September 5, 2019

TO: Vernon Residents and Representatives or Employees of the Vernon Business Community

SUBJECT: Seeking Interested Residents and Business Owners/Operators/Employees to Serve on the Vernon Housing Commission

Background. The Vernon Housing Commission was established in July 2011 to provide open and transparent management of Vernon’s housing units. The Commission makes recommendations to the City Council regarding leasing, market rental rates, repair and maintenance, and potential divestment and development opportunities. The Commission also develops and implements procedures to effectuate policy objectives established by the City Council. The Commission provides a public forum for residents and other members of the community to address housing related issues and is the fulfillment of a critical element of the City’s good governance reforms. The Commission meets on a quarterly basis the second Wednesday of each March, June, September, and December.

Composition and Terms. The Commission is comprised of seven members from the Vernon community: three residents, one of whom must be a member of the City Council; three business representatives, each of whom represents a person or entity owning or operating a business or non-residential property located in the City; and one employee of a business located in the City. Commission members serve four year terms beginning in July. No member may serve more than two full four year terms.

Upcoming Vacancies and Invitation to Apply: The four seats listed below will be open for appointment. The City encourages all qualified individuals to apply. Those with an interest in good governance and experience or interest in housing management are especially needed to devote time to this important public body. The Commission is subject to state open meeting laws and regulations related to good government such as the Ralph M. Brown Act and the Political Reform Act. Appointees will be required to submit Statements of Economic Interests (Form 700s) annually.

- Resident No. 2
- Business Representative No. 1
- Business Representative No. 3
- Employee of a Business

For more information on the Vernon Housing Commission and related responsibilities, please refer to Ordinance No. 1188 available on the City’s website (www.cityofvernon.org). To be considered for appointment to the Commission, please complete and submit the form on the reverse by Monday, September 23, 2019 at 5:30pm.
VERNON HOUSING COMMISSION
Prospective Commission Member Interest Form
September 5, 2019

Appointing Category (please circle one):   Resident   Business Rep   Business Employee

Name: ________________________________

Business Name (if applicable): ________________________________

Title (if applicable): ________________________________

Vernon Address: ________________________________

Email: ________________________________

Phone: ________________________________

Qualifications and Reasons for Interest in Serving on the Vernon Housing Commission (attach additional sheet if necessary):
__________________________________________________________________________________
__________________________________________________________________________________
__________________________________________________________________________________
__________________________________________________________________________________

NOTE: By signing below, you affirm that you meet the requirements of the appointing category you have indicated.

Signature: ________________________________

NOTE: Please submit completed form by Monday, September 23, 2019, at 5:30 p.m.

Mail form to: City Administrator’s Office, 4305 Santa Fe Avenue, Vernon, CA 90058 –  Attn: Lilia Hernandez.

Email form to: lhernandez@ci.vernon.ca.us