



City of Vernon

**VOLUNTEER RESERVE FIREFIGHTER
(NON CIVIL SERVICE)
FINAL CLOSING DATE: CONTINUOUS**

DEFINITION:

The Volunteer Reserve Firefighter is an unpaid position and is not guaranteed for any length of time. This is a great opportunity for recent graduates from a California Accredited Fire Academy to receive “on-the-job” training and experience. Both, the City of Vernon Fire Department and a Volunteer Reserve member can terminate a Reserve’s participation in the program at any time.

EXAMPLES OF DUTIES:

Under direct supervision, duties may include but are not limited to the following: Responds to alarms; lays hose; fights fires under departmental procedures and as directed; ventilates buildings and directs streams of water; cleans up and does salvage work after fires; rescues endangered persons; administers first aid; maintains fire trucks, rescue units, and other apparatus and equipment; operates resuscitators; assists in maintenance of fire department apparatus; participate in Fire Prevention inspections and Pre-Fire Planning; maintains fire station and grounds; attends drills and classes.

MINIMUM QUALIFICATIONS REQUIREMENTS:

- Must be a minimum of 18 years of age
- Must pass Medical Examination
- Must pass Physical requirement test
- Must pass criminal background check
- Must pass DMV, CA Driver’s License review process

KNOWLEDGE AND ABILITIES:

Ability to read and understand technical materials relating to fire fighting, prevention, and departmental regulations; apply elementary principles of chemistry and physics to fire fighting problems; understand and follow written and oral directions under stress and pressure; work effectively under emergency conditions and to use sound judgment under hazardous circumstances; work in a team and independently; maintain cooperative working relations; deal effectively and courteously with the public; physical endurance and agility; keep records and prepare reports accurately.

EXPERIENCE AND EDUCATION:

- Graduated from High School or GED equivalency
- Graduated from a California Accredited Fire Academy
- Completion of an EMT course

LICENSE AND CERTIFICATION:

- Must possess a CA EMT Certification, at time of appointment.
- Must possess a valid California Class C Driver's License
- Must maintain a current CPAT or Biddle Certification

WORK SCHEDULE:

The time commitment for a Volunteer Reserve member is dedicating one, 24-hour shift, one day a week, with a minimum three days a month. A Reserve in good standing can remain in the program up to a maximum of two years. Reserves are expected to fulfill their assignment duties. Reserve’s who become unavailable to fulfill their assignment because of other obligations shall submit a memo to the Reserve Director at least two weeks prior to the affected date.

Reserve Personal Information forms may be picked up in person at the Fire Administration office at Fire Station 1:

CITY OF VERNON/Fire Station 1
3375 Fruitland Avenue, Vernon, CA 90058
Point of Contact: Engineer Andy Kroner, “Fire Engineer”
akroner@ci.vernon.ca.us
(323) 583-8811 Ext. 5181



Vernon Fire Department Reserve Information Sheet

Name: _____
Birthdate: _____
SSN: _____ CDL: _____
Address: _____
City: _____ State: _____ Postal Code: _____
Home Phone Number: _____
Cell Phone Number: _____
Email Address: _____

Which Fire Academy did you graduate from?

Academy Name / College Name: _____
Academy #: _____
Address: _____
City: _____ State: _____ Postal Code: _____
Phone Number of Academy: _____

Please list any prior Reserve / Volunteer / Explorer experience;

Name of Program: _____ Phone #: _____
Name of Program: _____ Phone #: _____

Please list your current employment or most recent employer

Employer: _____
Address: _____
City: _____ State: _____ Postal Code: _____
Phone #: _____
Supervisor Name: _____

Emergency Contact:

Name: _____ Phone #: _____

Personal Reference

Name: _____ Phone #: _____

Fire Dept. Reference: ie; Fire Fighter, Captain, Engineer, Chief, or Academy Instructor
Name: _____ Phone #: _____