

GENERAL FEE SCHEDULE



City of Vernon

Schedule approved by City Council on June 17, 2014

CITY OF VERNON
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ADMINISTRATIVE FEES	
COPIES OF PUBLIC RECORDS/INFORMATION	
Copies of identifiable Public Record	\$0.15 / page
Certified copies of identifiable Public Record	\$1.75 / record
SUBPOENA FEE	
Safety Personnel	\$275 / appearance
Miscellaneous Personnel	\$150 / appearance
STAFF TIME – Special Projects Beyond Normal Course of Business	
As provided for in the California Public Records Act, City’s staff time spent on extraordinary or infrequent requests that are large in scope or require development of information to satisfy such requests will require the requestor to reimburse the City for its actual direct cost. Actual direct cost will include the City staff’s fully burdened hourly rate which includes PERS and Medicare. Outsourced consultant and attorney fees will be at cost billed to the City. A deposit, based upon an estimate to fulfill a request, will be collected prior to commencement.	
CREDIT CARD	
City’s direct cost to process credit card transactions for the convenience of the credit card user shall be collected from the credit card user as part of the transaction.	
MISCELLANEOUS	
Returned Checks	\$20.00
OTHER	
Administrative Citations	See Resolution No. 2011-195
Civil Penalties	See Resolution No. 2011-195

BUILDING, PLANNING, AND ENGINEERING FEES	
PERMIT FEES	Building, Electrical, Plumbing, Heating, Ventilating, Cooling, Refrigeration, and Fire Prevention Permits
VALUATION	FEE
\$1.00 to \$2,000.00	\$86.40
\$2,001.00 to \$5,000.00	\$86.40 for the first \$2,000.00 plus \$4.32 for each additional \$100.00 or fraction thereof, up to and including \$5,000.00
\$5,001.00 to \$25,000.00	\$216.00 for the first \$5,000.00 plus \$10.80 for each additional \$1,000.00 or fraction thereof, up to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$432.00 for the first \$25,000.00 plus \$8.10 for each additional \$1,000.00 or fraction thereof, up to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$634.50 for the first \$50,000.00 plus \$5.94 for each additional \$1,000.00 or fraction thereof, up to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$931.50 for the first \$100,000.00 plus \$4.32 for each additional \$1,000.00 or fraction thereof, up to and including \$500,000.00
\$500,001.00 and up	\$2,659.50 for the first \$500,000.00 plus \$3.34 for each additional \$1,000.00 or fraction thereof.
Plan Check Fee when required, shall be equal to 65% of the Permit Fee. Plan Check Energy Fee 25% of the Permit Fee. Permit Energy Fee 10% of the Permit Fee.	

BUILDING, PLANNING, AND ENGINEERING FEES	
PERMIT FEES (CONT'D)	
DESCRIPTION	FEE
Green Building Standards Plan Review Mandatory Provisions	\$1,020.00
Green Building Standards Plan Review Tier 1 Provisions	\$2,040.00
Green Building Standards Plan Review Tier 2 Provisions	\$3,060.00
Green Building Standards Inspection Mandatory Provisions	\$1,000.00
Green Building Standards Inspection Tier 1 Provisions	\$1,975.00
Green Building Standards Inspection Tier 2 Provisions	\$2,950.00
Grading Plan Review Fee (First 3 sheets)	\$1,035.00
Grading Plan Review Fee Each Additional Sheet	\$225.00
Grading Inspection Fee	\$220.00
NPDES LID Plan Review	\$2,157.00
NPDES LID Inspection	\$942.00
Residential Solar Panel Installation	\$500.00 plus \$15.00 per kilowatt for each kilowatt above 15kW
Commercial / Industrial Solar Panel Installation	\$1,000.00 plus \$7.00 per kilowatt for each kilowatt above 50 kw to 250 kW and \$5 per kilowatt for each kilowatt above 250kW
Water Efficient Landscape Plan Review and Inspection fee	\$645.00
Industrial Wastewater Discharge Permit Application Review fee	\$140.00
Sanitary Sewer Flow Study fee	\$1,640.00
Green Building Standards Administration Special Revolving fee	\$1.00 for every \$25,000 or portion thereof of valuation
<u>Penalty Fees</u>	
Work commencing prior to the issuance of a permit shall be subject to an additional fee equal to the permit fee. (Authorized by California Building Code § 109.4.)	

BUILDING, PLANNING, AND ENGINEERING FEES	
CERTIFICATE OF OCCUPANCY FEES	
AFFECTED FLOOR AREA	FEE
Inspection Fee	
Less than 5,000 square feet	\$300.00
5,001 to 50,000 square feet	\$689.00
50,001 to 100,000 square feet	\$815.00
Over 100,000 square feet	\$940.00
Issuance of a Temporary Certificate of Occupancy	
Less than 5,000 square feet	\$300.00
5,001 to 50,000 square feet	\$689.00
50,001 to 100,000 square feet	\$815.00
Over 100,000 square feet	\$940.00

BUILDING, PLANNING, AND ENGINEERING FEES	
INSPECTION AND OTHER FEES	
DESCRIPTION	FEE
Permit inspection outside of normal business hours (minimum charge four hours)	\$190.00/hr; Minimum of \$760.00
Inspections for work not requiring a permit	\$131.00/hr
Re-inspection fee	\$131.00/hr
Additional structural plan review required by changes, additions or revisions to the plans submitted or determination if an existing structure can accept additional loads	\$250.00/hr
Additional non-structural plan review required by changes, additions or revisions to the plans submitted	\$131.00/hr
Certified Access Specialist (CASp) Review fee	\$106.00/hr
Trailer Permit	\$395.00/trailer
Trailer Permit for subsequent years	\$395.00
Final map, parcel map, or tentative map which contains four or less parcels or lots	\$4,350.00
Final map, parcel map, or tentative map which contains five or more parcels or lots	\$8,650.00 paid at the time of submittal plus any County surveyor & County Clerk filing fees & Fish & Game Section 711.4 fees
Conditional Use Permit	\$12,950.00 plus applicant is responsible for cost to retain a consultant to prepare the environmental document for the project plus a 25% administration fee, plus any County Surveyor and County Clerk filing fees & Fish & Game Section 713 fees
Zoning Variance and Zoning Amendment	\$8,625.00
Building Code Variance	\$3,800.00
Release of Building Drawings	\$50.00
Covenant and Lot Merger Review Fee	\$730.00
Certificate of Compliance Fee	\$790.00
Lot Line Adjustment Fee	\$2,260.00
Grant/Easement Deed Review	\$1,125.00
Zoning Verification	\$215.00

ENCROACHMENT, LICENSE & FRANCHISE FEES		
DESCRIPTION		FEE
PERMIT ISSUANCE FEE		\$125.00
PERMIT INSPECTION AND PLAN CHECK FEES		RATE
	REGULAR TIME (7:00 A.M.- 5:30 P.M.)	\$129.000/HR.
	OVERTIME-FRIDAY, SATURDAY, SUNDAY, HOLIDAYS AND NIGHTS (4 HRS. MINIMUM)	\$190.00/HR.
	ANNUAL PERMIT FEE FOR ROUTINE MAINTENANCE (NO STREET CUTS)	\$450.00
RECONSTRUCTION FEES FOR WORK COMPLETED BY CITY	RATE	MINIMUM
ALL OTHER DIRECT COSTS TO THE CITY RESULTING FROM THE PERMITEE'S ACTIVITY, CALCULATED AT ACTUAL COST PLUS 25% ADMINISTRATIVE COSTS		

ENCROACHMENT, LICENSE & FRANCHISE FEES		
DESCRIPTION	ISSUANCE	ANNUAL FEE
FRANCHISES AND LICENSES (ISSUANCE & ANNUAL RENEWAL)		
RAILROAD CROSSINGS, CONVEYOR BRIDGES, AND TUNNELS ACROSS A STREET	\$25,000.00	\$2,500.00
RAILROAD TRACKS, PIPELINES OR CONDUITS ALONG A STREET	\$25,000.00 FOR EACH ONE-HALF (1/2) MILE OR PORTION THEREOF	\$2,500.00 FOR EACH ONE-HALF (1/2) MILE OR PORTION THEREOF
FOR PIPELINES OR CONDUITS ACROSS A STREET OR A METERING MANHOLE IN THE STREET	\$12,500.00	\$1,250.00
FOR BUILDING FOOTINGS AND APPENDAGES, TRAFFIC SENSORS, SIGNS, MONITORING WELLS AND ARCHITECTURAL PROJECTIONS	\$5,000.00	\$500.00
<p>The fee for any encroachment not specifically listed in the table shall be the same fee for the most similar structure listed in the table as determined by the City.</p>		

ENCROACHMENT, LICENSE & FRANCHISE FEES	
ENCROACHMENT PERMIT FAITHFUL PERFORMANCE BOND OR CASH DEPOSIT REQUIREMENTS	
<p>The amount of an encroachment permit cash deposit, certified or cashier's check, surety bond, or letter of credit shall be determined by multiplying the quantity of asphalt paving, concrete paving, sidewalk, concrete curb, monuments and trench excavations proposed to be removed, disturbed or opened by the rate shown in the table below, the sum of the totals shall establish the minimum amount of the bond or deposit, except that in no case shall the faithful total security be less than \$5,000. Authorized by Vernon Municipal Code § 22.47.</p>	
TYPE OF WORK TO BE PERFORMED	RATE
ASPHALT PAVEMENT	\$17.75/SQ. FT.
CONCRETE PAVEMENT AND DRIVEWAY	\$19.75/SQ. FT.
CONCRETE SIDEWALK	\$10.25/SQ. FT.
CONCRETE CURB & GUTTER	\$52.50/LIN. FT.
TRENCH EXCAVATIONS	\$7,500.00/EACH OPEN EXCAVATION
MONUMENT REPLACEMENT	\$3,000.00/MONUMENT

ENVIRONMENTAL CONTROL FEES	
PERMIT TYPE	FEES
FOOD PERMITS:	
CATERER (1625) - ANNUAL	\$283
CATERER (1625) - DAILY	\$94
COMMERCIAL AGRICULTURAL OPERATION (1677)	\$161
COMMISSARY (1650)	\$577
FOOD PROCESSING (1655): < = 2,000 SQ. FT.	\$405
ESTABLISHMENT (1656): > 2,000 SQ.FT.	\$843
FOOD VENDING MACHINE BUSINESS (1644)	\$33/ MACHINE
FOOD WAREHOUSE (1647)	\$324
RESTAURANT (1622-1623): 0-30 SEATS	\$324
RESTAURANT (1622-1623): 31 SEATS & OVER	\$642
RETAIL FOOD MARKET (1611)	\$314
RETAIL FOOD PRODUCTION ESTABLISHMENT (1615)	\$314
TEMPORARY EVENT ORGANIZER (1660)	\$235
TEMPORARY FOOD FACILITY (1670)	\$91
FOOD VEHICLES:	
MOBILE FOOD FACILITY (1638 Fruit & Veg)	\$175
A. WHOLE PRODUCE (RFVV) (1636 Packaged food)	\$175
MOBILE FOOD PREP UNIT (HOT TRUCK) (1635) - ANNUAL	\$430
MOBILE FOOD PREP UNIT (HOT TRUCK) (1635) - DAILY	\$145
WHOLESALE FOOD VEHICLE (1637)	\$95
RETAIL FOOD VEHICLE (COLD TRUCK) (1634)	\$95

ENVIRONMENTAL CONTROL FEES	
PERMIT TYPE	FEES
NON-FOOD:	
GARMENT MANUFACTURING (3130)	\$308
LAUNDRY FACILITY (N/A IF FACILITY IS NOT A VERNON BUSINESS) (7822)	\$244
LAUNDRY VEHICLE (7823)	\$95 PER VEHICLE
WASTE PROCESSING FACILITY (7437)	\$357
WASTE TRANSFER STATION (7444)	\$244
WASTE COLLECTION BUSINESS (7422)	\$1,193
WASTE COLLECTION VEHICLE (7423)	\$207
WASTE COLLECTION VEHICLE YARD (7442)	\$260
RENDERING PLANT BUSINESS (7456)	\$423
RENDERING PLANT VEHICLE (7462)	\$207
WASTE DISPOSAL SITE (7433)	\$244
WATER SUPPLY UTILITY (7611)	\$8 / SERVICE CONNECTION
LIQUID WASTE PUMPING BUSINESS (7241)	\$207
LIQUID WASTE PUMPING VEHICLE (7244)	\$181
OFFAL BUSINESS (7424)	\$207
OFFAL VEHICLE (7425)	\$181

ENVIRONMENTAL CONTROL FEES	
PERMIT TYPE	FEES
UNDERGROUND STORAGE TANKS:	
UNDERGROUND STORAGE TANK FACILITY (4110)	\$975 / FACILITY
ANNUAL TANK OPERATING PERMIT (4100)	\$637 / TANK
HAZARDOUS MATERIALS:	
APPLICATION FEE	\$255
HAZARDOUS MATERIALS PERMIT	
CLASS A (4201)	\$380
CLASS B (4202)	\$429
CLASS C (4203)	\$1,590
CERTIFICATE OF CLOSURE LETTER (4252)	\$268
Hazardous Material Closure:	
Small	\$244
Medium	\$488
Large	\$732
Ex-large	\$976
WELL PERMITS:	
DRILLING A WATER WELL (7368)	\$505
DESTROYING OR CONVERTING AN EXISTING WATER WELL (7369)	\$505
DRILLING A MONITORING WELL < 50 FT. (7365)	\$455
REPAIRING / MODIFYING A WELL (7371)	\$372
ABOVEGROUND PETROLEUM STORAGE TANK FACILITY PERMIT	
Category 4001 - \geq 1320 gallons and < 10,000 gallons	\$210
Category 4002 - \geq 10,000 gallons and < 100,000 gallons	\$420
Category 4003 - \geq 100,000 gallons and < 1,000,000 gallons	\$800
Category 4004 - \geq 1,000,000 gallon	\$1,600
GENERAL PLAN CHECK	
1-5 sheets	\$426
6-10 sheets	\$792
11-25 sheets	\$1,036
Additional sheets	\$181

FIRE FEES	
FIRE PREVENTION	FEE
Annual Business Fire Inspection (based on building size)	
0 to 5,000 sq. ft.	\$217
5001 to 9,999 sq. ft.	\$248
10,000 to 24,999 sq. ft.	\$279
25,000 to 50,000 sq. ft.	\$310
50,001 to 99,999 sq. ft.	\$341
100,000 to 249,999 sq. ft.	\$372
250,000 sq. ft. and greater	\$403
Annual Business Fire Re-Inspection* (after 2nd re-inspection)	
1 st re-inspection	\$0
2 nd re-inspection and additional inspections beyond	\$322 ea.
Fire Department Permit (Required Operational Permits)	
<ul style="list-style-type: none"> • Aerosol Products • Combustible dust operations • Combustible fiber storage • Explosives (fireworks only) • Flammable & combustible liquids • Hazardous materials • High-piled storage • Miscellaneous combustible storage • Ovens – industrial baking & drying • Repair garages • Special events (assemblies >50 people) • Spraying and dipping • Tents & temporary membrane structures (>400 sq. ft.) • Waste handling • Woodworking plants 	\$107.00/hr.

FIRE FEES	
FIRE PREVENTION (CONT'D)	FEE
Fire Department Permit (Required Construction Permits)	
Construction permits include: <ul style="list-style-type: none"> • Automatic fire-extinguishing systems • Battery Systems • Compressed gases • Cryogenic fluids • Emergency responder radio coverage system • Fire alarm and detection systems and related equipment • Fire pumps and related equipment • Flammable and combustible liquids • Hazardous materials • Industrial ovens • LP-gas • Private fire hydrants • Solar photovoltaic power systems • Spraying or dipping • Standpipe systems • Temporary membrane Structures and tents 	
VALUATION	
\$1.00 to \$2,000.00	\$157.60
\$2,001.00 to \$5,000.00	\$157.60 for the first \$2,000.00 plus \$7.88 for each additional \$100.00 or fraction thereof, up to and including \$5,000.00
\$5,001.00 to \$25,000.00	\$394.00 for the first \$5,000.00 plus \$19.70 for each additional \$1,000.00 or fraction thereof, up to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$788.00 for the first \$25,000.00 plus \$14.78 for each additional \$1,000.00 or fraction thereof, up to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$1157.50 for the first \$50,000.00 plus \$10.84 for each additional \$1,000.00 or fraction thereof, up to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1699.50 for the first \$100,000.00 plus \$7.88 for each additional \$1,000.00 or fraction thereof, up to and including \$500,000.00
\$500,001.00 and UP	\$4851.50 for the first \$500,000.00 plus \$6.11 for each additional \$1,000.00 or fraction thereof
Plan Check Fee when required, shall be equal to 65% of the Permit Fee. The minimum Plan Check Fee for Automatic Fire Sprinkler Hydraulic Calculations shall be \$250.00.	

FIRE FEES	
FIRE PREVENTION (CONT'D)	FEE
Constructions permit inspection outside of normal business hours (minimum charge four hours at a rate of \$160.50 per hr.)	\$642.00
Inspections for work not requiring a permit	\$107.00/hr.
Construction and operational permit re-inspection fee	\$107.00/hr.
Additional plan review required by changes, additions or revisions to the plans submitted	\$107.00/hr.
Additional plan review required by changes, additions or revisions to the plans submitted to the outside fire consultant	\$99.00/hr.
Penalty Fees - Work commencing prior to the issuance of a construction permit shall be subject to an additional fee equal to the construction permit fee. (See California Building Code § 109.4)	
Fire Protection Systems	
Back flush - Five year sprinkler system testing (per system)	\$150
Fire Alarm Systems	
Fire alarm registration (initial)	\$54
Fire alarm registration (annual)	\$27
False Security Alarm (no charge for the first within a fiscal year)	
2nd false security alarm with emergency response	\$624
3rd false security alarm with emergency response	\$749
4th false security alarm with emergency response	\$874
5th false security alarm with emergency response	\$999
6th false security alarm with emergency response, and each additional security alarm thereafter	\$1,124
Public Education	
Community Emergency Response Training (CERT) (supplies)	\$0
CPR training (supplies)	\$100 per person
Evacuation planning & drill	\$0
Fire extinguisher training – Max. 30 students	\$50/ea. session

FIRE FEES	
FIRE PREVENTION (CONT'D)	FEE
State Mandated Fire Inspections	
Apartments and schools	\$161
Other Fees	
After-hours fire inspection (based on 4 hour minimum)	\$696
Apparatus and crew charge (hourly) – Per CAL OES State Fire Program	\$200 hr.
Fire code appeals (not refundable)	\$239
Film Permit	\$214
Inspection charge (special events)	\$107
Standby service (4 hour minimum per man hour)	\$98

POLICE FEES	
General:	Fees
Vehicle release fee - standard	\$40.00
Vehicle release fee - driving under the influence	\$115.00
Fee to release complete copy of arrest reports, traffic accident reports, incident reports	\$20.00
Fee to release complete copy of arrest reports, traffic accident reports, and incident reports (certified)	\$25.00
Fee to release certified traffic citation	\$1.75
Repossession fee for vehicles repossessed in Vernon (Government Code 41612)	\$15.00
VIN verification fee	\$35.00
Citation sign-off fee	\$35.00
DUI Emergency Response	City's cost
False Security Alarms: (no charge for the first 3 within a fiscal year)	
4th false security alarm	\$134.00
5th false security alarm	\$165.00
6th false security alarm	\$196.00
7th false security alarm, and each additional security alarm thereafter	\$227.00
Subpoenas and Discovery Motions:	\$195.00
Basic Police background investigation	\$15.00
Video tape copy (blank tape provided by requester) (VHS)	\$15.00
Video tape copy (blank tape provided by requester) (digital)	\$15.00