



CITY ADMINISTRATION  
4305 Santa Fe Avenue, Vernon, California 90058  
Telephone (323) 583-8811

October 3, 2016

**TO:** Individuals that Reside or Work in the Vernon Area  
**\*HR Department – please distribute this communication to all employees**

**SUBJECT:** Seeking Interested Individuals that Reside or Work in the Vernon Area to Serve  
on the Vernon CommUNITY Fund Grant Committee

**Background:** The Vernon CommUNITY Fund (“VCF”) was established to provide grants that benefit the Vernon community to charitable and governmental entities for projects in the “Vernon Area,” which includes the cities of Vernon, Maywood, Bell, Huntington Park, and Commerce, the area within the City of Los Angeles known as Boyle Heights, and the unincorporated area known as East Los Angeles. The Vernon CommUNITY Fund is the fulfillment of one of the key elements of the City’s good governance reforms. The reforms called for the creation of an environmental and community benefit fund and an independent board to award grants to qualified applicants.

**Composition and Terms:** The Committee is comprised of seven members and must include: One (1) person who represents an owner or operator of a business located in Vernon; two (2) persons representing members of the California Legislature with districts that include at least a portion of the Vernon Area; three (3) persons that reside or work in the Vernon Area; and one (1) current member of the Vernon City Council. Terms for Grant Committee appointees are for a period of two years (July 1 to June 30). No appointee shall serve more than three (3) consecutive terms.

**Invitation to Apply:** The City seeks to fill a current vacancy in the Grant Committee seat represented by an individual that resides or works in the Vernon area and encourages all qualified individuals to apply. Those with an interest in good government and experience in philanthropic activities are especially needed to devote time to this important public body. The Grant Committee is subject to state open meeting laws and regulations related to good government such as the Ralph M. Brown Act and the Political Reform Act. Appointees will be required to submit Statements of Economic Interests (Form 700s) annually.

For more information on the Grant Committee and related responsibilities, please refer to Sections 2.155 through 2.169 of the Vernon City Code available on the City’s website ([www.cityofvernon.org](http://www.cityofvernon.org)). To be considered for appointment to the Vernon CommUNITY Fund Grant Committee, please complete and submit the attached form by October 17, 2016.

Please note that the newly appointed committee member would be expected to attend the next regular Vernon CommUNITY Fund Grant Committee meeting which is scheduled for November 16, 2016.

*Exclusively Industrial*



**VERNON COMMUNITY FUND GRANT COMMITTEE**  
**Prospective Grant Committee Member Interest Form**  
**October 3, 2016**

**Vernon Area Representative Seat**  
**(Individuals that Reside or Work in the Vernon Area)**

Name: \_\_\_\_\_

Business Name (if applicable): \_\_\_\_\_

Title: \_\_\_\_\_

Vernon Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Qualifications and Reasons for Interest in Serving on the Grant Committee (attach additional sheet if necessary):

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NOTE: By signing below, you affirm that you are an individual that resides or works in the Vernon area.

Signature: \_\_\_\_\_

**NOTE: Please submit completed form by Tuesday, October 17, 2016 at 5:30 p.m.**

Mail form to: City Administrator's Office, 4305 Santa Fe Avenue, Vernon, CA 90058 – Attn: Diana Figueroa

Email form to: [dfigueroa@ci.vernon.ca.us](mailto:dfigueroa@ci.vernon.ca.us)