



CITY ADMINISTRATION  
4305 Santa Fe Avenue, Vernon, California 90058  
Telephone (323) 583-8811

October 6, 2016

**TO:** Representatives of the Vernon Real Estate Communities

**SUBJECT:** Seeking Interested Real Estate Professionals to Serve on the Vernon Business and Industry Commission

**Background:** The Vernon Business and Industry Commission (“VBIC” or “Commission”) has been established to assist City officials and staff in developing ways to make the City of Vernon more attractive to businesses, employees, and investors, while appropriately considering the needs and concerns of the residential communities within and in close proximity to Vernon. The Commission is also intended to provide a special forum to address public concerns related to the City’s business and industrial development related costs, procedures, and activities. The Commission replaces the Ad Hoc Advisory Committees on Electric Rates and Business Development and is the fulfillment of an important element of the City’s good governance reforms.

**Composition and Terms:** The Commission is comprised of seven members from the Vernon Community: three business representatives, each of whom represents the owner or operator of a business located in Vernon; two real estate professionals, each of whom has knowledge of the Vernon real estate market; one labor representative, who is employed by a business located in Vernon or who is a member of a labor union that represents workers at a business located in Vernon; and one current member of the Vernon City Council. Commission members serve four year terms beginning in August. No member shall serve more than two (2) full consecutive terms.

**Upcoming Vacancies and Invitation to Apply:** The City seeks to fill a vacancy in a real estate representative seat and encourages all qualified individuals to apply. The term for the vacant seat expires in June 2018. Those with an interest in good government and experience in public service and business and economic development are especially needed to devote time to this important public body. The Commission is subject to state open meeting laws and regulations related to good government such as the Ralph M. Brown Act and the Political Reform Act. Appointees will be required to submit Statements of Economic Interests (Form 700s) annually.

For more information on the Vernon Business and Industry Commission and related responsibilities, please refer to Ordinance No. 1223 available on the City’s website ([www.cityofvernon.org](http://www.cityofvernon.org)). To be considered for appointment to the Commission, please complete and submit the attached form by October 19, 2016.

Please note that the newly appointed commission member would be expected to attend the next regular Vernon Business and Industry Commission meeting which is scheduled for November 10, 2016.

*Exclusively Industrial*



4305 Santa Fe Avenue, Vernon, California 90058  
Telephone (323) 583-8811

**VERNON BUSINESS AND INDUSTRY COMMISSION  
Prospective Commission Member Interest Form  
October 6, 2016**

Appointing Category (please circle one):      Business                  Real Estate                  Labor

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Title: \_\_\_\_\_

Vernon Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Qualifications and Reasons for Interest in Serving on the Commission (attach additional sheet if necessary):

---

---

---

---

NOTE: By signing below, you affirm that you meet the requirements of the appointing category you have indicated.

Signature: \_\_\_\_\_

**NOTE: Please submit completed form by Wednesday, October 19, 2016, at 5:30 p.m.**

**Mail form to:                  City Administrator's Office, 4305 Santa Fe Avenue, Vernon, CA 90058 –  
   Attn: Lilia Hernandez**

**Email form to:                  [lhernandez@ci.vernon.ca.us](mailto:lhernandez@ci.vernon.ca.us)**