



JOB DESCRIPTION

Street Maintenance Worker

Date Prepared: March 2014

Class Code: 7430

SUMMARY: Under general supervision, performs a variety of unskilled to semi-skilled sewer and storm drain repairs and maintenance for the City's streets.

ESSENTIAL FUNCTIONS: -- *Essential functions, as defined under the Americans with Disabilities Act, may include any of the following representative duties, knowledge, and skills. This is not a comprehensive listing of all functions and duties performed by incumbents of this class; employees may be assigned duties which are not listed below; reasonable accommodations will be made as required. The job description does not constitute an employment agreement and is subject to change at any time by the employer. Essential duties and responsibilities may include, but are not limited to, the following:*

- Operates the vactor truck to clean and maintain the sewer and storm drain system.
- Assists in asphalt and concrete jobs; performs sign maintenance, graffiti removal, tree trimming and street sweeping.
- Monitors the sewer system to inspect sewer flow at problem areas; performs flow studies and confined space entry.
- Cleans catch basins before rain; maintains the storm drain system during rain events.
- Paints street legends, including stop signs, cross walks and rail road signs.
- Performs basic building maintenance, including painting, cleaning and general repairs.
- Performs weed, litter and illegal dumping control and cleanup; maintains bus stops; disposes of dead animals.
- Operate heavy equipment
- Responds to spills to contain and prevent entry into the City's storm drain system.
- Cleans tools and equipment.
- Assists with the excavation of utilities and other special projects.
- Maintains grounds and performs other maintenance duties as assigned.
- May perform meter reading for utility billing.
- May be required to perform standby and on-call duties as assigned; and respond to after-hours emergencies as needed.
- Supports the relationship between the City of Vernon and the general public by demonstrating courteous and cooperative behavior when interacting with visitors and City staff; maintains confidentiality of work-related issues and City information; performs other duties as required or assigned.

MINIMUM QUALIFICATIONS:

Education, Training and Experience Guidelines:

High School Diploma or GED equivalent; AND two years of street maintenance and repair experience.

Knowledge of:

- City organization, operations, policies, and procedures.
- Principles and practices of street and water distribution system maintenance and repair.
- Street painting methods and equipment.
- Sign maintenance practices.
- Concrete and asphalt repair methods and practices.

- Customer service standards and protocols.

Skill in:

- Using power and hand tools.
- Operating various motorized vehicles and equipment.
- Following verbal and written instructions and procedures.
- Communicating effectively verbally and in writing.
- Dealing tactfully and courteously with the public.
- Establishing and maintaining cooperative working relationships with supervisors and co-workers.

LICENSE AND CERTIFICATION REQUIREMENTS:

A valid California State Class B Commercial Driver's License is required.

Other certifications may be required based on area of assignment.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT:

Work is performed in an outdoor work environment. May be exposed to dangerous machinery, extreme weather conditions, hazardous chemicals and infectious diseases. May be required to work in trenches or confined spaces. May be required to lift and carry items weighing up to 60 pounds.