
Governmental Accounting and Auditing Committee of Orange County - Committee Chairman (2001-2002)
California Governmental Accounting and Auditing Committee Member

Range of Experience

Has been with the firm since 1986 with emphasis in governmental accounting and financial reporting and is responsible for firm's in-house governmental accounting and auditing training programs.

Experience includes supervision of over one hundred audits of governmental agencies including cities, successor agencies/redevelopment agencies, nonprofit corporations, joint powers authorities, and special districts.

GFOA Report Reviewer for Award Program - Certificate of Achievement for Excellence in Financial Reporting.

Other experience includes providing consulting services for governmental agencies including special internal control reviews, cost allocation plans, cable television rate reviews, reviews of City Treasurer operations, and transient occupancy tax reviews of city hotels/motels.

Mr. Patel was the engagement partner on the following local government audits in 2018:

Cities:

Burbank
Gilroy
La Habra
Laguna Hills
Norwalk
Orange
San Gabriel
San Juan Capistrano
Santa Ana
South El Monte
Tustin
Westminster

Special Districts:

Calleguas Municipal Water District
Chino Basin Desalter Authority
Laguna Beach County Water District
La Habra Heights County Water District
Mesa Water District
Orange County Water District
Orchard Dale Water District
Serrano Water District
South Coast Water District
Western Municipal Water District
Yorba Linda Water District

Continuing Professional Education

Total hours were 198 in the last three years, of which 154 hours were for meeting the requirements of the *Government Auditing Standards*.

TIFFANY FUNG, CPA



Position

Audit Manager

Education

University of California, Irvine
Bachelor of Economics with a minor in Accounting, 2010

Licensing

Certified Public Accountant in California since July 2013

Range of Experience

Ms. Fung has been with the firm since March 2011. Ms. Fung has performed all phases of local governmental audits including cities, successor agencies/redevelopment agencies, single audit of federal grants, special districts, and agreed-upon procedures engagements. As an audit manager, she is involved with planning the audit, performing fieldwork for all aspects of the audit, supervising staff accountants and preparation of financial statements. Ms. Fung worked on the following local government audits in 2018:

Cities:

City of La Habra
City of Norwalk
City of San Gabriel
City of Santa Ana
City of Tustin
City of Westminster

Special Districts:

Orange County Water District
Western Municipal Water District
South Coast Water District
Western Riverside County Regional
Wastewater Authority

In recent years, Ms. Fung has also been involved with the following governmental clients:

Cities:

City of Avalon
City of Colton
City of Costa Mesa
City of Downey
City of Laguna Woods
City of Newport Beach
City of Palm Desert
City of San Juan Capistrano
City of Tustin
City of West Covina

Special Districts:

Chino Basin Desalter Authority
Costa Mesa Sanitary District
El Toro Water District
Inland Empire Regional Composting
Authority
Inland Empire Utilities Agency
Laguna Beach County Water District
Lake Elsinore & San Jacinto Watersheds
Authority
Mesa Water District
Rancho California Water District
Santa Ana Watershed Project Authority
South Coast Water District
Walnut Valley Water District

Continuing Professional Education

Total hours were 154 in the last three years, of which 136 hours were for meeting the requirements of the *Government Auditing Standards*.

APPENDIX C

AFFIDAVIT OF NONCOLLUSION

EXHIBIT C
SCHEDULE

SCHEDULE OF PROFESSIONAL FEES

SEGMENTATION OF THE AUDIT HOURS BY PARTNER AND STAFF LEVEL

	<u>Partner</u>	<u>Manager</u>	<u>Supervisor Staff</u>	<u>Professional Staff</u>	<u>Clerical</u>	<u>Total</u>
City of Vernon Audit	32	44	104	177	14	371
CAFR Preparation	-	2	10	17	11	40
Singe Audit Report	1	4	10	18	2	35
GANN Limit AUP	-	1	2	-	-	3
Vernon Public Utilities						
Funds Audit	27	32	45	77	4	185
Electric Fund Audit	14	16	18	22	2	72
Water Fund Audit	5	10	17	26	2	60
State Controller's Report	1	6	18	8	1	34
Total Hours	<u>80</u>	<u>115</u>	<u>224</u>	<u>345</u>	<u>36</u>	<u>800</u>

SEGMENTATION OF THE AUDIT HOURS BY PHASES OF THE AUDIT

	<u>Partner</u>	<u>Manager</u>	<u>Supervisor Staff</u>	<u>Professional Staff</u>	<u>Clerical</u>	<u>Total</u>
Planning	12	16	20	6	1	55
Interim Fieldwork	4	16	40	80	-	140
Final Fieldwork and Review	64	83	164	259	35	605
Total Hours	<u>80</u>	<u>115</u>	<u>224</u>	<u>345</u>	<u>36</u>	<u>800</u>

AUDIT STAFF STANDARD HOURLY BILLING RATES

	<u>Fiscal Year Ending June 30</u>		
	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>
Partner	\$ 260	\$ 260	\$ 265
Manager	195	195	199
Supervisory Staff	135	135	138
Professional Staff	100	100	102
Clerical	60	60	61

SCHEDULE OF AUDIT WORK COST

Description of Services	Cost for Fiscal Year Ending June 30		
	2019-2020	2020-2021	2021-2022
City of Vernon Audit	\$ 49,480	\$ 49,480	\$ 49,480
CAFR Preparation	4,100	4,100	4,100
Single Audit Report (1)	4,310	4,310	4,310
GANN Limit AUP	465	465	465
Vernon Public Utilities Funds Audit	27,275	27,275	27,275
Electric Fund Audit	11,510	11,510	11,510
Water Fund Audit	8,265	8,265	8,265
State Controller's Report	4,720	4,720	4,720
TOTAL	\$ 110,125	\$ 110,125	\$ 110,125

(1) This cost contemplates auditing one major program. Additional major programs will be audited for an additional cost of \$3,000 each.

2019-2020 CITY CAFR AUDIT AND RELATED REPORTS

Staff Level	Estimated Hours	Hourly Rate	Proposed Fee
Partner	80	\$ 260	\$ 20,800
Manager	115	195	22,425
Supervisory Staff	224	135	30,240
Professional Staff	345	100	34,500
Clerical	36	60	2,160
Subtotal	<u>800</u>		110,125
Other Costs			<u>-</u>
Not to Exceed Price			<u>\$ 110,125</u>

EXHIBIT D

LIVING WAGE PROVISIONS

Minimum Living Wages:

A requirement that Employers pay qualifying employees a wage of no less than \$10.30 per hour with health benefits, or \$11.55 per hour without health benefits.

Paid and Unpaid Days Off:

Employers provide qualifying employees at least twelve compensated days off per year for sick leave, vacation, or personal necessity, and an additional ten days a year of uncompensated time for sick leave.

No Retaliation:

A prohibition on employer retaliation against employees complaining to the City with regard to the employer's compliance with the living wage ordinance. Employees may bring an action in Superior Court against an employer for back pay, treble damages for willful violations, and attorney's fees, or to compel City officials to terminate the service contract of violating employers.

EXHIBIT E

EQUAL EMPLOYMENT OPPORTUNITY

PRACTICES PROVISIONS

- A. Contractor certifies and represents that, during the performance of this Agreement, the contractor and each subcontractor shall adhere to equal opportunity employment practices to assure that applicants and employees are treated equally and are not discriminated against because of their race, religious creed, color, national origin, ancestry, handicap, sex, or age. Contractor further certifies that it will not maintain any segregated facilities.
- B. Contractor agrees that it shall, in all solicitations or advertisements for applicants for employment placed by or on behalf of Contractor, state that it is an "Equal Opportunity Employer" or that all qualified applicants will receive consideration for employment without regard to their race, religious creed, color, national origin, ancestry, handicap, sex or age.
- C. Contractor agrees that it shall, if requested to do so by the City, certify that it has not, in the performance of this Agreement, discriminated against applicants or employees because of their membership in a protected class.
- D. Contractor agrees to provide the City with access to, and, if requested to do so by City, through its awarding authority, provide copies of all of its records pertaining or relating to its employment practices, except to the extent such records or portions of such records are confidential or privileged under state or federal law.
- E. Nothing contained in this Agreement shall be construed in any manner as to require or permit any act which is prohibited by law.

City Council Agenda Item Report

Agenda Item No. COV-166-2020

Submitted by: Eva Muro

Submitting Department: City Attorney

Meeting Date: May 5, 2020

SUBJECT

Amendment No. 1 to the Attorney Services Agreement (Litigation & Advisory) with Rutan & Tucker LLP

Recommendation:

A. Find that approval of the proposed action is exempt from California Environmental Quality Act (CEQA) review, because it is a continuing administrative and fiscal activity that will not result in direct or indirect physical changes in the environment, and therefore does not constitute a “project” as defined by CEQA Guidelines section 15378; and

B. Approve and authorize the City Administrator to enter into Amendment No. 1 to the Attorney Services Agreement (Litigation & Advisory) between the City of Vernon and Rutan & Tucker, LLP, in substantially the same form as submitted, for an amount not to exceed \$50,000.

Background:

The City Attorney’s Office functions as the legal advisory and legal counsel of record for the City Council, City boards and commissions, City staff, and represents the City in litigation, whether directly or with special counsel. There are still occasions when special counsel is needed, such as legal matters requiring specialized expertise or litigation requiring additional staffing and support.

Accordingly, the City Attorney’s Office engages special counsel to assist from time to time and as-needed for specific matters (i.e., not via a monthly retainer). The advice or representation provided by special counsel is for an “on call” basis, and could be in the form of a request for expert analysis on a specific problem, or to represent the City in a lawsuit.

Pursuant to the City’s good governance reform contract terms and procedures, on or about February 13, 2019, the City Attorney’s office issued a Request for Proposals for Specialized Outside Legal Services. The proposals were subject to a review process by the City Attorney’s Office and two other City department heads, and individual scores were applied using the weighted evaluation criteria set forth in the Request for Proposals.

Rutan & Tucker LLP (Rutan) received the top overall score, and was selected after this comprehensive competitive selection process. Rutan’s 2019 Attorney Services Agreement included total consideration not to exceed \$200,000. In light of ongoing and pending employment litigation, this budgeted amount will be exhausted prior to the end of the Agreement’s three-year term.

In order to bring pending litigation matters to completion, the City Attorney’s Office is requesting that City Council authorize the City Administrator to enter into an Amendment No. 1 to the Attorney Services Agreement (Litigation & Advisory) between the City of Vernon and Rutan & Tucker, LLP for an amount not to exceed \$50,000.00, bringing the total contract value to \$250,000.

Rutan’s proposed hourly billing rates for advisory/transactional services are \$350 (partners) and \$275 (associates), and for litigation-related services are \$370 (partners) and \$295 (associates). In

accordance with the City's good governance contract terms and procedures, these rates are similar to or more favorable than the rates charged to other governmental entities.

Fiscal Impact:

The maximum fiscal impact to the City under the proposed contract term is \$250,000, which takes into account the continued litigation of ongoing legal matters. This amount has been included in the budget for the City Attorney's Office for fiscal year 2019-2020.

Attachments:

1. [Amendment No. 1 - Rutan & Tucker](#)

AMENDMENT NO. 1 TO THE ATTORNEY SERVICES AGREEMENT (LITIGATION & ADVISORY) BETWEEN THE CITY OF VERNON AND RUTAN & TUCKER, LLP FOR SPECIALIZED OUTSIDE LEGAL SERVICES

This Amendment (“Amendment No. 1”) to that certain Agreement for specialized outside legal services dated April 10, 2019, (the “Agreement”), is made as of May 5, 2020, by and between the City of Vernon, a California charter city and municipal corporation (the “City”), and Rutan & Tucker, LLP (“Associate Counsel”), a limited liability partnership.

WHEREAS, the City and Associate Counsel are parties to a written Agreement dated April 10, 2019, under which Associate Counsel provides specialized outside legal services in various cases in pre-litigation and litigation, and provides advice and assistance in other legal matters from time to time (“the Agreement”); and

WHEREAS, the City and Associate Counsel desire to amend the Agreement to increase the total not to exceed amount by an additional \$50,000.00.

NOW, THEREFORE, the parties to this Amendment No. 1 agree as follows:

1. Effective as of May 5, 2020, the total amount not to exceed for the period of April 10, 2019 through April 9, 2022 shall not exceed a total amount of \$250,000.00.

2. Except as expressly modified by this Amendment No. 1, all provisions of the Agreement shall remain in full force and effect.

3. The provisions of this Amendment No. 1 shall constitute the entire agreement of the parties with respect to the subject matter included in this Amendment No. 1 and shall supersede any other agreement, understanding, or arrangement, whether written or oral, between the parties with respect to the subject matter of this Amendment No. 1.

4. The person or persons executing this Amendment No. 1 on behalf of each of the parties warrants and represents that he or she has the authority to execute this Amendment No. 1 on behalf of that party and has the authority to bind that party to the performance of its obligations hereunder.

IN WITNESS WHEREOF, the parties have signed this Amendment No. 1 as of the date stated in the introductory clause.

[SIGNATURES FOLLOW ON NEXT PAGE]

CITY OF VERNON a California charter city
and municipal corporation

Rutan & Tucker, LLP, a limited liability
partnership

By: _____
Carlos Fandino, City Administrator

By: _____
Name: _____
Title: _____

ATTEST:

Lisa Pope, City Clerk

By: _____
Name: _____
Title: _____

APPROVED AS TO FORM:

Arnold M. Alvarez-Glasman,
Interim City Attorney

City Council Agenda Item Report

Agenda Item No. COV-155-2020
Submitted by: Shawn Sharifzadeh
Submitting Department: Public Utilities
Meeting Date: May 5, 2020

SUBJECT

Agreement for the Purchase and Sale of California Air Resources Board Compliance Instruments with Elbow River Marketing Ltd.

Recommendation:

A. Find that the proposed action is exempt from California Environmental Quality Act (CEQA) review, because it is an administrative activity that will not result in direct or indirect physical changes in the environment, and therefore does not constitute a “project” as defined by CEQA Guidelines §15378; and (b) even if this approval were a “project” subject to CEQA, the approval requested is exempt in accordance with CEQA Guidelines Section 15061(b)(3), the general rule that CEQA only applies to projects that may have a significant effect on the environment, and any specific projects that may occur by a private party in the future in reliance on this approval would be subject to CEQA review by another governmental agency at that time when actual details of any physical proposal would be more than speculative; and

B. Approve and authorize the City Administrator (per Resolution No. 9314) to execute the Agreement for the Purchase of California Air Resources Board Compliance Instruments (Agreement) with Elbow River Marketing Ltd. (ERM), in substantially the same form as submitted, for the purpose of buying Carbon Credit Allowances (CCAs).

Background:

The City desires to purchase Carbon Credit Allowances (CCAs) from Elbow River Marketing Ltd., under general terms and conditions established by the proposed Agreement. It is in the best interest of the City and its electric customers to enter into an Agreement with ERM for the purchase of CCAs to capitalize on competitive pricing.

The Cap and Trade program started on January 1, 2012, with an enforceable compliance obligation beginning with the 2013 Greenhouse Gas (“GHG”) emissions. The Cap and Trade program covers major GHG emitting sources, such as electricity generation. The State distributes CCAs, which are tradable permits. Sources under the cap will need to surrender allowances and offsets equal to their emissions at the end of each compliance period. The Cap and Trade program established a system that distributes free allowances to electrical distribution utilities that must be monetized and used for the protection of electricity ratepayers. This regulation requires distribution utilities to sell these allowances in auctions conducted by CARB. The basic components of the Cap and Trade program are CCAs. This is a tradable permit to emit one metric ton of a carbon dioxide equivalent GHG emission.

Beginning with calendar year 2013, the Malburg Generating Station (“MGS”) as an energy generating plant, is required to acquire and surrender to the California Air Resource Board (“CARB”) CCAs, also referred to as GHG for each metric ton of CO₂ emitted. Pursuant to Section 18.3 of the Power Purchase and Tolling Agreement between the City and Bicient, the City is required to reimburse Bicient for newly imposed taxes, charges and fees (which shall include the costs of any carbon, GHG or similar emissions credits) for GHG attributable to energy supplied to the City from the Generating Units. Bicient and City

staff agreed, from a cost and effort standpoint, that the City will purchase and transfer sufficient carbon allowances credit allowances to Bicient in lieu of the City's obligation under Section 18.3 of the PPTA.

The City then transfers sufficient allowances each year from the City's Compliance Instrument Tracking System Service ("CITTS") account to Bicient's CITSS account, from where Bicient would surrender these allowances to the California Air Resources Board as required to comply with the GHG Allowance Rules.

This Agreement constitutes general terms and conditions only and does not obligate the City to enter into a specific purchase transaction. However, the result of fully executing the Agreement will provide the ability for the City to transact with ERM. Staff plans to transact under this Agreement as early as the May 20, 2020 Cap & Trade auction, if favorable commercial terms and conditions are achieved.

The key objectives of the agreement with ERM are as follows:

- Expand the City's counterparty pool to maximize trading capability
- Create an opportunity for better pricing and liquidity

Pursuant to Vernon Municipal Code Section 2.17.12(A)(6), competitive bidding is not required because this is an agreement for CCAs for the City's electric utility, and it would be commercially unreasonable since this is only an enabling agreement between City of Vernon and ERM. Therefore, staff recommends that the Agreement with ERM to be approved. This Agreement has been reviewed and approved by the City Attorney's office.

Fiscal Impact:

The Agreement with ERM will provide the City flexibility to buy CCAs as needs dictate, which could potentially produce a monetary benefit for the City. The exact financial impact of this Agreement is unknown at this time.

Attachments:

1. [Agreement with Elbow River Marketing Ltd.](#)

**AGREEMENT FOR THE PURCHASE AND SALE
OF CALIFORNIA AIR RESOURCES BOARD COMPLIANCE INSTRUMENTS**

This **AGREEMENT FOR THE PURCHASE AND SALE OF CALIFORNIA AIR RESOURCES BOARD COMPLIANCE INSTRUMENTS** (this “**Agreement**”) is made this 13th day of April, 2020 (the “**Effective Date**”) and entered into by and between **ELBOW RIVER MARKETING LTD.**, an Alberta corporation having an office at 1500, 335 – 8 Avenue SW, Calgary, AB T2P 1C9 (“**Seller**”), and City of Vernon, a California charter City and California municipal corporation, located at 4305 Santa Fe Ave Vernon, CA 90058 (“**Buyer**”). In this Agreement, Buyer and Seller are sometimes referred to individually as a “**Party**” and collectively as the “**Parties**”).

ARTICLE I:
TRANSACTION

- 1.1 Transaction details shall be specified in each confirmation issued pursuant to this Agreement.
- 1.2 Type of AB32 Compliance Instrument: () Golden CCO
() CCO(3)
() CCO(8)
(X) Allowance

ARTICLE II:
DEFINITIONS

2.1 Definitions

Capitalized terms in this Agreement shall have the meaning ascribed to them as set forth below or in the Cap and Trade Regulations (as defined below):

- (a) “**Administrator**” means the Accounts Administrator, as that term is used in the Cap and Trade Regulations.
- (b) “**ARB**” means the California Air Resources Board or successor agency.
- (c) “**AB32**” means the California Assembly Bill 32, Global Warming Solutions Act of 2006 as implemented by the Cap and Trade Regulations promulgated thereunder, as each may be amended from time to time.
- (d) “**Affiliate**” means an entity which either directly or indirectly controls, is controlled by, or is under common control with another entity. For the purposes of this definition, “**control**” means the possession, directly or indirectly, of outstanding power to direct or cause the direction of the management or policies of an entity or enterprise through ownership of at least fifty-one (51) percent of outstanding voting securities and/or the ability to cast at least fifty-one (51) percent of the votes generally entitled to be cast in the

- election of directors (or persons performing comparable functions) of such entity or enterprise.
- (e) “**Applicable Law**” means all federal, state, provincial, territorial, regional and municipal laws, including without limitation all statutes, regulations and bylaws, and all rules, policies, guidelines, directives, orders, or other similar items having the force of law in respect of the Parties and the Transaction contemplated hereunder (including, but not limited to, AB32).
- (f) “**Bankrupt**” means, with respect to a Party, that such Party: (i) is dissolved (other than pursuant to a consolidation, amalgamation or merger or the admission or withdrawal of a partner); (ii) becomes insolvent or is unable to pay its debts or fails (or admits in writing its inability) generally to pay its debts as they become due; (iii) makes a general assignment, arrangement or composition with or for the benefit of its creditors; (iv) has instituted against it a proceeding seeking a judgment of insolvency or bankruptcy or any other relief under any bankruptcy or insolvency law or other similar law affecting creditor’s rights, or a petition is presented for its winding-up, reorganization or liquidation; (v) commences a voluntary proceeding seeking a judgment of insolvency or bankruptcy or any other relief under any bankruptcy or insolvency law or other similar law affecting creditors’ rights; (vi) seeks or consents to the appointment of an administrator, provisional liquidator, conservator, receiver, trustee, custodian or other similar official for it or for all or substantially all of its assets; (vii) has a secured party take possession of all or substantially all of its assets, or has a distress, execution, attachment, sequestration or other legal process levied, enforced or sued on or against all or substantially all of its assets; (viii) causes or is subject to any event with respect to which, under the applicable laws of any jurisdiction, has an analogous effect to any of the events specified in clauses (i) to (vii) inclusive; or (ix) takes any action in furtherance of, or indicating its consent to, approval of, or acquiescence in, any of the foregoing acts.
- (g) “**Business Day**” means a day on which both Federal Reserve member and Canadian chartered banks are open for general commercial business and which is not a Saturday or Sunday. A Business Day shall begin at 8:00 a.m. and end at 5:00p.m. at a Party’s principal place of business.
- (h) “**Buyer Deficiency Instruments**” means the number of Contract Instruments that Buyer failed to accept or pay for, if any.
- (i) “**California Carbon Allowance**”, “**CCA**” or “**Allowance**” means a limited tradable authorization to emit up to one metric ton of carbon dioxide issued by the ARB or a Linked Jurisdiction that is eligible for use in California and/or Linked Jurisdictions to meet Compliance Obligations under the California Cap and Trade Regulations and is not a CCO.
- (j) “**California Carbon Offset**” or “**CCO**” means a tradable compliance instrument created and issued by ARB or a Linked Jurisdiction, as a result of an Offset Verification process (as defined in the California Cap and Trade Regulations), that represents a GHG reduction or GHG removal enhancement of one metric ton of CO₂e, and is eligible for use in

California and/or Linked Jurisdictions to meet compliance obligations under the Cap and Trade Regulations. A CCO may be a CCO(8), a CCO(3), or a CCO(P).

- (k) **“California Cap and Trade Regulations”** means the California Cap on Greenhouse Gas Emissions and Market-Based Compliance Mechanisms regulation (being Subchapter 10 Climate Change, Article 5, Sections 95800 to 96023, Subchapter 10, Chapter 1, Division 3, Title 17, California Code of Regulations) promulgated and adopted by ARB effective January 1, 2012 pursuant to authority granted under AB32, as amended from time to time, or successor regulations for a Program Replacement.
- (l) **“Cap and Trade Regulations”** means either the California Cap and Trade Regulations, the Quebec Cap and Trade Regulations, or equivalent regulations for another Linked Jurisdiction, as may be specified. If no jurisdiction is specified, or in the event of a conflict between the meanings of the California Cap and Trade Regulations, the Quebec Cap and Trade Regulations, and equivalent regulations for another Linked Jurisdiction, priority shall be given first to California Cap and Trade Regulations, next to the Quebec Cap and Trade Regulations, and finally to equivalent regulations for another Linked Jurisdiction, in the order in which such jurisdictions became Linked Jurisdictions.
- (m) **“Carbon Dioxide”** or **“CO₂”** means a colorless, odorless gas that is present in the atmosphere and is formed when any fuel containing carbon is burned. Carbon Dioxide consists, on a molecular level, of a single carbon atom and two oxygen atoms.
- (n) **“Carbon Dioxide Equivalent”** or **“CO₂ Equivalent”** or **“CO₂e”** means the number of metric tons of CO₂ emissions with the same global warming potential as one metric ton of another greenhouse gas.
- (o) **“Compliance Instrument Tracking System Service”** or **“CITSS”** means the system established pursuant to the AB32 by which the Administrator records allocations, deductions and transfers of CCOs and/or CCAs, or any successor system thereto.
- (p) **“Commodity Trading Advisor”** has the meaning set forth in Section 1a (12) of the United States Commodity Exchange Act, 7 U.S.C.A. 1a (12).
- (q) **“Confidential Information”** means all oral and written information exchanged between the Parties with respect to this Agreement; provided, however, the following do not constitute Confidential Information for purposes of this Agreement: (a) information that is or becomes generally available to the public other than as a result of a disclosure by the receiving Party in violation of this Agreement; (b) information that was already known by the receiving Party on a non-confidential basis prior to this Agreement; (c) information that becomes available to the receiving Party on a non-confidential basis from a third party if, to the receiving Party’s knowledge, such third party is not subject to any prohibition against disclosing the information to the receiving Party; (d) information which is independently developed or derived by the receiving Party without use of Confidential Information.
- (r) **“Contract Instruments”** or **“Contract CCIs”** shall mean the CCAs subject to this Agreement.

- (s) “**Costs**” means, with respect to the Non-Defaulting Party, brokerage fees, commissions and other similar third party transaction costs and expenses reasonably incurred by such Party either in terminating its obligations or entering into new arrangements which replace an obligation to the Non-Defaulting Party by the Defaulting Party and all reasonable attorneys’ fees and expenses incurred by the Non-Defaulting Party in connection with such replacement and/or enforcement of its rights under this Agreement.
- (t) “**Credit Rating**” means (i) with respect to a Party or its Credit Support Provider, as applicable, the lower of its long-term senior unsecured debt rating (not supported by third party credit enhancement) or its issuer rating by the specified rating agency, and (ii) with respect to a financial institution, the lower of its long-term senior unsecured debt rating (not supported by third party credit enhancement) or its deposit rating by the specified rating agency.
- (u) “**Credit Support Provider**” means a Person who has issued Performance Assurance in relation to the performance of the obligations of a Party under the Agreement.
- (v) “**Defaulting Party**” has the meaning set forth in Section 5.1 of this Agreement.
- (w) “**Default Replacement Price**” means the price, determined as of the date of default, at which Buyer, acting in a commercially reasonable manner, purchases CCAs, similar to the Seller Deficiency Instruments, with delivery and transfer terms that are similar to those contained herein, or, absent such purchase, the Market Price, with delivery terms that are similar to those contained herein.
- (x) “**Default Sales Price**” means the price, determined as of the date of Default, at which Seller, acting in a commercially reasonable manner, resells, or otherwise would be able to resell the Buyer Deficiency Instruments, with delivery and transfer terms that are similar to those contained herein, or, absent such sale, the Market Price, with delivery terms that are similar to those contained herein.
- (y) “**Delivery**”, “**Deliver**”, or “**Delivered**” has the meaning set forth in Section 3.2 of this Agreement.
- (z) “**Delivery Date**” has the meaning given to such term in the confirmation issued under Section 1.1.
- (aa) “**Force Majeure**” means an event or circumstance which materially and adversely affects the ability of a Party to perform its obligations under this Agreement, or adversely affects Seller's ability to transfer the Contract Instruments to Buyer’s account in CITSS or Buyer’s ability to accept such transfer, and which is not within the reasonable control of, or the result of the negligence of, the Party claiming Force Majeure, and which the claiming Party is unable to overcome or avoid or cause to be avoided by the exercise of reasonable care. For the avoidance of doubt, Force Majeure does not include: (i) Seller's ability to sell the Contract Instruments to another buyer at a price greater than the Unit Price; (ii) Buyer's inability to use or resell the Contract Instruments; (iii) Buyer’s ability to purchase CCAs at a price less than the Unit Price; (iv) changes in the market price of

- CCAs; (v) economic hardship suffered by a Party; (vi) Buyer's inability to accept Delivery due to violation (or prospective violation) of Holding Account limits; a freeze, suspension, termination or other action related to a Party's CITSS account or eligibility to participate in the California Cap and Trade program or (vii) a change or suspension of the Cap and Trade Regulations and/or operation of CITSS.
- (bb) **"Greenhouse Gas"** or **"GHG"** means carbon dioxide (CO₂), methane (CH₄), nitrous oxide (N₂O), sulfur hexafluoride (SF₆), hydrofluorocarbons (HFCs), perfluorocarbons (PFCs), and other greenhouse gases defined in the Cap and Trade Regulations.
- (cc) **"GHG Reduction"** means a calculated decrease in GHG emissions relative to a project baseline over a specified period of time.
- (dd) **"Government Action"** means an action by a Government Authority that renders Delivery or receipt of a CCO illegal, unconstitutional, unenforceable or impossible, including repeal of AB32 or the issuance by a Government Authority of an order, decision or other legally binding action that enjoins, stays or otherwise restrains the legal effectiveness and implementation of the Cap-and-Trade Regulations, AB32 or the legal ability of ARB to implement or enforce AB32 (other than a sanction or penalty imposed specifically on a Party for the failure to comply with AB32), such that either Party cannot fulfill its obligations hereunder to Deliver or receive CCOs, unless that part of AB32 that pertains to CCOs has been replaced and superseded materially in its entirety with a compliance obligation for which CCOs and their Delivery and receipt is permitted pursuant to AB32 to be used for compliance therewith. Government Action specifically excludes an action of a court having jurisdiction over the bankruptcy of a Party.
- (ee) **"Government Authority"** means any international, national, federal, regional, state, provincial, local, or municipal government or governmental, administrative, fiscal, judicial, or government-owned body, department, commission, authority, tribunal, agency or entity;
- (ff) **"Guarantee"** means a guarantee provided by the Credit Support Provider of a Party, to support such Party's obligations under this Agreement and for the benefit of the other Party.
- (gg) **"Holding Limit"** means the maximum quantities of CCIs that may be held by an entity (or jointly held by a group of entities with a direct corporate association) in accordance with the Cap and Trade Regulations.
- (hh) **"Interest Rate"** means the lower of (i) two percent (2%) over the then-current U.S. prime rate, as listed in the Money Rates section of The Wall Street Journal on the first day of the month in which such interest was calculated, or (ii) the maximum lawful rate.
- (ii) **"Letter of Credit"** means one or more irrevocable, transferable, stand-by letters of credit issued by a Qualified Institution.

- (jj) “**Linked Jurisdiction**” means a jurisdiction operating an external GHG emissions trading system to which California has linked pursuant to sub-article 12 of the California Cap and Trade Regulations.
- (kk) “**Market Price**” means the market price determined based on the average of prices quoted by four (4) independent third party leading market brokers/dealers in North America after excluding the highest and lowest quotes, with Buyer and Seller each selecting in good faith two (2) independent market brokers/dealers to provide quotes; provided, that if the Defaulting Party has not selected and informed the non-Defaulting Party of its chosen two (2) independent market brokers/dealers within four (4) Business Days of a written request therefor by the non- Defaulting Party (following an event of Default), then the non-Defaulting Party shall proceed to select such independent market brokers/dealers not selected by the Defaulting Party on behalf of the Defaulting Party, and the non-Defaulting Party shall proceed in a commercially reasonable manner to obtain one quote from each of the independent market brokers/dealers selected and shall promptly notify the Defaulting Party in writing of each quote obtained; if less than four (4) quotes are received, then the Parties shall proceed as follows: (x) if only three (3) quotes are obtained, the highest and lowest quotes shall be excluded and the remaining quote shall be the Market Price; (y) if only two (2) quotes are obtained, the arithmetic mean of the quotes shall be the Market Price; (z) if only one quote is obtained, that quote shall be the Market Price.
- (ll) “**Moody’s**” means Moody’s Investors Services Inc. or its successor.
- (mm) “**Non-Defaulting Party**” has the meaning set forth in Section 6.1 of this Agreement.
- (nn) “**Performance Assurance**” means a Letter of Credit, a Guarantee, or other security, each of which shall be in a form, substance, for a term and amount acceptable to the Requesting Party acting in a commercially reasonable manner.
- (oo) “**Person**” means any natural person, corporation, company, partnership, firm, voluntary association, joint venture, trust, unincorporated organization, Government Authority or any other entity whether acting in an individual, fiduciary or other capacity.
- (pp) “**Program Replacement**” means a regional, national or North American carbon cap and trade system that replaces the Cap and Trade Regulations and under which Contract Instruments created pursuant to the Cap and Trade Regulations remain eligible for use to meet compliance obligations.
- (qq) “**Providing Party**” has the meaning given in Section 8.5.
- (rr) “**Qualified Institution**” means a commercial bank or trust company organized under the laws of the United States or a political subdivision thereof or a Schedule “1” Canadian bank with a permanent branch office in the United States, that holds a Credit Rating of at least (i) A3 from Moody’s or (ii) A- from S&P.

- (ss) “**Quantity**” is the number of Contract Instruments to be purchased and sold for each Tranche as set forth in the confirmation issued under Section 1.1.
- (tt) “**Requesting Party**” has the meaning given in Section 8.5.
- (uu) “**Seller Deficiency Instruments**” means, the positive difference, if any, between the Quantity of instruments to be Delivered for a given Tranche and the amount of instruments actually Delivered.
- (a) “**S&P**” means the Standard & Poor’s Rating Group, a division of The McGraw-Hill Companies, Inc., or its successor.
- (vv) “**Terminated Obligations**” means the obligations under this Agreement owed by the Defaulting Party to the Non-Defaulting Party to the extent this Agreement is terminated pursuant to Article VI hereof.
- (ww) “**Tranche**” means the specific subset of obligations, including type of Contract Instrument, Delivery Date, Payment Date, Quantity, Vintage, and Unit Price, applicable to the sale and purchase obligations of the Parties hereto, as identified in the confirmation issued under Section 1.1.
- (xx) “**Unit Price**” means the amount in U.S. Dollars payable by Buyer for each Contract Instrument in a given Tranche purchased by Buyer as set forth in the confirmation issued under Section 1.1 of this Agreement.
- (yy) “**Vintage**” means a twelve-month compliance period specified under AB32 in which a Contract Instrument is created or first valid for use under AB32.

ARTICLE III: PURCHASE AND SALE OF COMPLIANCE INSTRUMENTS

3.1 **Purchase**. Subject to the terms and conditions of this Agreement, Seller agrees to sell and Deliver to Buyer, and Buyer agrees to purchase and accept from Seller, the Quantity of the CCAs set forth in confirmation issued under Section 1.1, at the Unit Price.

3.2 **Title Transfer/Delivery**.

- (a) Seller shall initiate Delivery of the Contract Instruments to Buyer’s account in CITSS on or before the Delivery Date, provided, however, Seller shall not be in default for failure to initiate transfer to the extent Buyer has not provided payment pursuant to the terms hereof.

- (b) Title transfer and Delivery shall take place through the following CITSS accounts, as updated from time to time through written Notice, provided not later than fifteen (15) days prior to a given Delivery Date:

The receiving account Legal Name:	City of Vernon, Vernon Public Utilities
Operating Name (if different from the Legal Name):	N/A
Account Number:	CA 1166
Entity Reference Code:	70553419
The transferring account Legal Name:	Elbow River Marketing Ltd.
Operating Name (if different from the Legal Name):	n/a
Account Number:	QC2448-2907

- (c) Upon receiving notice from the Administrator that a transfer of the Contract Instruments has been initiated by Seller, Buyer shall accept the transfer within the time frames set forth in the Cap and Trade Regulations. For the purposes of this Agreement, the phrase “notice from the Administrator” is deemed to include electronic notice generated by the CITSS system or such other notice methodology adopted from time to time under the Cap and Trade Regulations with respect to transfer information and confirmations. Upon notification by the Administrator that any transfer of all or a portion of the CCAs will not be processed, the Parties shall promptly confer and shall cooperate in taking all reasonable actions necessary to cure any defects in the proposed transfer, so that the transfer of such CCAs can be processed and Delivery effectuated. Seller’s Delivery obligations shall be suspended during the resolution, unless the defect is a violation or prospective violation of Buyer’s Holding Limit, in which case Section 5.1(b) (*Failure to Accept*) applies.

- (a) The Contract Instruments shall be deemed to have been Delivered and title to the Contract Instruments shall pass from Seller to Buyer upon Seller’s receipt of notice from the Administrator that such Contract Instruments have been transferred to the Buyer’s account in CITSS and accepted by the Buyer.
- (b) In the event the Administrator levies fines or penalties on the Parties pursuant to Section 95921(a)(4) of the California Cap and Trade Regulations, the Party responsible for the action generating such fines or penalties shall be responsible for all costs thereof.

The foregoing transfer and acceptance process is herein called “**Delivery**”, and variations of such term shall have their corresponding meanings.

(c) Alternate Delivery If CITSS is not operational on a Delivery Date because of technical problems, or other circumstances beyond the reasonable control of the Parties, such that Delivery cannot be effected through CITSS, Seller shall effect Delivery on the earliest Business Day following the Delivery Date on which CITSS is operable; provided, however, in the event Delivery cannot take place within three hundred and sixty five (365) days of the Delivery Date, whether due to termination or suspension of CITSS (and or the Cap and Trade Regulations) or otherwise, either Party shall have the option to terminate this Agreement.

3.3 **Payment.** Buyer shall pay Seller by the Payment Date the Unit Price multiplied by the Quantity of Contract Instruments Delivered.

3.4 **Wire Transfer.** All funds paid by Buyer to Seller shall be rendered in the form of immediately available United States dollars. Payment shall be made by wire transfer or in such other form as reasonably requested by Seller to the following account:

Wire Bank:	The Bank of Nova Scotia
For the account of:	Elbow River Marketing Ltd.
SWIFT Code:	NOSCCATT
Account #:	12989 0333212

3.5 **Disputes.** If either Party in good faith disputes the correctness of any invoice, computation, or amount to be paid pursuant to this Agreement, such Party shall provide the other Party with written notice of such dispute, and pay any undisputed portion no later than the due date. The Parties shall work together to resolve the dispute as soon as practicable. Upon resolution of such dispute, any underpayment or overpayment shall be remitted to the Party to whom it is owed within three (3) Business Days from the date such dispute is resolved together with interest at the Interest Rate.

3.6 **Interest.** All overdue payments shall bear interest at the Interest Rate from (and including) the due date to (but excluding) the date paid.

3.7 **Taxes and Fees.**

- (a) Each Party shall pay any taxes or other fees associated with its respective purchase or sale of the Contract Instruments.
- (b) Either Buyer or Seller, as set forth in the Cap and Trade Regulations, shall be responsible for all fees payable to the Administrator in respect of the registration and transfer of Contract Instruments pursuant to this Agreement.

3.8 **Copies.** Upon the request of a Party, the other Party shall promptly furnish to the requesting Party or its designated representative copies of any documentation that such Party submits to the Administrator to effectuate any Delivery under this Agreement.

ARTICLE IV: REPRESENTATIONS AND WARRANTIES

4.1 **Mutual Representations and Warranties.** Each Party represents and warrants to the other Party as of each Delivery of Contract Instruments as follows:

- (a) It is duly organized and validly existing under the laws of the jurisdiction of its organization or incorporation and, if relevant under such laws, in good standing.
- (b) It has, and at all times during the Term of this Agreement, will have, all necessary power and authority to execute, deliver, and perform its obligations hereunder.
- (c) The execution, delivery, and performance of this Agreement by such Party has been duly authorized by all necessary action and do not violate any of the terms or conditions of its governing documents, any contract to which it is a party, or any Applicable Law.
- (d) To such Party's knowledge, there is no pending or threatened litigation or administrative proceeding (not including proceedings challenging aspects of the Cap and Trade Regulations in general) that may materially adversely affect its ability to perform this Agreement.
- (e) Each Party will be a registered account holder for CCAs in CITSS with full rights to transfer CCAs among accounts and will maintain such status for the Term of this Agreement.
- (f) This Agreement constitutes a legal, valid, and binding obligation of such Party, except as the enforceability of this Agreement may be limited by the effect of any applicable bankruptcy, insolvency, reorganization, moratorium, or similar laws affecting creditors' rights generally and by general principles of equity.
- (g) It is an "eligible commercial entity" and an "eligible contract participant" within the meaning of United States Commodity Exchange Act §§1a(17) and 1a(18), respectively; and
- (h) The Parties enter into this Agreement intending it to be physically settled with Delivery and not to be financially settled or to otherwise constitute a "swap" within the meaning of United States Commodity Exchange Act §1a(47).

4.2 **Warranties of Title; Validity.** With respect to the CCAs to be sold hereunder, Seller hereby represents and warrants to Buyer that, on execution of this Agreement and at the time of transfer:

- (a) Buyer will have good and marketable title to such CCAs and their related emission rights,
- (b) such Contract CCI's and emission rights are not subject to specific restrictions on their sale or transfer,

- (c) such CCAs are of the vintage as set forth in this Agreement and can be used for compliance with AB32 and other applicable law,
- (d) Seller has the power to sell such CCAs and related emission rights,
- (e) such CCAs and related emission rights are Delivered free from all liens, claims, security interests, encumbrances and other defects of title arising prior to Delivery, and
- (f) such CCAs and related emission rights have not otherwise been sold or assigned to any other person, or retired or claimed for Seller's own benefit.

4.3 **Acknowledgements with Respect to Representations and Warranties.** The Parties further acknowledge and agree that, except for the express representations and warranties of each of the Parties set out above, neither Party is making any other representations or warranties of any kind in respect of the matters governed by this Agreement. Without limiting the generality of the foregoing, Buyer acknowledges and agrees that **EXCEPT AS EXPRESSLY SET FORTH IN THIS AGREEMENT, SELLER EXPRESSLY NEGATES ANY OTHER REPRESENTATIONS OR WARRANTIES, WHETHER WRITTEN OR ORAL, EXPRESS OR IMPLIED IN RESPECT OF THE CONTRACT INSTRUMENTS, INCLUDING, WITHOUT LIMITATION, ANY REPRESENTATION OR WARRANTY WITH RESPECT TO CONFORMITY TO MODELS OR SAMPLES, MERCHANTABILITY, OR FITNESS FOR ANY PARTICULAR PURPOSE.**

ARTICLE V: DEFAULT

5.1 **Default.** A “Default” means, with respect to a Party (a “Defaulting Party”), the occurrence of any of the following for reasons other than Force Majeure (an “Event of Default”):

- (a) if that Party fails to make, when due, any payment required pursuant to this Agreement (except to the extent any such payment is the subject of a good faith dispute as provided in Section 3.5 hereof) if such failure is not remedied within three (3) Business Days after written notice of such failure from the other Party;
- (b) a Party fails to Deliver or accept Delivery;
- (c) if any representation or warranty made by that Party in Article IV proves to have been misleading or false in any material respect when made or deemed made or repeated and such Party does not cure (if curable) such representation or warranty within three (3) Business Days of written notice of such occurrence from the other Party; or
- (d) if that Party becomes Bankrupt.

ARTICLE VI: REMEDIES UPON DEFAULT

6.1 **Remedies.** If at any time during the Term of this Agreement an Event of Default, as set forth in Article V, with respect to a Defaulting Party shall have occurred and be continuing, the other Party (the “Non-Defaulting Party”) shall have the right, in its sole discretion, to take any one or more of the following actions in response to such Event of Default: (i) by notice to the

Defaulting Party, terminate this Agreement; (ii) withhold any payments due to the Defaulting Party under this Agreement; (iii) liquidate any collateral delivered by or on behalf of the Defaulting Party; (iv) otherwise suspend its performance hereunder; provided, however, if such suspension extends for 60 Business Days, the Non-Defaulting Party shall be deemed to have terminated the agreement on the sixty-first Business Day; and/or (v) exercise such other remedies as may be available at law or in equity or as otherwise provided in this Agreement, including an action for damages (except as limited below).

6.2 **Termination Payment.** If this Agreement is terminated pursuant to Section 6.1 above:

- (a) If Seller is the Defaulting Party, then Seller's total liability to Buyer shall be an amount equal to the positive difference, if any, obtained by subtracting the Unit Price for a given Tranche of Contract Instruments from the Default Replacement Price; and multiplying the difference by the number of Seller Deficiency Instruments. It is expressly agreed that Buyer shall not be required to enter into a replacement transaction in order to determine the Default Replacement Price. Any amount payable from Seller to Buyer shall be calculated in a commercially reasonable manner and invoiced by Buyer to Seller and Seller shall make such payment to Buyer within fifteen (15) calendar days following receipt of invoice by the Seller. Notwithstanding any default by Seller, Buyer shall remain obligated to pay for Contract Instruments received, and such amounts may be netted with any Termination Payment.
- (b) If Buyer is the Defaulting Party, then Buyer's total liability to Seller shall be the sum of the following:
 - 1) For any Contract Instruments Delivered but not paid for, the greater of the Unit Price and Default Sales Price for such Contract Instruments Delivered, multiplied by the Quantity of Contract Instruments Delivered but not paid for; and
 - 2) For any Contract Instruments not Delivered, the positive difference, if any, obtained by subtracting the Default Sales Price for a given Tranche of Contract Instruments from the Unit Price, multiplied by the Quantity of Contract Instruments not Delivered for such Tranche. It is expressly agreed that Seller shall not be required to enter into a replacement transaction in order to determine the Default Sales Price and shall be relieved of any further obligation to Deliver the Contract Instruments.

Any amount payable from Buyer to Seller shall be calculated in a commercially reasonable manner and invoiced by Seller to Buyer and Buyer shall make such payment to Seller not later than fifteen (15) calendar days following receipt of invoice by the Buyer.

- (c) In addition to any amounts due under Section 6.2(a) or 6.2(b) above, the Defaulting Party shall reimburse the other Party for all costs incurred by the non- Defaulting Party in enforcing its rights under this Agreement, including reasonable attorneys' fees and expenses.

6.3 **Limitation of Liability.** FOR BREACH OF ANY PROVISION FOR WHICH AN EXPRESS REMEDY OR MEASURE OF DAMAGES IS PROVIDED, SUCH EXPRESS

REMEDY OR MEASURE OF DAMAGES SHALL BE THE SOLE AND EXCLUSIVE REMEDY FOR ANY BREACH OR DEFAULT BY A PARTY HEREUNDER. THE TERMINATION PAYMENT REMEDY IN SECTION 6.2 SHALL BE THE SOLE AND EXCLUSIVE REMEDY FOR FAILURE TO DELIVER, FAILURE TO RECEIVE, AND FAILURE TO PAY FOR CONTRACT INSTRUMENTS OR REPLACEMENT CONTRACT INSTRUMENTS. SUBJECT TO THE FOREGOING SOLE AND EXCLUSIVE REMEDIES, IN NO EVENT SHALL EITHER PARTY BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, PUNITIVE, EXEMPLARY, INDIRECT DAMAGES, LOST PROFITS, OR BUSINESS INTERRUPTION DAMAGES, WHETHER BY STATUTE, IN TORT, CONTRACT, UNDER ANY INDEMNITY PROVISION, OR OTHERWISE.

6.4 **Survival.** This Article VI shall survive the expiration or termination of this Agreement.

ARTICLE VII: NOTICES

All notices and other formal communications which either Party may give to the other under or in connection with this Agreement shall be in writing and shall be sent by any of the following methods: electronic mail, facsimile, hand delivery, reputable overnight courier, or certified mail, return receipt requested. Notice via Email shall be sufficient where specifically set forth in this Agreement. The communications shall be sent to the addresses listed in this section (as may be updated via notice through email or otherwise in accordance with this section) and shall be effective when received if received during business hours on a Business Day, and shall be effective on the next Business Day if received at any other time.

If to Seller:

Elbow River Marketing Ltd.
1500, 335 – 8 Avenue SW
Calgary, AB T2P 1C9

Email: contracts@elbowriver.com

Invoices: accounting@elbowriver.com

If to Buyer:

City of Vernon
4305 Santa Fe Ave
Vernon, CA 90058
Attention: Resource Group
Shawn Sharif, Principal Resource
Scheduler

Email: ssharif@ci.vernon.ca.us

And for notices of a legal nature:

City Attorney’s Office

Invoices: rrodriguez@ci.vernon.ca.us

ARTICLE VIII: CONFIDENTIALITY / FORCE MAJEURE

8.1 **Confidentiality.** Except as provided in this Agreement, neither Party shall publish, disclose, or otherwise divulge the other Party’s Confidential Information to any person at any time during or after the Term of this Agreement, without the other Party’s prior written consent.

Each Party shall permit knowledge of and access to the other Party's Confidential Information only to those of its and its Affiliates' employees, attorneys, accountants, representatives, financial advisors, and agents who have a need to know such Confidential Information in order to perform such Party's obligations under this Agreement.

8.2 **Required Disclosure.** Notwithstanding Section 8.1, if either Party (the "Disclosing Party") is requested or required under Applicable Law to disclose any Confidential Information of the other Party, the Disclosing Party shall provide the other Party with prompt written notice of any such request or requirement so that the other Party may, at its sole expense, seek an appropriate protective order or waive compliance with the provisions of this Article VIII. Failing the entry of a protective order or upon receipt of a waiver hereunder, the Disclosing Party may disclose that portion of the Confidential Information requested or required to be disclosed. The Disclosing Party shall take reasonable steps to cause the court or governmental agency or authority to treat such information in a confidential manner and to prevent such information from being disclosed or otherwise becoming part of the public domain.

8.3 **Survival.** The provisions of Section 8.1 and 8.2 shall survive for a period of one (1) year following the expiration or termination of this Agreement.

8.4 **Force Majeure.** If an event of Force Majeure prevents either Party from performing its obligations, in whole or in part, under this Agreement and such Party (the "**Claiming Party**") gives written notice of the details of such Force Majeure to the other Party as soon as practicable, but not later than ten (10) Business Days after the onset of such Force Majeure, then the Claiming Party shall be excused from the performance of its obligations hereunder arising during the continuation of such Force Majeure and to the extent that performance is prevented by such Force Majeure. The Claiming Party shall use reasonable efforts to remedy the Force Majeure as soon as possible. Any period of Force Majeure that renders the Parties unable to Deliver or accept Contract Instruments by the date that is more than thirty (30) calendar days after the relevant Delivery Date shall entitle the non-Claiming Party, upon Notice to the Claiming Party, to terminate Delivery or acceptance obligations (or both, as the case may be) with respect to the Contract Instruments affected by such Force Majeure. In the event that Delivery or acceptance obligations (or both, as the case may be) described in this Section 8.4 are terminated, and if Seller is the non-Claiming Party, then Seller shall have the right to sell such Contract Instruments to a party other than Buyer. In terminating Delivery the non-Claiming Party does not waive any rights to contest a claim of Force Majeure.

8.5 **Financial Information and Credit.** The Parties acknowledge and agree that a mutual precondition to entering into the Agreement was the completion by each of them, each to its satisfaction and in its sole discretion, of an initial credit review of the other Party and/or the other Party's Credit Support Provider, if any. Each Party has and will continue to consent to the other Party obtaining and assessing publicly available information relating to such Party's, or such Party's Credit Support Provider's, credit standing for the purposes of initial or ongoing credit reviews. During the Term, should a Party (the "**Requesting Party**") have reasonable grounds to believe that the other Party (the "**Providing Party**") is, or will be, unable or unwilling to perform any of its obligations hereunder as they become due, then, whether or not an Event of Default has occurred or is continuing with respect to the Providing Party, the Requesting Party may request Performance Assurance. The Providing Party will, or will cause its Credit Support Provider to, promptly provide Performance

Assurance to secure the Providing Party's obligations under the Agreement. Upon requesting Performance Assurance, the Requesting Party may immediately after the request was delivered, or at any time thereafter without notice to the Providing Party, suspend performance of any or all of the Requesting Party's obligations hereunder, including without limitation, Seller's obligation to sell Contract Instruments to the Buyer and Buyer's obligation to purchase Contract Instruments from the Seller, until such Performance Assurance has been received. Once a Providing Party has provided Performance Assurance pursuant to this Section 8.5 it shall maintain such Performance Assurance throughout the Term in an amount sufficient to cover the ongoing obligations under the Agreement, and for as long thereafter as any obligations of the Providing Party under this Agreement remain outstanding, all to the satisfaction of the Requesting Party, acting reasonably. Notwithstanding the suspension rights contained herein, if Performance Assurance is not received within five (5) Business Days of being requested, or is not maintained as required by this Article, then an Event of Default will be deemed to have occurred with respect to the Providing Party and the Requesting Party will be entitled to the remedies set forth in Section 6.

ARTICLE IX: MISCELLANEOUS

9.1 **Assignment.** Neither Party shall transfer or assign this Agreement, in whole or in part, without the other Party's written consent, which consent shall not be unreasonably withheld, conditioned or delayed; except that either Party may, without the other Party's consent (i) transfer, sell, pledge, encumber or assign this Agreement or the accounts, revenues or proceeds hereof in connection with any financing or other financial arrangements; (ii) transfer or assign this Agreement to an Affiliate, or to any Person succeeding to all or substantially all of the assets or business of assignor and whose creditworthiness (or the creditworthiness of such proposed assignee's proposed Credit Support Provider, if any) is equal to or higher than that of assignor (or of assignor's Credit Support Provider, if any) as at the effective date of the proposed assignment, and such Affiliate or Person provides, or causes to be provided, Performance Assurance; provided, however, that in each such case, any such assignee shall agree in writing to be bound by the terms and conditions of this Agreement. Any assignment by a Party in violation of this provision is voidable at the other Party's option. All of the rights, benefits, duties, liabilities, and obligations of the Parties shall inure to the benefit of and be binding upon their respective successors and permitted assigns. By consenting to one assignment a Party will not be deemed to have consented to a subsequent assignment.

9.2 **Amendment/Binding Effect.** This Agreement may not be amended, changed, modified, or altered unless such amendment, change, modification, or alteration is in writing and signed by both of the Parties to this Agreement (or their successor in interest). This Agreement inures to the benefit of and is binding upon the Parties and their respective successors and permitted assigns.

9.3 **Severability.** If any article, section, phrase, or portion of this Agreement is, for any reason, held or adjudged to be invalid, illegal or unenforceable by any court of competent jurisdiction, such article, section, phrase, or portion so adjudged will be deemed separate, severable and independent and the remainder of this Agreement will be and remain in full force and effect and will not be invalidated or rendered illegal or unenforceable or otherwise affected by such adjudication, provided the basic purpose of this Agreement and the benefits to the Parties are not substantially impaired.

94 **Entire Agreement.** This Agreement completely and fully supersedes all other understandings or agreements, both written and oral, including any term sheet or confirmation, between the Parties relating to the subject matter hereof.

95 **Waiver.** No delay or omission by a Party in the exercise of any right under this Agreement shall be taken, construed, or considered as a waiver or relinquishment thereof, and any such right may be exercised from time to time and as often as may be deemed expedient. If any of the terms and conditions herein are breached and thereafter waived by a Party, such waiver is limited to the particular breach so waived and is not deemed to waive any other breach hereunder.

96 **Governing Law.** This Agreement is governed by and shall be construed in accordance with the laws of the State of California (()). The exclusive venue for any disputes arising under this Agreement or in connection with the transactions contemplated by this Agreement will be the state and federal courts located Los Angeles, California (and their respective courts of appeal). EACH PARTY HEREIN WAIVES ITS RESPECTIVE RIGHT TO ANY JURY TRIAL WITH RESPECT TO ANY LITIGATION ARISING UNDER, OR IN CONNECTION WITH, THIS AGREEMENT OR ANY TRANSACTION.

97 **Government Action.** Upon the occurrence of Government Action, the Parties shall negotiate in good faith to amend this Agreement to conform with such Government Action while maintaining each Party's economic benefit of the bargain. If the Parties are unable to reach agreement to amend the Agreement, either Party shall be entitled to terminate and cancel, upon or after the date that any such Government Action becomes effective, any and all of their obligations under this Agreement with respect to the Delivery and receipt of CCOs (any such termination and cancellation, a "Cancellation"). In the event of any such Cancellation, neither Party shall have any further payment or performance obligations under this Agreement; provided, however, that the Parties shall remain liable for any payments due for, and all other obligations that may lawfully be performed with respect to Contract CCOs received prior to such Cancellation. Neither Party shall have any rights to, or obligations or liability for, payment of a termination payment for or as a result of any Cancellation.

98 **Counterparts.** This Agreement may be executed in several counterparts, each of which is an original and all of which constitute one and the same instrument.

99 **Electronic Recordings.** Each Party consents without any further notice to the recording of its representatives' telephone conversations, voice- or video-over-internet communication, instant messaging, and similar forms of electronic communication made in connection with this Agreement ("**Electronic Communication**"). Each Party agrees to obtain any necessary consent of, and give any necessary notice of such recordings to, its relevant personnel. Any such recordings of Electronic Communication may be submitted in evidence to any court or in any legal proceeding for the purpose of establishing any matter relating to this Agreement.

9.10 **Forward Contract.** The Parties agree that the Transaction entered into hereunder constitutes a "forward contract" and that the Parties shall constitute "forward contract merchants" within the meaning of the United States Bankruptcy Code 11 U.S.C. §§ 101 (25) and (26), respectively.

9.11 **Mutual Negotiation**. This Agreement was negotiated and prepared by both Parties with advice of counsel to the extent deemed necessary by each Party. The Parties acknowledge that each Party and its counsel have reviewed and revised this Agreement and that the normal rule of construction to the effect that any ambiguities are to be resolved against the drafting Party shall not apply in the interpretation of this Agreement.

9.12 **Imaged Agreement**. Any original executed copy of this Agreement or other related document may be photocopied and stored on computer tapes and disks (“**Imaged Agreement**”). If an Imaged Agreement is introduced as evidence in any judicial, arbitration, mediation or administrative proceedings, it shall be considered as admissible evidence. Neither Party shall object to the admissibility of the Imaged Agreement on the basis that such was not originated or maintained in documentary form under the hearsay rule, the best evidence rule or other rule of evidence.

9.13 **Further Assurances**. The Parties shall work in good faith at the request of the other Party as may be necessary to ensure that the Contract Instruments are transferred properly from Seller to Buyer in compliance with Applicable Law.

9.14 **Term**. The term hereof (“**Term**”) commences on the Effective Date and unless otherwise terminated in accordance with the terms contained herein, shall terminate on the date on which both Parties have completed the performance of their obligations hereunder. Termination or expiration of the Term of this Agreement shall not relieve a Party of any obligations owed to the other Party, or terminate any rights of a Party hereunder, accruing prior to the time of such termination or expiration.

9.15 **General**. Each Party is entering into this transaction for its own account and not on behalf of any other party. Each Party has undertaken this transaction pursuant to its own market analysis and neither party has acted as a Commodity Trading Advisor or advisor in any other capacity to the other Party with respect to this Transaction. This Agreement provides for the purchase and sale of Contract Instruments. This Agreement is not a service agreement and no Party is authorized to act on behalf of the other as agent or otherwise. Seller may fulfill its obligations to Deliver the Contract Instruments using instruments that it holds in its CITSS account, by purchasing instruments on the secondary market, by purchasing instruments in an auction, or by any other means that it elects in its discretion. Under no circumstances shall the Parties share between themselves, either directly or indirectly, any information relating to their participation in any auction held pursuant to the Cap and Trade Regulations, including any information in connection with the following: (a) their identity; (b) their bidding strategy; (c) the amount of their bids and the quantity of emission units concerned; or (d) financial information submitted to the ARB.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the Parties have executed this Agreement to be effective as of the Effective Date.

CITY OF VERNON

ELBOW RIVER MARKETING LTD.

Per: _____
Name: Carlos Fandino
Title: City Administrator
Date:

Per: _____
Name: _____
Title: _____
Date: _____

ATTEST:

Lisa Pope, City Clerk
(seal)

APPROVED AS TO FORM:

Arnold M. Alvarez-Glasman,
Interim City Attorney

City Council Agenda Item Report

Agenda Item No. COV-180-2020

Submitted by: Lilia Hernandez

Submitting Department: City Administration

Meeting Date: May 5, 2020

SUBJECT

COVID-19 Financial Aid/Relief for Vernon Residents

Recommendation:

Provide direction to staff on developing a program to provide financial aid/relief to Vernon residents impacted by the COVID-19 pandemic.

Background:

At its April 21, 2020 meeting, Vernon's City Council adopted Emergency Ordinance No. 1268 authorizing a moratorium on evictions for residential properties in Vernon and directed staff to present options for the Vernon Housing Commission to consider adopting additional rent relief measures for Vernon residents. This action followed the City's declaration of a local emergency on March 14, 2020 due to the recent outbreak of the Novel Coronavirus (COVID-19) and was intended to relieve some of the COVID-19 related financial hardships faced by Vernon residents.

Accordingly, and in consideration of the negative financial impacts resulting from layoffs, COVID-19 quarantines, reduced hours, inability to work due to childcare needs caused by COVID-19 school shutdowns, and/or other economic hardship due to COVID-19, staff presented the Vernon Housing Commission (VHC) with additional options for providing rent relief to leasees of City-owned housing.

At the Special Vernon Housing Commission meeting held on April 29, 2020, the VHC rejected a rent forgiveness option that would have waived rents for all leasees of City-owned housing for the months of May, June and July 2020. Instead, the VHC approved a rent repayment procedure and related agreement specifically intended for tenants experiencing hardship related to COVID-19 (Temporary Rent Repayment Procedures for Existing Tenants Experiencing Hardship due to COVID-19). Staff understands City Council may desire to take certain actions to protect and promote the well-being and livelihood of Vernon residents. In response to the aforementioned decision made by the VHC, staff is seeking further direction from City Council on its interest in pursuing a program to provide financial aid/relief via a benefit package and/or loan program to Vernon residents impacted by the COVID-19 pandemic.

Fiscal Impact:

The potential fiscal impact of any relief program depends on City Council direction and will be assessed and presented to the City Council at a future meeting.

Attachments: